

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

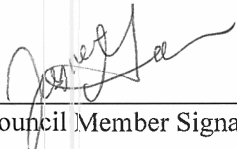
**Primary Sponsor:** Councilwoman Jessica E Green Metro District 1

**Amount:** \$19,665.00 **Date:** 1/14/2019

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Opportunity Network focus is to address the needs of justice involved individuals with support and opportunities that will re-direct them into productive lives . To promote self sufficiency and reduce recidivism of justice involved individuals , to improve communication and more collaboration between the justice system and public/private service providers . The funds will be used to fund a dedicated staff person within the criminal justice commission to provide administrative and logistical support to the networks mission .

**City Agency:** Louisville Metro Criminal Justice Commission  
**Contact Person:** Faith Augustine  
**Agency Phone:** 502 574 5120

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

1		\$ 19,665.00	1/14/2019
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

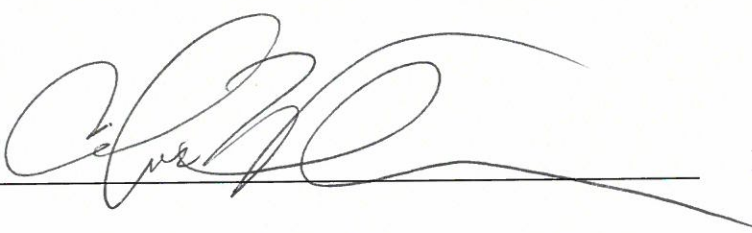
Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Criminal Justice Commission	
<b>Program/Project Name:</b> The Opportunity Network	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	No
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	No
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	No
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	Yes
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by:  Date: 1/14/2012



LOUISVILLE, KENTUCKY

LOUISVILLE METRO  
CRIMINAL JUSTICE COMMISSION

GREG FISCHER  
MAYOR

JUDGE DAVID BOWLES  
CHAIR

January 8, 2019

Councilwoman Jessica Green  
Louisville Metro Council  
District 1  
601 W. Jefferson Street  
Louisville, KY 40202

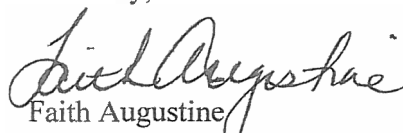
Councilwoman Green:

Enclosed is the Neighborhood Development Fund application for The Opportunity Network. As you know, The Opportunity Network shall serve as an ad hoc workgroup under the umbrella of the Metro Criminal Justice Commission. It shall be overseen by an Advisory Board, known as impACT – Partners Advancing Community Transition. A staff person employed by the MCJC shall coordinate the work of the Network. The mission of the Opportunity Network is to create a healthy, vibrant community by preventing and reducing recidivism. It shall provide a connection to opportunities for justice-involved individuals, specifically returning youth and adults, to build/rebuild their lives in our community.

If awarded, the Louisville Metro Criminal Justice Commission will accept the neighborhood Development Funds, and work with the Advisory Board to facilitate the Opportunity Network. As one of the nation's oldest criminal justice planning agencies, the goal of the LMCJC is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of programs and initiatives in our community.

If you have questions or need any additional information, please feel free to contact me at the Commission office at 574-5120 or by email at [faith.augustine@louisvilleky.gov](mailto:faith.augustine@louisvilleky.gov). We look forward to working with you on this important project.

Sincerely,

  
Faith Augustine  
Interim Director

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION			
<b>Legal Name of Applicant Organization:</b> Louisville Metro Criminal Justice Commission <i>(as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a>)</i>			
<b>Main Office Street &amp; Mailing Address:</b> 514 W. Liberty Street, Ste 106, Louisville, KY 40202			
<b>Website:</b> <a href="https://louisvilleky.gov/government/criminal-justice-commission">https://louisvilleky.gov/government/criminal-justice-commission</a>			
<b>Applicant Contact:</b>	Faith Augustine	<b>Title:</b>	Public Protection Coordinator
<b>Phone:</b>	502-574-5120	<b>Email:</b>	faith.augustine@louisvilleky.gov
<b>Financial Contact:</b>	Peter Niehaus	<b>Title:</b>	Fiscal Administrator
<b>Phone:</b>	502-574-3804	<b>Email:</b>	Peter.Niehaus@louisvilleky.gov
<b>Organization's Representative who attended NDF Training:</b>			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
<b>Program Facility Location(s):</b> 514 West Liberty Street, Ste 106, Louisville KY 40202			
<b>Council District(s):</b> All		<b>Zip Code(s):</b> All Jefferson Co. Zip Codes	
SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
<b>PROGRAM/PROJECT NAME:</b> The Opportunity Network			
<b>Total Request: (\$)</b>	19,665	<b>Total Metro Award (this program) in previous year: (\$)</b>	0
<b>Purpose of Request (check all that apply):</b>			
<input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget)			
<input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals			
<input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
<b>The Following are Required Attachments:</b>			
IRS Exempt Status Determination Letter Current year projected budget Current financial statement Most recent IRS Form 990 or 1120-H Articles of Incorporation (current & signed) Cost estimates from proposed vendor if request is for capital expense		Signed lease if rent costs are being requested IRS Form W9 Evaluation forms if used in the proposed program Annual audit (if required by organization) Faith Based Organization Certification Form, if applicable	
<b>For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.</b>			
<b>Source:</b>	None	<b>Amount: (\$)</b>	
<b>Source:</b>	None	<b>Amount: (\$)</b>	
<b>Source:</b>	None	<b>Amount: (\$)</b>	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

#### Describe Agency's Vision, Mission and Services:

The Criminal Justice Commission is responsible for criminal justice and public safety planning, research, and system-wide coordination and collaboration. The 27-member Commission Board is comprised of key local, state, and federal criminal justice and public safety representatives, metro government officials, as well as citizens representing the community. Established in December 1967, the Louisville Metro Criminal Justice Commission has been in continuous operation for more than 50 years, making it one of the oldest criminal justice planning agencies in the country. Previously known as the "Crime Commission", its name was changed in April 2003 to the Criminal Justice Commission to better reflect its expanded comprehensive mission which focuses on not only criminal justice matters, but public safety issues as well. The benefits of effective planning are numerous and include improvements in coordination and cooperation; a multidisciplinary analysis of criminal justice and public safety issues, programs, and services; and an evaluation of the overall quality of justice. In addition, comprehensive planning provides more effective allocation of resources, the establishment of clear goals, objectives, and priorities, and ultimately results in enhanced service and increased public confidence in the system. Through its planning and coordination role, the Commission Board and staff attempt to support the local system's ability to administer justice and public safety in a cost-effective, equitable, and efficient manner. Most importantly, the Commission has provided the community with an impartial forum for discussing pressing issues, most of which require a systemic and coordinated approach to effect change. Coordinated approaches cannot occur without this neutral forum that allows agencies to work together to create solutions. These solutions are formulated into policy decisions that complement the systemic efforts of the whole.

#### MISSION

The mission of the Criminal Justice Commission is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice and public safety initiatives.

#### OBJECTIVES

Collect and analyze data and publish reports on the incidence and nature of crime as well as its overall impact on the criminal justice system workload.

Generate recommendations for improvements in criminal justice system operations to promote efficiencies,

Educate the public and engage community residents on issues and challenges facing the criminal justice system,

Provide assistance in criminal justice program development and, when possible, secure and administer state or federal funds for specific projects

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF**

	Board Member	Term End Date
	Amanda Hall, ACLU	
	Mark Pence, Student	
	Jolie Campbell, Resident	
	Anne Peeak, Shawnee Christian Healthcare	
	Jamaal Crawford, Youth Advocate Program	
	Jamesetta Ferguson, MoLo Village CDC	
	Amanda Newton, Recovery Concierge Service	
	Dennis Ritchie, Goodwill Industries	
	Amanda Langdon LFPL	
	John Fleming, Seed to Oaks	
	John Hall, KY DOC, Probation and Parole	
	Kristin Harrod, KY DOC, Reentry	
	Mark Bolton, Metro Corrections	
	Vincent James, Metro Louisville	
	Carey Cockerell, KY Dept. of Juvenile Justice	
	Judge Anne Haynie, Jefferson County District Court	
	See attached for additional Opportunity Network members	

**Describe the Board term limit policy:**  
 Appointments to The Opportunity Network are based on roles not persons. The positions never change but the persons in those roles may change based on elections, employment, or appointments.

Three Highest Paid Staff Names	Annual Salary
Faith Augustine, Public Protection Coordinator	63,690.43
Jamie Allen, Public Protection Coordinator	58,386.43
Maria Gurren, Public Protection Coordinator	48,669.49

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

There are nearly 24,000 incarcerated on felony convictions and thousands more in local jails for low-level felonies and misdemeanors or awaiting trial in Kentucky. Last year 18,000 individuals returned to communities across the Commonwealth from state prison or local jails. Louisville Metro Corrections cycled 32,000 people through the jail in 2017 and Louisville Metro Youth Detention Centers housed 1,050 youth in the same year. This population continues to grow and there is a need to address the barriers preventing the effective connection of justice-involved individuals to supports and opportunities which will redirect them into productive lives. Services currently exist for justice-involved individuals but there is a large gap in connecting those services to those would most benefit from them.

The Opportunity Network is a work group established under the Louisville Metro Criminal Justice Commission that will create a bridge to link services and supports to those who would benefit from them in order to decrease time spent incarcerated and reduce recidivism. The Network will look to drive policy and legislative change at the local and state level, leveraging partnerships to do so. The Network will begin a three year pilot period beginning in January 2019 and will test the concept of coordinated, dedicated efforts to system improvement. The pilot is occurring in Jefferson County to test the viability of a such a network for local communities across the Commonwealth.

The Network will employ one full time staff person dedicated to The Network to provide administrative and logistical support to operationalize The Networks' mission. The Network is comprised of 22 key decision makers within the state and local criminal justice system with service providers, support providers and those who have been justice

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

The Advisory Board has determined the three (3) year pilot will cost approximately \$300,000 in total. The Advisory Board is actively raising the pilot costs and has established a relationship between Metro Government and The Community Foundation of Louisville to raise these funds.

The DNF funding requested will be used to assist in establishing the dedicated staff person within in the Criminal Justice Commission and pay for three months the annual salary and related start up costs. The total requested will be \$19,665 based on the following costs:

LMCJC Employee	\$17,500.00 (3 months of salary, taxes, and benefits)
Laptop/Computer	\$ 1,200.00
Monthly Parking	\$ 240.00
Meetings/Meals	\$ 187.50
Training	\$ 187.50
Supplies	\$ 100.00
Printing/Copying	\$ 250.00

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

This request is not a fundraiser.

D: **For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:
- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

- Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):
- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
  - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.



**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

The Opportunity Network will bring state and local system decision makers together with justice-involved individuals and providers of services and supports to improve outcomes and remove barriers to successful re-entry. Its mission is to address policy and practice gaps in order to create a healthy, vibrant community that prevents and reduces recidivism. It shall provide a connection to opportunities for justice-involved individuals, specifically returning youth and adults, to build/rebuild their lives in our community. The Opportunity Network will drive changes in practice, policy and legislation at the local and state level developing and leveraging partnerships to do so.

Objective: Improved work between local and state agencies regarding policies, practices and initiatives

Measures:

# of MOU's or other agreements developed

# of program/agency policies or procedures created, amended, or rescinded

Objective: Improved communication and collaboration between justice system agencies and private/public service providers to improve linkages of services for justice-involved individuals

Measures:

# of MOU's or other agreements developed

Objective: Improved service provision promoting the self-sufficiency of returning citizens:

Housing

Employment



**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**

The Advisory Board has developed partnerships with:

The Community Foundation of Louisville

The University of Louisville, Department of Public Health and Information Sciences

Greater Louisville Inc.

Metro Office of Performance Improvement

Goodwill

And the Advisory Board is meeting with the following to develop partnerships:

Metro United Way

Metro Office of Health Equity

Metro Office of Resiliency

Louisville Urban League

Kentuckiana Works

Fifth Third Bank

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY**

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
A: Personnel Costs Including Benefits	17,500	52,500	70,000
B: Rent/Utilities	0	0	0
C: Office Supplies	100	300	400
D: Telephone	0	0	0
E: In-town Travel	240	720	960
F: Client Assistance (See Detailed List on Page 8)	0	0	0
G: Professional Service Contracts	0	0	0
H: Program Materials	250	750	1,000
I: Community Events & Festivals (See Detailed List on Page 8)	0	0	0
J: Machinery & Equipment	1,200	0	1,200
K: Capital Project	0	0	0
L: Other Expenses (See Detailed List on Page 8)	375	1,125	1,500
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	<b>19,665</b>	<b>55,395</b>	<b>75,060</b>
% of Program Budget	26 %	74 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	\$22,000
Fees Collected from Program Participants	
Other (please specify)	
Total Revenue for Column 2 Expenses ***	\$22,000

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

\*\*\*Must equal or exceed total in column 2.

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1	Column 2	Column (1 + 2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
Meeting/Meals	187.5	562.5	750
Training for Members and Staff	187.5	562.5	750
<b>Total</b>			1,500

Applicant's Initials *JMS*

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
<p style="text-align: center;"><i>Total Value of In-Kind</i>                      (to match Program Budget Line Item.                      Volunteer Contribution &amp; Other In Kind)</p>		

\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date: July 1

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year?    NO     YES

If YES, please explain:

# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

## SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

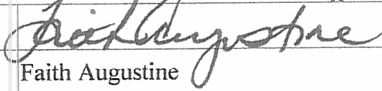
### Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

## SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:		Date:	1/4/2019
Legal Signatory: (please print):	Faith Augustine	Title:	Interim Director
Phone: 574-5120	Extension:	Email:	faith.augustine@louisvilleky.gov

## The Opportunity Network

Amanda Hall, ACLU

Mark Pence, student

Jolie Campbell, Resident

Anne Peak, Shawnee Christian Healthcare

Jamaal Crawford, Youth Advocate Programs

Jamesetta Ferguson, MoLo Village CDC

Amanda Newton, Recovery Concierge Service

Dennis Ritchie, Goodwill Industries

Amanda Langdon, LFPL

John Fleming, **Seed** to Oaks

John Hall, KY DOC Probation and Parole Division

Kristin Harrod, KY DOC Reentry

Mark Bolton, Metro Corrections

Vincent James, Metro Louisville

Carey Cockerell, KY Department of Juvenile Justice

Judge Anne Haynie, District Court

Judge Brian C. Edwards, Circuit Court

Judge Tara Hagerty, Family Court

Judge David Bowles & Judge Eric Haner, Juvenile Court

Patti Echsner, County Attorney's Office

Tom Wine, Commonwealth Attorney

Leo Smith, Louisville Public Defender

## **Louisville Metro Criminal Justice Commission Opportunity Network Charter**

The Opportunity Network shall serve as an ad hoc workgroup under the umbrella of the Metro Criminal Justice Commission. It shall be overseen by an Advisory Board, known as impACT – Partners Advancing Community Transition. A staff person employed by the MCJC shall coordinate the work of the Network.

The **mission** of the Opportunity Network is to create a healthy, vibrant community by preventing and reducing recidivism. It shall provide a connection to opportunities for justice-involved individuals, specifically returning youth and adults, to build/rebuild their lives in our community.

The **focus** of the Opportunity Network is to address the need to better connect justice-involved individuals to supports and opportunities that will re-direct them into productive lives. There are more than 25,000 people in Kentucky prisons and thousands more in local jails and juvenile facilities. While services exist to support justice-involved people, there is a gap in connecting those services to those who would most benefit from them. The Opportunity Network aims to create a bridge that links services and supports to those who would benefit from them in order to decrease time spent incarcerated and reduce recidivism. The Network will look to drive policy and legislative change at the local and state level, leveraging its partnerships to do so.

**Outcomes** of the Opportunity Network should include, but not be limited to:

- Improve service array to promote self-sufficiency and reduce recidivism of justice-involved individuals.
- Improve communication and collaboration between justice system agencies and private/public service providers.
- Improve collaboration between local and state initiatives.
- Foster a community that is more open, welcoming and accepting to offenders.
- Drive policy and legislative change at the state and local levels.

The **Advisory Board** shall consist of seven members chosen by the founding members from the Bingham Fellows Class of 2018. This Advisory Board shall serve to keep the work of the Opportunity Network on track and serve as a resource for fundraising and community support.

**Membership** of the Opportunity Network shall include the following who shall serve by virtue of office or position or their designated representative from their respective office:

- Kentucky Department of Corrections (Probation and Parole, Reentry Division – specify which district/office)
- Louisville Metro Corrections

- Metro Chief of Community Building
- Kentucky Department of Juvenile Justice
- Chief District Court Judge
- Chief Circuit Court Judge
- Chief Family Court Judge
- Juvenile Court Judge
- Jefferson County Attorney
- Jefferson Commonwealth's Attorney
- Public Defender

Membership shall also include representatives from the following constituency groups – to be approved and appointment by the Advisory Board:

- 3 Justice-involved citizens
- 3 Service providers representing various disciplines, including substance use disorder treatment, mental health treatment, housing assistance, education, transportation, career development, employment placement/training, etc.
- 3 Support providers representing various support/mentoring providers, including potentially faith-based groups, families of justice-involved, mentors, etc.

A Chair, or co-chairs, of the Opportunity Network shall be selected from among those serving. Members serving by virtue of their position shall retain their seat on the network for the length of their term of service. Those appointed via the Advisory Board shall serve three-year terms, which may include a maximum of two terms.

The Opportunity Network shall meet not less than six times a year and may create subcommittees at the discretion of the chair. The Network shall provide an annual report to the Metro Criminal Justice Commission during its third meeting of the year. All projects taken on by the Opportunity Network shall be evidence-based and data driven, with performance measures set out for each project.