

Louisville Metro Council City Agency Request  
Neighborhood Development Fund (NDF)  
■ Capital Infrastructure Fund (CIF)  
Municipal Aid Program (MAP)  
Paving Fund (PAV)

Primary Sponsor: David James

Amount: \$376 Date: Oct 8, 2019

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
Two honorary street signs dedicated to Apostle Raymond J. Keith Jr. The signs will be placed at the corners of 17th and Prentice and 18th and Prentice.

City Agency: Public Works  
Contact Person: ~~Matthew Hines~~ William Hines  
Agency Phone: ~~502-574-3883~~ 794-6862

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

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District #       Council Member Signature      \$376  
Amount      Oct 8, 2019  
Date

Approved by: \_\_\_\_\_  
Appropriations Committee Chairman      Date  
Clerk's Office & OMB Use Only:  
Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

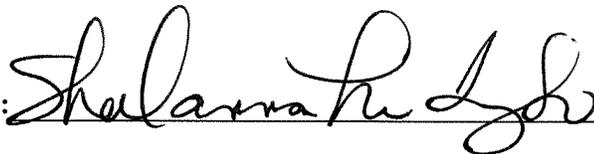
## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Public Works

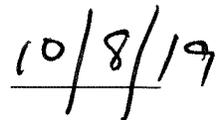
**Program/Project Name:** Honorary Street Sign

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by:



Date:



## Taylor, Shalanna

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**From:** Sparks, Stuart  
**Sent:** Wednesday, October 2, 2019 8:42 AM  
**To:** Haines, Matthew R; Grothaus, Seth T  
**Cc:** Taylor, Shalanna; Hines, William A; Jennings, Patricia A  
**Subject:** RE: Honorary Sign order

Shalanna,

Before we can fulfil a request for an honorary sign your office will have to seek resolution for allocation of funding and determine the proposed location for installation. Then, after providing the resolution, approving the cost estimate (sent from S&M) and providing a cost center for us to bill after fabrication and installation we can begin fabrication. The cost per sign is \$188. Please let me know if you have any questions or if you would like to discuss this matter further.

Kindly,

Stuart Sparks, PE, PTOE  
Louisville Metro Public Works  
Traffic Engineering Supervisor Signs and Markings  
601 W Jefferson St, Room 8  
(502) 574-3650



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**From:** Haines, Matthew R  
**Sent:** Tuesday, October 01, 2019 9:03 AM  
**To:** Sparks, Stuart; Grothaus, Seth T  
**Cc:** Taylor, Shalanna  
**Subject:** FW: Honorary Sign order

Stuart and Seth,

Could you help Shalanna?

Thanks,

**Matthew R. Haines, PE**  
**Engineering Supervisor**  
**Louisville Metro Public Works & Assets**  
**444 South 5<sup>th</sup> Street, 4<sup>th</sup> Floor**  
**Louisville KY 40202**  
**502 574 3883 (D) | 502 528 5973 (C) | 502 574 4129 (F)**

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**From:** Taylor, Shalanna  
**Sent:** Monday, September 30, 2019 11:31 AM  
**To:** Haines, Matthew R  
**Cc:** Perry, Anthony J  
**Subject:** Honorary Sign order