

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
■ **Capital Infrastructure Fund (CIF)**
Municipal Aid Program (MAP)
Paving Fund (PAV)

Primary Sponsor: Bill Hollander

Amount: \$500 **Date:** January 7, 2019

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Grant to Metro Public Works for the fabrication and installation of a replacement bike rack in the right-of-way near Keats and Frankfort Avenue (close to Irish Rover).

City Agency: Metro Public Works
Contact Person: Kate Holwerk
Agency Phone: 574-3376

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

9 Bill Hollander \$500 1/7/19
District # Council Member Signature Amount Date

Approved by: _____
Appropriations Committee Chairman Date
Clerk's Office & OMB Use Only:
Request Amount: _____ Amended Amount: _____
Reference #: _____ To OMB: _____
Budget Revision #: _____
Account #: _____
To Project Manager: _____ Completion Date: _____
Actual Cost: _____ Funds Returned: _____

Ethridge, Kyle

From: Holwerk, Katherine A.
Sent: Monday, January 7, 2019 9:38 AM
To: Ethridge, Kyle
Subject: RE: Two Bike Racks

Hi Kyle,

Yes, it is \$500.

Yes, I am the primary contact for the paperwork. Our Fiscal Administrator is Max Bradley, so I will be working on this with him.

Thank you!
Kate

-----Original Message-----

From: Ethridge, Kyle
Sent: Monday, January 7, 2019 9:11 AM
To: Holwerk, Katherine A.
Subject: RE: Two Bike Racks

Good Morning, Kate.

That's great news - thank you!

We can absolutely appropriate the funds for the other rack. \$500, correct?

It might take slightly longer since the Council will be forming committees this month.

Are you the primary contact for the paperwork?

Thanks,
Kyle

Ms. Kyle Ethridge | Legislative Assistant Office of Councilman Bill Hollander
601 W. Jefferson Street | Louisville, KY 40202
d: (502) 574-3908 o: (502) 574-1109

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-----Original Message-----

From: Holwerk, Katherine A. <Katherine.Holwerk@louisvilleky.gov>
Sent: Monday, January 7, 2019 9:01 AM
To: Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>
Subject: RE: Two Bike Racks

Hello Kyle,
The bike rack at Frankfort Ave and Jane has been replaced.

For the bike rack at Keats and Frankfort Ave, our Fiscal Administrator asks that CM Hollander appropriate the money for this purchase. It is my understanding that this process takes about a month. Does that sounds agreeable to you?

Thank you,
Kate Holwerk
Bicycle and Pedestrian Programs

Louisville Metro Division of Transportation Public Works and Assets
444 S 5th St., Ste 400
Louisville, KY 40202-4311
502-574-3376
Katherine.holwerk@louisvilleky.gov

-----Original Message-----

From: Ethridge, Kyle
Sent: Wednesday, January 2, 2019 10:20 AM
To: Holwerk, Katherine A.
Subject: RE: Two Bike Racks

Just keep me posted - thanks again!

Kyle

Ms. Kyle Ethridge | Legislative Assistant Office of Councilman Bill Hollander
601 W. Jefferson Street | Louisville, KY 40202
d: (502) 574-3908 o: (502) 574-1109

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-----Original Message-----

From: Holwerk, Katherine A. <Katherine.Holwerk@louisvilleky.gov>
Sent: Wednesday, January 2, 2019 10:17 AM
To: Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>
Subject: RE: Two Bike Racks

Hi Kyle,
I am not sure. I will see what I can find out on this question. . .
Thank you,
Kate

-----Original Message-----

From: Ethridge, Kyle
Sent: Wednesday, January 2, 2019 10:15 AM
To: Holwerk, Katherine A.
Cc: Markert, Tammy O; Brown, Jeffrey E; Hollander, Bill H.
Subject: RE: Two Bike Racks

Sounds great, thank you!

If the final price is \$500 we can go ahead and move forward to transfer the funds, or we can wait until there is an invoice.

Just let me know.

Thanks,
Kyle

Ms. Kyle Ethridge | Legislative Assistant Office of Councilman Bill Hollander
601 W. Jefferson Street | Louisville, KY 40202
d: (502) 574-3908 o: (502) 574-1109

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-----Original Message-----

From: Holwerk, Katherine A. <Katherine.Holwerk@louisvilleky.gov>
Sent: Wednesday, January 2, 2019 10:09 AM
To: Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>
Cc: Markert, Tammy O <Tammy.Markert@louisvilleky.gov>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>; Hollander, Bill H. <Bill.Hollander@louisvilleky.gov>
Subject: RE: Two Bike Racks

Hi Kyle,

Thank you for the quick response! The \$500 loop rack is the standard for Metro at this time - they are durable, easy to use, tamper-resistant, approved for the right-of-way, and our Public Works crews know how to install them. These are stainless steel, so there is no paint finish to maintain.

I will contact the fabricator. I will follow up if there are any issues moving forward.

Thank you,

Kate Holwerk
Bicycle and Pedestrian Programs
Louisville Metro Division of Transportation Public Works and Assets
444 S 5th St., Ste 400
Louisville, KY 40202-4311
502-574-3376
Katherine.holwerk@louisvilleky.gov

-----Original Message-----

From: Ethridge, Kyle
Sent: Wednesday, January 2, 2019 9:58 AM
To: Holwerk, Katherine A.
Cc: Markert, Tammy O; Brown, Jeffrey E; Hollander, Bill H.
Subject: RE: Two Bike Racks

Good Morning, Kate.

Happy New Year! Thanks for your message.

Great news about the Frankfort & Jane bike rack.

In regards to the one near Keats and Frankfort (Irish Rover), is the \$500 bike rack the cheapest option? Is that the blue circular one that is in other areas around town?

If it is the cheapest option that would be great if you could order on our behalf and send us the invoice.

Thanks again,
Kyle

Ms. Kyle Ethridge | Legislative Assistant Office of Councilman Bill Hollander
601 W. Jefferson Street | Louisville, KY 40202
d: (502) 574-3908 o: (502) 574-1109

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-----Original Message-----

From: Holwerk, Katherine A. <Katherine.Holwerk@louisvilleky.gov>
Sent: Wednesday, January 2, 2019 9:55 AM
To: Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>
Cc: Markert, Tammy O <Tammy.Markert@louisvilleky.gov>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>; Hollander, Bill H. <Bill.Hollander@louisvilleky.gov>
Subject: Two Bike Racks

Hi Kyle,

Thank you for checking in. We have a bike rack that can be used to replace the one at Frankfort and Jane. It is a single loop rack made locally by David Bibelhauser. We will proceed with having this rack installed.

Each rack costs \$500 and can be installed by a Public Works Roads Division crew. From the below message, it seems that CM Hollander's budget would be paying for the replacement rack on Frankfort between Keats and the Irish Rover; is that correct? Our remaining bike racks are committed to other locations, and we do not have money in our current budget for any additional racks.

Shall I put you in contact with the bike rack fabricator? Or should I coordinate the fabrication and send the invoice to your office? Let me know what works best for you.

Thank you,
Kate

-----Original Message-----

From: Brown, Jeffrey E
Sent: Friday, December 28, 2018 10:45 AM
To: Ethridge, Kyle; Maupin, William; Dawes, Susan A; Maier, Tim; Holwerk, Katherine A.
Cc: Hollander, Bill H.; Markert, Tammy O
Subject: RE: Damaged Bike Racks

I'll ask the East District guys to remove the damaged rack.

Kate,
Can you help with finding replacements and do you know if Rolf ordered the rack for the other location?

Jeffrey Brown, PE

-----Original Message-----

From: Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>
Sent: Friday, December 28, 2018 10:37 AM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: Hollander, Bill H. <Bill.Hollander@louisvilleky.gov>; Eisinger, John (Rolf) <JohnRolf.Eisinger@louisvilleky.gov>
Subject: Damaged Bike Racks

Good Morning, Jeff.

Hope you had a wonderful holiday with your family!

Please see attached damaged bike rack from Frankfort Avenue between Keats and the Irish Rover. I reported to MetroCall, Sr # 5192576, to have it removed from the sidewalk. Who can I work with to order a replacement?

Also, the Councilman spoke to Rolf a while ago regarding a replacement bike rack for Frankfort & Jane. Rolf told him it was coming months ago. Do you have any updates on the status?

Thanks so much,
Kyle

Ms. Kyle Ethridge | Legislative Assistant Office of Councilman Bill Hollander
601 W. Jefferson Street | Louisville, KY 40202
d: (502) 574-3908 o: (502) 574-1109

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Public Works	
Program/Project Name: Replacement bike rack near Frankfort & Keats	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Wyle Gtondgc

Date: 01/07/19