

CONTRACT DATA SHEET

PSC Type (check one): New Addendum Sole Source: Yes No

Contractor Information	
1. Legal Name of Contractor:	<u>YMCA OF GREATER LOUISVILLE, INC.</u>
2. Address:	<u>2400 CRITTENDEN DRIVE</u>
3. City, State, & Zip:	<u>LOUISVILLE, KY 40217</u>
4. Contractor Contact Person:	<u>MATT REED</u>
5. Phone:	<u>502-635-5233</u> Email: _____
6. Revenue Commission Taxpayer ID#	_____
7. Federal Tax ID # (SSN if sole proprietor):	_____

Department Information	
8. Requesting Department:	<u>YOUTH DETENTION SERVICES</u>
9. Contact Person Name & Telephone:	<u>SYTISHA CLAYCOMB</u>

Contract Information	
10. Not to exceed amount:	<u>\$ 55,000.00</u>
11. Are expenses reimbursed?	<u>NO</u>
12. If yes list allowable expenses and maximum amount reimbursable:	<u>N/A</u>
13. Beginning and ending date of the contract:	<u>7/1/2015-8/30/2016</u>
14. Funding Source	<u>GENERAL FUND</u> Federal Funds yes no
15. Scope & Purpose of the contract:	<p>PROVIDE SHELTER FOR YOUTH AS AN ALTERNATIVE TO DETENTION. YMCA IS A PARTNERING AGENCY OF LOUISVILLE METRO GOVERNMENT'S FIELD RELEASE PROGRAM WORKING THROUGH SCHOOLS AND LMPD. IN ADDITION TO THE STANDARD FIELD RELEASE PROGRAM, YMCA WILL PROVIDE FIELD RELEASE SERVICES FOR YDS FOR ANTICIPATED HIGHER VOLUME ASSOCIATED WITH SPECIAL EVENTS AS IDENTIFIED BY METRO GOVERNMENT (YDS). FOR DESIGNATED SPECIAL EVENTS, YMCA WILL ALSO PROVIDE YDS ACCESS TO YMCA OUTREACH SERVICES. YMCA WILL ALSO ACT AS AN OVERFLOW LOCATION WHEN ALTERNATIVE PLACEMENT SERVICES (APS) HAS REACHED MAXIMUM CAPACITY.</p>

Authorizations	
Department Director:	<u>[Signature]</u> Date: <u>6-29-15</u>
Purchasing Director:	<u>[Signature]</u> Date: <u>7/2/15</u>
County Attorney:	<u>[Signature]</u> Date: <u>7/24/15</u>
<p><i>The County Attorney has written the attached Professional Service Contract or Sole Source Contract and has approved that document as to the legality of the instrument itself only and as to its form.</i></p>	

For Purchasing Use Only	
Contractor is registered and in good standing with the Revenue Commission	_____
Human Relations Commission requirements have been met	_____
Insurance requirements have been satisfied	_____
If federally funded, Federal Debarment standing has been verified	_____

Attach all justification documentation to this form, along with signed Written Findings Form.

WRITTEN FINDINGS

EXPLAINING NECESSITY FOR USING NONCOMPETITIVE NEGOTIATION FOR PSC

This document constitutes written request and findings, as required by KRS 45A.380 stating the need to purchase through noncompetitive negotiation. By the signatures listed below, the Requesting Department has determined, and the Chief Financial Officer concurs, that competition is not feasible because:

_____ A. An emergency exists which will cause public harm as a result of the delay in competitive procedures. **** Mayors Approval required for emergency purchases exceeding \$10,000.**

 X B. There is a single source within a reasonable geographic area of the supply or service to be procured or leased (attach sole source determination from the Purchasing Department).

_____ C. The contract is for the services typically provided by a licensed professional, such as an attorney, architect, engineer, physician, certified public accountant, registered nurse, or educational specialist; a technician such as a plumber, electrician, carpenter, or mechanic; an artist such as a sculptor, aesthetic painter, or musician; or a non-licensed professional such as a consultant, public relations consultant, advertising consultant, developer, employment department, construction manager, investment advisor, or marketing expert and the like.

_____ D. The contract is for the purchase of perishable items purchased on a weekly basis, such as fresh fruits, vegetables, fish, or meat.

_____ E. The contract is for replacement parts where the need cannot reasonably be anticipated and stockpiling is not feasible.

_____ F. The contract is for proprietary items for resale.

_____ G. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the city.

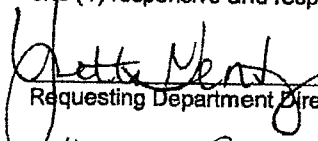

_____ H. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids.

_____ I. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment liability insurance.

_____ J. The contract is for a sale of supplies at reduced prices that will afford a purchase at savings to the Metro Government.

_____ K. The contract was solicited by competitive sealed bidding and no bids were received from a responsive and responsible bidder.

_____ L. Where, after competitive sealed bidding, it is determined in writing that there is only one (1) responsive and responsible bidder.

	4-29-15
Requesting Department Director	Date
	7/2/15
OMB/Purchasing Approval	Date

_____	_____
**Mayor	Date
**Signature is required only for Written Finding A	

To: Purchasing

From: Yvette Gentry, Director – Youth Detention Services



Date: 6/29/2015

Re: Sole Source – YMCA of Greater Louisville, Inc.

The YMCA Safe Place provides shelter as an alternative to detention for youth in cases where the offense is non-violent or minor in nature, such as shoplifting, being reported as a runaway or status offenses (such as truancy). This serves the purpose of keeping the limited space available at the Youth Detention Center open for greater needs and providing a place for parents to locate youth that have been removed from unsafe or disruptive situations by LMPD. LMPD takes the youth directly to the YMCA Safe Place and they are not processed in the Youth Detention Center.

The YMCA is a partnering agency in Metro's Field Release Program working through schools and LMPD. Any change to the existing operation workflow resulting from a bid process would significantly impact the efficiency of the department, limited available space at the center and processes for LMPD as they relate to the youth qualified to enter the YMCA Safe Place.

Should you need any additional information, please let me know. Thank you.