

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Councilwoman Madonna Flood

**Amount:** \$2,200 **Date:** May 30, 2018

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Prizes awarded for 2 groups that worked at the District 24 Clean-Up

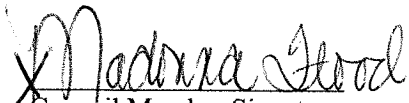
Sr. Rita Hispanic Club \$1,100  
 Southern High School Booster Club/Southern Band \$1,100

**City Agency:** Parks and Recreation

**Contact Person:** Dana Kasler

**Agency Phone:** (502) 574-7275

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

|            |                                     |   |         |              |
|------------|-------------------------------------|---|---------|--------------|
| 24         | <input checked="" type="checkbox"/> |  | \$2,200 | May 30, 2018 |
| District # |                                     | Council Member Signature  | Amount  | Date         |

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Parks and Recreation

**Program/Project Name:** District 24 Clean-Up

|  | Yes/No/NA |                          |
|--|-----------|--------------------------|
| <b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?   | Yes       | <input type="checkbox"/> |
| <b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?  | NA        | <input type="checkbox"/> |
| <b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?  | NA        | <input type="checkbox"/> |
| <b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?                            | No        | <input type="checkbox"/> |
| <b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. | NA        | <input type="checkbox"/> |
| <b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.                 | NA        | <input type="checkbox"/> |
| <b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.   | No        | <input type="checkbox"/> |
| <b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?                           | No        | <input type="checkbox"/> |
| <b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?   | Yes       | <input type="checkbox"/> |

**Submitted by:** \_\_\_\_\_ Andrea Derouen \_\_\_\_\_

**Date:** May 30, 2018

## Derouen, Andrea

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**To:** Kasler, Dana  
**Subject:** RE: 2018 Clean Up- NDF

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**From:** Kasler, Dana  
**Sent:** Wednesday, May 30, 2018 1:51 PM  
**To:** Derouen, Andrea; Veeneman, Andrea R.  
**Cc:** Flood, Madonna  
**Subject:** RE: 2018 Clean Up- NDF

Andrea-

I am fine with accepting the funds to be distributed to those 501C3 groups.

Regards,

Dana

Dana Kasler  
Assistant Director  
Louisville Parks and Recreation  
P.O. Box 37280  
Louisville, KY 40233-7280  
502-574-PARK (7275)  
[Dana.Kasler@louisvilleky.gov](mailto:Dana.Kasler@louisvilleky.gov)



*A Nationally Accredited Agency*

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**From:** Derouen, Andrea  
**Sent:** Tuesday, May 29, 2018 10:02 AM  
**To:** Veeneman, Andrea R.  
**Cc:** Kasler, Dana; Flood, Madonna  
**Subject:** RE: 2018 Clean Up- NDF

Hello all—

Can I get an update on this? What do we need to do to take care of this? Do you need more information?

I am sure either one of the Andrea's can fill you in on this request.

Thanks--

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**From:** Derouen, Andrea  
**Sent:** Monday, May 21, 2018 12:44 PM

**To:** Veeneman, Andrea R.  
**Cc:** Kasler, Dana  
**Subject:** RE: 2018 Clean Up- NDF

Ms. Kasler—

Marty Storch has traditionally approved our ask for money to award our participants for Clean-Up District 24.

We had 2 groups that showed up Saturday morning and are awarding them \$1,100 each for their work.

Would you please send me an email accepting the funds to be distributed to these 501C3 groups.

May 21, 2018

Andrea Veeneman  
Fiscal Manager

Dear Andrea:

Please pay the following organizations what they earned at Clean-up District 24:

|   |         |
|---|---------|
| St. Rita Latino/Hispanic Club<br>Attention: Yolanda Moore<br>St. Rita Catholic Church<br>8709 Preston Highway<br>Louisville, Kentucky 40219 | \$1,100 |
|---|---------|

|   |         |
|---|---------|
| Southern High School Athletic Booster Club<br>c/o Southern High School Band<br>8620 Preston Highway<br>Louisville, Kentucky 40219 | \$1,100 |
|---|---------|

|       |         |
|-------|---------|
| Total | \$2,200 |
|-------|---------|

Thank you--

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**From:** Veeneman, Andrea R.  
**Sent:** Monday, May 21, 2018 12:34 PM  
**To:** Derouen, Andrea  
**Subject:** RE: 2018 Clean Up- NDF

Dana Kasler is Marty's replacement, or you can send it to Director Ghose to accept the funds.

Thank you,

Andrea Veeneman  
Fiscal Administrator  
Office of Management and Budget