

WILLIAM P. SCHRECK

Interim Director: Develop Louisville – Metro Louisville, Ky.

July 2014 to September 2014

Administrator: Vacant & Abandoned Property Initiative – Metro Louisville, Ky.

February 2013 to June 2014

Interim Director: Department of Public Works & Assets – Metro Louisville, Ky.

June 2012 to January 2013

Field Assessor: Jefferson County PVA – Ky.

March 2010 to April 2012

Director of Department of Codes and Regulations (includes serving as local ABC Administrator), Metro Louisville, Ky.

January 2003 to October 2009 (retired Oct. 31, 2009)

Responsibilities:

- Directed the operation and integration of all post Merger City of Louisville and Jefferson County functions related to Planning, Development/Design reviews, Inspections, Permitting, Licensing and ABC administration and enforcement.
- Accountable for budget of \$11.8 million dollars.
- Generated approximately \$6.5 million dollars annually in revenues.
- Directed activities of over 200 staff and Board members (Planning Commission, Board of Zoning Adjustments etc.)

Accomplishments:

- Merged functions of 7 departments or parts thereof into one department and reduced staff by over 30 positions.
- Spearheaded the creation of Metro Development Center “one stop shop” for planning, development review, permitting, licensing and inspections involving over 10 local and State agencies.
- Researched, drafted and/or revised all ordinances applicable to our department to eliminate conflict between former county and city operations and to meet community needs.
- Developed and implemented “e-customer service”, an interactive wireless real time reporting (internal/external) system for planning, permitting, inspections, and licensing programs.
- Improved customer service to a 97% satisfaction level by developing such programs as Community Oriented Code Enforcement, IPL 101, Planning College, E-customer service, development conference, on-line permitting and reporting, extended office hours, case management system.

Director: Department of Inspections, Permits and Licenses (included serving as local ABC Administrator), Louisville, Ky.

November 1988 to February 2002

(Held position of Assistant Director - November 1988 to December 1989)

Responsibilities:

- Directed operations of the department: Administration; Building and Mechanical; ABC/Licenses & Permits; Construction Review and Property Maintenance Enforcement Divisions Rehab, Section 8, Weatherization, Emergency Heat. (\$18.1 million dollar budget and 121 staff members).
- Responded to Executive and Legislative Branches of City, as well as neighborhood associations and individual citizens regarding department services and programs.

Achievements: Through progressive planning and management practices, controlled expenditures which limited budget growth to less than 2%, over a 10-year period.

- Returned \$2.6 million dollars of unspent appropriations to City general fund. Increased department revenue by 100% + annually.
- Automated all divisions within department resulting in reduction of expenses, elimination of duplication, and improved staff accountability and productivity.
- Created customer service training for department. This significantly improved internal and external customer satisfaction.
- Through customer education and outreach programs, increased the number of construction permits by approximately 100%.
- Increased property maintenance inspections by 46%, violations abated by 120%, and fines assessed by 1544%.

Chief Housing Inspector: Department of Housing, Louisville

March 1980 to October 1988

Responsibilities:

- Planned and administered the programs and operations of the Housing Inspection Division
- Directed all office and field operations of 40 + staff.
- Assisted in the administration and coordination of Department of Housing divisions with Community Development Cabinet

Achievements:

- Reduced the cost per unit of the Heat-the-People Program by 35%.
- Increased productivity of the Housing Inspection Division by over 100%.
- Coordinated a task force for development of a Geo-processing and information system.
- Improved the department's reporting system emphasizing individual and program accountability.

Real Property Inventory Section Manager: Department of Finance, Commonwealth of Kentucky

December 1978 to March 1980

Achievements:

- Developed, administered and maintained a centralized, automated Property Inventory System for all State owned and leased properties.

- Saved the State \$160,000 in consultant fees in the development of the Real Property Inventory System.

Housing Inspection Coordinator: Department of Building & Housing, Louisville

November 1976 to November 1978

Responsibilities:

- Directed all field operations (5 supervisors, 27 inspectors) of the property maintenance inspection program.

Achievements:

- Developed first policy and procedure manual for inspectors and supervisors.
- Formulated and implemented in-service educational & training programs for supervisors.
- Developed and implemented the "Heat the People" program which provides adequate heating facilities to needy families.

Accounts Supervisor: Department of Building & Housing - Louisville

December 1975 to November 1976

Responsibilities:

- Responsible for all functions relating to collection and accounting of all receipts from operations.
- Established budget control, bookkeeping and financial reports.

Achievements:

- Promoted to Accounts Supervisor when the new Housing Ordinance was implemented. Ordinance created a new source of revenue and necessitated my creating a system for financial control of the collection of all monies (approx. \$500,000 annually).
- Established centralized information system index of property ownership for departments.

Housing Inspector & Title Abstractor: Department of Building & Housing

July 1974 to December 1975

Responsibilities:

- Performed duties of housing inspector including public relations work with industry and citizens throughout Louisville, performed title abstractions for all divisions of the Department and performed general property maintenance inspections throughout the City.

Education

University of Louisville, Bachelor of Science Degree in Commerce, Finance Major: Program included courses in Management, Economics, and Computer Science & Personnel Management. Have continued professional development with credit and non-credit courses at the following educational institutions: University of Wisconsin, University of Louisville, Spalding University, Purdue University, and Bellarmine College.

Current Certifications

Commonwealth of Kentucky:

- Certified Plans and Specifications Inspector, Level III - January 1, 1986
- Certified Building Inspector - January 1, 1986
- 1 & 2 Family Dwelling Inspector - June 18, 1986
- 1 & 2 Family Electrical Inspector - July, 1996

Building Officials and Code Administrators International (BOCA)

- International Conference of Building Officials
- Plans Examiner - January 17, 1986
- Building Inspector - June 23, 1986
- 1 & 2 family Dwelling Electrical Inspector - July 13, 1989
- 1 & 2 family Dwelling Combination Inspector - July 13, 1989

Council of American Building Officials (CABO)

- Certified Building Official - May 2, 1987

American Association of Code Enforcement

- Certified as both a Housing and Zoning Enforcement Officer - October 15, 1994

Community Service

- Leadership Louisville – Connector.
- Currently serving on the following Boards served: Secretary for Kentuckians for Progress; Treasurer for Project Warm, Board member - Center for Neighborhoods. Boards previously served on: Metro Housing Coalition; Housing Partnership; Habitat for Humanity, Site Committee; Louisville Tenant Association; St. John's Center; CAAK (Code Administration Association of Kentucky); BOCA (Building Officials and Code Administrator International); Landmarks Commission; Bardstown Road Overlay Committee; Louisville & Jefferson County Information Consortium; Board of Health-Childhood Lead Poisoning Committee; Jefferson County Board of Zoning Adjustment; Involved in community/charitable programs including: Tutor for Field Elementary; Repair Affair for 15 years; A Day of Caring Volunteer; Cherosen Neighborhood Association President.