

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Councilwoman Nicole George

Amount: ~~\$750~~ \$1,250 **Date:** ~~11-16-2020~~ 3-8-2021

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Funding for Integrated Services to conduct interstate ramp litter pick ups ~~twice a month for 3~~ 5 times ~~months~~ at the following locations:
 I-264 East and West S 3rd Street and Southern Pkwy areas.
 I-264 Taylor Blvd ramps.
 pickup date.
 \$250 per ~~month~~. See attachments for cost breakdown.

City Agency: Public Works
Contact Person: Jeff Brown
Agency Phone: 502-574-0065

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

21  ~~\$375~~ \$875 ~~11-16-2020~~ 3-8-2021
 District # Council Member Signature Amount Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

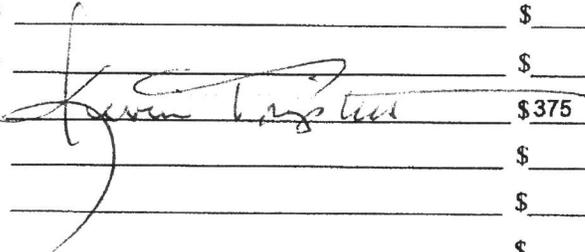
Request Amount: _____ Amended Amount: _____
 Reference #: NDF120220PW21 To OMB: _____
 Budget Revision #: _____
 Account #: _____
 To Project Manager: _____ Completion Date: _____
 Actual Cost: _____ Funds Returned: _____

Department/Project:
Public Works Interstate Ramp Litter Pick Ups

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

| | | |
|-------------|--|----------|
| District 1 | _____ | \$ _____ |
| District 2 | _____ | \$ _____ |
| District 3 | _____ | \$ _____ |
| District 4 | _____ | \$ _____ |
| District 5 | _____ | \$ _____ |
| District 6 | _____ | \$ _____ |
| District 7 | _____ | \$ _____ |
| District 8 | _____ | \$ _____ |
| District 9 | _____ | \$ _____ |
| District 10 | _____ | \$ _____ |
| District 11 | _____ | \$ _____ |
| District 12 | _____ | \$ _____ |
| District 13 | _____ | \$ _____ |
| District 14 | _____ | \$ _____ |
| District 15 |  | \$ 375 |
| District 16 | _____ | \$ _____ |
| District 17 | _____ | \$ _____ |
| District 18 | _____ | \$ _____ |
| District 19 | _____ | \$ _____ |
| District 20 | _____ | \$ _____ |
| District 21 | _____ | \$ _____ |
| District 22 | _____ | \$ _____ |
| District 23 | _____ | \$ _____ |
| District 24 | _____ | \$ _____ |
| District 25 | _____ | \$ _____ |
| District 26 | _____ | \$ _____ |

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

| | |
|--|---------------------------------|
| Interagency Name: Public Works | |
| Program/Project Name: | Interstate Ramp Litter Pick Ups |
| | Yes/No/NA |
| Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding? | Yes <input type="checkbox"/> |
| Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description? | NA <input type="checkbox"/> |
| Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount? | NA <input type="checkbox"/> |
| Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description? | NA <input type="checkbox"/> |
| Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. | NA <input type="checkbox"/> |
| Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. | NA <input type="checkbox"/> |
| Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required. | No <input type="checkbox"/> |
| Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? | No <input type="checkbox"/> |
| Supporting Documentation: Does the attachment include a valid estimate and description of cost? | Yes <input type="checkbox"/> |

Submitted by: Rachel Roarx, District 21 Legislative Aide

Date: 3-8-2021
~~11-16-2020~~



MEMORANDUM

TO: APPROPRIATIONS COMMITTEE
FROM: COUNCILWOMAN NICOLE GEORGE
DATE: MARCH 8, 2021
SUBJECT: CHANGES TO NDF120220PW21

NDF120220PW21 allocated funds to Public Works for litter pickups near interstate ramps. I am requesting updates to NDF120220PW21 due to misinterpretation of cost estimates before an invoice was provided and changes to the total number of pickups that occurred.

Changes to this NDF include:

- Changing the total number of pickups from 6 to 5
- Changing the disclosed cost from \$250 per month to \$250 per pickup
- Changing the total allocation amount from \$750 to \$1,250
- Changing the District 21 portion from \$375 to \$875
- Updating dates and supporting documentation emails

Thank you for your assistance in processing this request, please feel free to reach out to me or Legislative Aide Rachel Roarx with any questions or concerns.

A handwritten signature in black ink, appearing to read "Nicole George".

Councilwoman Nicole George
Louisville Metro Council District 21
502-574-1121

INTEGRATED Services Inc.

A Full Service Facility Maintenance Company
Louisville Metro Government



Rachel Roarx | Legislative Aide

Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor

2/09/2021

Invoice 21-168

| <i>Services</i> | <i>Quantity</i> | <i>Cost per</i> | <i>Total Cost</i> |
|---|-----------------|-----------------|--------------------------|
| Service Dates December 2,16,30 and January 13, Feb 3rd | | | |
| Trash Pick-up 264 East & West | 5 Occurrence | \$250.00 | \$1,250.00 |
| <i>Total Amount Due</i> | | | <i>\$1,250.00</i> |
| Please remit payment to: <i>Integrated Services Inc.</i> PO Box 43352 Louisville, KY 40253 | | | |

Roarx, Rachel G.

From: Kevin Downs <kevin.downsisi@gmail.com>
Sent: Tuesday, February 9, 2021 2:59 PM
To: Roarx, Rachel G.
Cc: George, Nicole A.; Lockett, Daniel R; Triplett, Kevin D.
Subject: Re: Trash pickup

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Hi Rachel,

Sorry for any confusion on this on your district it was \$165.00 bi weekly and other district was \$85.00 bi weekly which makes total for both districts \$250.00 which is basically every two weeks weather permitting because originally we priced it every week trash pick up and Nicole wanted to try every other week since volunteers would fill in the week we would not be performing services.

Thanks

Kevin Downs
INTEGRATED SERVICES
502-413-1729
POBOX 43352
Louisville ,KY 40253
<http://integratedservicesinc.us/>

On Feb 9, 2021, at 2:24 PM, Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov> wrote:

Hello Mr. Downs,

I saw your email with an invoice for the litter pick ups at Taylor Blvd, Southern Pkwy, and S 3rd St ([Attached](#)).

My understanding from the email chain below was that the agreed upon price for 3 months of bi-weekly litter pickups was \$750. This runs counter to the invoice sent today in the following two ways:

1. This invoice is for 5 occurrences. [My understanding was that there would be six occurrences \(3 months, twice per month\).](#)
2. This invoice frames the price as \$250 per pick up. [My understanding was that the price was \\$250 per month. I have attached the paperwork the council offices submitted for this funding allocation.](#)

On Nov. 12, I sent an email confirming my understanding of the total cost being \$750. I see an email from you on Nov. 16th stating agreement. [See below](#).

Please let me know if this does not match your understanding. I am available to discuss further.

<image002.png>

Rachel Roarx | Legislative Aide
Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121

Click [here](#) to sign up for the District 21 eNewsletter!

From: Roarx, Rachel G.
Sent: Monday, November 16, 2020 5:25 PM
To: Kevin Downs <kevin.downsisi@gmail.com>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: RE: Trash pickup

Kevin,

I believe we are good to go.

<image005.png>

Rachel Roarx | Legislative Aide
Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121

Click [here](#) to sign up for the District 21 eNewsletter!

From: Kevin Downs <kevin.downsisi@gmail.com>
Sent: Monday, November 16, 2020 5:24 PM
To: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Subject: Fwd: Trash pickup

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Kevin Downs
INTEGRATED SERVICES
502-413-1729

POBOX 43352
Louisville ,KY 40253
<http://integratedservicesinc.us/>

Begin forwarded message:

From: Kevin Downs <kevin.downsisi@gmail.com>
Date: November 16, 2020 at 12:36:04 PM EST
To: "Triplett, Kevin D." <Kevin.Triplett@louisvilleky.gov>
Subject: Re: Trash pickup

Yes this will be fine.

Thanks

Kevin Downs
INTEGRATED SERVICES
502-413-1729
POBOX 43352
Louisville ,KY 40253
<http://integratedservicesinc.us/>

On Nov 12, 2020, at 3:46 PM, Triplett, Kevin D.
<Kevin.Triplett@louisvilleky.gov> wrote:

Racheal - those dates & timeline good good. Thank you for the info and let us know an amount owed on our part.
Thanks much.
KT

From: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Sent: Thursday, November 12, 2020 8:00 AM
To: Kevin Downs <kevin.downsisi@gmail.com>
Cc: Lockett, Daniel R <Daniel.Lockett@louisvilleky.gov>; Triplett, Kevin D. <Kevin.Triplett@louisvilleky.gov>; George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: RE: Trash pickup

Mr. Downs,

Can we start the week of Thanksgiving? Our preference is midweek (D15: do you agree?). We can go through the week of Feb 17 and then re-evaluate.

This is \$750 in total. Is that correct? Before I proceed with appropriating the funds, please confirm the number of hours worked that this includes.

Before you begin work, I need to verify that we can appropriate these funds with Metro Public Works and Council District 15. I will need this

breakdown on an official invoice, prior to funding for documentation proposes.

Many thanks,
<image003.png>

Rachel Roarx | Legislative Aide
Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121

Click [here](#) to sign up for the District 21 eNewsletter!

From: Kevin Downs <kevin.downsisi@gmail.com>
Sent: Wednesday, November 11, 2020 10:18 PM
To: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Subject: Trash pickup

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Hi Rachel,
Here is the new pricing.

Bi weekly 264 East and west 3rd street and southern pkwy areas as we went over today.

\$165.00

To add Taylor Blvd ramps.

\$85.00 bi weekly

Total for all \$250.00 bi weekly

Thanks

Kevin Downs
INTEGRATED SERVICES
502-413-1729
POBOX 43352
Louisville ,KY 40253
<http://integratedservicesinc.us/>

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in

relation of the contents of this information is strictly prohibited and may be unlawful.

<NDF120220PW21.pdf>

<Metro Gov trash pickup 2092021 (002).pdf>

Roarx, Rachel G.

From: Brown, Jeffrey E
Sent: Monday, March 8, 2021 12:33 PM
To: Roarx, Rachel G.
Cc: George, Nicole A.
Subject: RE: Trash pickup

Public Works will accept the funds for the clean-up

Jeffrey Brown, PE

From: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Sent: Monday, March 8, 2021 10:17 AM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: RE: Trash pickup

Jeff,

District 21 plans to update/amend the NDF amount to reflect the attached invoice. The funded amount will be \$1,250 instead of \$750. Will you accept this increase in funds for Integrated Services?

Rachel Roarx | Legislative Aide

Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121



Click [here](#) to sign up for the District 21 eNewsletter!

From: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Sent: Friday, November 13, 2020 4:39 PM
To: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: RE: Trash pickup

Public Works will accept funds for the litter pick up

Jeffrey Brown, PE

From: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Sent: Friday, November 13, 2020 4:32 PM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: FW: Trash pickup

Jeff,

Can you accept the funds of \$750 for D21 and D15 to fund Integrated Services to conduct interstate ramp litter pick up?

Rachel Roarx | Legislative Aide

Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121



Click [here](#) to sign up for the District 21 eNewsletter!

From: Triplett, Kevin D. <Kevin.Triplett@louisvilleky.gov>
Sent: Thursday, November 12, 2020 3:46 PM
To: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>; Kevin Downs <kevin.downsisi@gmail.com>
Cc: Luckett, Daniel R <Daniel.Luckett@louisvilleky.gov>; George, Nicole A. <Nicole.George@louisvilleky.gov>; Hughes, Susan <Susan.Hughes@louisvilleky.gov>
Subject: Re: Trash pickup

Racheal - those dates & timeline good good. Thank you for the info and let us know an amount owed on our part.
Thanks much.
KT

From: Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>
Sent: Thursday, November 12, 2020 8:00 AM
To: Kevin Downs <kevin.downsisi@gmail.com>
Cc: Luckett, Daniel R <Daniel.Luckett@louisvilleky.gov>; Triplett, Kevin D. <Kevin.Triplett@louisvilleky.gov>; George, Nicole A. <Nicole.George@louisvilleky.gov>
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Many thanks,



Rachel Roarx | Legislative Aide
Office of District 21 Councilwoman Nicole George
City Hall | 601 W. Jefferson St. | 3rd Floor
Office: (502) 574-1121

Harward, Sonya

From: Triplett, Kevin D.
Sent: Monday, March 8, 2021 4:57 PM
To: Harward, Sonya
Cc: George, Nicole A.; Roarx, Rachel G.; Lockett, Daniel R; Hughes, Susan
Subject: Re: Amending Appropriation - NDF120220PW21

Yes Sonya - this looks to be in order and I approve. Thank you and CW George's office for clearing this up.
KT

From: Harward, Sonya <Sonya.Harward@louisvilleky.gov>
Sent: Monday, March 8, 2021 7:32 AM
To: Triplett, Kevin D. <Kevin.Triplett@louisvilleky.gov>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>; Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>; Lockett, Daniel R <Daniel.Lockett@louisvilleky.gov>; Hughes, Susan <Susan.Hughes@louisvilleky.gov>
Subject: Amending Appropriation - NDF120220PW21

Councilman Triplett,
Since you're still giving the same amount to the appropriation with File ID# NDF120220PW21, you simply signing the same page seems redundant. Instead, can you confirm by response to this email that you understand that the parameters have changed from the litter being picked up twice a month for three months to it being picked up a total of five times. Pages 4 and 5 of the NDF packet gives you a breakdown of the changes and lists the dates the pick-ups will occur. I will then attach your response to this email to complete the NDF packet.

Thanks,
Sonya



Sonya Harward

Louisville Metro Council Clerk
601 W. Jefferson Street, Ste. 103
Louisville, KY 40202
(502)574-2704 (direct)
(502)574-3902 (ofc)
(502)500-5440 (cell)