

O-262-22

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Councilwoman Nicole George

**Amount:** \$9,000 **Date:** 8/30/2022

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 W Florence Ave Right-of-Way Closure is estimated to be \$9,000 for the following steps:  
 1) Collection of deeds and plats for approximately 7 parcels along W Florence Avenue between S 2nd Street and 3rd Street. 2) Conducting a topographic survey to establish existing right of way. 3) Developing a plat for Metro Government review and address comments. 4) Preparing up to three legal descriptions. 5) Setting property corners for W Florence Avenue right of way. 6) Submitting a final stamped plat to Metro Government.

**City Agency:** Public Works & Assets  
**Contact Person:** Jeff Brown  
**Agency Phone:** 502-574-0065

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

21		\$4,500	8/30/2022
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: O-262-22 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works & Assets / W Florence Ave Right-of-Way Closure

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	<i>K. Trent</i> _____	\$ <u>4,500</u>
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Public Works & Assets

**Program/Project Name:** W Florence Ave Right-of-Way Closure

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

**Submitted by:** Rachel Roarx **Date:** 8/30/2022

District 21 Legislative Aide  
Rachel Roarx

**Roarx, Rachel G.**

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**From:** George, Nicole A.  
**Sent:** Friday, August 12, 2022 6:17 AM  
**To:** Brown, Jeffrey E; Roarx, Rachel G.; Katz, Rebecca A.  
**Cc:** Lockett, Daniel R  
**Subject:** Fw: W Florence right-of-way closure  
**Attachments:** W Florence Avenue Right of Way Closure Preliminary Scope and Fee.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** Allocate \$

Thanks for working so quickly.

Rachel- Please prioritize sending the funds to PW on Monday.

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**From:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Sent:** Friday, August 12, 2022 6:00 AM  
**To:** George, Nicole A. <Nicole.George@louisvilleky.gov>; Katz, Rebecca A. <rebecca.katz@louisvilleky.gov>  
**Subject:** FW: W Florence right-of-way closure

CW George,  
The proposal from our consultant to prepare the road closure plat is \$9,000. Public Works will accept funds for this project.

Jeffrey Brown, PE

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**From:** Brown, Jeffrey E  
**Sent:** Wednesday, July 6, 2022 9:53 AM  
**To:** Bourke, Chad <Chad.Bourke@strand.com>  
**Subject:** RE: W Florence right-of-way closure

Thanks Chad. I'll review with the Councilwoman to see how she would like to proceed. Emergency Services has already commented on the accessibility issues so those will be addressed if we do pursue the road closure

Jeffrey Brown, PE

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**From:** Bourke, Chad <[Chad.Bourke@strand.com](mailto:Chad.Bourke@strand.com)>  
**Sent:** Wednesday, July 6, 2022 9:51 AM  
**To:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
**Subject:** RE: W Florence right-of-way closure

**CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe**

Jeff,

Please see the attached preliminary scope and fee for your review. Note that the scope does include adding property pins for the new boundary. Our surveyors read through the LDC and determined that this was likely required. A few things to consider on this project:

1. **Cul-de-sac:** After transferring the roadway right of way to the adjacent property owners, the cul-de-sac will no longer function as it currently does. Property owners should have ample space to turn around in driveways, but will this impact garbage pickup or other city services?
2. **Sidewalk easement:** The existing sidewalk connection to 3rd Street runs through the gas station entrance. Will you want to include a sidewalk easement at this location to prevent the gas station expanding its footprint and removing the sidewalk?
3. **Alternative Approach to Close Entrance:** Considering the above impacts, is it more desirable to just close the entrance with curb or another barrier and keep W Florence Avenue open? Steve could potentially do a small project with Seven Seas to accomplish this relatively quickly.

Thank you for the opportunity. Please let me know if you need anything else from us.

Chad



Chad Bourke, P.E., PTOE  
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[chad.bourke@strand.com](mailto:chad.bourke@strand.com) | [www.strand.com](http://www.strand.com)  
P.E. (KY)

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**From:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
**Sent:** Friday, June 24, 2022 3:29 PM  
**To:** Bourke, Chad <[Chad.Bourke@strand.com](mailto:Chad.Bourke@strand.com)>  
**Subject:** W Florence right-of-way closure

**EXTERNAL EMAIL:** Verify sender before opening links or attachments.

Chad,

We have a potential right-of-way closure project coming up that I need an estimate on. This would be for surveying services to prepare the legal description and exhibit for a closure of the right-of-way within the area I marked in yellow below. Public Works will handle all applications and meetings but I'll need a stamped survey and legal description of the area proposed to be closed. Could you send me a cost for that service please? It's for the W Florence R/W that abuts 4347 S 3<sup>rd</sup> St.



**West Florence Avenue Right of Way Closure  
Preliminary Scope and Fee  
July 5, 2022**

Scope of Services

1. Collect deeds and plats from publicly available data at the Jefferson County Clerks office for approximately 7 parcels along W Florence Avenue between S 2nd Street and 3rd Street.
2. Conduct a topographic survey to establish existing right of way for W Florence Avenue from 3rd Street approximately 160 feet to the east.
3. Develop a plat for Metro Government review and address comments, as appropriate.
4. Prepare up to three legal descriptions.
5. Set property corners for W Florence Avenue right of way.
6. Submit a final stamped plat to Metro Government.

Compensation - \$9,000