

SCANNED

OCT 05 2017

Name: CB

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)


Primary Sponsor: Councilwoman Cindi Fowler

Amount: \$2,900.00 **Date:** October 4, 2017

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 This is a transfer of \$2,900.00 of District 14 Neighborhood Development Funds to be directed to Louisville Metro Parks for the cost associated with the Parks Rental fees and Incidentals for the 2017 Southwest Community Festival on Saturday, October 14th. This event is free and open to the public.

City Agency: Louisville Metro Parks
Contact Person: Marty Storch
Agency Phone: (502) 574-6112

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

14		<u>Cindi Fowler</u>	\$2,900.00	10/04/2017
District #		Council Member Signature	Amount	Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project:
Louisville Metro Parks / Parks fees and Incidentals for the Southwest Community Festival

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Louisville Metro Parks	
Program/Project Name: Parks fee and Incidentals for the Southwest Community Festival	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No <input type="checkbox"/>
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

Submitted by: 

Date: 10-4-17



METRO Parks

Facility Rental Agreement

Contract #: 31393
 Date: 25-Sep-17

User: tdumas
 Status: Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Southwest Community Festival Committee (hereinafter called the "Licensee") represented by Sandy Gentry, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

- i) Purpose of Use: Special Event
Southwest Community Festival
- ii) Conditions of Use: The Southwest Community Festival event date is 10/14/17. Set up for event is 10/12 and 13. Load out and Clean up on 10/15. Equipment pick up on 10/16. On 10/13 deliver 20 picnic tables, 30 trash cans with liners and 15 patch boxes to Sun Valley Park at 10am POC Sandy Gentry 502-396-6075. The office of CW Cindi Fowler has agreed to cover the associated fees for The Southwest Community Festival and has been approved by Seve Ghose for transfer.
- iii) Date(s) and Time(s) of Use: # of Bookings: 2 Starting: Thu 12 Oct 17 09:00 AM Ending: Sun 15 Oct 17 10:00 PM Expected: 5,000

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Sun Valley Park - Sun Valley Park - Special Event	Thu	12-Oct-17	09:00 AM	15-Oct-17	10:00 PM	\$0.00	2,900.00	\$0.00	\$2,900.00
Sun Valley Park - Sun Valley Park Picnic Shelter	Thu	12-Oct-17	09:00 AM	15-Oct-17	10:00 PM	\$0.00	\$0.00	\$0.00	\$0.00

iv) Additional Fees / DELIVERABLE ITEMS

Item	Quantity	Hours	Charge	Tax	Total
Extra Fee - Bookings					
Load-in/Load-out Fee	1	85:00	\$0.00	\$0.00	\$0.00
Master Vending Permit 1 Day	1	85:00	\$250.00	\$0.00	\$250.00
Patch Box	15	85:00	\$1,875.00	\$0.00	\$1,875.00
Picnic Tables-(Set of 10-Delivered)	2	85:00	\$300.00	\$0.00	\$300.00
SpecEv Permit Addtl Fee Per 100 People	45	85:00	\$0.00	\$0.00	\$0.00
Tent Permit \$25.00	1	85:00	\$25.00	\$0.00	\$25.00
Trash Cans- 10	3	85:00	\$450.00	\$0.00	\$450.00
	68	595:00	\$2,900.00	\$0.00	\$2,900.00

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$0.00	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	\$2,900.00

There is a \$50 fee for all returned checks

Brothers, Cameron

From: Storch, Marty
Sent: Wednesday, October 4, 2017 4:08 PM
To: Brothers, Cameron
Cc: Thieneman, Cindy L; Fowler, Cindi
Subject: RE: Accepting the Funds for the Incidentals for the Southwest Community Festival

We will accept these funds. Thanks.

From: Brothers, Cameron
Sent: Wednesday, October 4, 2017 2:29 PM
To: Storch, Marty
Cc: Thieneman, Cindy L; Fowler, Cindi
Subject: Accepting the Funds for the Incidentals for the Southwest Community Festival

Hi Marty,

Councilwoman Fowler will once again be paying for the costs associated with the incidentals for the Southwest Community Festival, at Sun Valley Park. Will you please accept the NDF funds of \$2,900.00 for the cost of the incidentals? Thanks! -Cam



Cameron Brothers | **Legislative Assistant**
Office of Councilwoman Cindi Fowler
Louisville Metro Council | District 14

p: 502.574.1114

e: cameron.brothers@louisvilleky.gov

w: www.louisvilleky.gov/district14

City Hall

601 West Jefferson Street, Ste. 307
Louisville, Kentucky 40202