



Office of Management and Budget Division of Purchasing
Non-Competitive Contract Request Form

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|---------------|-------------------------------------|--------------------|--------------------|
| Department | Metro Council | Department Contact | Anthony Piagentini |
| Contact Email | anthony.piagentini@louisvilleky.gov | Contact Phone | 5022431119 |

| | | | | |
|---------------------------------------|-------------------|------------------|----------------|-------|
| Contract Type: check one | New | Amendment | | |
| | | Additional Funds | Time Extension | Scope |
| Professional Service | ✓ | | | |
| Sole Source (Goods/Services) | | | | |
| Requested Contract Dates (MM/DD/YYYY) | Start 10/14/22 | End 06/30/23 | | |

VENDOR INFORMATION

| | | | | | |
|---|-----------------------------------|--------------------------------|----------------------------|----------|-------|
| Vendor Legal Name | University of Louisville | | | | |
| DBA | | | | | |
| Point of Contact | Professor Paul Coomes | Email | coomes.economics@gmail.com | | |
| Street | 485 East Gray Street | | | | |
| Suite/Floor/Apt | | Phone | | | |
| City | Louisville | State | KY | Zip Code | 40202 |
| Federal Tax ID# | | SSN# (If sole proprietor) | | | |
| Louisville Revenue Commission Account # | | | | | |
| <u>Human Relations Commission Certified Vendors</u> | Certified Minority Owned Business | Certified Woman Owned Business | Disabled Owned Business | | |
| Select if applicable | | | | | |

FINANCIAL INFORMATION

| | | | | | |
|-------------------------------|----------------------------|---|---------------------|----------------------------|---|
| Not to Exceed Contract Amount | \$92,532.00 | (Including reimbursement expenses, if applicable) | | | |
| Spend Category: | | | | | |
| Fund: | Metro Council/General Fund | Cost Center: | | | |
| Program: | | Project: | Merger Review Study | | |
| Grant: | | Other Worktags: | | | |
| Payment Rate | | per hour | | per day | Other - describe below |
| | | per month | | per service | Per Scope of Services on Attachment A of Contract |
| Payment Frequency | Monthly | Monthly | | Upon Completion / Delivery | |
| | | Quarterly | | Other | |



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

New: Be specific about the work to be performed / product to be purchased including but not limited to scope of work; description of service: work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Amendments: Describe the circumstances under which a time extension or scope change is needed.

Metro Council is retaining the services of Dr. Paul Coomes at the University of Louisville to assist with economic analysis for the committee created by the passage of HB314 in the 2022 legislative session. The full scope of work is outlined in the attached scope of work document.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Dr. Coomes performed very similar analysis in the original merger of Metro Louisville over 20 years ago. This provides him with specific background and expertise in the area that would cost the city additional dollars to replicate. Further, the bipartisan committee who is responsible for delivering this analysis and final recommendation to the state approved working with Dr. Coomes specifically. Metro Council is simply the legal entity who has agreed to contract with and pay for this service.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director: Deputy Mayor Barbara Sexton Smith, Date: 2/3/2023

Procurement Director: Joel Neaveill, Date: 2/3/2023