

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Bill Hollander

Amount: \$2,650.00 **Date:** March 10, 2020

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Grant to Metro Parks for the Crescent Hill Community Council Fourth of July Celebration on Friday, July 3 and Saturday, July 4, 2020, at the Peterson-Dumesnil House, 301 S. Peterson Avenue. Funds will be used for patch boxes, trash cans, picnic table rental and stage rental for the event.

City Agency: Metro Parks
Contact Person: Regina Tate
Agency Phone: 502-363-55919

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

9 Bill Hollander \$2,650 3/10/20
 District # Council Member Signature Amount Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks

Program/Project Name: Crescent Hill Fourth of July Celebration Rentals

	Yes/No/NA	
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes	<input type="checkbox"/>
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA	<input type="checkbox"/>
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No	<input type="checkbox"/>
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No	<input type="checkbox"/>
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes	<input type="checkbox"/>

Submitted by: Kyle Stordye

Date: 03/10/20



**LOUISVILLE
PARKS
AND RECREATION**



GLOBAL SALES RECEIPT

Receipt # **210493**
 Payment Date: **02/17/20**
 Household: **1766**

Iroquois Amphitheater
 1080 Amphitheater Road
 Louisville KY 40214
 Phone: (502)368-5865

District 09
 601 W Jefferson St
 Louisville KY 40202

Reservation Details: Off Site, Central Services District

Address: , Louisville, KY
 Reserv. Contact: **Kyle Ethridge**
 Phone Number: **(502)574-1109**
 Reserv. Number: **5890**
 Status: **Tentative**
 Purpose: **Off site Equipment Rental**
 Anticipated Count: **1**

	<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Misc Fac. Comments:	Thu 07/02/2020 10:00A to 11:00A	0.00	0.00	0.00	0.00	0.00
	On July 2nd, deliver 30 picnic tables, 30 trash cans, New City Stage, and 6 patch boxes to the Peterson-Dumesnil House, 301 Peterson Ave. Point of contact is Mike Brooks: 502-905-5340. Items can be picked up the following Monday. (See attached map for placement).					

Facility Rental Agreement

Contract #: 5890
 Date: 02/17/2020
 User: rltate

Event: Off site Equipment Rental
 Location: [FACILITYDESC]
 Date: 07/02/2020 - 07/02/2020
 Time: [RSVBEGTM] - [RSVENDTM]
 Attendance (approximate): 1

Louisville/Jefferson County Metro Government by and through its Parks and Recreation Department, 1297 Trevillian Way, Louisville, KY 40213 hereby grants District 09 Kyle Ethridge (hereinafter called the "Permit Holder") permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

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Terms and Conditions of Use:

Alcoholic Beverages are PROHIBITED, unless approved in writing by the Director of Louisville Parks and Recreation. Holder of the PERMIT shall not allow any illegal activity on the premises during the use of the area.

Violation of Conditions shall be cause of immediate revocation of the PERMIT, without refund for unused time.

The Permit Agreement is issued to the above named Organization/Individual only and is non-transferable without prior permission of the Department.

The holder of the permit must have the PERMIT in his/her possession at all times during the use of the premises or the premises will be available to the public on a first-come, first-serve basis.

The PERMIT is only valid during the hours and on the day and date set forth above. VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.

Signage must be free standing and removed after event. No taping or stapling to Parks and Recreation signage or on Parks and Recreation shelters.

Permit Holder is responsible for clean up and around facility used before exiting premises.

No Refunds or Cancellations within two weeks of rental. For cancellations within this period, a credit will be issued for later use. No cancellations for inclement weather. A \$25.00 Cancellation Fee will be charged for rental cancellations.

Permit holder must rent inflatables from vendors that carry insurance listing Louisville/Jefferson County Metro Government as additional insured.

Additional permits are needed for tents and/or inflatables.

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There is a \$50.00 fee for all returned checks

In consideration of the Louisville Parks and Recreation Department allowing me to use the facilities, I hereby waive and release the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all claims or causes of action for injury, damage or loss to my person or property during my participation in the event.

I hereby further agree to indemnify, hold harmless and defend the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all losses, claims, or causes of action for injury, damage or loss in any way relating to or arising from any incidence occurring during the event. This waiver and release is intended to be an express waiver of and release from any and all claims against the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers arising from the event, including all claims or causes of action based upon the alleged negligence or gross negligence of the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers.

I expressly agree that this Permission, Release, Waiver and Indemnification agreement shall be interpreted as releasing the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from all liability and claims to the fullest extent allowed by the laws of Kentucky.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION/INDIVIDUAL TO WHOM THE PERMIT IS ISSUED. THE HOLDER WILL BE BILLED FOR ANY AND ALL SUCH DAMAGE.

Permit Holder Signature: _____

District 09 Kyle Ethridge

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601 W Jefferson St
Louisville, KY 40202
Primary Phone: (502)574-1109

Louisville Parks and Recreation Representative: _____

Please return to:
Louisville Parks and Recreation
1080 Amphitheater Road
Louisville, KY 40214
Phone: (502) 368-5865
or
Email: ampitheater@louisvilleky.gov
or
Fax: (502) 368-5955

For immediate assistance outside of regular business hours, please call (502) 574-3506

Reservation Details: Off Site, Special Events District

Address: , Louisville, KY
Reserv. Contact: **Kyle Ethridge**
Phone Number: **(502)574-1109**
Reserv. Number: **5890**
Status: **Tentative**
Purpose: **Off site rental.**
Anticipated Count: **1**

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Thu 07/02/2020 10:00A to 11:00A	0.00	0.00	0.00	0.00	0.00

Rental Reservation Details: Picnic Tables

Reserv. Number: **2477**
Rental Days: **4**
Rental Status: **Future**
Quantity: **30**
Member Name: **Kyle Ethridge**
Rental Period: **Thu 07/02/2020 @ 10:00 am to Mon 07/06/2020 @ 10:00 am**

<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
450.00	450.00	0.00	0.00	450.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Picnic Tables	15.00	30.00	0.00	0.00	450.00

Special Questions: **Reservation Maintenance Comments: On July 2nd, deliver 30 picnic tables, 30 trash cans, New City Stage, and 6 patch boxes to the Peterson-Dumesnil House, 301 Peterson Ave. Point of contact is Mike Brooks: 502-905-5340. Items can be picked up the following Monday. (See attached map for placement).**

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Rental Reservation Details: Trash Cans

Reserv. Number:	2477	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	4	450.00	450.00	0.00	0.00	450.00
Rental Status:	Future					
Quantity:	30					
Member Name:	Kyle Ethridge					
Rental Period:	Thu 07/02/2020 @ 10:00 am to Mon 07/06/2020 @ 10:00 am					

Fee Details:	Fee Description	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Trash Cans	15.00	30.00	0.00	0.00	450.00

Special Questions: Reservation Maintenance Comments: On July 2nd, deliver 30 picnic tables, 30 trash cans, New City Stage, and 6 patch boxes to the Peterson-Dumesnil House, 301 Peterson Ave. Point of contact is Mike Brooks: 502-905-5340. Items can be picked up the following Monday. (See attached map for placement).

Rental Reservation Details: City Stage New (CS)

Reserv. Number:	2477	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	4	1,000.00	1,000.00	0.00	0.00	1,000.00
Rental Status:	Future					
Quantity:	1					
Member Name:	Kyle Ethridge					
Rental Period:	Thu 07/02/2020 @ 10:00 am to Mon 07/06/2020 @ 10:00 am					

Fee Details:	Fee Description	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Stage	1,000.00	1.00	0.00	0.00	1,000.00

Special Questions: Reservation Maintenance Comments: On July 2nd, deliver 30 picnic tables, 30 trash cans, New City Stage, and 6 patch boxes to the Peterson-Dumesnil House, 301 Peterson Ave. Point of contact is Mike Brooks: 502-905-5340. Items can be picked up the following Monday. (See attached map for placement).

Rental Reservation Details: Patch Box

Reserv. Number:	2477	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	4	750.00	750.00	0.00	0.00	750.00
Rental Status:	Future					
Quantity:	6					
Member Name:	Kyle Ethridge					
Rental Period:	Thu 07/02/2020 @ 10:00 am to Mon 07/06/2020 @ 10:00 am					

Fee Details:	Fee Description	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Fee	125.00	6.00	0.00	0.00	750.00

Special Questions: Reservation Maintenance Comments: On July 2nd, deliver 30 picnic tables, 30 trash cans, New City Stage, and 6 patch boxes to the Peterson-Dumesnil House, 301 Peterson Ave. Point of contact is Mike Brooks: 502-905-5340. Items can be picked up the following Monday. (See attached map for placement).

Processed on 02/17/20 @ 2:41 pm by rltate

Total New Fees	2,650.00
Total Due	2,650.00
Total Fees Paid	0.00
Total Paid	0.00
Balance From Receipt	2,650.00