

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Councilwoman Dr. Barbara Shanklin

Amount: \$2,375.00

Date: 09/04/2019

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

A total of \$2,375.00 from District 2 NDF to be transferred to Brightside for maintenance of the "Brightside" located at the intersection of Newburg Rd. and E. Indian Trial. This site is a median on Newburg Rd. that requires landscaping and planting in order to make the area look aesthetically pleasing for those living in the area, as well as all of those who travel on Newburg Rd. in this area.

City Agency: Brightside

Contact Person: Gina O'Brien

Agency Phone: (502) 574-6256

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

2



District #


Council Member Signature

\$2,375.00

Amount

09/04/2019

Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project:
\$2,375 from D-2 NDF to Brightside for maintenance of site located at Newburg Rd. & E. Indian Trail

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

| | | |
|-------------|-------|----------|
| District 1 | _____ | \$ _____ |
| District 2 | _____ | \$ _____ |
| District 3 | _____ | \$ _____ |
| District 4 | _____ | \$ _____ |
| District 5 | _____ | \$ _____ |
| District 6 | _____ | \$ _____ |
| District 7 | _____ | \$ _____ |
| District 8 | _____ | \$ _____ |
| District 9 | _____ | \$ _____ |
| District 10 | _____ | \$ _____ |
| District 11 | _____ | \$ _____ |
| District 12 | _____ | \$ _____ |
| District 13 | _____ | \$ _____ |
| District 14 | _____ | \$ _____ |
| District 15 | _____ | \$ _____ |
| District 16 | _____ | \$ _____ |
| District 17 | _____ | \$ _____ |
| District 18 | _____ | \$ _____ |
| District 19 | _____ | \$ _____ |
| District 20 | _____ | \$ _____ |
| District 21 | _____ | \$ _____ |
| District 22 | _____ | \$ _____ |
| District 23 | _____ | \$ _____ |
| District 24 | _____ | \$ _____ |
| District 25 | _____ | \$ _____ |
| District 26 | _____ | \$ _____ |

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Brightside

Program/Project Name: \$2,375 from D-2 NDF to Brightside for site at Newburg Rd. & E. Indian Trial.

Yes/No/NA

Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?

Yes

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

NA

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

NA

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

No

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

No

Supporting Documentation: Does the attachment include a valid estimate and description of cost?

Yes

Submitted by: _____ Caleb Howard _____

Date: 09/04/2019



BRIGHTSIDE FY'20 Proposal

District 2 Newburg Rd & Indian Trail Brightside

Maintenance Agreement for July 2019 to June 2020

Brightside-Managed Maintenance

- Monitor and assess site needs regularly
- Apply hardwood mulch and reapply as necessary
- Trim all shrubs couple of times throughout the growing season
- Remove weeds at site on a regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply Woodace 14-14-14 fertilizer, as needed
- Maintain sponsor sign

Brightside Maintenance \$1,750.00

Additional Contracted Maintenance

- Remove debris from curbs and bed area on a bi-weekly basis
- Mow and string trim turf area bi-weekly from April-October

Contracted Maintenance \$625.00

TOTAL INVESTMENT FOR FY'20 SPONSORSHIP AGREEMENT

\$2,375.00

The above plan is an estimate of costs relating to the project based on the current cost of materials, labor, etc. This is a flat fee proposal. Actual costs may result in overages or shortages within this proposed plan budget, which shall be applied to the overall Brightside program.

Thank you for helping us keep Louisville *clean, green and beautiful!*

Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education

Howard, Caleb A.

From: Shinton Fried, Julie
Sent: Wednesday, September 4, 2019 9:13 AM
To: Shanklin, Barbara; Howard, Caleb A.
Cc: OBrien, Gina I.
Subject: FW: Invoice for D-2's portion of BrightSite Sponsorship Proposal (FY'20)
Attachments: FY'20 Proposal District 2 Brightsite Maintenance at Newburg Rd & Indian Trail.doc

Please find the FY'20 proposal attached. If you need anything else, please let me know.

Thanks,
Julie

From: OBrien, Gina I.
Sent: Wednesday, September 4, 2019 9:09 AM
To: Shanklin, Barbara; Shinton Fried, Julie
Subject: RE: Invoice for D-2's portion of BrightSite Sponsorship Proposal (FY'20)

Thank you!

----- Original message -----

From: "Shanklin, Barbara" <Barbara.Shanklin@louisvilleky.gov>
Date: 9/3/19 6:33 PM (GMT-05:00)
To: "OBrien, Gina I." <Gina.OBrien@louisvilleky.gov>
Subject: Re: Invoice for D-2's portion of BrightSite Sponsorship Proposal (FY'20)

Gina I forwarded the attachment to Caleb but he couldn't receive it on his computer. Thanks.

Sent from my iPhone

On Sep 3, 2019, at 5:06 PM, OBrien, Gina I. <Gina.OBrien@louisvilleky.gov> wrote:

Yes!

I am in the field right now, it is attached to the original email I sent.

Julie, could you send them the proposal?

----- Original message -----

From: "Howard, Caleb A." <Caleb.Howard@louisvilleky.gov>
Date: 9/3/19 4:32 PM (GMT-05:00)
To: "OBrien, Gina I." <Gina.OBrien@louisvilleky.gov>
Cc: "Shanklin, Barbara" <Barbara.Shanklin@louisvilleky.gov>
Subject: Invoice for D-2's portion of BrightSite Sponsorship Proposal (FY'20)

Ms. O'Brien,

Is there any way that the District 2 office could get another copy of this year's invoice for our district for the BrightSite on Newburg Rd. adjacent to the Petersburg Neighborhood/Park? I believe that the District 10 office is providing half of the cost, which comes to \$2,375.00. I would just like a copy of the invoice for our half of the project so that I can begin drawing up an NDF to get our funds moved over to you, if possible. Just let me know if you might have a copy!

Thank you for your time and help,



Caleb Howard
Legislative Assistant to

Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council
Phone: (502) 574-2787

Email: Caleb.Howard@louisvilleky.gov