

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
 ■ **Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Keisha Dorsey

**Amount:** \$7085.59 **Date:** May 16, 2022

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Continuation of beautification project in D3, with new neighborhood signage throughout the district. Total project cost is \$19,740. It will be funded by account number 8101-410-8299-148867-899998 for \$12,654.41 and this CIF for \$7085.59.

**City Agency:** Public Works  
**Contact Person:** Jeffrey Brown  
**Agency Phone:** 502-574-0065

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

3		\$7085.59	May 16, 2022
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: CIF060122PW03 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

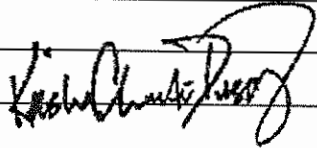
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works/D3 Beautification/signage

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3		\$7085.59
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Public Works	
<b>Program/Project Name:</b>	D3 Beautification/signage
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	Yes
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	<del>Yes</del> NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	<del>No</del> NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** \_\_\_\_\_ Keturah Morrow

**Date:** May 16, 2026

**From:** [Hines, William A](#)  
**To:** [Morrow, Keturah D.](#); [Brown, Jeffrey E](#)  
**Cc:** [Sparks, Stuart](#); [Jennings, Patricia A](#); [Roades, Bonnie J](#)  
**Subject:** Re: District 3 street name signs  
**Date:** Monday, May 16, 2022 10:19:42 AM  
**Attachments:** [image001.png](#)

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We will accept funds.

Thanks,  
William

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**From:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>  
**Sent:** Friday, May 13, 2022, 11:26 AM  
**To:** Brown, Jeffrey E  
**Cc:** Hines, William A; Sparks, Stuart; Jennings, Patricia A  
**Subject:** FW: District 3 street name signs

Jeff,

We are ready to proceed with the street name project. Will you accept the \$7085.59 for the balance of the project?

*Keturah Morrow, MAOL*

Legislative Assistant to Keisha Dorsey  
Louisville Metro Council | District Three  
601 W. Jefferson St. | Louisville, KY 40202  
Email: [Keturah.Morrow@LouisvilleKY.gov](mailto:Keturah.Morrow@LouisvilleKY.gov)  
Office: 502.574-1103



[Sign up for crime alerts](#)

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**From:** Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>  
**Sent:** Tuesday, January 25, 2022 11:41 AM  
**To:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>; Jennings, Patricia A <[Patricia.Jennings@louisvilleky.gov](mailto:Patricia.Jennings@louisvilleky.gov)>; Hines, William A <[William.Hines@louisvilleky.gov](mailto:William.Hines@louisvilleky.gov)>  
**Subject:** RE: District 3 street name signs

Jeff,

All the signs are fabricated. Because of personnel issues installation hasn't started. D3 has sent

emails showing they allocated \$12,654.41 which we haven't verified (email chain attached). However, the cost for this project (105 signs) is \$19,740. We will work on installation as personnel allows. How should we go about invoicing for the remaining balance?

William,

Correct me if any of the above is inaccurate.

Thanks,

Stuart

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**From:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>

**Sent:** Tuesday, January 25, 2022 10:37 AM

**To:** Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>; Jennings, Patricia A <[Patricia.Jennings@louisvilleky.gov](mailto:Patricia.Jennings@louisvilleky.gov)>; Hines, William A <[William.Hines@louisvilleky.gov](mailto:William.Hines@louisvilleky.gov)>

**Subject:** District 3 street name signs

Are you guys working on a project for CW Dorsey in District 3 to replace a lot of street name signs? I know she had requested cost estimates to add the neighborhood identification supplements for the street name signs but I'm not sure that was ever funded.

Jeffrey Brown, PE  
Assistant Director of Public Works  
444 S 5<sup>th</sup> St, 4<sup>th</sup> Floor  
Louisville, KY 40202  
(502)574-0065  
Cell (502)773-3222  
[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)

## Morrow, Keturah D.

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**From:** Hines, William A  
**Sent:** Wednesday, December 29, 2021 8:22 AM  
**To:** Morrow, Keturah D.  
**Cc:** Bell, LaTonya J.; Hall, Barbara C; Roades, Bonnie J; Jennings, Patricia A; Sparks, Stuart  
**Subject:** RE: Contact Person  
**Attachments:** RE: Banners/Neighborhood Signs; Fwd: Neighborhood street signs

Keturah,

For clarity, we will need to fabricate both signs in each intersection to have this design except for Dixie, correct?

Kindly,

**William A. Hines III**  
Labor Supervisor  
Louisville Metro Public Works & Assets  
Signs & Markings Division  
3507 Newburg Rd  
Louisville, KY 40218  
Phone: (502) 794-6862  
Fax: (502) 458-4868  
<https://louisvilleky.gov/>



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**From:** Hines, William A  
**Sent:** Wednesday, December 29, 2021 7:37 AM  
**To:** Morrow, Keturah D. <Keturah.Morrow@louisvilleky.gov>  
**Cc:** Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>; Hall, Barbara C <Barbara.Hall@louisvilleky.gov>; Roades, Bonnie J <Bonnie.Roades@louisvilleky.gov>; Jennings, Patricia A <Patricia.Jennings@louisvilleky.gov>  
**Subject:** RE: Contact Person

Good morning Keturah,

We will be beginning this project next week. Per the most recent conversation D3 has selected the bottom right from the six design options.



Thanks,

**William A. Hines III**

Labor Supervisor  
Louisville Metro Public Works & Assets  
Signs & Markings Division  
3507 Newburg Rd  
Louisville, KY 40218  
Phone: (502) 794-6862  
Fax: (502) 458-4868  
<https://louisvilleky.gov/>



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**From:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>  
**Sent:** Monday, December 27, 2021 10:32 AM  
**To:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>; Hines, William A <[William.Hines@louisvilleky.gov](mailto:William.Hines@louisvilleky.gov)>  
**Cc:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Subject:** FW: Contact Person

Gentlemen,

Keisha would like to do new street signs for the portion of the West End we have (which include the Hallmark Neighborhood). To my knowledge, the \$12,654.41 that LaTonya referenced is still sitting in that account. I will list the intersections below and in accordance with redistricting. We do not expect the signage for Dixie to actually change, since it is a state road and probably has certain standard qualifiers. Keisha chose the style on the bottom right.



22nd St	Wingfield Ln
22nd St	Allston Ave
22nd St	Oregon Ave
22nd St	Ratcliffe Ave
22nd St	Dixdale Ave
Adelia Ave	Wallie Ann Ct

Adelia Ave	McCloskey
Algonquin Pkwy	Dixie Hwy
Algonquin Pkwy	McCloskey Ave
Allston Ave	S. 28th St
Becker Ct	S. 23rd St
Beech St	Oregon
Beech St	Wingfield Ln
Beech St	Algonquin Pkwy
Bernheim Ln	Dixie Hwy
Bernheim Ln	Dixdale Ave
Bernheim Ln	22nd St
Bernheim Ln	McCloskey Ave
Cane Run Rd	Commerce Ctr Pl
Cypress Ave	Algonquin Pkwy
Cypress Ave	Allston Ave
Cypress Ave	Dixdale Ave
Cypress Ave	Ratcliffe Ave
Dixdale Ave	Dixie Hwy
Dixdale Ave	McCloskey Ave
Fust Ave	Dixie Hwy
Harold Ave	Dixie Hwy
Harold Ave	Wallie Ann Ct
McCloskey Ave	Wilart Dr
Millers Ln	Plantation Dr
Old Millers	Millers Ln
Old Millers	Cane Run Rd
Olive St	S. 28th St
Olive St	Dixdale Ave
Oregon Ave	S. 28th St
Oregon Ave	Cypress Ave
Penway Ave	S. 30th St
Plantation Dr	Wingfield Ln
Plantation Dr	Hardesty Ave
S. 23rd St	Algonquin Pkwy
S. 23rd St	Hardesty Ave
S. 23rd St	Dixdale Ave
S. 23rd St	Oregon Ave
S. 23rd St	Allston Ave
S. 23rd St	Ratcliffe Ave
St. John's	Bernheim Ln
Wallie Ann Ct	Wilart Dr
Wallie Ann Ct	Bernheim Ln
Wilart Dr	Dixie Hwy
Wingfield Ct	Becker Ct
Wingfield Ln	S. 28th St
Wingfield Ln	Wingfield Ct
Wingfield Ln	Dixie Hwy



*Keturah Morrow, MAOL*

Legislative Assistant to Keisha Dorsey  
Louisville Metro Council | Louisville Metro District Three  
601 W. Jefferson St. | Louisville, KY 40202  
Email: [Keturah.Morrow@LouisvilleKY.gov](mailto:Keturah.Morrow@LouisvilleKY.gov)  
Office: 502.574-1103



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**From:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Sent:** Wednesday, October 20, 2021 5:55 PM  
**To:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>  
**Subject:** FW: Contact Person

Per our phone discussion today,

I'm following up on the \$12,654.41 remaining budget in D03 Neighborhood Improvement Projects account 8101-410-8299-148867-899998. It's my understanding this budget was setup for D03 Neighborhood Beautification & Sign Program. During our discussion in August 2021, it was determined that D03 could reallocate the \$12,654.41 remaining budget through an ordinance to another project if the funds were no longer needed by PW&A for any other D03 project.

Please refer to the emails below. It appears at one time D3 considered using this budget for neighborhood identification signs. If D03 does not plan to use this budget as initially planned, please let me know which project you want to reallocate the \$12,654.41 to then I will work with OMB in preparing an ordinance to move the budget to the new project. Thanks.

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**From:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
**Sent:** Tuesday, October 19, 2021 1:49 PM  
**To:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>; Gowin, Dirk L <[Dirk.Gowin@louisvilleky.gov](mailto:Dirk.Gowin@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Maynard, James K <[James.Maynard@louisvilleky.gov](mailto:James.Maynard@louisvilleky.gov)>  
**Cc:** Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>; Kurowsky, Steve M. <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>; Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>  
**Subject:** RE: Contact Person

Councilwoman Dorsey had asked for cost estimates to provide neighborhood identification signs but that project did not move forward. Other than that, I'm not sure what those funds were allocated for.

Jeffrey Brown, PE

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**From:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Sent:** Tuesday, October 19, 2021 12:14 PM  
**To:** Gowin, Dirk L <[Dirk.Gowin@louisvilleky.gov](mailto:Dirk.Gowin@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Maynard,

James K <[James.Maynard@louisvilleky.gov](mailto:James.Maynard@louisvilleky.gov)>; Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
 Cc: Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>; Kurowsky, Steve M. <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>;  
 Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>  
 Subject: RE: Contact Person

Good afternoon,

I'm following up on an email from August 2021.

Do you know whether or not the \$12,654.41 remaining budget in D03 Neighborhood Improvement Projects account 8101-410-8299-148867-899998 is needed for any open/active projects? It's my understanding this budget was setup for D03 Neighborhood Beautification & Sign Program.

I have already received Steve's and Stuart's email responses below and no further action is needed from them. Thanks.

Thanks,

LaTonya

Funds Available Inquiry (Metro)

**Selection Criteria**

Budget: **METRO GOVT**      Amount Type: **Project To Date**  
 Period: **OCT-22**      Encumbrance Type: **ALL**  
 Account Level: **All**

**Funds Available ( USD )**

Summary		Budget	Encumbrance	Actual	Funds Available
Account					
<input type="checkbox"/>	8101-410-8299-148867-401101	(12,654.41)	0.00	0.00	(12,654.41)
<input type="checkbox"/>	8101-410-8299-148867-821344	0.00	0.00	0.00	0.00
<input type="checkbox"/>	8101-410-8299-148867-899998	12,654.41	0.00	0.00	12,654.41
<input checked="" type="checkbox"/>	8101-410-8299-148867-899999	0.00	0.00	0.00	0.00
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

**Encumbrance Amounts**

Commitment	Encumbrance	Other
0.00	0.00	0.00

**Account Description**

Capital Project Fund-Public Works & Assets-Miscellaneous Capital Imp-D3 Neighborhood Improve-Approp from

From: Kurowsky, Steve M. <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>  
 Sent: Tuesday, August 31, 2021 3:02 PM  
 To: Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>; Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
 Cc: Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>; Dorsey, Keisha C. <[Keisha.Dorsey@louisvilleky.gov](mailto:Keisha.Dorsey@louisvilleky.gov)>;

Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>

**Subject:** RE: Contact Person

That's not related to any of my current projects.

---

**From:** Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>

**Sent:** Tuesday, August 31, 2021 12:37 PM

**To:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>; Gowin, Dirk L <[Dirk.Gowin@louisvilleky.gov](mailto:Dirk.Gowin@louisvilleky.gov)>; Kurowsky, Steve M. <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>; Maynard, James K <[James.Maynard@louisvilleky.gov](mailto:James.Maynard@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>

**Cc:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>; Dorsey, Keisha C. <[Keisha.Dorsey@louisvilleky.gov](mailto:Keisha.Dorsey@louisvilleky.gov)>; Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>

**Subject:** RE: Contact Person

I don't have any projects for that amount of money. I have copied a couple other engineers who may know more about whether or not the remaining money is needed.

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**From:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>

**Sent:** Tuesday, August 31, 2021 12:27 PM

**To:** Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>

**Cc:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>; Dorsey, Keisha C. <[Keisha.Dorsey@louisvilleky.gov](mailto:Keisha.Dorsey@louisvilleky.gov)>;

Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>

**Subject:** RE: Contact Person

Good afternoon,

\$12,654.41 remaining budget is in the D03 Neighborhood Improvement Projects account 8101-410-8299-148867-899998. It's my understanding this budget is for D03 Neighborhood Beautification & Sign Program.

D03 would like to reallocate the funds through an ordinance to another capital project only if the remaining budget is no longer needed. Please confirm if there are any outstanding invoices or projects that will need the remaining budget?

Thanks,

LaTonya

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**From:** Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>

**Sent:** Tuesday, August 31, 2021 7:43 AM

**To:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>; Sparks, Stuart <[Stuart.Sparks@louisvilleky.gov](mailto:Stuart.Sparks@louisvilleky.gov)>

**Subject:** RE: Contact Person

Hi LaTonya,

My best guess is Stuart Sparks. I am copying him on this reply in case you need to ask a question. Thanks.

Max

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**From:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Sent:** Monday, August 30, 2021 5:04 PM  
**To:** Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>  
**Subject:** Contact Person

Good afternoon,

Who is the PW&A contact person that manages the Neighborhood Improvement Projects, such as beautification & sign program?

Thanks.



**LaTonya J. Bell** | Council Financial Analyst  
Louisville Metro Council  
601 W. Jefferson Street, 1<sup>st</sup> floor | Louisville, KY 40202  
**Phone:** (502) 574-1351  
**Email:** [LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)