



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	Library	Department Contact	Benjamin Tipton
Contact Email	benjamin.tipton@lfpl.org	Contact Phone	574-1845

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (goods/services)	✓			
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2020	06/30/2021		

VENDOR INFORMATION

Vendor Legal Name	Innovative Interfaces, Inc.				
DBA					
Point of Contact	Valerie Alerte Kavanagh	Email	valerie.kavanagh@iii.com		
Street	5850 Shellmound Way				
Suite/Floor/Apt		Phone	1-404-213-8221		
City	Emeryville	State	CA	Zip Code	94608
Federal Tax ID#	94-2553274	SSN# (If sole proprietor)			
Louisville Revenue Commission Account #	209006				
Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$280,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	1101	730	5985	590218	522622
Payment Rate		per hour		per day	per service
		per month		Other	
Payment Frequency	✓	Monthly		Upon Completion / Delivery	
		Quarterly	✓	Other	Annually



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

This contract covers maintenance, support, and products for the integrated library system Polaris.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

The Louisville Free Public Library is in the process of bidding for a replacement of the current system. Due to the complexity of the system and the need to maintain a bridge during transition for patron services, we anticipate at least six months between vendor contract award and implementation of a new system to replace the current Polaris program. In order to ensure continuity of library services, we need to maintain our licensing of the existing platform in the interim.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director [Signature] Date 4-2-2020
Signature Lee Burchfield

Printed Name

DocuSigned by:

Purchasing Director [Signature] Date 4/7/2020 | 11:38 AM PDT
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Joel Neaveill



Renewal Quote

Innovative Interfaces Incorporated
 1900 Powell St.
 Suite 400
 Emeryville CA 94608
 United States

Quote # SO-INC25156
 Terms Net 30
 PO #
 Renewal Start Date 7/1/2020
 Renewal End Date 6/30/2021
 Site Code LFPL

Bill To

Louisville Free Public Library
 301 York Street
 Louisville KY 40203
 United States

Ship To

Louisville Free Public Library
 301 York Street
 Louisville KY 40203
 United States

Currency
 US Dollar

Item	Item Categ...	Qty	Description	Options	Rate	Amount
Staff User Licenses Maintenance	Maintenance	357	Polaris Staff User Licenses Maintenance		152.37452004	54,397.70
Envisionware Maintenance	Maintenance	48	Envisionware ECS Staff Terminals	Envisionware License Options: ECS-Staff Register SW	478.80	22,982.40
Envisionware Maintenance	Maintenance	16	Envisionware ECS Staff Terminals	Envisionware License Options: ECS-Staff Register SW	478.80	7,660.80
Polaris Additional Self Check Station Maintenance	Maintenance	7	Polaris Self Check Maintenance		243.213	1,702.49
Polaris Additional Self Check Station Maintenance	Maintenance	5	Polaris Self Check Maintenance		303.5256	1,517.63
Polaris Inventory Control Maintenance	Maintenance	4	Polaris Inventory Control Maintenance		331.62936996	1,326.52
Polaris Additional Self Check Station Maintenance	Maintenance	4	Polaris Self Check Maintenance		303.52611996	1,214.10
Polaris Additional Self Check Station Maintenance	Maintenance	4	Polaris Self Check Maintenance		289.06761996	1,156.27
Polaris Additional Self Check Station Maintenance	Maintenance	4	Polaris Additional Self Check Station Maintenance		504.30186996	2,017.21
Polaris EDI Ordering & Invoicing Maintenance	Maintenance	1	Polaris EDI Ordering & Invoicing Maintenance		825.909	825.91
Polaris	Maintenance	2	Polaris Self Check Maintenance		334.25175	668.50

Handwritten signature and date: 7/1/2020



Renewal Quote

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Innovative Interfaces Incorporated
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Quote #

SO-INC25156

Item	Item Categ...	Qty	Description	Options	Rate	Amount
Additional Self Check Station Maintenance						
Polaris Additional Self Check Station Maintenance	Maintenance	2	Polaris Self Check Maintenance		303.16125	606.32
Polaris Additional Self Check Station Maintenance	Maintenance	2	Polaris Self Check Maintenance		318.3285	636.66
Polaris Simply Reports Maintenance	Maintenance	1	Polaris Simply Reports Maintenance		1,376.5185	1,376.52
Polaris Automatic Authority Control	License - Ter...	1	Polaris Automatic Authority Control Subscription		3,413.7495	3,413.75
Polaris Additional Self Check Station Maintenance	Maintenance	1	Polaris Self Check Maintenance		368.4975	368.50
Polaris Mobile PAC	Maintenance	1	Polaris Mobile PAC Maintenance		1,909.95	1,909.95
Polaris Outreach Services	Maintenance	1	Polaris Outreach Services Maintenance		773.85	773.85
Polaris PowerPAC Multilingual Maintenance	Maintenance	1	Polaris PowerPAC Multilingual Maintenance	Polaris PowerPAC Language Options: Spanish	773.85	773.85
Polaris PowerPAC Multilingual Maintenance	Maintenance	1	Polaris PowerPAC Multilingual Maintenance	Polaris PowerPAC Language Options: Vietnamese	1,160.7855	1,160.79
Polaris PowerPAC Multilingual Maintenance	Maintenance	1	Polaris PowerPAC Multilingual Maintenance	Polaris PowerPAC Language Options: French	1,160.7855	1,160.79
Polaris Server Software	Maintenance	1	Polaris Server Software Maintenance		11,610.102	11,610.10
Polaris Telephone Services	Maintenance	1	Polaris Telephone Services Maintenance	Polaris Telephone Services: Inbound	1,625.0955	1,625.10
Polaris Telephone Services	Maintenance	1	Polaris Telephone Services Maintenance	Polaris Telephone Services: Outbound	1,625.0955	1,625.10
Polaris URL Detective	Maintenance	1	Polaris URL Detective Maintenance		181.902	181.90



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Item	Item Categ...	Qty	Description	Options	Rate	Amount
Polaris Syndetics Subscription	License - Ter...	1	Syndetic Solutions Subscription		18,693.7065	18,693.71
Envisionware Maintenance	Maintenance	1	Envisionware Maintenance	Envisionware License Options: PCR-SLE Clients	17,178.1575	17,178.16
Envisionware Maintenance	Maintenance	1	Envisionware ECS Web Staff System Maintenance 1 July 2020 - 30 June 2020	Envisionware License Options: PCR-SLE Clients	193.32	193.32

Total US\$158,757.90

THIS INFORMATION IS CONFIDENTIAL BETWEEN THE PARTY IDENTIFIED AS 'BILL TO' ABOVE AND INNOVATIVE INTERFACES

Notes:

1. The prices quoted may be subject to change where new software has been purchased or changes have been made to existing software.
2. Taxes are not included in the quoted price but, if applicable, may be charged by Innovative at the point of invoicing.

**ADDENDUM TO
AGREEMENT**

This **ADDENDUM** (hereinafter referred to as the “Addendum”) is made and entered into as of the date of the last signature of the parties hereto (the “*Effective Date*”), by and between **INNOVATIVE INTERFACES INCORPORATED**, a California corporation having its principal place of business at 1900 Powell Street, Suite 400, Emeryville, CA 94608 (hereinafter referred to as “*Innovative*”), and the Louisville/Jefferson County Metro Government, by and through its **LOUISVILLE FREE PUBLIC LIBRARY**, 301 York Street, Louisville, KY 40203 (hereinafter referred to as “*Client*” and collectively referred to as “*the Parties*”).

WHEREAS, Client and Innovative are parties to the software Maintenance and Support Agreement for the Integrated Library System Polaris effective as of August 18, 2016 (the “*Agreement*”); and

WHEREAS, Client desires to extend their software maintenance, support and subscriptions and, in connection with such extension, the parties desire to amend the Agreement as set forth in this Addendum; and

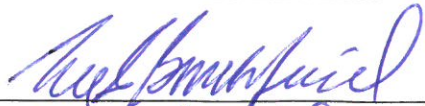
NOW, THEREFORE, for good and valuable consideration and intending to be legally bound hereby, the parties hereby agree as follows.

- 1. Maintenance Renewal.** Subject to the terms of the Agreement the term of Client’s software Maintenance and Support is hereby extended for the period July 1, 2020 through June 30, 2021, for the price, products and terms as respectively set forth in Exhibit 1 attached hereto and the term of the Agreement is hereby extended through June 30, 2021.

Except as otherwise amended hereby, the other provisions of the Agreement will remain in full force and effect as of the date hereof. In the event of a conflict between the provisions of this Addendum and the Agreement, the terms of this Addendum will control.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to enter into this Addendum as of the dates specified below.

LOUISVILLE FREE PUBLIC LIBRARY

Signature: 
Print Name: Lee S. Borchardt
Title: Director
Date: 6-23-2020

**INNOVATIVE INTERFACES
INCORPORATED**

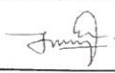
Signature: 
Print Name: Akin Adekeye
Title: EVP, Legal & Business Development
Date: June 22, 2020

EXHIBIT 1
Maintenance/Subscription Renewal
[APPROVED SOFTWARE RENEWAL QUOTE FOLLOWS THIS PAGE]

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 1900 Powell St.
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 United States

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