

Louisville Metro Council City Agency Request

xNeighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

received

7-22-14 @ 204
[Signature]

Primary Sponsor: Councilwoman Madonna Flood, District 24

Amount: \$2,150.00

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
Intent to Purchase Services from 3 organizations who worked cleaning up District 24.

(See Attached)

Location: 24
City Agency: Parks & Recreation
Contact Person: Marian Salmon, Fiscal Manager for Parks and Recreation
Agency Phone: 456-8114/574-2611

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

| | | | |
|-------------------------|--|-----------------------------|------------------------|
| <u>24</u> District # | <u>Madonna Flood</u> Council Member Signature | <u>\$2,150.00</u> Amount | <u>7-22-14</u> Date |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

OFFICE OF METRO COUNCIL CLERK
REVIEWED

DATE 8-13-14 TIME 3:42pm

Derouen, Andrea

From: Miller, Carol
Sent: Thursday, June 05, 2014 2:36 PM
To: Derouen, Andrea; Salmon, Marian E
Subject: RE: Please approve the following--

OMB agrees to accept and pay out this amount.

From: Derouen, Andrea
Sent: Thursday, June 05, 2014 12:35 PM
To: Salmon, Marian E
Cc: Miller, Carol
Subject: Please approve the following--

Marian—

We will be transferring \$2,150 to pay 3 groups for Cleaning Up District 24. St Rita Latino/Hispanic Club will receive \$950, Interlink Counseling will receive \$700 and Mercy without Borders will be receiving \$500. Please acknowledge you will accept and agree to pay out this amount to these organizations so I may request it from our NDF account.

Thank you--

From: Salmon, Marian E
Sent: Monday, May 19, 2014 11:52 AM
To: Derouen, Andrea
Cc: Miller, Carol
Subject: FW: ITPS/PSC for FY15.

Andrea,

Per our conversation, following is an email containing information about the new ITPS process. The form can be found on MyMetro at:

[http://mymetro.lou/sites/mymetro.lou/files/FormsPolicies/OMB/Purchasing/Forms/Intent%20To%20Purchase%20Services%20Up%20To%20\\$20,000.pdf](http://mymetro.lou/sites/mymetro.lou/files/FormsPolicies/OMB/Purchasing/Forms/Intent%20To%20Purchase%20Services%20Up%20To%20$20,000.pdf)

I know your request will occur prior to FY15 but the information regarding policies and procedures still applies.

Carol Miller, copied on this email, is assisting with Parks NDF/CIF for the time being, and she will be happy to answer additional questions and work with Josh to ensure success of your event.

Let me know if I can further assist you.

Marian Salmon
Fiscal Administrator, Parks & Recreation (p. 456-8114)
Fiscal Manager, Capital Budget & Financial Management (p. 574-2611)
Office of Management & Budget
Louisville Metro Government

July 22, 2014

Marian Salmon
Fiscal Manager
Parks & Recreation

Dear Ms. Salmon

Please pay the following organizations what they earned at Clean-up District 24:

| | |
|---|----------|
| St. Rita Latino/Hispanic Club Attention: Yolanda Moore St. Rita Catholic Church 8709 Preston Highway Louisville, Kentucky 40219 | \$950.00 |
|---|----------|

| | |
|---|----------|
| Interlink Counseling Services, Inc. 8311 Preston Highway Louisville, Kentucky 40219 | \$700.00 |
|---|----------|

| | |
|---|----------|
| Mercy Without Borders Mercy Academy 5801 Fegenbush Lane Louisville, Kentucky | \$500.00 |
|---|----------|

| | |
|-------|------------|
| Total | \$2,150.00 |
|-------|------------|

This should be the balance of the money transfer to Parks from my office.

If you have any questions, please call 574-1124

Councilwoman Madonna Flood

A handwritten signature in cursive script that reads "Madonna Flood". The signature is written in dark ink and is positioned below the typed name of the Councilwoman.

NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: Parks + Rec

Program/Project Name: Clean-up District 24

Yes/No/NA

Request Form: Is the NDF Request Signed by all Council Member(s) Appropriating Funding?

Y

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

NA

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

NA

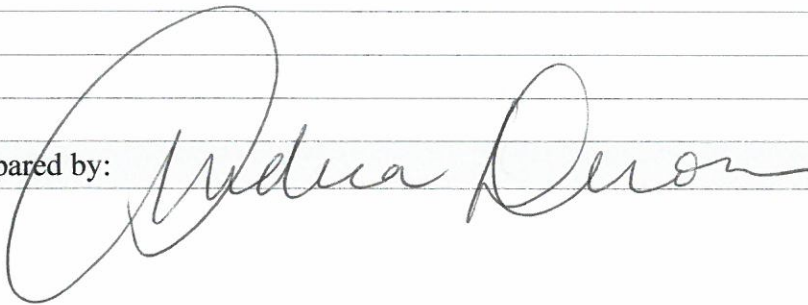
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000?

N

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

N

Prepared by:



Date: 7-22-14

Smith, Chanelle Emily

From: Flood, Madonna
Sent: Thursday, August 14, 2014 11:31 AM
To: Smith, Chanelle Emily
Cc: Derouen, Andrea
Subject: FW: Appropriations Items

Follow Up Flag: Follow up
Flag Status: Completed

Chanelle -

I apologize I thought I had sent an email stating Andrea could sign this NDF. She had my permission to do so. I will be in later today if you want me to initial -

From: Derouen, Andrea
Sent: Thursday, August 14, 2014 7:44 AM
To: Flood, Madonna
Subject: FW: Appropriations Items

Please send this back with your ok--

From: Smith, Chanelle Emily
Sent: Wednesday, August 13, 2014 4:39 PM
To: Derouen, Andrea
Subject: Appropriations Items

Good Afternoon Andrea,

I am going through the documents for the upcoming Appropriation's agenda. You have a NDF for Parks and Recreation for \$2,150. You signed on behalf of CW Flood and I am need an email from her stating you can sign on her behalf.

If I could get this email by tomorrow afternoon I would truly appreciate it.

Thank you!

Chanelle Smith

Assistant Clerk

Louisville Metro Council Clerk's Office

601 West Jefferson Street, 1st Floor

Louisville, KY 40202

Phone - 502-574-2791

Fax - 502-574-3363

email chanelle.smith@louisvilleky.gov