

NDF Staff Meeting Summary

Discussion Topic: NDF Grants Flexibility Relating to COVID-19 Outbreak

Date: March 26, 2020

Location: Via WebEx

Present: Blyden Kennedy, Melissa Gatewood and Roxanne Steele from OMB; LaTonya Bell, Liz McQuillen and Connie Dearing from Metro Council; and Natalie Johnson from County Attorney Office

Whereas recognizing the challenges facing Louisville Metro Government's Neighborhood Development Fund (NDF) grantees during the COVID-19 outbreak, staff members from Metro Council, the County Attorney Office and the Office of Management and Budget met and reached the following decisions to relieve administrative burdens on grantees:

- OMB will review each approved NDF on a case by case base in relation to providing NDF grantees flexibility in the time period of implementing events, programs and activities and financial reporting requirements deadlines.
- OMB will take extra steps to contact the NDF grantees that have upcoming events and discuss with them the flexibility in NDF check disbursements and financial reporting requirements.
- OMB will not disburse NDF checks to NDF grantees that have events that will be postponed, or scope will be hindered by COVID-19. Again, OMB will work with these grantees prior to making final determination.
- OMB will continue to forward requests for change in scope of NDF grant to Metro Council for guidance.
- Metro Council staff decided that no new NDF legislation is needed at this time due to the extra steps that OMB has implemented within their process.
- Metro Council will exercise flexibility if necessary, on the 90 days requirement for grantees to return grant agreements to Metro Council.
- Affected grantees will not be placed on the noncompliant list.