

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Barbara E. Shanklin

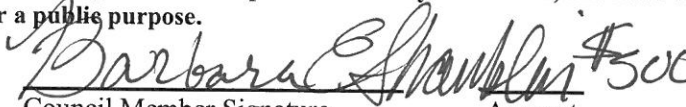
Amount: 5,000 **Date:** 7/14/16

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
The Funds will be utilized to support the Back to School Festival which provides various school supplies, including but not limited to backpacks, pencils, pencils, folders, paper and crayons to over 1,000 children in Jefferson County.

City Agency: Neighborhood Place
Contact Person: Cassandra Miller
Agency Phone: 574-6410

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

2
District #


Council Member Signature

\$500
Amount

7/15/16
Date

Approved by: _____
Appropriations Committee Chairman **Date** _____

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project: _____

Additional Signatures

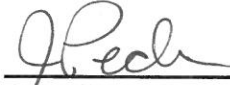


I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

<u>10</u> District #	<u>Eamon P. Mulholland</u> Council Member Signature	<u>\$500.⁰⁰</u> Amount	<u>7/14/2016</u> Date
<u>12</u> District #	<u>Paul Belmont</u> Council Member Signature	<u>250</u> Amount	<u>7/14/2016</u> Date
<u>9</u> District #	<u>Bill Hollock</u> Council Member Signature	<u>500</u> Amount	<u>7/14/16</u> Date
<u>13</u> District #	<u>Vicki Aubrey Welch</u> Council Member Signature	<u>\$250-</u> Amount	<u>7/14/16</u> Date
<u>1</u> District #	<u>Jessica G</u> Council Member Signature	<u>\$250</u> Amount	<u>7/14/16</u> Date
<u>6</u> District #	<u>D. M. [Signature]</u> Council Member Signature	<u>\$250</u> Amount	<u>7/14/16</u> Date
<u>3</u> District #	<u>Marisa [Signature]</u> Council Member Signature	<u>250⁰⁰</u> Amount	<u>7/14/16</u> Date
<u>8</u> District #	<u>Tom Owen</u> Council Member Signature	<u>250⁰⁰</u> Amount	<u>7/16/16</u> Date
<u>4</u> District #	<u>David Dancy</u> Council Member Signature	<u>\$250</u> Amount	<u>7/16/16</u> Date
<u>24</u> District #	<u>Madison [Signature]</u> Council Member Signature	<u>500</u> Amount	<u>7/16/16</u> Date
<u>26</u> District #	<u>[Signature]</u> Council Member Signature	<u>250⁰⁰</u> Amount	<u>7-14-16</u> Date
<u>25</u> District #	<u>[Signature]</u> Council Member Signature	<u>250.⁰⁰</u> Amount	<u>7/14/16</u> Date

Department/Project: _____

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

<u>23</u> District #	<u></u> Council Member Signature	<u>250⁰⁰</u> Amount	<u>7/15/16</u> Date
<u>15</u> District #	<u></u> Council Member Signature	<u>250-</u> Amount	<u>7-14-16</u> Date
<u>21</u> District #	<u></u> Council Member Signature	<u>250</u> Amount	<u>7-14-16</u> Date
_____ District #	_____ Council Member Signature	_____ Amount	_____ Date
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CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name:

Program/Project Name:

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	---
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	---
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	---
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	---
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	---
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	---
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	---
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	---
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	---

Prepared by:

Date: 7/14/16

Metro Council

April 22, 2016

The annual 1st Neighborhood Place Back to School Festival is schedule for Saturday, July 30, 2016 from 10:00 a.m. – 1:00 p.m. We anticipate providing 1,000 to 1,500 kids with backpacks and school supplies. We have serviced well over 12,000 kids over the past 10 years. We foresee 20 schools-elementary, middle and high-working with us on this project. Last year we provided supplies for over 75 different schools. This is one of the most well attended and organized Back to School events in the city. Last year the council helped out with approximately \$2,000 and we were able to give away more supplies than ever before. With your help this year we would like to duplicate or surpass last year's effort.

We are in need of financial assistance in this endeavor. Below is a projected budget for expenses. Assistance can come in the form of financial donations or supplies. We would be willing to shop for the supplies and provide you with receipts or you could buy the supplies and give them to the drive. Whatever works best for you fiscally speaking we certainly can work with you.

Budget

<u>School Supplies</u>	<u>\$2,000.00</u>
3000 pencils	
1500 filler notebooks	
7500 pocket folders	
750 colored pencils	
750 crayons	
1500 glue sticks	
750 scissors	
<u>Food</u>	<u>\$500.00</u>
1,500 water bottles/sodas	
1,500 chips	
Pizza for volunteers sorting supplies	
<u>*Backpacks</u>	<u>\$5,000.00</u>

*Backpacks are optional, but all elementary kids need to have one this year. We would like to get a minimum of half the kids supplied with 750 backpacks.

We thank you in advance for whatever assistance you can provide.

Smelser-Dearing, Jared

From: Shanklin, Barbara
Sent: Wednesday, July 13, 2016 3:26 PM
To: Smelser-Dearing, Jared
Subject: Fwd: First Neighborhood Place/FRYSC back to school fest
Attachments: Back to School Fest-Metro council 2016.doc; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Owens, Ricky" <ricky.owens@jefferson.kyschools.us>
Date: July 13, 2016 at 11:51:49 AM EDT
To: "Shanklin, Barbara" <Barbara.Shanklin@louisvilleky.gov>
Subject: **Fw: First Neighborhood Place/FRYSC back to school fest**

This is the letter I sent to all council members on May 27th.

Ricky Owens

Youth Services Center Coordinator
Thomas Jefferson Middle School
485-3889
ricky.owens@jefferson.kyschools.us

From: Owens, Ricky
Sent: Friday, May 27, 2016 3:57 PM
Subject: First Neighborhood Place/FRYSC back to school fest

The First Neighborhood Place and Family Resource and Youth Services Centers are holding their annual Back to School Festival Saturday, July 30th. Attached is the details. We are asking for funding from the Metro Council members for this event. Our back to school festival draws kids and families from every zip code in the city. This is one of the most well organized and attended events as we have been doing this for over 12 years. We are asking your help to ensure that the event not only takes place but is successful again this year. We anticipate on giving out approximately a 1,500 packs of school supplies and backpacks. Last year we had over 2,500 kids and families attend the event. Not only do we offer school supplies but we also hook them up with community resources on site. They get dental care, physicals, register for school lunches, health insurance, register to vote and more. Attached is a proposed budget for this event. We would once again appreciate your support. If you have any questions please feel free to call or email me.

Ricky Owens

Youth Services Center Coordinator

Thomas Jefferson Middle School

485-3889

ricky.owens@jefferson.kyschools.us

Smelser-Dearing, Jared

From: Miller, Cassandra L. (CS)
Sent: Thursday, July 14, 2016 3:32 PM
To: Smelser-Dearing, Jared; Friedlander, Eric C.
Cc: Shanklin, Barbara; ricky.owens@jefferson.kyschools.us
Subject: RE: Interagency transfer from Metro Council to 1st NP

Yes, we will gladly accept.

Regards,
Cassandra

Cassandra L. Miller, Program Manager
Department of Community Services
Community Services Division
810 Barret Ave. Rm 313
(502)574-6410 office
(502)413-1111 mobile
(502)574-4240 fax
cassandra.miller@louisvilleky.gov

From: Smelser-Dearing, Jared
Sent: Thursday, July 14, 2016 2:36 PM
To: Miller, Cassandra L. (CS); Friedlander, Eric C.
Cc: Shanklin, Barbara; ricky.owens@jefferson.kyschools.us
Subject: Interagency transfer from Metro Council to 1st NP

Hi Cassandra, I work for Councilwoman Shanklin at Metro Council. JCPS and First NP are doing their annual back to school backpack program and CW Shanklin is providing 5,000. In order for NDF funds to be transferred we need a confirmation on your side that you want and will receive these funds. I spoke to Eric about this and he is OK with it, if you have any questions or concerns please feel free to call or email me. If this looks ok just send a reply with a yes and I'll take it from there. Many Thanks –Jared

Jared Smelser-Dearing
Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
Council District 2
Louisville, Ky

(502) 574-2787
jared.dearing@louisvilleky.gov

From: Owens, Ricky
Sent: Friday, May 27, 2016 3:57 PM
Subject: First Neighborhood Place/FRYSC back to school fest

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