

**NEIGHBORHOOD DEVELOPMENT FUND  
Not-for-Profit Transmittal and Approval Form**

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**DATE:** December 16, 2013

**PRIMARY SPONSOR** (District to contact with any questions): 19<sup>th</sup> District Councilman Jerry T. Miller

**Name of Applicant:** City of Middletown

I/We have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I/We have read the organization's statement of public purpose to be furthered by the funds requested and I/We agree that the public purpose is legitimate. I/We have also completed the disclosure section below, if required.

Is this program/project a fundraiser?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is this applicant a faith based organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this application include funding for sub-grantee(s)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<u>19</u>		<u>\$2,500.00</u>	<u>12/16/13</u>
District #	Primary Sponsor Signature	Amount	Date

**Council Office Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

None

**Approved by:**

_____	_____
Appropriations Committee Chairman	Date

**Clerk's Office Only:**

Request Amount: \_\_\_\_\_ Committee Amended Appropriation: \_\_\_\_\_

Original Appropriation: \_\_\_\_\_ Council Amended Appropriation: \_\_\_\_\_

**OFFICE OF METRO COUNCIL CLERK**  
**REVIEWED**  
DATE 1.14.13 TIME 2:10 pm



# LOUISVILLE METRO COUNCIL

## NEIGHBORHOOD DEVELOPMENT FUND APPLICATION



### SECTION 1 - APPLICANT INFORMATION

<b>Legal Name of Applicant Organization:</b> (as listed on: <a href="http://www.sos.ky.gov/business/records/">http://www.sos.ky.gov/business/records/</a> ) <b>City of Middletown</b>	
Main Office Street & Mailing Address: PO Box 43048, 11803 Old Shelbyville Road, Louisville KY 40243	
Website: cityofmiddletownky.org	
Application Contact: Deborah Columbia	Title: Assistant to the Mayor
Phone: 502.245.2762	Email: deborahcol@bellsouth.net
Financial Contact: Tracy Dohn	Title: Treasurer
Phone: 502.245.2762	Email: tracydohn@bellsouth.net

### GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED

Program Facility Location(s): Middletown - Wetherby Park - 11803 Old Shelbyville Road	
Council District(s): 19th	Zip Code(s): 40243

### SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION

<b>Program Name:</b> Governor Lawrence Wetherby Historical Marker	
Total Request: \$ 2500	Total Metro Award (this program) in previous year : \$ 0
The following are required attachments:	
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input type="checkbox"/> Most recent IRS Form 990 or 1120-H - <i>NA</i> <input type="checkbox"/> Articles of Incorporation - <i>NA</i> <input checked="" type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense	<input type="checkbox"/> Signed lease if rent costs are being requested - <i>NA</i> <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program - <i>NA</i> <input checked="" type="checkbox"/> Annual audit (if required by organization) <input type="checkbox"/> Faith Based Organization Certification Form, if required - <i>NA</i> <input checked="" type="checkbox"/> Staff including the 3 highest paid staff
Agency Fiscal Yr Start Date: 7-1-13	

**For the current fiscal year ending June 30**, list all funds received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

Source: NA	Amount: \$
Source:	Amount: \$
Source:	Amount: \$

Has the applicant contacted the BBB Charity Review for participation?  Yes  No  
 Has the applicant met the BBB Charity Review Standards?  Yes  No

### SECTION 3 - SIGNATURE

I certify under the penalty of law the information in this application (including, without limitation, the "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization.

Signature of Legal Signatory: <i>[Signature]</i>	Date: 12-12-13
Legal Signatory (please print): J. Byron Chapman	Title: Mayor
Phone: Extension: 502.245.2762	Email: mdtownmayor@bellsouth.net

**SECTION 4 - AGENCY DETAILS**

**Describe Agency's Vision, Mission and Services:**

The City of Middletown strives to offer its residents excellent services in an efficient manner. We provide trash collection, yard waste collection and recycle services, snow removal and various City sponsored events such as concerts in the park and light up Middletown.

**SECTION 5 - PROGRAM NARRATIVE**

**A: Purpose of Request (check all that apply):**

- Operating Funds (generally cannot exceed 33% of agency's total operating budget)
- Programming/services/events for direct benefit to community or qualified individuals
- Capital Project of the organization (equipment, furnishing, building, etc)

**B: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc):**

The historic marker will commemorate the life of Middletown's, Jefferson County's, own Governor Lawrence W. Wetherby. We want to bring the past to life and increase the public's awareness of this great Governor.

We will hold a dedication program when the marker is installed which will include dignitaries from the Louisville area.

**C: Describe specifically how the funding will be spent including identification of funding to subgrantee(s):**

The funding will be spent on a historical marker for Governor Lawrence Wetherby. The marker will have text on both sides.

**D: For Expenditure Reimbursement Only - The grant award period begins with the Metro Council Appropriation Committee approval date and ends on June 30 of the fiscal year in which the grant is approved. If any part of this funding request is for funds that will be spent before the grant award period, identify the applicable circumstances:**

The funding request is a reimbursement of the following expenditures that have occurred prior to the application date:

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will be incurred after the application date, but prior to the Metro Council approval date. This option will allow expenditures occurring within this time frame to be considered compliant with the grant agreement.

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.
- ✓ The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

**E: If this request is for a fundraiser, please detail how the proceeds will be spent:**

N/A

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program specifically.**

N/A

**G: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

The marker will attract people to the park to view it and learn the history of the only Governor from Jefferson County and Middletown.

We will provide a hand out to the public with information on the Governor. By keeping track of these handouts we will be able to establish the traffic in the park.

**SECTION 6 - PROGRAM BUDGET SUMMARY**

The Program Budget should realistically estimate what amount is needed from Metro Government and what is expected from other sources. **Enter whole-dollar amounts.**

Program Expenses	Column 1	Column 2*	Column 3
	Proposed Metro Funds	Non-Metro Funds	Total Program Cost
<b>A: Personnel Costs Including Benefits</b>			
<b>B: Rent/Utilities</b>			
<b>C: Office Supplies</b>			
<b>D: Telephone</b>			
<b>E: In-town Travel</b>			
<b>F: Client Assistance (Attach Detailed List)</b>			
<b>G: Professional Service Contracts</b>			
<b>H: Program Materials</b>			
<b>I: Community Events &amp; Festivals (Attach Detailed List)</b>			
<b>J: Machinery &amp; Equipment</b>			
<b>K: Capital Project</b>	2,500		2,500
<b>L: Other Expenses (Attach Detail List)</b>			
<b>SUBTOTAL</b>			
<b>% of Program Budget –</b>	100 %	%	100%
Value of volunteer services and how computed:	N/A		
Value of in-kind assets, such as donated space, supplies, use of equipment, etc. <i>(Detail on Next Page)</i>	N/A		
<b>Total Program Funds</b>	2,500		2,500

**\*List funding sources in Column 2 (do not include individual donor names):**

Other State, Federal or Local Government	
United Way	
Private Contributions	
Fees Collected from Program Participants	
Other (please specify)	
<b>Total Revenues</b>	

**PROGRAM BUDGET SUMMARY (CONTINUED)**

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor* /Type of Contribution	Value of contribution	Method of valuation
NA		
<b>Total Value of In-Kind</b> <i>(to match Program Budget Line Item.</i> Volunteer Contribution & Other In Kind)		NA

\* Donor information refers to who made the in kind contribution. Volunteers need not be listed individually, but grouped together on one line as a total noting how many hours per person per week)

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year?      NO       YES

If YES, please explain:



## SECTION 7 - CERTIFICATIONS AND ASSURANCES

By signing the first page of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.

### Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF REVENUE  
FRANKFORT  
40620

September 22, 1980

City of Middletown  
P.O. Box 43048  
Middletown, KY 40243

PURCHASE EXEMPTION NUMBER: CT-56-182

SUBJECT: Exempt Purchases

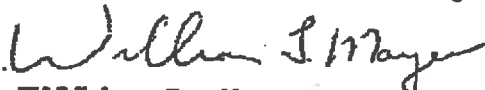
Based on the information submitted in your "Application for Purchase Exemption - Sales and Use Tax", you are hereby authorized to purchase tangible personal property or services without paying or reimbursing the vendor for the sales or use tax with respect to such purchases. A copy of this letter should be presented to the vendor to be retained by him as authorization to make such sales.

Every vendor making such sales must require an official or an employee exercising comparable authority of the federal, state or local governmental unit to sign and acknowledge in writing on a copy of the invoice that the sale and delivery of the property was actually made to a unit of federal, state or local government. The invoice shall be retained by the vendor as documentary evidence in support of his deduction of the sale from gross receipts on his sales tax return. For proper reporting, the vendor must deduct receipts from these sales on Line 17 of his return.

If any of the property or service is not used for an exempt purpose, the purchaser will be required to pay any tax due on purchases made tax free under this exemption.

Any official or employee of a unit of federal, state or local government who uses his position to make tax free purchases for his own personal use or that of any other person will be subject to the penalties provided in KRS 139.990 and other applicable laws.

In the event there is a change in your operations from the information submitted in your application, you must notify the department immediately.



William L. Mayes  
Technical Division  
(502) 564-8054

**GENERAL FUNDS INCOME Approved 06/13/13**

			PROPOSED		
			THRU March	2012-13	2013-14
			ACTUAL	BUDGET	BUDGET
<b>TAXATION &amp; FEES</b>					
01.1	Real Estate Tax	\$1,036,021	\$1,018,114	\$1,051,559	
02.1	Delinquent Tax	\$23,232	\$23,000	\$23,500	
06.1	Mineral Severance Tax	\$198	\$215	\$215	
09.1	Bank Franchise Tax	\$127,713	\$145,000	\$130,000	
10.1	ABC Licenses	\$3,721	\$20,000	\$20,000	
12.1	Sign Permits	\$3,278	\$1,300	\$2,800	
16.1	Franchise Fees	\$29,164	\$35,000	\$36,000	
20.1	Insurance Premium Tax	\$471,175	\$525,000	\$540,000	
<b>VENUE FROM TAXATION &amp; FEES:</b>		\$1,694,501	\$1,767,629	\$1,804,074	
<b>156 SHELBYVILLE RD BUILDING:</b>					
22.1	Utilities Reimb	\$0	\$5,754	\$3,000	
22.1	Rental Income	\$18,000	\$24,000	\$33,000	
<b>VENUE FROM 12556 S'VILLE RD BLDG.</b>		\$18,000	\$29,754	\$36,000	
<b>COMMUNITY CENTER BUILDING:</b>					
30.1	Rental Income	\$17,101	\$3,800	\$0	
31.1	Electricity Reimbursement	\$5,091	\$825	\$0	
32.1	Water Reimbursement	\$1,048	\$200	\$0	
<b>VENUE FROM COMMUNITY CENTER BLDG.</b>		\$23,240	\$4,825	\$0	
<b>ATHERBY PARK</b>					
1.1	Gazebo Rental	\$100	\$100	\$100	
<b>INTEREST INCOME:</b>					
08.1	Interest Income	\$7,325	\$12,000	\$8,000	
<b>INTEREST REVENUE</b>		\$7,325	\$12,000	\$8,000	
<b>MISC. INCOME:</b>					
52.3	Grant/Ccreek Park/Land /Water	\$0	\$20,355	\$20,355	
	Fed/St. Grant Phase VI	\$0	\$0	\$263,440	
	Grant for Northside Ditch			\$125,000	
99.1	Police Contract St. Reimburse	\$1,740	\$7,250	\$7,250	
J.	Misc. Income	\$293	\$0	\$1,000	
<b>VENUE FROM MISC. INCOME</b>		\$2,033	\$27,605	\$417,045	
<b>TOTAL REVENUE FOR FISCAL YEAR:</b>		\$1,745,099	\$1,841,913	\$2,265,219	

**PROJECTED OPERATING EXPENSES    Approved 06/13/13**

		<i>March 30</i>	<i>2012-2013</i>	<i>2013-2014</i>
		<i>ACTUAL</i>	<i>BUDGET</i>	<i>BUDGET</i>
<b>556 SHELBYVILLE ROAD:</b>				
500.1	Insurance	\$920	\$920	\$866
501.1	Maintenance	\$4,162	\$5,800	\$5,800
502.1	Mowing	\$798	\$1,000	\$1,000
503.1	Utilities	\$8,749	\$7,500	\$12,000
505.1	Capital Improv/Bldg Improv.	\$0	\$10,000	\$5,000
<b>P. FOR 12556 S'VILLE RD.:</b>		<b>\$14,629</b>	<b>\$25,220</b>	<b>\$24,666</b>
<b>COMMUNITY CENTER:</b>				
510.1	Insurance	\$3,430	\$3,430	\$3,157
511.1	Maintenance	\$17,251	\$25,000	\$25,000
512.1	Mowing	\$2,058	\$2,500	\$2,500
513.1	Utilities	\$17,128	\$24,000	\$24,000
<b>PENSES FOR COMM. CENTER:</b>		<b>\$39,867</b>	<b>\$54,930</b>	<b>\$54,657</b>
<b>WOMEN'S CLUB:</b>				
	Insurance		\$0	\$185
<b>PENSES FOR WOMEN'S CLUB</b>		<b>\$0</b>	<b>\$0</b>	<b>\$185</b>
<b>COMMUNITY OUTREACH PROGRAMS:</b>				
519.1	Middletown Operated Businesses	\$0	\$0	\$20,000
522.1	Middletown Museum	\$6,032	\$8,000	\$8,000
523.1	Newsletter	\$3,820	\$5,950	\$8,250
524.1	Project Graduation	\$0	\$500	\$500
526.1	Miscellaneous Outreach	\$357	\$5,000	\$5,000
528.1	Non-Profit Organizations	\$0	\$2,500	\$2,500
529.2	JROTC Scholarship	\$0	\$2,000	\$2,000
<b>P. FOR COMMUNITY OUTREACH:</b>		<b>\$10,208</b>	<b>\$23,950</b>	<b>\$46,250</b>
<b>FARMBROOK PARK:</b>				
530.1	Insurance	\$26	\$26	\$33
531.1	Maintenance	\$40	\$1,000	\$1,000
532.1	Mowing	\$840	\$2,000	\$2,000
<b>PENSES FOR FARMBROOK PARK:</b>		<b>\$906</b>	<b>\$3,026</b>	<b>\$3,033</b>
<b>HISTORIC GAS STATION:</b>				
540.1	Insurance	\$46	\$46	\$47
541.1	Maintenance	\$5	\$2,000	\$2,000
542.1	Utilities	\$314	\$190	\$400
<b>P. FOR HISTORIC GAS STATION:</b>		<b>\$365</b>	<b>\$2,236</b>	<b>\$2,447</b>

		<b>March 30</b>	<b>BUDGET</b>	<b>BUDGET</b>	
		<b>ACTUAL</b>	<b>2012-2013</b>	<b>2013-2014</b>	
<b>GAL/PROFESSIONAL FEES:</b>					
549.1	Law Suits	\$875	\$13,000	\$13,000	
550.1	Fixed Legal Fees	\$17,222	\$25,000	\$25,000	
551.1	Litigation/Liens	\$936	\$900	\$1,000	
552.1	Audit Fees	\$6,000	\$5,800	\$5,900	
553.1	CPA Fees	\$6,485	\$3,000	\$2,000	
554.1	PVA Fees	\$40,000	\$40,000	\$40,000	
555.1	Membership Dues	\$2,145	\$3,500	\$3,500	
556.1	Court Costs	\$2,055	\$500	\$500	
557.1	Website		\$4,000	\$4,000	
<b>PENSES FOR LEGAL/PROF. FEES:</b>		<b>\$75,718</b>	<b>\$95,700</b>	<b>\$94,900</b>	
<b>OFFICE SUPPLIES/EQUIPMENT:</b>					
560.1	Postage/Supplies>change	\$10,133	\$10,000	\$0	
	Postage			\$2,000	
	Office supplies/Printing			\$10,000	
561.1	Leased Office Equipment	\$657	\$2,000	\$2,000	
562.1	Telephone	\$6,512	\$6,905	\$8,700	
563.1	Advertising	\$1,735	\$6,500	\$3,000	
564.1	Computer Equipment & Programs	\$8,537	\$7,000	\$5,000	
565.1	Equipment/Repairs	\$4,680	\$7,000	\$5,000	
566.1	Codification	\$3,210	\$2,500	\$3,650	
<b>P. FOR OFFICE SUPPLIES/EQUIP.:</b>		<b>\$35,463</b>	<b>\$41,905</b>	<b>\$39,350</b>	
<b>PERSONNEL:</b>					
570.1	General Insurance	\$5,589	\$7,065	\$7,100	
571.1	Salaries	\$162,580	\$195,000	\$246,000	
	Contract Labor	\$0	\$0	\$12,000	
572.1	Workers Comp Insurance	\$11,131	\$7,258	\$12,000	
573.1	Payroll Tax	\$15,397	\$26,250	\$27,300	
574.1	Fringe Benefits	\$20,048	\$28,000	\$30,000	
575.1	Truck Exp/1996 Van	\$3,377	\$5,760	\$3,284	
576.1	Miscellaneous/Training	\$1,324	\$1,000	\$2,000	
577.1	Code Enforcement Signs	\$1,440	\$11,500	\$1,000	
<b>P. FOR PERSONNEL SERVICES:</b>		<b>\$220,885</b>	<b>\$281,833</b>	<b>\$340,684</b>	
<b>ES., REC. &amp; LANDSCAPING:</b>					
580.1	City Landscape & Beautification	\$10,192	\$15,000	\$15,000	
582.1	Light-Up Middletown	\$10,197	\$10,000	\$12,000	
583.1	Middletown Festival	\$60,000	\$60,000	\$63,000	
584.2	City Festival	\$854	\$5,000	\$5,000	
585.1	Middletown Sports Activities	\$1,715	\$5,000	\$2,000	
<b>P. FOR PRES., REC. &amp; LANDSCAPE:</b>		<b>\$82,958</b>	<b>\$95,000</b>	<b>\$97,000</b>	

		<b>March 30</b>	<b>2012-2013</b>	<b>2013-2014</b>	
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	
<b>PUBLIC HEALTH &amp; SAFETY:</b>					
590.1	Contract Police Services	\$28,563	\$45,000	\$45,000	
591.1	Sanitation Services	\$244,957	\$322,275	\$335,001	
592.1	Fire Truck Restoration	\$3,158	\$10,000	\$10,000	
593.1	Street Lights	\$81,453	\$96,000	\$96,000	
594.1	Mowing Pathways	\$5,921	\$7,500	\$7,500	
595.1	Delinquent Properties	(\$720)	\$2,000	\$2,000	
<b>TOTAL FOR PUBLIC HEALTH &amp; SAFETY:</b>		<b>\$363,332</b>	<b>\$482,775</b>	<b>\$495,501</b>	
<b>WETHERBY HOUSE - CITY HALL:</b>					
600.1	Insurance	\$1,449	\$1,449	\$1,360	
601.1	Maintenance	\$3,433	\$15,000	\$15,000	
602.1	Utilities	\$18,735	\$22,000	\$22,000	
605.1	Misc. City Maintenance	\$9,990	\$33,000	\$33,000	
606.1	Capital Improv/Bldg Improv	\$87	\$8,000	\$6,000	
<b>TOTAL FOR WETHERBY HOUSE-CITY HALL:</b>		<b>\$33,695</b>	<b>\$79,449</b>	<b>\$77,360</b>	
<b>WETHERBY PARK:</b>					
610.1	Insurance	\$267	\$267	\$325	
611.1	Maintenance	\$3,339	\$10,000	\$10,000	
612.1	Mowing	\$3,045	\$7,400	\$7,400	
614.1	Community Functions	\$27,378	\$38,000	\$38,000	
<b>TOTAL EXPENSES FOR WETHERBY PARK:</b>		<b>\$34,029</b>	<b>\$55,667</b>	<b>\$55,725</b>	
<b>TOTAL EXPENSES FOR FISCAL YEAR:</b>		<b>\$912,056</b>	<b>\$1,241,691</b>	<b>\$1,331,758</b>	

<b>PROJECTED CAPITAL EXPENSES</b>				<b>Approved 06-13-13</b>		
		<b>MARCH 30</b>	<b>2012-2013</b>	<b>2013-2014</b>		
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>		
<b>64</b>	<b>ALLOCATED TO ROAD FUND</b>	\$105,000	\$105,000	\$75,000		
<b>COMMUNITY CENTER/MUSEUM</b>						
	Flooring (Asbestos)			\$8,800		
	Demo Space			\$6,000		
	Demo Ceiling			\$2,000		
	Rebuild Space			\$75,000		
	Museum Build Out			\$40,000		
	<b>Total Expense for C.C./Museum</b>			<b>\$131,800</b>		
<b>COMMUNITY CENTER/GENERAL</b>						
	Covered Entry			\$21,000		
	Covered Stairs			\$20,000		
	<b>Total Expense for Community Center/General</b>			<b>\$41,000</b>		
<b>IRMBROOK/CCREEK</b>						
<b>40</b>	<b>PARK/REC TR/BRIDGE</b>	\$0	\$64,900	\$86,000		
<b>40</b>	<b>LAND/WATER</b>	\$0	\$20,355	\$20,355		
<b>ETHERBY PARK PROJECTS</b>						
<b>50</b>	<b>Park Projects</b>	\$0	\$20,000	\$20,000		
<b>MAIN STREET IMPROVEMENTS</b>						
<b>21</b>	<b>Main St. Improvements</b>	\$0	\$10,000	\$125,000		
	Ditch Northside					
<b>MAIN STREET RENOVATION:</b>						
<b>67</b>	<b>Phase VI</b>	\$3,455	\$150,000	\$329,300		
<b>ETHERBY STATUE</b>						
		\$0.00	\$0	\$20,000		
<b>DEWALKS</b>						
	N. Madison @ Cedardale			\$14,000		
	Evergreen to Cedardale			\$0		
	N. Madison to Shelbyville Rd.			\$31,000		
	<b>Total Expense for Sidewalk Projects</b>			<b>\$45,000</b>		
<b>TOTAL PROJECTED CAPITAL EXP:</b>		\$108,455	\$370,255	\$893,455		
<b>TOTAL REVENUE - FISCAL YEAR:</b>		\$1,745,099	\$2,147,023	\$2,265,219		
<b>TOTAL EXPENSES - FISCAL YEAR:</b>		\$1,520,946	\$2,126,556	\$2,225,213		
<b>IRPLUS - RESV. FOR CONTING.:</b>		\$224,153	\$20,467	\$40,006		

City of Middletown

Board Members/Commission – All up for re-election November, 2014

Mayor J. Byron Chapman – 4 year term  
Commissioner Marcella Willhite – 2 year term  
Commissioner Tom Abbott – 2 year term  
Commissioner Sam Tucker - 2 year term  
Commissioner Paul Zimmerman - 2 year term

Middletown Employees

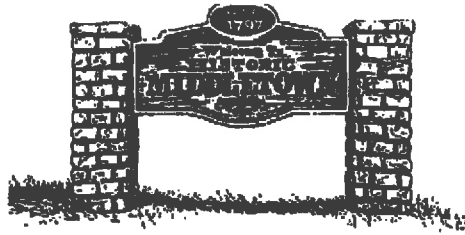
Betty Daigrepoint, City Clerk  
Tracy Dohn, Treasurer  
Deborah Columbia, Mayors Assistant  
James Daigrepoint, City Supervisor  
Scott Brown, Assistant to City Supervisor



**CITY OF MIDDLETOWN, KENTUCKY**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2013**

CITY OF MIDDLETOWN  
Circa 1797

J. Byron Chapman  
Mayor



P.O. Box 43048  
Middletown, Kentucky 40253  
(502) 245-2762  
(502) 245-6047 Fax  
E-mail: [mdtown@bellsouth.net](mailto:mdtown@bellsouth.net)  
Web: [www.cityofmiddletownky.org](http://www.cityofmiddletownky.org)

## CITY OF MIDDLETOWN, KENTUCKY MANAGEMENT'S DISCUSSION & ANALYSIS (MD&A)

As management of the City of Middletown, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City of Middletown for the fiscal year ended June 30, 2013.

### Financial Highlights

- The City's Net Position increased by \$652,600 as a result of revenues exceeding City operating expenditures.
- The total cost of all the City's general governmental activities totaled \$1,713,511.
- During the year, the City increased their cash holdings by \$310,492.
- During the year, the Bank franchise and local deposits tax contributed \$127,713 of revenues to the general fund.
- During the year, the City contributed \$680,942 to community projects (Main Street Beautification Project, Middletown Museum, Light Up Middletown, Middletown Optimist, Friends of the Middletown Library, EHS Project Graduation, Middletown Festival, Youth/Community School Support, and Middletown Community Center).
- The City completed \$227,530 in road reconstruction and sidewalk reconstruction.
- The City completed \$6,514 in sewer recapture project construction.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Middletown's basic financial statements. The City of Middletown's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City of Middletown's finances, in a manner similar to a private-sector business.

The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and payroll taxes accrued but unpaid in current fiscal year).

The governmental activities of the City of Middletown include general government, public safety, public works (roads, etc.), sanitation, economic development, and community development.

The government-wide financial statements can be found on pages 2-3 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Middletown, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Middletown are governmental funds and proprietary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the fiscal year.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. The governmental statement of revenues, expenditures, and changes in fund balances provides a reconciliation to facilitate this comparison between the *governmental funds and governmental activities*.

The City of Middletown maintains two individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and special revenue fund (municipal road aid), both of which are considered to be major funds. No non-major funds exist.

The City of Middletown adopts an annual appropriated budget for both funds as required by state statute. Budgetary comparison statements have been provided for the general fund and the special revenue fund (municipal road aid) for the reader to demonstrate compliance with the adopted budget.

The basic governmental fund financial statements can be found on pages 4-5 of this report.

**Proprietary fund.** The City maintains one proprietary fund. The proprietary fund is used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the proprietary fund to account for its cemetery activities.

The proprietary fund financial statements can be found on pages 6-8 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 9-17 of this report.

## Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Middletown, the increase in assets plus the decrease in liabilities created a net increase in net position of \$652,600 at the close of the most recent fiscal year.

By far, the largest portion of the City of Middletown's net position \$7,443,853 (66 percent) reflect its investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less depreciation. The City of Middletown used these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

### Governmental and Business-Type Activities

	<u>2013</u>	<u>2012</u>	<u>Increase/ (Decrease)</u>
Current and other assets	\$ 3,925,407	\$ 3,641,565	\$ 283,842
Capital assets	<u>7,443,853</u>	<u>7,181,797</u>	<u>262,056</u>
Total assets	11,369,260	10,823,362	545,898
Current and other liabilities	47,349	154,051	(106,702)
Net position:			
Invested in capital assets net of depreciation	7,443,853	7,181,797	262,056
Restricted	312,435	289,081	23,354
Unrestricted	<u>3,565,623</u>	<u>3,198,433</u>	<u>367,190</u>
Total net position	<u>\$ 11,321,911</u>	<u>\$ 10,669,311</u>	<u>\$ 652,600</u>

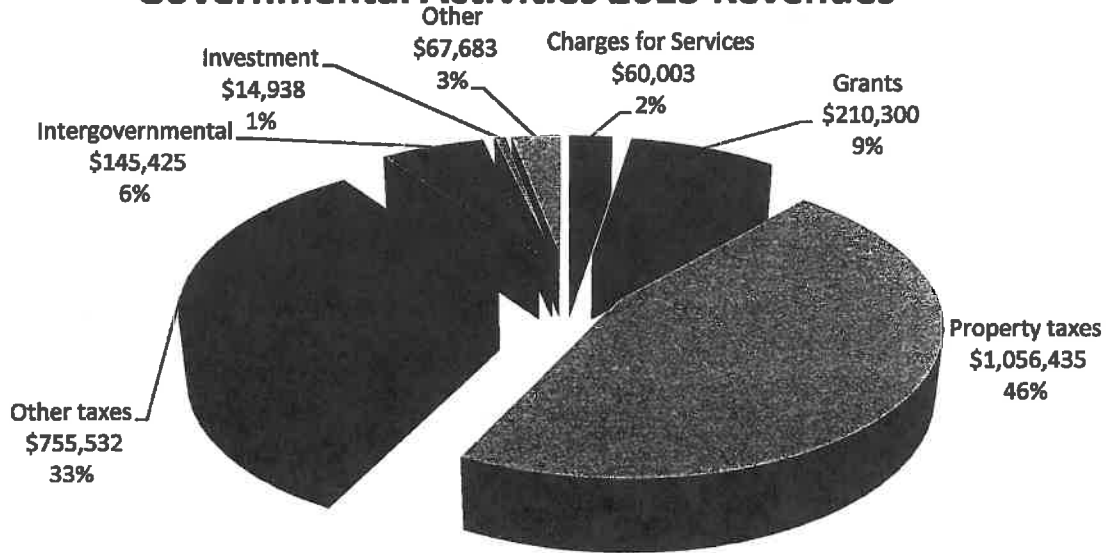
A portion of the City of Middletown's net position, \$312,435, represents resources that are subject to external restrictions on how they may be used. Prior year comparison shows \$289,081, an increase of \$23,354. The remaining balance of unrestricted net position, \$3,565,623, may be used to meet the government's ongoing obligations to citizens and creditors. This is an increase in available net assets of \$367,190 from 2012. At the end of the current fiscal year, the City of Middletown is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental activities. The increase in governmental net position of \$652,600 is primarily attributable to general government revenues exceeding operating expenditures by \$345,921.

The following is a more detailed review of the years' operations:

**City of Middletown's Changes in Net Position  
Governmental Activities**

	<u>2013</u>	<u>2012</u>	<u>Increase/ (Decrease)</u>	<u>Percentage Increase/ Decrease</u>
<b>Revenues:</b>				
<b>Program Revenue:</b>				
Charges for Services	\$ 60,003	\$ 56,706	\$ 3,297	5.81%
Capital Grants and Contributions	210,300	55,894	154,406	276.25%
<b>General Revenues:</b>				
Property Taxes	1,056,435	1,015,492	40,943	4.03%
Other Taxes	755,532	720,791	34,741	4.82%
Intergovernmental	145,425	141,820	3,605	2.54%
Investment	14,938	20,857	( 5,919)	-28.38%
Other	<u>67,683</u>	<u>73,402</u>	<u>( 5,719)</u>	<u>-7.79%</u>
<b>Total Revenues</b>	<b>2,310,316</b>	<b>2,084,962</b>	<b>225,354</b>	<b>10.81%</b>
<b>Expenses:</b>				
General Government	983,601	887,369	96,232	10.84%
Public Safety	31,225	35,438	( 4,213)	-11.89%
Public Works	214,430	231,104	( 16,674)	7.21%
Sanitation	299,581	325,087	( 25,506)	-7.85%
Community Development	<u>147,622</u>	<u>148,395</u>	<u>( 773)</u>	<u>-0.52%</u>
<b>Total Expenses</b>	<b>1,676,459</b>	<b>1,627,393</b>	<b>49,066</b>	<b>3.02%</b>
<b>Other financing sources (uses)</b>				
Transfers out, net	-	( 33,000)	33,000	100.00%
<b>Increase (decrease) in net position</b>	<b>633,857</b>	<b>424,569</b>	<b>209,288</b>	<b>49.29%</b>
Net position – beginning	<u>10,332,689</u>	<u>9,908,120</u>	<u>424,569</u>	<u>4.29%</u>
Net position – ending	<u><b>\$10,966,546</b></u>	<u><b>\$ 10,332,689</b></u>	<u><b>\$ 633,857</b></u>	<u><b>6.13%</b></u>

## City of Middletown Governmental Activities 2013 Revenues



## City of Middletown Governmental Activities 2013 Expenses



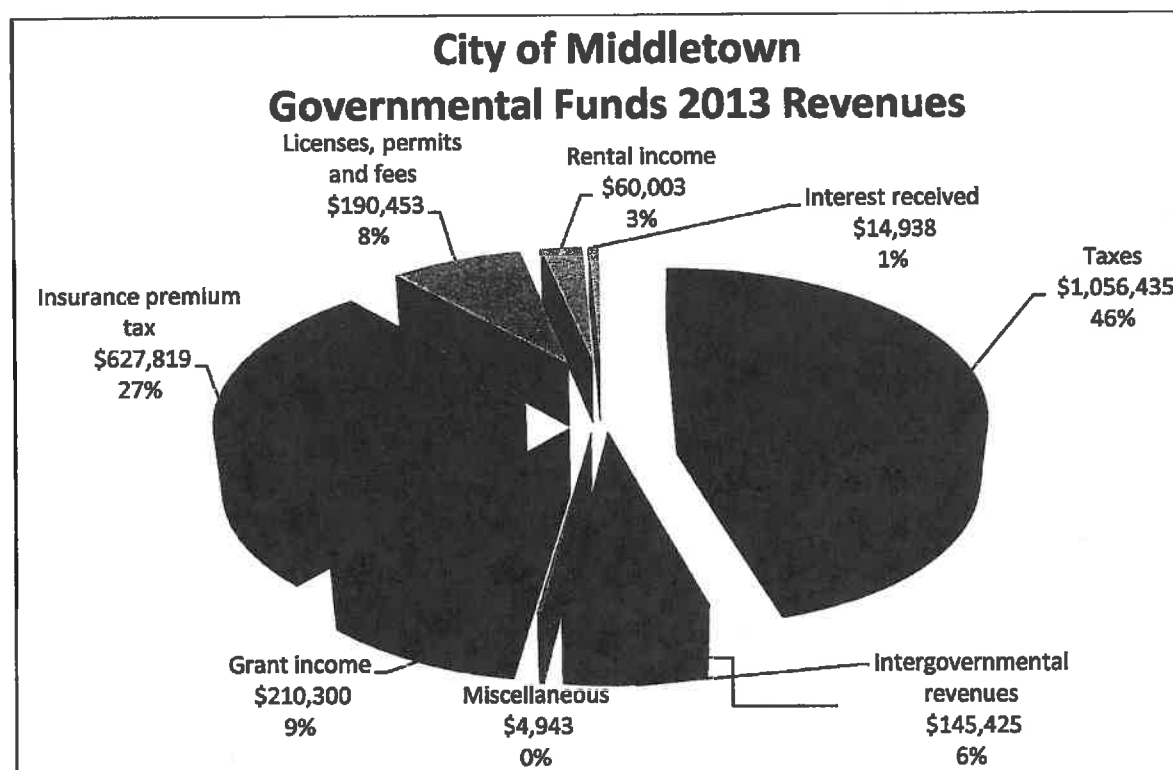
### Financial Analysis of the Government Funds

As noted earlier, the City of Middletown uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The financial reporting focus of the City of Middletown's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information, particularly *unassigned fund balance*, may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Middletown's governmental funds reported a combined ending fund balance of \$3,557,293, an increase of \$369,275 in comparison with the prior year. Of this total amount, \$2,247,563 constitutes the unassigned fund balance, which is available to meet the future financial needs of the City. The remainder of the fund balance is restricted to indicate that it is not available for new spending or assigned.

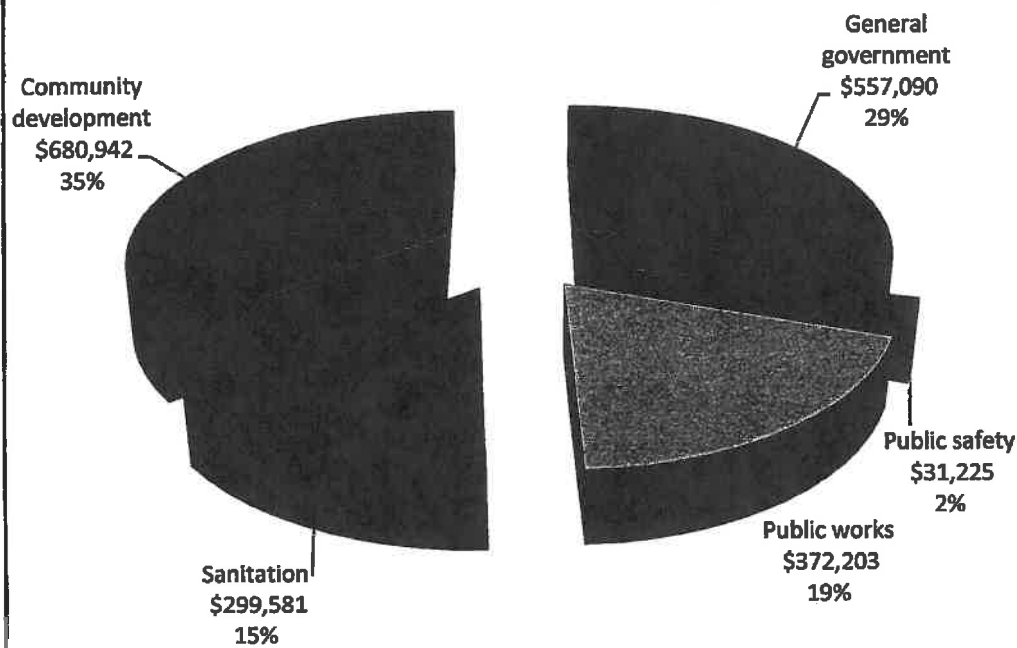
**Proprietary fund.** The proprietary fund accounts for revenues collected from the sale of cemetery grave space and interment and foundation fees. This year the unrestricted net assets increased from \$299,496 to \$320,765, an increase of \$21,269.



Revenues for governmental fund functions totaled \$2,310,316 (see Statement of Revenues, Expenditures, and Change in Fund Balances on page 5 of this report) in the fiscal year ended June 30, 2013.

Current and prior year's property taxes represent the City's largest revenue source, with \$1,056,435 or 46 percent of all Governmental Fund revenues. There was no change in the tax rate for this fiscal year within the General Fund. Capital grants of \$210,300 were received during the current fiscal year. Additional revenue increases were realized in the areas of insurance premiums taxes, grant income, and rental income.

## City of Middletown Governmental Funds 2013 Expenses



Expenses for governmental fund functions totaled \$1,941,041 (see Statement of Revenues, Expenditures, and Change in Fund Balances on page 5 of this report) in the fiscal year ended June 30, 2013.

Community Development expenses represent the City's largest expense, with \$680,942 or 35 percent of all Governmental Fund expenses. This amount represents expenses in the form of outreach programs, preservation expenses, and sidewalk and road renovations and improvements at various sites within the City.

### Capital Assets

The City of Middletown's investment in capital assets for its governmental activities for the year ended June 30, 2013 amounts to \$691,093. This investment in capital assets includes land and building improvements, machinery and equipment, roads and sidewalks, and park facilities.

#### City of Middletown's 2013 Capital Assets Governmental Activities

	<u>June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2013</u>
Land and Office	\$ 100,000	\$ -	\$ -	\$ 100,000
Farmbrook Property	48,656	-	-	48,656
Farmbrook Property Impr	46,400	-	-	46,400
Building - Office	230,226	-	-	230,226
Middletown Museum	208,114	-	-	208,114
Building - Church	707,799	-	-	707,799
Community Center	207,148	214,241	-	421,389



	<u>June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2013</u>
Signs	\$ 53,019	\$ -	\$ -	\$ 53,019
Office Equipment	36,062	10,385	( 5,666)	40,781
Wetherby House	1,290,560	-	-	1,290,560
Wetherby House Impr	510,174	-	-	510,174
War Monument	29,111	-	-	29,111
Main Streetscape	1,265,296	-	-	1,265,296
Shelbyville Rd Renovation	500,000	-	-	500,000
Miscellaneous Impr	5,000	-	-	5,000
Infrastructure	<u>6,785,764</u>	<u>466,467</u>	<u>-</u>	<u>7,252,231</u>
Total Fixed Assets	<u>12,023,329</u>	<u>691,093</u>	<u>( 5,666)</u>	<u>12,708,756</u>
Accumulated Depreciation:	<u>(4,878,658)</u>	<u>(426,511)</u>	<u>5,666</u>	<u>( 5,299,503)</u>
<b>Net Fixed Assets</b>	<b><u>\$ 7,144,671</u></b>	<b><u>\$ 264,582</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 7,409,253</u></b>

#### Business-Type Activities

	<u>June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2013</u>
Land	\$ 1,550	\$ -	\$ -	\$ 1,550
Improvements	37,896	-	-	37,896
Building	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
Total Fixed Assets	<u>40,446</u>	<u>-</u>	<u>-</u>	<u>40,446</u>
Accumulated Depreciation:	<u>(3,320)</u>	<u>(2,526)</u>	<u>-</u>	<u>(5,846)</u>
<b>Net Fixed Assets</b>	<b><u>\$ 37,126</u></b>	<b><u>\$ (2,526)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 34,600</u></b>

Major capital asset events during the current fiscal year included the following:

- The City made renovations to Main Street.
- The City continued renovations to the Community Center.
- The City made improvements to roads, sidewalks, and installation of street lights.

Additional information on the City of Middletown's capital assets can be found in Note 1 on pages 13-14 of this report.

#### Economic Factors and Next Year's Budgets and Rates

The local economy of the City remains strong. The City is experiencing consistent growth from incoming and continuing businesses. The City has experienced increases in property values in the current year.

In adopting the budget for the fiscal year 2014, the City officials considered many factors in making decisions and estimates about the finances of the upcoming year. A primary objective of the Commission was to continue to provide basic City services to the citizens while keeping the property tax rate the same.

The primary issues related to the fiscal year 2014 budget are as follows:

- Budgeted revenues remained approximately the same as the prior year with the exception of an increase in budgeted tax revenue to account for increased property values and new construction within the City and an increase in grant revenue.
- Budgeted expenses remained approximately the same as the prior year with the exception of increases in capital projects expenditures, preservation, recreation and landscaping, public health and safety, and personnel expenditure.
- Other issues/concerns in the forefront of revenue and expenditure projections include:
- Development in East Middletown is continuing, giving rise to additional property tax revenues.
- A new trend is emerging that involves commercial property owners hiring firms to reassess the value of their properties to a lower amount than assessed by the City. This could lead to lower than expected property tax revenues if it continues.
- The state road fund monies are based on roads and census counts within the City. As long as the City continues to grow, these funds are expected to increase.

### **Requests for Information**

This financial report is designed to provide a general overview of the City of Middletown's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to the Office of the City Treasurer, 11803 Old Shelbyville Road, Louisville, KY 40243.

**CITY OF MIDDLETOWN, KENTUCKY**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2013**

**CITY OF MIDDLETOWN, KENTUCKY  
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JUNE 30, 2013**

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## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Commissioners  
City of Middletown, Kentucky

We have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund of the City of Middletown, Kentucky as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the City of Middletown, Kentucky, as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages M1-M10 and 18-19 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2013, on our consideration of the City of Middletown, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Middletown, Kentucky's internal control over financial reporting and compliance.

Welenken CPAs

Louisville, Kentucky  
October 8, 2013

**CITY OF MIDDLETOWN, KENTUCKY**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2013**

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,650,839	\$ 320,765	\$ 2,971,604
Taxes receivable and other current assets	84,782	-	84,782
Other assets	869,021	-	869,021
Capital assets, net of accumulated depreciation	7,409,253	34,600	7,443,853
Total assets	11,013,895	355,365	11,369,260
 <b>LIABILITIES</b>			
Accounts payable	39,103	-	39,103
Accrued liabilities	8,246	-	8,246
Total liabilities	47,349	-	47,349
 <b>NET POSITION</b>			
Invested in capital assets, net of related debt	7,409,253	34,600	7,443,853
Restricted for other purposes	312,435	-	312,435
Unrestricted	3,244,858	320,765	3,565,623
Total net position	\$ 10,966,546	\$ 355,365	\$ 11,321,911

The accompanying notes are an integral part of these statements.

CITY OF MIDDLETOWN, KENTUCKY  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2013

Functions/Programs	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants	Governmental Activities	Business-Type Activities	Total
<b>Governmental activities:</b>						
General government	\$ 983,601	\$ -	\$ 210,300	\$ (773,301)	\$ -	\$ (773,301)
Public safety	31,225	-	-	(31,225)	-	(31,225)
Public work	214,430	-	-	(214,430)	-	(214,430)
Sanitation	299,581	-	-	(299,581)	-	(299,581)
Community development	147,622	60,003	-	(87,619)	-	(87,619)
<b>Total governmental activities</b>	<b>1,676,459</b>	<b>60,003</b>	<b>210,300</b>	<b>(1,406,156)</b>	<b>-</b>	<b>(1,406,156)</b>
<b>Business-type activities:</b>						
Cemetery	31,178	48,483	-	-	17,305	17,305
<b>Total business activities</b>	<b>31,178</b>	<b>48,483</b>	<b>-</b>	<b>-</b>	<b>17,305</b>	<b>17,305</b>
<b>Total primary government</b>	<b>\$ 1,707,637</b>	<b>\$ 108,486</b>	<b>-</b>	<b>\$ (1,388,851)</b>	<b>\$ -</b>	<b>\$ (1,388,851)</b>
<b>General revenues:</b>						
<b>Taxes</b>						
Property taxes, levied for general purpose				1,056,435	-	1,056,435
Insurance premiums taxes				627,819	-	627,819
Bank franchise and local deposit taxes				127,713	-	127,713
Public service taxes				208,165	-	208,165
Investment earnings				14,938	1,438	16,376
Miscellaneous				4,943	-	4,943
<b>Total general revenues</b>				<b>2,040,013</b>	<b>1,438</b>	<b>2,041,451</b>
Changes in net position				633,857	18,743	652,600
Net position - beginning				10,332,689	336,622	10,669,311
Net position - ending				\$ 10,966,546	\$ 355,365	\$ 11,321,911

The accompanying notes are an integral part of these statements.

**CITY OF MIDDLETOWN, KENTUCKY  
BALANCE SHEET GOVERNMENTAL FUNDS  
JUNE 30, 2013**

	General	Special Revenue (Municipal Road Aid)	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,338,404	\$ 312,435	\$ 2,650,839
Receivables			
Taxes	40,507	-	40,507
Grants	21,001	-	21,001
Other current assets	23,274	-	23,274
Other current assets	869,021	-	869,021
<b>Total Assets</b>	<b>3,292,207</b>	<b>312,435</b>	<b>3,604,642</b>
 <b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts payable	39,103	-	39,103
Accrued liabilities	8,246	-	8,246
<b>Total Liabilities</b>	<b>47,349</b>	<b>-</b>	<b>47,349</b>
 <b>Fund balances:</b>			
Nonspendable			
Prepaid items	23,274	-	23,274
Restricted			
Special Revenue (Municipal Road Aid)	-	312,435	312,435
Committed			
Sewer recapture project	869,021	-	869,021
Assigned			
Subsequent year's budget	75,000	-	75,000
Unassigned	2,277,563	-	2,277,563
<b>Total Fund Balances</b>	<b>3,244,858</b>	<b>312,435</b>	<b>3,557,293</b>
 <b>Total Liabilities and Fund Balances</b>	<b>\$ 3,292,207</b>	<b>\$ 312,435</b>	<b>\$ 3,604,642</b>

**RECONCILIATION OF THE BALANCE SHEET GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION**

Total fund balances - governmental	\$ 3,557,293
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	7,409,253
 Net position of governmental activities	 <b>\$ 10,966,546</b>

The accompanying notes are an integral part of these statements.



**CITY OF MIDDLETOWN, KENTUCKY  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2013**

	General	Special Revenue (Municipal Road Aid)	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 1,056,435	\$ -	\$ 1,056,435
Insurance premiums taxes	627,819	-	627,819
Franchise bank fees	127,713	-	127,713
Licenses, permits and fees	62,740	-	62,740
Intergovernmental revenues	4,943	145,425	150,368
Rental income	60,003	-	60,003
Grant income	210,300	-	210,300
Interest received	14,479	459	14,938
Total revenues	2,164,432	145,884	2,310,316
<b>EXPENDITURES</b>			
General government	557,090	-	557,090
Public safety	31,225	-	31,225
Public works	144,673	227,530	372,203
Sanitation	299,581	-	299,581
Community development	680,942	-	680,942
Total expenditures	1,713,511	227,530	1,941,041
Other financing sources (uses)			
Transfers in (out)	(105,000)	105,000	-
<b>Net change in fund balances</b>	345,921	23,354	369,275
Fund balances - beginning	2,898,937	289,081	3,188,018
Fund balances - ending	\$ 3,244,858	\$ 312,435	\$ 3,557,293

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

Net change in fund balances-total governmental funds	\$ 369,275
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense:	
Capital outlay	691,093
Depreciation expense	(426,511)
Change in net position of governmental activities	\$ 633,857

The accompanying notes are an integral part of these statements.

**CITY OF MIDDLETOWN, KENTUCKY  
STATEMENT OF NET POSITION  
PROPRIETARY FUND (CEMETERY)  
JUNE 30, 2013**

**ASSETS**

**Current Assets:**

Cash

\$ 320,765

Total current assets

320,765

Capital assets -net of accumulated depreciation

34,600

Total capital assets - net

34,600

Total assets

355,365

**NET POSITION**

Invested in capital assets, net of related debt

34,600

Unrestricted

320,765

Total net position

\$ 355,365

The accompanying notes are an integral part of these statements.

**CITY OF MIDDLETOWN, KENTUCKY  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN NET POSITION  
PROPRIETARY FUND (CEMETERY)  
YEAR ENDED JUNE 30, 2013**

<b>Operating Revenues:</b>	
Sale of grave space	\$ 21,275
Interment and foundation fees	<u>27,208</u>
Total operating revenue	<u>48,483</u>
<b>Operating Expenses:</b>	
Tax and license	25
Management fees	2,500
Interment	11,100
Foundations	5,936
Ground and building maintenance	7,774
Utilities	873
Insurance	(6)
Truck expense	300
Depreciation	2,526
Miscellaneous	<u>150</u>
Total operating expenses	<u>31,178</u>
Operating revenue	17,305
<b>Non-operating revenues:</b>	
Interest income	<u>1,438</u>
Total non-operating revenues	<u>1,438</u>
<b>CHANGE IN NET POSITION</b>	<b>18,743</b>
Net position - beginning	<u>336,622</u>
Net position - ending	<u><u>\$ 355,365</u></u>

The accompanying notes are an integral part of these statements.

**CITY OF MIDDLETOWN, KENTUCKY  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND (CEMETERY)  
YEAR ENDED JUNE 30, 2013**

**CEMETERY FUND:**

**Cash Flows From Operating Activities:**

Change in net position	\$ 18,743
Adjustments to reconcile change in net position to net cash provided by operating activities:	
Depreciation	<u>2,526</u>
Net cash provided by operating activities	<u>21,269</u>
 <b>Net increase in cash</b>	 21,269
Cash - beginning	<u>299,496</u>
Cash - ending	<u><u>\$ 320,765</u></u>

The accompanying notes are an integral part of these statements.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. REPORTING ENTITY**

The City of Middletown, Kentucky (City) was founded in 1797 and incorporated on August 7, 1979 under the laws of the Commonwealth of Kentucky. The City operates under a Commission form of government and provides the following services as authorized by its charter: streets, sanitation, public improvements, planning and zoning, and general administrative services. As required by accounting principles generally accepted in the United States of America (GAAP), the accompanying basic financial statements present the activities of the City.

**B. IMPLEMENTATION OF NEW ACCOUNTING STANDARDS**

For the fiscal year ended June 30, 2004, the City implemented GASB Statement No 34, Basic Financial Statement – and Management’s Discussion and Analysis – for State and Local Governments (GASB 34). This statement affects the manner in which the City records transactions and presents financial information.

For the fiscal year ended June 30, 2011, the City implemented GASB Statement No 54, Fund Balance Reporting and Governmental Fund Type Definitions. This statement includes a prescribed hierarchy based on the extent to which a city is bound by constraints for the use of the funds reported in governmental funds. GASB 54 provides the classification as nonspendable, restricted, committed, assigned and unassigned based on relative strength of the constraints that control how specific amounts can be spent.

State and local governments have traditionally used a financial reporting model substantially different from the one used to prepare private-sector financial reports. GASB 34 established new requirements and a new reporting model, much like a private-sector financial reports, for the annual financial reports of state and local governments. The new format was developed to make annual reports of state and local governments easier to understand and more useful to users of governmental financial information.

Management’s Discussion and Analysis – GASB 34 requires the financial statements be accompanied by a narrative introduction and analytical overview of the City’s financial activities in the form of management’s discussion and analysis (MD&A). This analysis is similar to the analysis provided in the annual reports or private-sector organizations.

Government – Wide Financial Statements – The reporting model includes financial statements prepared using full accrual accounting for all the City’s activities. This approach includes not just current assets and liabilities, but also capital and other long-term assets as well as long-term liabilities. Accrual accounting also reports all of the revenues and costs of providing services each year, not just those received or paid in the current year or soon thereafter. Government-wide financial statements include the following:

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

Statement of Net Position – The statement of net position is designed to display the financial position of the Primary Government. The City reports capital assets in the government-wide statement of net position and reports depreciation expense - the cost of “using up” capital assets - in the statement of activities. The net position of the City is broken down into three categories- 1) invested in capital assets, net of related debt; 2) restricted; and 3) unrestricted.

Statement of Activities – The statement of activities reports expenses and revenues in a format that focuses on the cost of each of the City’s functions. The expense of individual functions is compared to the revenue generated directly by the function. Accordingly, the City has recorded capital assets and certain other long-term assets and liabilities in the statement of net position and has reported all revenues and the cost of providing services under the accrual basis of accounting in the statement of activities.

**C. BASIC FINANCIAL STATEMENTS**

Basic financial statements consist of the following:

- Government-wide financial statements
- Fund financial statements, and
- Notes to the basic financial statements.

The government-wide financial statements consist of the statement of net position and the statement of activities and report information on all of the non-fiduciary activities of the Primary government and its component units. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of the City include general government, public safety, public improvements, cultural and recreation, and general administrative support services.

The statement of activities demonstrates the degree to which the direct and indirect expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or activity. Indirect expenses are allocated based on the annual cost allocation plan. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or activity, and 2) grants and contributions, including special assessments that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly include among program revenues are reported instead as general revenues.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

Separate fund financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**D. MEASUREMENTS FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified-accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City in general considers revenues available if they are collected within 180 days after year-end, except for property taxes, which the City considers available if they are collected within 60 days after year-end. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when payment is due.

For the governmental funds financial statements, the City considers all revenues susceptible to accrual and recognizes revenue if the accrual criteria are met. Specifically, franchise taxes, licenses, interest, special assessments, charges for services, and other miscellaneous revenue are all considered to be susceptible to accrual and have been recognized as revenue in the current fiscal period. Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met and are recorded at the time of receipt or earlier, if the susceptible to accrual criteria are met.

The accounts of the City are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

**D. MEASUREMENTS FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION- continued**

The City reports the following major governmental funds:

The General Fund is the City's primary operating fund. It accounts for all the financial resources and the legally authorized activities of the City except those required to be accounted for in other specialized funds.

The Special Revenue Fund (Municipal Road Aid) is used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes.

The City reports the following proprietary fund:

The Proprietary Fund (Cemetery). The principal operating revenues of the proprietary fund are sales of cemetery grave space, interment and foundation fees. Operating expenses report on the costs of interment, maintenance and administration of the cemetery.

**E. ASSETS, LIABILITIES AND NET POSITION**

Cash and Cash Equivalents – The City maintains deposits with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to law, the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals the amount on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. The City met the requirements stated above, and as of June 30, 2013, deposits were fully insured or collateralized at a 100% level.

For purposes of the statement of cash flows, all cash deposits (including restricted assets) with an original maturity of three months or less from date of acquisition are considered to be cash equivalents.

Accounts Receivable and Taxes Receivable – Accounts receivable and taxes receivable are recorded at gross amount with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.



**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

**E. ASSETS, LIABILITIES AND NET POSITION - continued**

Other Assets – The City has entered into a Recapture Agreement to construct sewer recapture facilities which will be capable of providing sanitary sewer service to certain properties within the service area. The cost of the Recapture Facilities will be paid for by the City and the project’s partners. The cost of this project will be offset by future connection fees charged to property owners within the service area. As of June 30, 2013 construction costs less connection fees totaled \$869,021.

Capital Assets – Capital assets, which include land, buildings, and improvements, machinery, equipment and infrastructure assets (e.g., roads, sidewalks, traffic lights and signals, street lights, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of \$1,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives is not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. No interest was capitalized during the year ended June 30, 2013.

Capital assets of the City are depreciated using a straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	5 to 40
Improvements other than buildings	5 to 40
Machinery and equipment	5 to 10
Infrastructure	15 to 50

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

**City of Middletown's 2013 Capital Assets**  
**Governmental Activities**

	<u>June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2013</u>
Land and Office	\$ 100,000	\$ -	\$ -	\$ 100,000
Farmbrook Property	48,656	-	-	48,656
Farmbrook Property Impr	46,400	-	-	46,400
Building - Office	230,226	-	-	230,226
Middletown Museum	208,114	-	-	208,114
Building - Church	707,799	-	-	707,799
Community Center	207,148	214,241	-	421,389
Signs	53,019	-	-	53,019
Office Equipment	36,062	10,385	(5,666)	40,781
Wetherby House	1,290,560	-	-	1,290,560
Wetherby House Impr	510,174	-	-	510,174
War Monument	29,111	-	-	29,111
Main Streetscape	1,265,296	-	-	1,265,296
Shelbyville Rd Renovation	500,000	-	-	500,000
Miscellaneous Impr	5,000	-	-	5,000
Infrastructure	<u>6,785,764</u>	<u>466,467</u>	<u>-</u>	<u>7,252,231</u>
Total Fixed Assets	<u>12,023,329</u>	<u>691,093</u>	<u>(5,666)</u>	<u>12,708,756</u>
Accumulated Depreciation:	<u>(4,878,658)</u>	<u>(426,511)</u>	<u>5,666</u>	<u>( 5,299,503)</u>
<b>Net Fixed Assets</b>	<b><u>\$ 7,144,671</u></b>	<b><u>\$ 264,582</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 7,409,253</u></b>

**Business-Type Activities**

	<u>June 30, 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2013</u>
Land	\$ 1,550	\$ -	\$ -	\$ 1,550
Improvements	37,896	-	-	37,896
Building	1,000	-	-	1,000
Total Fixed Assets	<u>40,446</u>	<u>-</u>	<u>-</u>	<u>40,446</u>
Accumulated Depreciation:	<u>(3,320)</u>	<u>(2,526)</u>	<u>-</u>	<u>(5,846)</u>
<b>Net Fixed Assets</b>	<b><u>\$ 37,126</u></b>	<b><u>\$ (2,526)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 34,600</u></b>

Depreciation expense for the year ended June 30, 2013 was \$429,037. This amount is charged to the General Fund and the Proprietary Fund.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

Fund Equity

Fund Financial Statements – Fund balances of the governmental funds are classified as follows:

**Nonspendable** – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements, or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of the other governments.

**Committed** – amounts that can be used only for specific purposes determined by a formal action of the City Commission. The Commission is the highest level of decision making authority for the City. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Commission.

**Assigned** – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Commission adopted policy, only the City Commission may assign amounts for specific purposes.

**Unassigned** – all other spendable amounts.

Government-Wide Statements – Equity is classified as net position and displayed in three components:

- **Invested in capital assets, net of related debt** – Amount of capital assets, net of accumulated depreciation, less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- **Restricted net position** – Amount of net position that are subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- **Unrestricted net position** – Net position that are neither classified as restricted nor as invested in capital assets, net of related debt.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued**

Compensated Absences – Employees are allowed to accumulate sick leave up to 30 days. Each December, employees may carry forward up to 30 unused sick days, or may be compensated at a rate of 50% of their regular compensation for sick leave days in excess of five days. Since the employee's accumulating rights are contingent upon future events that cannot be reasonably estimated, no liability or expense has been recorded.

Long-term Obligations – In the government-wide financial statements, and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position.

Use of Estimates – The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of any contingent assets and liabilities at the date of the financial statements and the classification and reported amounts of revenues and expense during the reporting period. Actual results could differ from those estimates.

**Note 2. AD VALOREM TAXES**

The City has adopted a tax rate of .135 cents per \$100 of property assessed for taxation. The total assessed value of real property within the City is \$878,279,230.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. Delinquent taxes are considered fully collectible and therefore no allowance for uncollectible taxes is provided. Taxes are levied annually on June 30 and are due by December 31. A discount of 15% shall be allowed on tax bills paid prior to November 1<sup>st</sup>. From January 1<sup>st</sup> and thereafter, a penalty of 10% plus interest at the rate of 18% per annum is assessed on the face amount of the tax bill until payment is received.

**Note 3. INSURANCE PREMIUMS TAXES**

The City levies an insurance premium tax on non-health and worker's compensation insurance products sold to City residents. The assessed tax is 5% of gross premiums payable on a quarterly basis.

**Note 4. BANK FRANCHISE AND LOCAL DEPOSIT TAXES**

The City imposes a bank franchise tax on local deposits of all financial institutions located within the City limits. The assessed tax is .025% on all deposits payable on an annual basis.

**Note 5. COMMITMENTS**

The City maintains contractual relationships relating to services provided for the benefit of the City. These commitments include annual contractual obligations for employment, sanitation, cable television, and maintenance services. All contracts are current and no invoices are outstanding.

**CITY OF MIDDLETOWN, KENTUCKY**  
**Notes to Financial Statements**  
**June 30, 2013**

**Note 6. RELATED PARTY TRANSACTIONS**

The City conducts business with a company owned by a City employee. The company provides cleaning and maintenance services to the City. Business with this company is conducted at arms-length. Payments to the company for the year ended June 30, 2013 totaled \$13,087.

In addition, the City also makes various small purchases from a company owned by the Mayor's wife. Total purchases from this company totaled \$270 for the year ended June 30, 2013.

**Note 7. LEASES**

The City of Middletown holds two leases with various community non-profit organizations for office space. The lease details are as follows:

<u>Lessee</u>	<u>Monthly Rent</u>	<u>Term of Lease</u>
St. Mary's Center	\$1,900	Month to Month Basis
Lisa Lynn Design Services, LLC	\$2,000	February 2012 – January 2014
Lisa Lynn Design Services, LLC	\$2,200	February 2014 – January 2017

As a courtesy to other non-profit organizations, the City of Middletown, Kentucky provides free space to the Middletown Recreation Association and to the Middletown Museum.

**Note 8. RETIREMENT PLAN**

The City provides a Simple IRA plan for eligible employees, whereby employees make salary reduction contributions up to the allowable limit and the City makes matching contributions up to 3% of wages. The City's expense for the year ended June 30, 2013 was \$4,289.

**Note 9. SUBSEQUENT EVENTS**

The City has evaluated subsequent events through October 8, 2013, the date the financial statements are available to be issued.

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF MIDDLETOWN, KENTUCKY  
REQUIRED SUPPLEMENTARY INFORMATION  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-  
BUDGET AND ACTUAL-GENERAL FUND  
YEAR ENDED JUNE 30, 2013**

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>Revenues:</b>			
Taxes:			
Property	\$ 1,018,114	\$ 1,056,435	\$ 38,321
Insurance premiums	525,000	627,819	102,819
Franchise bank fees	145,000	127,713	(17,287)
Licenses, permits, and fees	79,515	62,740	(16,775)
Federal and state grants	332,815	210,300	(122,515)
Rental income	34,579	60,003	25,424
Interest received	12,000	14,479	2,479
Miscellaneous	-	4,943	4,943
<b>Total revenues</b>	<b>2,147,023</b>	<b>2,164,432</b>	<b>17,409</b>
<b>Expenditures:</b>			
General government	583,304	557,090	26,214
Public safety and sanitation	367,275	330,806	36,469
Public works	140,900	144,673	(3,773)
Community development	930,077	680,942	249,135
<b>Total expenditures</b>	<b>2,021,556</b>	<b>1,713,511</b>	<b>308,045</b>
<b>Other financing sources (uses)</b>			
Transfers out	(105,000)	(105,000)	-
<b>Net change in fund balance</b>	<b>\$ 20,467</b>	<b>\$ 345,921</b>	<b>\$ 325,454</b>

**CITY OF MIDDLETOWN, KENTUCKY  
REQUIRED SUPPLEMENTARY INFORMATION  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-  
BUDGET AND ACTUAL - SPECIAL REVENUE FUND (MUNICIPAL ROAD AID)  
YEAR ENDED JUNE 30, 2013**

	<u>Budget</u>	<u>Actual</u>	<u>Variance with final budget Positive (Negative)</u>
<b>Revenues:</b>			
Intra-governmental revenue	\$ 265,000	250,425	\$ (14,575)
Interest	300	459	159
<b>Total revenues</b>	<b>265,300</b>	<b>250,884</b>	<b>(14,416)</b>
<b>Expenditures:</b>			
Public works	259,000	227,530	31,470
<b>Total expenditures</b>	<b>259,000</b>	<b>227,530</b>	<b>31,470</b>
<b>Other financing sources(uses)</b>			
Transfers in	105,000	105,000	-
<b>Net change in fund balance</b>	<b>\$ 111,300</b>	<b>\$ 128,354</b>	<b>\$ 17,054</b>

**STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN FUND BALANCE-  
BUDGET AND ACTUAL - PROPRIETARY FUND (CEMETERY)  
YEAR ENDED JUNE 30, 2013**

	<u>Budget</u>	<u>Actual</u>	<u>Variance with final budget Positive (Negative)</u>
<b>Revenues:</b>			
Revenues	\$ 41,000	\$ 48,483	\$ 7,483
Transfers	-	-	-
Interest	3,000	1,438	(1,562)
	44,000	49,921	5,921
<b>Expenditures:</b>			
Cemetery expenses	41,100	31,178	9,922
<b>Total expenses</b>	<b>41,100</b>	<b>31,178</b>	<b>9,922</b>
<b>Net change in fund balance</b>	<b>\$ 2,900</b>	<b>\$ 18,743</b>	<b>\$ 15,843</b>



**INDEPENDENT AUDITORS' REPORT ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and City Commissioners  
City of Middletown, Kentucky

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Middletown, Kentucky, as of and for the year ended June 30, 2013 and the related notes to the financial statements, and have issued our report thereon dated October 8, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered City of Middletown, Kentucky's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Middletown, Kentucky's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Middletown, Kentucky's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether City of Middletown, Kentucky's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Welenken CPAs*

Welenken CPAs

Louisville, Kentucky

October 8, 2013

# Kentucky Historical Society

**5. Community consensus.** Kentucky Historical Markers become highly visible, permanent features of the local sites where they are placed. It is, therefore, important for applicants to secure a significant degree of community consensus, preferably even before the formal application is made. Unanimity is difficult to achieve, but clearly the significant local groups should be supportive. The identity of these groups may vary from place to place but should typically include local historical organizations, local government, patriotic societies, veterans' groups and organizations involved in historic preservation

## **COST OF A KENTUCKY HISTORICAL MARKER**

Once a marker subject is approved, the organization that or individual who submitted the application is responsible for obtaining the funds to pay for the fabrication of the marker. The cost for fabrication is:

- \$2,300 if the text is the same on both sides of the marker.
- \$2,500 if the text is different.

The funds for fabricating the marker must be received by the Kentucky Historical Marker Program office before the order can be placed. Some suggestions for raising funds in your community include:

- Ask a business, corporation or civic organization in your community to contribute funds. (We can include the name of one sponsoring organization on each side of the marker.)
- Ask members of your community to contribute.
- If the marker is about a specific person, ask descendants of that person to contribute.
- Hold a special fundraising event.

## **GUIDELINES FOR KENTUCKY HISTORICAL MARKER PROGRAM**

1. Applications for markers will be reviewed twice a year by a historical advisory committee.
2. Up to 15 markers can be approved at each review meeting.
3. The initial acceptance is for the subject only. Once the subject has been accepted, the text of the marker and its accompanying documentation are thoroughly checked by the Kentucky Historical Marker staff to ensure that they meet the required standards for historical accuracy.
4. Markers cannot be approved for:
  - A living person or a person who died less than 15 years ago
  - A purely genealogical or family subject
  - An individual or business if the primary value of the marker is to provide financial benefit to that person or business
  - A cemetery, unless someone significant to Kentucky history is buried there or unless a historically significant event is connected with it
  - A church, unless it meets one of the following criteria:
    - The church is connected with a significant historical event or person
    - The church congregation has existed, uninterrupted, for at least 150 years
    - The church building itself was constructed over 100 years ago and has been used continuously by the same congregation
    - The building has historically significant architectural features.

5. Marker *locations* will not be approved for places where they will create traffic hazards or where they are not acceptable to the property owner or the governmental agency having jurisdiction. The



KENTUCKY TOURISM, ARTS AND HERITAGE CABINET  
KENTUCKY HISTORICAL SOCIETY

Steven L. Beshear  
Governor

100 West Broadway  
Frankfort, Kentucky 40601  
Phone 502-564-1792  
Fax 502-564-4701  
www.history.ky.gov

Marcheta Sparrow  
Secretary

Kent Whitworth  
Executive Director

November 27, 2013

Deborah Columbia  
PO Box 43048  
Louisville, KY 40253

Dear Deborah Columbia:

The Kentucky Historical Society was pleased with the overwhelming response to the October 1 marker application deadline. After review by our advisory committee, we have approved 15 that, we believe, will be excellent additions to the Kentucky Historical Markers. I am happy to report that your request for **GOV.LAWRENCE W. WETHERBY** was approved.

We will now begin the process of verifying the research and editing the text. Keep in mind that we may request more information or documentation from you during this process. Once we have a draft of the text ready, we will send it to you for your approval. Upon receiving your approval, we will send you an invoice for the marker. The order will be placed as soon as we receive payment from you. It takes about 6 weeks from the time the marker is ordered until it is completed and shipped to the D.O.T. facility in your district. Please keep that in mind as you are planning the date for your marker dedication. I have enclosed information concerning the dedication planning process. Please complete the form and return to me 30 days prior to the dedication.

I am looking forward to working with you on this worthwhile project. If you have any questions or concerns, please feel free to contact me at (502) 564-1792, ext. 4474 or [becky.riddle@ky.gov](mailto:becky.riddle@ky.gov).

Sincerely,

Becky Riddle, Coordinator  
Historical Marker Program

# KentuckyHistoricalSociety

final decision for placement of a marker on public highways rests with the Kentucky Transportation Cabinet.

6. Marker *text* will not be approved unless it accurately presents verifiable historical information. The documentation supporting the marker texts should be based on reliable, original sources whenever possible. *Wikipedia is not accepted as a source.* The text should also conform to the limitations on the number and length of lines (see page 3 of application).

## TIMETABLE FOR MARKER APPLICATIONS

Application deadline	April 1, 2013	Oct. 1, 2013
<b>Decision of advisory committee</b> Yes, no, or resubmit	June 1	Dec. 1
<b>Data verification process</b> Program staff verifies all information and checks each documented source. Staff may be in touch with the applicant if additional documentation is needed or if inconsistencies are found.	June 1- July 31	Dec. 1- Jan.31
<b>Text editing process</b> Text is written and submitted to program staff for final editing. This edited text is then returned to the applicant for review.	Aug. 1- Sept. 30	Feb. 1- March 31
<b>Payment due</b> Payment must be made in full by this date so that the order for fabrication can be placed.	Oct. 1	April 1
<b>Date set for dedication (subject to approval of final text)</b> The date for the marker dedication should be set by this date in order to allow enough time for publicity and planning.	Oct. 1	April 1
<b>Fabrication</b> Order for marker is placed; marker is fabricated and returned to appropriate district highway office of Kentucky Department of Highways for installation.	Oct. 1- Dec. 31	April 1- June 30
<b>Marker installation and dedication program</b>	Must be completed by June 1, 2014	Must be completed by Dec. 1, 2014

# Kentucky Historical Society

## HISTORICAL MARKER APPLICATION FORM COVER SHEET

**THIS APPLICATION IS FOR:**

- April 1, 2013 deadline  
 Oct. 1, 2013 deadline

**INFORMATION ABOUT APPLICANT:**

Name of organization or individual submitting application: <i>CITY OF MIDDLETOWN</i>		
Address: <i>P.O. Box 43048 LOUKY 40253</i>		
Name and address of contact person for this application (if different from above): <i>DEBORAH COLUMBIA</i>		
Daytime phone number: <i>502.245.2762</i>	Fax number: <i>502.245.6047</i>	E-mail address: <i>deborahcol@bell</i>
Signature of person submitting application: <i>Deborah Columbia</i> SOUTH.NET		
Name and address of local newspaper: <i>COURIER JOURNAL</i> <i>525 W. BROADWAY 40201</i>	State Representative Dist.: <i>33</i> State Senate District: <i>36</i> U.S. Congressional District: <i>3</i>	
Signature of County Marker Chairman: <i>FRED ATKINSON 502.964.3576</i>		

**FOR OFFICE USE ONLY:**

*\* HAVE NOT BEEN ABLE TO REACH HIM \**

Application number:	Date application received:
<input type="checkbox"/> Application submitted to advisory committee <input type="checkbox"/> Documentation verified <input type="checkbox"/> Text written and edited <input type="checkbox"/> Text approved by historical committee <input type="checkbox"/> Funds received to pay for marker fabrication <input type="checkbox"/> Marker text submitted to manufacturer <input type="checkbox"/> Marker received by highway department <input type="checkbox"/> Marker installed and ready for dedication	County Chairman:
	District Highway Office:
	Proposed date for dedication:
	Decision of Advisory Committee: YES      NO      RESUBMIT

# Kentucky Historical Society

## APPLICATION FORM PROPOSED MARKER INFORMATION

Subject of proposed marker: <b>Gov. Lawrence W. Wether BY</b>		This marker have: <input type="checkbox"/> The same text on both sides <input checked="" type="checkbox"/> Different text on each side
This marker will feature: <input checked="" type="checkbox"/> A historic person <input type="checkbox"/> A building or historic site <input type="checkbox"/> A historic event <input type="checkbox"/> Other		
Briefly, why is this subject significant to Kentucky history? - First Gov. born in Jefferson County, MIDDLETOWN - 48th Gov. - FIRST TRIAL COMMISSIONER of JeffCo. Juvenile Court		
Suggested location: <input checked="" type="checkbox"/> On street, road or highway <input type="checkbox"/> On public grounds <input type="checkbox"/> On private grounds (name of owner):		Address and description of suggested location: <b>MAIN ST/WATTERSON TRAIL</b>
County: <b>JEFFERSON</b>	Nearest city or town: <b>MIDDLETOWN</b>	Distance and direction from city/town: <b>.1 mile west of MIDDLETOWN City Hall</b>
Is there space near the proposed site to pull off the road and read the marker inscription?  <b>Yes</b>	Is there a proposed date for the dedication of the marker? Is this date an anniversary or other special date appropriate for this marker dedication? (Please do not announce the dedication date for this marker until you are notified by the Kentucky Historical Marker Program Office that the marker has been approved and that it will be ready in time for your proposed date.)  <b>No</b>	
How will your organization find funds for the cost of manufacturing the marker? <b>WE WILL APPROPRIATE FUNDS AT OUR MONTHLY MEETINGS.</b>		

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

**Name (as shown on your income tax return)**  
CITY OF MIDDLETOWN

**Business name/disregarded entity name, if different from above**  
\_\_\_\_\_

**Check appropriate box for federal tax classification:**  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Other (see instructions) ▶ 4th CLASS CITY GOVERNMENT

**Exemptions (see instructions):**  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_

**Address (number, street, and apt. or suite no.)**  
11803 OLD Shelbyville Rd.

**City, state, and ZIP code**  
Louisville KY 40243

**Requester's name and address (optional)**  
\_\_\_\_\_

**List account number(s) here (optional)**  
\_\_\_\_\_

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**  
[ ] [ ] [ ] - [ ] [ ] [ ] - [ ] [ ] [ ]

**Employer identification number**  
61-1030668

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**    **Signature of U.S. person** Deborah Columbia    **Date** 12-10-13

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** The IRS has created a page on [IRS.gov](http://IRS.gov) for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

**4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.**

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



**CITY OF MIDDLETOWN  
RESOLUTION 12-02  
A RESOLUTION RELATING TO  
ENTERING INTO THE METRO LOUISVILLE PARTNERSHIP PROGRAM**

Whereas, the Louisville/Jefferson County Metro Government council has enacted its Ordinance No. 110, Series 2006. Section 97.100 of the Louisville/Jefferson County Metro Government Code of Ordinances (LMCO) establishing a Metro Partnership Program with suburban cities for a capital improvement program (the "Program"), and

WHEREAS, the City of Middletown (the "City") wishes to participate in the Program pursuant to LMCO 97.100 (F).

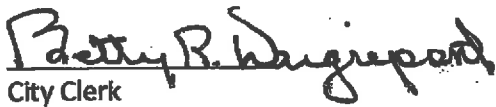
BE IT ORDERED BY THE CITY OF MIDDLETOWN:

1. The City hereby elects to participate in the Program for capital projects which are authorized the LMCO 97.100.
2. The City agrees to construct projects funded in whole or in part by the Program in accordance with standards established in compliance with LMCO 97.100.

Adopted this 9<sup>th</sup> day of, 2012

  
Mayor

Attest:

  
City Clerk

Those in Favor: 5

Those Opposed: 0

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION CHECKLIST

**Legal Name of Applicant Organization:** City Of Middletown

**Program Name and Request Amount:** Governor Lawrence Wetherby Historical Marker

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Y
Is the funding proposed by Council Member(s) less than or equal to the request amount?	equal
Is the proposed public purpose of the program viable and well-documented?	Y
Will all of the funding go to programs specific to Louisville/Jefferson County?	Y
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	Y
Has prior Metro Funds committed/granted been disclosed?	Y
Is the application properly signed and dated by authorized signatory?	Y
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Y
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	Y
Is the entity in good standing with: <ul style="list-style-type: none"> <li>• Kentucky Secretary of State?</li> <li>• Louisville Metro Revenue Commission?</li> <li>• Louisville Metro Government?</li> <li>• Internal Revenue Service?</li> <li>• Louisville Metro Human Relations Commission?</li> </ul>	
Is the current Fiscal Year Budget included?	Y
Is the entity's board member list (with term length/term limits) included?	Y
Is recommended funding less than 33% of total agency operating budget?	Y
Does the application budget reflect only the revenue and expenses of the project/program?	Y
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	Y - K/ Historical Society sheet
Is the most recent annual audit (if required by organization) included?	Y
Is a copy of Signed Lease (if rent costs are requested) included?	N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A
Are the Articles of Incorporation of the Agency included?	N/A - City
Is the IRS Form W-9 included?	Y
Is the IRS Form 990 included?	N/A city
Are the evaluation forms (if program participants are given evaluation forms) included?	No
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	N/A
Prepared by: <i>Scott W. Warington</i>	Date: <i>12-16-13</i>

*OK*  
*12/27/13*