

O-333-22  
(as amended)

### NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Transmittal and Approval Form

**Applicant/Program:** Highview Arts, Inc /Highview Arts Center  
**Applicant Requested Amount:** \$40,000  
**Appropriation Request Amount:** ~~\$12,000~~ **\$14,000**

**Executive Summary of Request**  
Funding will be used for operating expenses including rent, utilities, administrative supplies, building supplies and performance related expenses.

Is this program/project a fundraiser?  Yes  No  
Is this applicant a faith based organization?  Yes  No  
Does this application include funding for sub-grantee(s)?  Yes  No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

23                                            \$12,000                      11-2-22  
District #                      Primary Sponsor Signature                      Amount                      Date

**Primary Sponsor Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Approved by:**  
  
\_\_\_\_\_  
Appropriations Committee Chairman                      Date  
Final Appropriations Amount: \_\_\_\_\_

**Applicant/Program:**

Highview Arts, Inc/Highview Arts Center

**Additional Disclosure and Signatures**

**Additional Council Office Disclosure**

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Council Member Signature and Amount**

District 1	<u><i>R. B...</i></u>	\$ <u>500</u>
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	<u><i>Eamon P. Mahesh...</i></u>	\$ <u>500</u>
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	<u><i>Mark Fox</i></u>	\$ <u>500</u>
District 14	_____	\$ _____
District 15	_____	\$ _____

**Applicant/Program:**

Highview Arts, Inc/Highview Arts Center

**Additional Disclosure and Signatures**

**Additional Council Office Disclosure**

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

District 16	<u>Scott Reed</u>	\$ <u>500</u>
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____



**LOUISVILLE METRO COUNCIL  
NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**Legal Name of Applicant Organization** Highviw Arts, Inc

**Program Name and Request Amount** Highview Arts Center \$40,000

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Yes <input checked="" type="checkbox"/>
Is the funding proposed by Council Member(s) less than or equal to the request amount?	Yes <input checked="" type="checkbox"/>
Is the proposed public purpose of the program viable and well-documented?	Yes <input checked="" type="checkbox"/>
Will all of the funding go to programs specific to Louisville/Jefferson County?	Yes <input checked="" type="checkbox"/>
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	Yes <input checked="" type="checkbox"/>
Has prior Metro Funds committed/granted been disclosed?	Yes <input checked="" type="checkbox"/>
Is the application properly signed and dated by authorized signatory?	Yes <input checked="" type="checkbox"/>
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Yes <input checked="" type="checkbox"/>
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	N/A <input checked="" type="checkbox"/>
Is the entity in good standing with: <ul style="list-style-type: none"> <li>▶ Kentucky Secretary of State?</li> <li>▶ Louisville Metro Revenue Commission?</li> <li>▶ Louisville Metro Government?</li> <li>▶ Internal Revenue Service?</li> <li>▶ Louisville Metro Human Relations Commission?</li> </ul>	Yes <input checked="" type="checkbox"/>
Is the current Fiscal Year Budget included?	Yes <input checked="" type="checkbox"/>
Is the entity's board member list (with term length/term limits) included?	Yes <input checked="" type="checkbox"/>
Is recommended funding less than 33% of total agency operating budget?	No <input checked="" type="checkbox"/>
Does the application budget reflect only the revenue and expenses of the project/program?	Yes <input checked="" type="checkbox"/>
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	N/A <input checked="" type="checkbox"/>
Is the most recent annual audit (if required by organization) included?	N/A <input checked="" type="checkbox"/>
Is a copy of Signed Lease (if rent costs are requested) included?	Yes <input checked="" type="checkbox"/>
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A <input checked="" type="checkbox"/>
Are the Articles of Incorporation of the Agency included?	Yes <input checked="" type="checkbox"/>
Is the IRS Form W-9 included?	Yes <input checked="" type="checkbox"/>
Is the IRS Form 990 included?	No <input checked="" type="checkbox"/>
Are the evaluation forms (if program participants are given evaluation forms) included?	N/A <input checked="" type="checkbox"/>
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	N/A <input checked="" type="checkbox"/>
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	Yes <input checked="" type="checkbox"/>

Prepared by: John Torsky

Date: 11-2-22



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 - APPLICANT INFORMATION			
<b>Legal Name of Applicant Organization:</b>			
<i>(as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a>)</i> <b>Highview Arts, Inc.</b>			
<b>Main Office Street &amp; Mailing Address:</b> 7406 Fegenbush Lane, Louisville KY 40228			
<b>Website:</b> www.highviewartscenter.com			
<b>Applicant Contact:</b>	Jeanne Marie Rogers	<b>Title:</b>	Board Member, Secretary
<b>Phone:</b>	(502) 439-6007	<b>Email:</b>	taylorortsky@gmail.com
<b>Financial Contact:</b>	Joyce Shelton	<b>Title:</b>	Board Member, Treasurer
<b>Phone:</b>	(502) 523-0344	<b>Email:</b>	hacjoyceshelton@gmail.com
<b>Organization's Representative who attended NDF Training:</b> <span style="color: red;">Jeanne-Marie Rogers</span>			
SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION			
<b>PROGRAM/PROJECT NAME:</b> Highview Arts Center			
<b>Total Request: (\$)</b>	\$ 40,000.00	<b>Total Metro Award (this program) in previous year: (\$)</b>	\$ 40,000.00
<b>Purpose of Request (check all that apply):</b>			
<input checked="" type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input checked="" type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
<b>The Following are Required Attachments:</b>			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current year projected budget <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation (current & signed) <input checked="" type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense		<input checked="" type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <input type="checkbox"/> Annual audit (if required by organization) <input type="checkbox"/> Faith Based Organization Certification Form, if applicable	
<b>For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.</b>			
<b>Source:</b>		<b>Amount: (\$)</b>	
<b>Source:</b>		<b>Amount: (\$)</b>	
<b>Source:</b>		<b>Amount: (\$)</b>	
Has the applicant contacted the BBB Charity Review for participation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Has the applicant met the BBB Charity Review Standards? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

#### Describe Agency's Vision, Mission and Services:

After bringing the Shakespeare in the Parks Tour and a summer concert season to Highview Park on Louisville's Outer Loop, Metro Council Member James Peden identified the need for additional arts programming and performing space in the Highview area (Metro Louisville District 23). Starting in 2018, he assembled a group of local Highview community members, business owners and community artists to bring this vision to life. The Highview Arts Inc. board was formed in 2021 and the Highview Arts Center opened in 2022.

The Highview Arts Center is a destination arts space for theatre performance, music, dance, visual arts, children's programming, new playwrights, magic, and a multi-functioning space that will also support small events, community meetings and a space for children after school.

No longer needing to go downtown for a special night out, the Highview Arts Center will offer a variety of options that satisfy all the arts-related needs of the community. In addition to our performance season encompassing 5 productions between September 2022 and May 2023, we are now partnering with local performance groups and artists for space rentals.

We can only thrive if those nearest to us also see the value in bringing the arts to their backyard. To this end, we are building relationships with neighboring churches and schools, as well as soliciting the support of local businesses.

We wish to continue making art, visual and performance: accessible, attainable, and inclusive. The Highview Arts Center is confident that not only is this venue needed as an open and necessary arts resource, but also will be a center for the community.

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF

Board Member	Term End Date
Taylor Torsky	08/15/2023
Jeanne-Marie Rogers	08/15/2023
Joyce Shelton	08/15/2023
Tom Boisvert	08/15/2023
Vin Morrealle Jr.	08/15/2023
Scott Davis	08/15/2023
Jill Marie Schierbaum	08/15/2023

**Describe the Board term limit policy:**

The initial Directors of the Corporation shall be those persons specified in the Certificate of Incorporation of the Corporation. Each Director shall hold office until the next annual meeting of the Board and until such Director's successor has been elected and qualified, or until his or her death, resignation or removal.

Three Highest Paid Staff Names	Annual Salary
NA	



# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

## SECTION 5 – PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

The funds will go towards daily operating expenses: rent, utilities, admin supplies, building supplies, and performance related resources (licensing, design and build, creative staff, and marketing.)

The theatre is currently in use for in-house productions, and local groups, as well as a space to be used by other arts organizations that will rent spaces where neighborhood audiences are the targeted audiences. We have begun booking different performance groups for multi-week runs, one-night-only, as well as private events.

Our Season Programming will attract and sustain local audiences of all ages and demographics, with our inaugural production of "The Complete Works of William Shakespeare: Abridged" illustrating just that, with patrons coming from over 30 different zip codes, with 40291 and 40228 the most represented. Additional programs are scheduled for December 2022, February 2023, April 2023 and May 2023.

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

Funds would be used to cover the on-going day to day, but not limited to estimated amounts in the following categories:

Programming & Production build expenses (to include but not limited to: securing rights and royalties for productions for 2023-2024 season, stipends for Highview Arts Center's Season Programming designers, and performers, purchasing materials for sets, props, costumes) - \$10,000.00  
Purchasing theatrical equipment and services - \$4,000.00  
Office equipment and supplies - \$1,000.00  
Rent and utilities - \$23,000.00  
Professional Services (insurance, electrician, similar entities) - \$2,000.00

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

D: **For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

Arts participation is a driver of overall health and wellbeing for individuals and communities. People who participate in the arts are more engaged citizens - they are more likely to vote, volunteer, and attend other community events. Arts participation also decreases isolation and builds stronger social connections, contributing to greater feelings of community attachment.

Outcome 1: The number of participants who attend performances at the new theatre space.

Art is vital to creating a vibrant and well-connected community. Whether people are engaged in its creation or have the opportunity to experience it together, public art brings people together and sparks conversation. Bringing art to a neighborhood, rather than only encouraging residents to travel downtown to the traditional arts district, is a key strategy for increasing participation in the arts. According to research by the Urban Institute, three of the top four places where people attend arts and cultural events community venues (ie parks, schools, places of worship, etc) rather than conventional arts venues. Public art, particularly performances, also spurs economic development in a community. Audience members at performances are more likely to visit and purchase items from nearby businesses.

Outcome 2: Ticket sales and concessions revenue generated by performances.

Outcome 3: Rental income earned by the theatre space (ie revenue generated by renting the spaces to local theatre and performing arts organizations to host events and performances)

Outcome 4: Growth in contributed income for the spaces resident theatre company.

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**

The Highview Arts Center is continuing to establish relationships in the community. We've produced a nearly sold-out production of "The Complete Works of William Shakespeare: Abridged," several community arts showcases, partnered with visual artists, rented the space to private groups, hosted magic shows with Cody Clark, and the Louisville Magic Club, partnered with Looking for Lilith, and volunteered with community festivals to provide kid's crafts and live story telling.

We've earned support and promotion from Council Members James Peden, Madonna Flood, Mark Fox, Cindi Fowler, Kevin Triplett, Nicole George, Scott Reed, Barbera Shanklin, David James, Paula McCraney, Markus Winkler, Anthony Piagentini, and Cassie Chambers-Armstrong, L & N Federal Credit Union, Value Market, Apple Valley Home Owners Association, private donors, as well as the Summit Heights United Methodist Church. In 2022 we were grateful for the support from Fund for the Arts in the amount of \$35,000 which went towards the novations.

We are continuing our development campaign to solicit and attain small business support, whether that is through a financial relationship, or in-kind donations of building materials. We are asking for varying levels of financial contributions in exchange for branding, marketing, discounts on tickets, and rental spaces. We've earned our 501c3 status.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
<b>A: Personnel Costs Including Benefits</b>			\$ 0.00
<b>B: Rent/Utilities</b>	\$ 23,000.00	\$ 5,000.00	\$ 28,000.00
<b>C: Office Supplies</b>	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
<b>D: Telephone</b>			\$ 0.00
<b>E: In-town Travel</b>			\$ 0.00
<b>F: Client Assistance (See Detailed List on Page 8)</b>			\$ 0.00
<b>G: Professional Service Contracts</b>	\$ 2,000.00	\$ 300.00	\$ 2,300.00
<b>H: Program Materials</b>	\$ 6,000.00	\$ 2,000.00	\$ 8,000.00
<b>I: Community Events &amp; Festivals (See Detailed List on Page 8)</b>			\$ 0.00
<b>J: Machinery &amp; Equipment</b>	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
<b>K: Capital Project</b>	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00
<b>L: Other Expenses (See Detailed List on Page 8)</b>			\$ 0.00
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	\$ 40,000.00	\$ 10,300.00	\$ 50,300.00
% of Program Budget	79.52%	20.48%	<b>100%</b>

**List funding sources for total program/project costs in Column 2, Non-Metro Funds:**

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	\$ 2,300.00
Fees Collected from Program Participants	\$ 4,000.00
Other (please specify) Rentals	\$ 4,000.00
<i>Total Revenue for Column 2 Expenses **</i>	\$ 10,300.00

*\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"*

*\*\*Must equal or exceed total in column 2.*

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1	Column 2	Column (1 + 2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
<b>Total</b>	\$ 0.00	\$ 0.00	\$ 0.00

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
<p align="center"><i>Total Value of In-Kind</i>  <b>(to match Program Budget Line Item.</b>                      Volunteer Contribution &amp; Other In Kind)</p>	\$ 0.00	

**\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

Agency Fiscal Year Start Date: 07/01/2022

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO  YES

If YES, please explain:

*(This area is currently blank for explanation.)*



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 7 - CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

#### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

#### Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

Taylor Torsky, Board Member, is the wife of John Torsky, the Legislative Aide for District 23.

### SECTION 8 - CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	<i>Jeanne-Marie Rogers</i>	Date:	10/29/2022
Legal Signatory: (please print):	Jeanne-Marie Rogers	Title:	Board Secretary
Phone:	(502) 439-6007	Extension:	
		Email:	admin@highviewartscenter.com



DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 08-04-2021

Employer Identification Number:  
87-2002355

Form: SS-4

Number of this notice: CP 575 E

HIGHVIEW ARTS INC  
% HIGHVIEW ARTS INC  
10903 MARBADO CT  
LOUISVILLE, KY 40229

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 87-2002355. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).







Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

HIGHVIEW ARTS INC  
10903 MARBADO CT  
LOUISVILLE, KY 40229

**Date:**  
01/18/2022  
**Employer ID number:**  
87-2002355  
**Person to contact:**  
Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
**Accounting period ending:**  
June 30  
**Public charity status:**  
170(b)(1)(A)(vi)  
**Form 990 / 990-EZ / 990-N required:**  
Yes  
**Effective date of exemption:**  
July 26, 2021  
**Contribution deductibility:**  
Yes  
**Addendum applies:**  
No  
**DLN:**  
26053630005331

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

**Highview Arts Center**  
**Budget Overview: 2022-23 Highview Art Center**  
 July 2022 - June 2023

Accounting Distribution	Total Budget 2022-23	
<b>Revenue</b>		
Donations	2,300.00	2021-22 FY Grant
Metro Council	20,000.00	
Rental of Space	4,000.00	
Ticket Sales	4,000.00	
<b>Total Revenue</b>	<b>\$ 30,300.00</b>	
<b>Gross Profit</b>	<b>\$ 30,300.00</b>	
<b>Expenditures</b>		
Bank Fees	100.00	
Cost of Productions	0.00	
Cast	2,200.00	
Choreographer	200.00	
Costumes	1,800.00	
Directors	1,650.00	
Licenses	5,000.00	
Musician	400.00	
Props	850.00	
Set	2,500.00	
Stage Manager	1,250.00	
Technical Director	1,600.00	
<b>Total Cost of Productions</b>	<b>\$ 17,450.00</b>	
Food Expense	1,000.00	
Hardware-Software	600.00	
Improvements - Building	0.00	
Materials	4,000.00	
<b>Total Improvements - Building</b>	<b>\$ 4,000.00</b>	
Insurance - Stickler	3,020.00	
Marketing Advertising & Promotions	500.00	
Office/General Administrative Expenditures	1,000.00	
Rent - Keith Page	21,600.00	
Theater Equipment	4,000.00	
Utilities	0.00	
Electric and Gas	2,400.00	
Internet & Communications	1,050.00	
Lou Water	1,200.00	
<b>Total Utilities</b>	<b>\$ 4,650.00</b>	
Website	500.00	
<b>Total Expenditures</b>	<b>\$ 58,420.00</b>	
<b>Net Operating Revenue</b>	<b>-\$ 28,120.00</b>	
<b>Net Revenue</b>	<b>-\$ 28,120.00</b>	

RETURN SERVICE REQUESTED

HIGHVIEW ARTS, INC  
 7406 FEGENBUSH LN  
 LOUISVILLE KY 40228-1516

Please review your statement for any errors. If this statement is correct, no response is necessary. If the statement is not correct, please notify our Supervisory Committee at the following address:

Supervisory Committee  
 9115 Smyrna Parkway  
 Louisville, KY 40229

Only written responses will be accepted. In addition to notifying our Supervisory Committee, please contact your local L&N branch to resolve the difference.

Your Account Balances as of 09/30			Dividends YTD
1	REGULAR SAVINGS	\$4,159.13	\$0.00
2	BASIC BUSINESS CHECKING	\$12,809.62	\$0.00
<b>Account Balance Total</b>		<b>\$16,968.75</b>	<b>\$0.00</b>

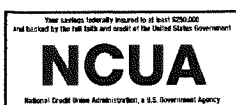
**Need a Loan?**  
 Call 800-292-2905 or apply online  
 www.LNFCU.com

REGULAR SAVINGS (ACCT #1)				
Beginning Balance	5 Credits / Deposits	1 Debits / Withdrawals	Ending Balance	Dividends YTD
\$ 5.00	\$ 4,354.13	\$ 200.00	\$ 4,159.13	\$ 0.00

Date	Withdrawal	Deposit	Balance	Transaction Description
08/08		200.00	205.00	ELECTRONIC DEPOSIT PAYPAL TRANSFER 220807
08/09	-200.00		5.00	TRANSFER TO ACCOUNT 2 Internet Access 08/09/2022 16:25 202649. Trx Paypal depo-ed into savi
09/24		242.62	247.62	TRANSFER FROM ACCOUNT 2 Internet Access 09/24/2022 16:44 807211. Concessions Proceeds Shakesp
09/24		2,128.20	2,375.82	TRANSFER FROM ACCOUNT 2 Internet Access 09/24/2022 16:45 807217. Tickets Week 1 Shakespeare
09/24		1,672.20	4,048.02	TRANSFER FROM ACCOUNT 2 Internet Access 09/24/2022 16:46 807223. Tickets Week 2 Shakespeare
09/24		111.11	4,159.13	TRANSFER FROM ACCOUNT 2 Internet Access 09/24/2022 16:54 807277. Concessions Proceeds Shakesp
A dividend of \$0.04 will be posted on 10/01/22.				

**Fees Paid**

Description	Current	YTD	Description	Current	YTD
Acct-1 Total Returned Item Fees	\$ 0.00	\$ 0.00	Acct-1 Total Overdraft Fees	\$ 0.00	\$ 0.00
Acct-1 Refunded Returned Item Fees	\$ 0.00	\$ 0.00	Acct-1 Refunded Overdraft Fees	\$ 0.00	\$ 0.00



# HOW TO BALANCE YOUR CHECKING ACCOUNT

IS YOUR CHECK BOOK BALANCE IN AGREEMENT WITH THE BALANCE SHOWN ON THIS STATEMENT? IF NOT, THIS SIMPLE FORM MAY HELP YOU BRING THEM INTO AGREEMENT.

1. ENTER NEW BALANCE AS SHOWN ON THE STATEMENT.	\$
2. DEPOSITS YOU MAY HAVE MADE DURING THE CURRENT PERIOD AND ENTER IN THIS SPACE ANY WHICH HAVE NOT BEEN CREDITED ON THIS STATEMENT.	\$
3. TOTAL OF LINES 1 AND 2.	\$
4. LIST IN 4a BELOW ANY OUTSTANDING ITEMS (CHECKS & DEBIT CARD) YOU HAVE ISSUED WHICH HAVE NOT BEEN LISTED ON THIS STATEMENT AND ENTER THE TOTAL HERE.	\$
5. SUBTRACT LINE 4 FROM LINE 3. THIS SHOULD BE YOUR PRESENT CHECK BOOK BALANCE.	\$

4a.

OUTSTANDING ITEM	AMOUNT
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL TO BE ENTERED IN 4 ABOVE</b>	\$

NOTE:  
IF YOUR STATEMENT DOES NOT BALANCE, PLEASE CHECK TO BE SURE YOU HAVE ENTERED IN YOUR CHECK BOOK ALL AUTOMATIC TRANSACTIONS SHOWN ON THE FRONT OF YOUR STATEMENT.

YOU SHOULD HAVE **ADDED** IF THESE OCCURRED:

1. AUTOMATIC LOAN ADVANCES
2. CREDIT MEMOS
3. DIVIDENDS CREDITED
4. PRE-AUTHORIZED DEPOSITS
5. ATM DEPOSITS

YOU SHOULD HAVE **SUBTRACTED** IF THESE OCCURRED:

1. AUTOMATIC LOAN PAYMENTS
2. PRE-AUTHORIZED DEDUCTIONS
3. SERVICE CHARGES
4. DEBIT MEMOS
5. ATM WITHDRAWALS
6. DEBIT CARD PURCHASES

## In Case of Errors or Questions About Your Electronic Transfer or Statement

Telephone:  
**(502) 368-5858**  
**(800) 292-2905**

Write:  
**9115 Smyrna Parkway**  
**Louisville, KY 40229**

As soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about and explain clearly why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will tell you the results of the investigation within 10 business days after hearing from you and will correct any error promptly. If more time is needed, however, we may take up to 45 days to investigate your complaint or question. If this decision is made, we will re-credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete the investigation. If you have been asked to put your complaint in writing and we do not receive it within 10 business days, the account may not be re-credited.

### LOUISVILLE AREA LOCATIONS

**CRESTWOOD** (Walmart)  
6501 Veterans Memorial Pkwy  
Crestwood, KY 40014

**DIXIE**  
7412 Dixie Highway  
Louisville, KY 40258

**DOWNTOWN**  
200 West Chestnut Street  
Louisville, KY 40202

**HIKES POINT**  
3099 Breckenridge Ln, Ste. 109  
Louisville, KY 40220

**JEFFERSONTOWN**  
12629 Taylorsville Road  
Louisville, KY 40299

**MIDDLETOWN** (Walmart)  
12981 Shelbyville Road  
Louisville, KY 40243

**MT. WASHINGTON**  
129 Davis Drive  
Mt. Washington, KY 40047

**OLD BROWNSBORO CROSSING**  
9731 Von Allmen Court  
Louisville, KY 40241

**SMYRNA**  
9201 Smyrna Parkway  
Louisville, KY 40229

**SOUTHERN PARKWAY**  
4700 Southern Parkway  
Louisville, KY 40214

**STONYBROOK**  
2601 S. Hurstbourne Pkwy  
Louisville, KY 40220

### SOUTHERN INDIANA LOCATIONS

**JEFFERSONVILLE**  
1450 Veterans Pkwy, Ste. 100  
Jeffersonville, IN 47130

**NEW ALBANY**  
2865 Charlestown Road  
New Albany, IN 47150

### NORTHERN KENTUCKY LOCATIONS

**ERLANGER**  
822 Donaldson Highway  
Erlanger, KY 41018

**FORT WRIGHT** (Walmart)  
3450 Valley Plaza Pkwy  
Fort Wright, KY 41017

### SOUTHEAST KENTUCKY LOCATIONS

**CORBIN**  
1843 Cumberland Falls Highway  
Corbin, KY 40701

**LONDON DOWNTOWN**  
101 Spring Street  
London, KY 40741

**LONDON SOUTH**  
120 Wendon Way  
London, KY 40741

**SOMERSET**  
2599 US Hwy 27S Ste. 116  
Somerset, KY 42501

**WILLIAMSBURG** (Walmart)  
589 Hwy 92 West  
Williamsburg, KY 40769

**BASIC BUSINESS CHECKING (ACCT #2)**

Beginning Balance	14 Credits / Deposits	29 Debits / Withdrawals	Ending Balance	Dividends YTD
\$ 3,704.59	\$ 25,317.21	\$ 16,212.18	\$ 12,809.62	\$ 0.00

Date	Withdrawal	Deposit	Balance	Transaction Description
09/01		167.42	3,872.01	DEBIT CARD CREDIT, AMAZON.COM SEATTLE WA, 000000EE4BW0
09/01		17.99	3,890.00	DEBIT CARD CREDIT, AMAZON.COM SEATTLE WA, 61NUEKGZZP8Q
09/06	-18.24		3,871.76	DEBIT CARD DEBIT, LOWES #00907* 1502 RIVER RD BLDG 866-483, 20179258544 Eff. Date 09/05
09/06		35.99	3,907.75	DEBIT CARD CREDIT, AMAZON.COM SEATTLE WA, 5DCQKAX16E8 Eff. Date 09/05
09/06	-250.00		3,657.75	CHECK# 134 TRACE# 00000000010155325737
09/08	-207.15		3,450.60	ELECTRONIC WITHDRAWAL PFS FINANCING COBILL PAYMT220908
09/09	-200.00		3,250.60	WITHDRAWAL-CASH
09/09		20,000.00	23,250.60	DEPOSIT LOUISVILLE CO METRO GOVT - FIFTH THIRD
09/09		500.00	23,750.60	DEPOSIT ADVANZ CU NIBEYGRAM
09/09		15.00	23,765.60	DEPOSIT NETWORK FOR GOOD - BOA
09/12	-89.46		23,676.14	DEBIT CARD DEBIT, GFS STORE #1511 7389 JEFFERSON BLVD LOUI, 20001710134
09/12		2.72	23,678.86	ELECTRONIC DEPOSIT Square Inc 220912P2 220912
09/12		2.61	23,681.47	ELECTRONIC DEPOSIT Square Inc 220912P2 220912
09/12	-109.35		23,572.12	ELECTRONIC WITHDRAWAL Louisville Gas &WEB PYMTS
09/12	-42.50		23,529.62	DEBIT CARD DEBIT, INTUIT *QBooks O 2535 Garcia Ave CL.INTU, 20371388450
09/12	-17.19		23,512.43	CHECK# 133 TRACE# 00000000010224927904
09/14		25.98	23,538.41	DEBIT CARD CREDIT, AMAZON.COM SEATTLE WA, 7GU8W4XJ57SA
09/14		19.99	23,558.40	DEBIT CARD CREDIT, AMAZON.COM SEATTLE WA, 3SIYFNR6UD16
09/14	-1,800.00		21,758.40	CHECK# 140 TRACE# 00000000010258555911
09/15		2,128.20	23,886.60	ELECTRONIC DEPOSIT TICKETLEAP EDI PYMTS Eff. Date 09/14
09/16	-56.77		23,829.83	CHECK# 137 TRACE# 00000000010279996100
09/16	-91.25		23,738.58	CHECK# 152 TRACE# 00000000010282879091
09/16	-621.45		23,117.13	CHECK# 139 TRACE# 00000000010275953201
09/16	-1,445.00		21,672.13	CHECK# 136 TRACE# 00000000010279996103
09/19		111.11	21,783.24	ELECTRONIC DEPOSIT Square Inc 220919P2 220919
09/19	-250.00		21,533.24	CHECK# 142 TRACE# 00000000010300476914
09/19	-820.00		20,713.24	CHECK# 153 TRACE# 00000000010291161138
09/20	-100.00		20,613.24	CHECK# 144 TRACE# 00000000010303334616
09/20	-100.00		20,513.24	CHECK# 147 TRACE# 00000000010310007234
09/20	-300.00		20,213.24	CHECK# 149 TRACE# 00000000010315915761
09/20	-300.00		19,913.24	CHECK# 150 TRACE# 00000000010315915760
09/20	-400.00		19,513.24	CHECK# 141 TRACE# 00000000010309949800
09/20	-989.69		18,523.55	CHECK# 138 TRACE# 00000000010319281491
09/21	-100.00		18,423.55	CHECK# 146 TRACE# 00000000010324652094
09/22		1,672.20	20,095.75	ELECTRONIC DEPOSIT TICKETLEAP EDI PYMTS Eff. Date 09/21
09/22	-400.00		19,695.75	CHECK# 143 TRACE# 00000000010335822029
09/24		618.00	20,313.75	DEPOSIT
09/24	-242.62		20,071.13	TRANSFER TO ACCOUNT 1 Internet Access 09/24/2022 16:44 807211. Concessions Proceeds Shakesp
09/24	-2,128.20		17,942.93	TRANSFER TO ACCOUNT 1 Internet Access 09/24/2022 16:45 807217. Tickets Week 1 Shakespeare
09/24	-1,672.20		16,270.73	TRANSFER TO ACCOUNT 1 Internet Access 09/24/2022 16:46 807223. Tickets Week 2 Shakespeare
09/24	-111.11		16,159.62	TRANSFER TO ACCOUNT 1 Internet Access 09/24/2022 16:54 807277. Concessions Proceeds Shakesp
09/26	-100.00		16,059.62	CHECK# 145 TRACE# 00000000010362161134
09/27	-3,250.00		12,809.62	CHECK# 9999 TRACE# 00000000010374542281

**Summary by Check Number** \* Indicates checks out of sequence

19 Checks Cleared for \$ 11,391.35

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
133	09/12	17.19	139	09/16	621.45	144	09/20	100.00	150	09/20	300.00
134	09/06	250.00	140	09/14	1,800.00	145	09/26	100.00	152*	09/16	91.25
136*	09/16	1,445.00	141	09/20	400.00	146	09/21	100.00	153	09/19	820.00
137	09/16	56.77	142	09/19	250.00	147	09/20	100.00	9999*	09/27	3,250.00
138	09/20	989.69	143	09/22	400.00	149*	09/20	300.00			

**Fees Paid**

Description	Current	YTD	Description	Current	YTD
Acct-2 Total Returned Item Fees	\$ 0.00	\$ 0.00	Acct-2 Total Overdraft Fees	\$ 0.00	\$ 0.00
Acct-2 Refunded Returned Item Fees	\$ 0.00	\$ 0.00	Acct-2 Refunded Overdraft Fees	\$ 0.00	\$ 0.00

Thank you for your membership.





## Manage Form 990-N (e-Postcard)

[Home](#) | [Security Profile](#) | [Logout](#)

EIN	Organization Name	Tax Year	End Date	Created On	Status	Submission ID	Action
87-2002355	HIGHVIEW ARTS INC	2021	06-30-2022	10-15-2022	Accepted	<a href="#">10065520222885921768</a>	

««« Prev Page 1  Next »»»

**CREATE NEW FILING**

ARTICLES OF INCORPORATION  
OF  
HIGHVIEW ARTS, INC.

Statement of Formation

Pursuant to the provisions of KRS 273.161 et seq., the undersigned incorporator hereby executes these Articles of Incorporation for the purpose of forming and does hereby form a nonprofit corporation under the laws of the Commonwealth of Kentucky, in accordance with the following provisions.

Article I - NAME

The name of the Corporation is Highview Arts, Inc. (the "Corporation")

Article II - PURPOSES AND POWERS

- A. The particular purposes of the Corporation shall be:
- a. To provide an underserved community with increased access to the arts, and to ignite community engagement and promote the exchange of ideas through arts education and cultural expression.
  - b. Subject to the limitations set out in this Article II, to engage in any other activity the overall purpose of which is intended to further the charitable purposes of the Corporation.
- B. The Corporation is irrevocably dedicated to and is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The Corporation shall receive contributions and fees, and shall distribute funds for public, charitable, and/or educational purposes, as set forth in these Articles. In carrying out its corporate purposes, the Corporation shall have all the powers allowed corporations by the Kentucky Nonprofit Corporation Acts, KRS 273.161 et seq.; provided, however, that the Corporation shall not have or exercise any power inconsistent with, or prohibited by, the provisions of Paragraphs C, D, and if applicable, E of this Article II.
- C. As limited by Section 501(c)(3) of the Code, it is expressly not the purpose of the Corporation, and the Corporation is not empowered, to participate or intervene in (including the publication or distributing of statements) any political campaign on behalf of, or in opposition to, any candidate for public office, nor to devote more than an insubstantial part of its activities to carrying on propaganda or otherwise attempting to influence legislation.
- D. Any other provision of these Articles to the contrary notwithstanding, the Corporation shall have no capital stock and no power to issue certificates of stock nor to declare dividends; no part of the net earnings of the Corporation shall inure to the benefit of any private shareholder or individual; and the Corporation shall not carry on any activities denied to a corporation described in Section 501(c)(3) of the Code, including activities to the extent prohibited by 501(m) of the Code.
- E. Any other provision of these Articles to the contrary notwithstanding, the Corporation shall, if the following provisions of law are applicable to it: [i] not engage in any act of self-dealing as defined in Section 4941 of the Code; [ii] distribute its income for each, fiscal year at such time and in such manner as not to be subject to the tax under Section 4942 of the Code; [iii] not retain any excess business holdings as defined in Section 4943 of the Code; [iv] not make any

investments in such manner as to subject the Corporation to tax under Section 4944 of the Code; and [v] not make any taxable expenditures as defined in Section 4945 of the Code.

#### Article III - REGISTERED AGENT

The name of the registered agent is: Thomas Boisvert II

and the street address of the Corporation's initial registered office in Kentucky is:

10903 Marbado Court, Louisville, Kentucky 40229

#### Article IV - PRINCIPAL OFFICE

The mailing address of the Corporation's principal office is:

10903 Marbado Court, Louisville, Kentucky 40229

#### Article V - DURATION

The Corporation shall have perpetual existence.

#### Article VI - DIRECTORS

The number of directors constituting the initial board of directors is six (6).

The names and mailing addresses of the persons who are to serve as the initial board of directors are as follows:

- Camille Anderson-Linton, P.O. Box 197416, Louisville, Kentucky 40259
- Thomas Boisvert II, 10903 Marbado Court, Louisville, Kentucky 40229
- Scott Davis, 205 Bliss Avenue, Louisville, Kentucky 40243
- Vin Morreale, 4011 Delaware Drive, LaGrange, Kentucky 40031
- Kathy Preher Reynolds, 6625 Brook Valley Drive, Louisville, Kentucky 40228
- Jeanne-Marie Rogers, 1704 Sweetbriar Lane, Louisville, Kentucky 40207

#### Article VII - MEMBERS

The Corporation shall not have members.

#### Article VIII - DISSOLUTION

Dissolution shall be accomplished in accordance with Chapter 273 of the Kentucky Revised Statutes or its successor provision. Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the Corporation, dispose of all corporate assets by distributing such assets to one or more organizations that are organized and operated exclusively for charitable purposes and at that time qualify as exempt organizations under Section 501(c)(3) of the Code or its successor provision. If possible, the purposes of such charitable donee or donees should be substantially similar to the charitable purposes of the Corporation. Any such assets not so disposed of by the Board of Directors shall be disposed of by the Circuit Court of the County in which the principal office of the Corporation is then located, to such organization or organizations organized and operated exclusively for charitable, educational or scientific purposes as shall, at that time, qualify as tax-exempt

under Section 501(c)(3) of the Code or its successor provision. If possible, the Court shall cause such remaining assets to be transferred to a donee or donees that have purposes that are substantially similar to the charitable purposes of the Corporation

#### Article IX – LIMITATION OF DIRECTOR LIABILITY

No Director shall be personally liable to the Corporation for monetary damages for breach of his or her duties as a Director except for liability:

- A. For any transaction in which the Director's personal financial interest is in conflict with the financial interests of the Corporation;
- B. For acts or omissions not in good faith or which involve intentional misconduct or are known to the Director to be a violation of law; or
- C. For any transaction from which the Director derives an improper personal benefit.

If the Kentucky Revised Statutes are amended after approval of this Article to authorize corporate action further eliminating or limiting the personal liability of directors, then the liability of a Director of the Corporation shall be deemed to be eliminated or limited by such provision to the fullest extent then permitted by the Kentucky Revised Statutes, as so amended. Any repeal or modification of this Article shall not adversely affect any right or protection of a Director of the Corporation existing at the time of such repeal or modification.

#### Article X – AMENDMENT

The Articles of Incorporation of the Corporation may be amended only upon the approval of a majority of the Board of Directors.

#### Article XI – INDEMNIFICATION

Each person who is or was an officer or director of the Corporation, including the heirs, executors, administrators or estate of any such person, may be indemnified by the Corporation to the full amount against any liability, and the reasonable cost, or expense (including attorneys' fees, monetary or other judgments, fines, excise taxes or penalties and amounts paid or to be paid in settlement) incurred by such person in such person's capacity as an officer, director or employee or arising out of such person's status as an officer, director or employee.

Executed by the Incorporator at Louisville, Kentucky, on the 25<sup>th</sup> day of July, 2021.

Jeanne-Marie Rogers

Jeanne-Marie Rogers, Incorporator

1704 Sweetbriar Lane  
Louisville, Kentucky, 40207

I, Thomas D Boisvert II, consent to serve as the registered agent on behalf of the corporation.

Thomas D. Boisvert II

Signature of Registered Agent



## Commercial Lease

**Assignment:** Lessee shall permit the Lessor or Lessor's agents to Inspect the property at any given time, reasonable notice required.

**Indemnification of Lessor:** Lessor shall not be liable for any damage or Injury to Lessee, or any other person, or to any property, and Lessee agrees to hold Lessor harmless from any claims for damages, no matter how caused.

**Insurance:** Lessee, at his own expense, shall maintain public liability Insurance Including bodily Injury and property/content damage Insuring Lessee and Lessor with minimum coverage as required by state law. Lessee shall provide Lessor with a certificate of Insurance showing Lessor as additional Insured. The certificate shall provide for a ten-day written notice to Lessor, In the event of cancellation or material change of coverage.

**Lessor's Remedies on Default:** If Lessee defaults In the lease payment or any additional covenants or conditions hereof, Lessor may give Lessee notice of default and If Lessee does not cure the default In 10 days, after the giving of such notice, then the Lessor may terminate this lease on not less than 15 days' notice to Lessee. On the date specified In such notice then term of this lease shall terminate, and Lessee shall then surrender the property to the Lessor, but Lessee shall remain liable as hereinafter provided. No failure to enforce any term shall be deemed a waiver.

**Attorney's Fees:** In case suit should be brought for recovery or for any sum due hereunder, the prevailing party shall be entitled to all costs Incurred In connection with such action, Including reasonable attorney fees.

**Notices:** Any notice which either party may or Is required to give, shall be given by mailing the same, postage prepaid, to the addresses shown above.

**Heirs, Assigns, Successores:** This lease Is binding upon and Inures to the benefit of the heirs, assigns and successors In Interest at the parties.

## Commercial Lease

This lease is made between Keith A. Page ("Lessor"), 11600 Blankenbaker Access Drive, Louisville, Ky 40299, and Highview Arts Inc., 10903 Marbado Ct, Louisville, KY 40229 ("Lessee").

Lessee hereby offers to lease from Lessor the commercial property located at 7406 Fegenbush Lane, Louisville, KY 40228. (the "Premises").

With the following **TERMS AND CONDITIONS**

**Term and Rent:** Lessor will lease the above property for an Initial term of 2 years commencing on September 1, 2021 terminating on September 1, 2023 at a monthly lease of One Thousand Eight Hundred Dollars (\$1800.00) payable in advance on the first day of each month for that month's lease, during the term of this lease. All lease payments shall be made to lessor, at the address specified above. This lease is considered to be a net-net lease. Lessee shall be responsible for the cost of Insurance, real and tangible property tax and all repairs and maintenance of the building, property and contents. This lease will automatically renew under the same terms for an additional 2 year term unless proper notice is given to or from each party.

**Use:** Lessee shall use the property as a commercial business only.

**Care and Maintenance:** Lessee and Lessor have agreed to walk the "premises" and anything that needs to be repaired prior to the signing of this lease, will be repaired by the Lessor. With that being said, the Lessee will be responsible for maintaining the premises for the term of the lease, at his/her own expense until the lease terminates.

**Ordinances and Statutes:** Lessee shall comply with all statutes, ordinances and requirements of local, state and federal laws now in force, or which may hereinafter be in force.

# Commercial Lease

**Entire Agreement:** The foregoing constitutes the entire agreement between the parties and may be modified only In writing, signed by both parties.

Signed this: 29 day of September, 2021

By Mad River News

\_\_\_\_\_, Inc Lessee

Accepted By Keith A. Page Lessor  
Keith A. Page

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Highview Arts, Inc.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC       C Corporation       S Corporation       Partnership       Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **Non-Profit 501(c)(3) Tax Exempt**

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**7406 Fegenbush Lane**

**6** City, state, and ZIP code  
**Louisville, KY 40228**

**7** List account number(s) here (optional)

Requester's name and address (optional)

See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

**or**

**Employer identification number**

8	1	-	2	0	0	2	3	5	5
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## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶

*James L. Heeter*

Date ▶

*November 5, 2002*

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# Kentucky Secretary of State

## Michael G. Adams

### Highview Arts, Inc.

[File Annual Report](#)[File Certificate of Assumed Name \(DBA\)](#)[Change Address or Registered Agent](#)[File Dissolution](#)[Printable Forms](#)[Subscribe to changes made to this entity](#)[Certificates](#)

### General Information

<b>Organization Number</b>	1161356
<b>Name</b>	Highview Arts, Inc.
<b>Profit or Non-Profit</b>	N - Non-profit
<b>Company Type</b>	KCO - Kentucky Corporation
<b>Status</b>	A - Active
<b>Standing</b>	G - Good
<b>State</b>	KY
<b>Country</b>	USA
<b>File Date</b>	7/28/2021 7:54:59 AM
<b>Organization Date</b>	7/28/2021
<b>Last Annual Report</b>	6/30/2022
<b>Principal Office</b>	7406 Fegenbush Ln Louisville, KY 40228
<b>Registered Agent</b>	TAYLOR TORSKY 7406 Fegenbush Ln Louisville, KY 40228

### Current Officers

<b>Secretary</b>	Jeanne-Marie Rogers
<b>Treasurer</b>	Joyce Shelton
<b>Director</b>	Taylor Torsky
<b>Director</b>	Vin Morreale
<b>Director</b>	Scott Davis
<b>Director</b>	Tom Boisvert



## Show Individuals / Entities listed at time Of formation

<b>Director</b>	Jeanne-Marie Rogers
<b>Director</b>	Kathy Preher Reynolds
<b>Director</b>	Thomas D Boisvert II
<b>Incorporator</b>	Jeanne-Marie Rogers
<b>Registered Agent</b>	Thomas D Boisvert II

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Kentucky Unbridled Spirit

Highview Arts Center is a charitable arts organization that focuses its productions and events on *connecting and uniting the community through access to the arts*. Our mission is to *ignite community engagement and promote the exchange of ideas* through education and cultural expression.

## GOALS

*Highview Arts Center* will strive to achieve this through the following:

1. Managing a community-led arts space incorporating a dedicated theatre and, as appropriate, producing theatrical performances there
2. Presenting quality, entertainment and education for all, created by and for members of the community
3. Encouraging greater interest, knowledge and understanding of the arts and theatre, through nurturing creativity, fostering space for authentic artistic expression, generating discussion of theatre and the arts and how they move us forward in society.
4. Promoting a broader and more inclusive community by being a welcoming space for sharing experiences and ideas, and in particular by seeking out and supporting artists and patrons of all backgrounds.
5. Coordinating events with a key focus on current social and cultural issues, charitable purposes, educational content, or community engagement, as opportunity or need arises

## MISSION

The Mission of Highview Arts Center is to connect and unite the community by engaging people of all backgrounds through arts entertainment, while fostering authentic artistic expression, learning and the exchange of ideas. Presenting quality entertainment created by and for members of the community while increasing accessibility to live theatre.

## VISION

Highview Arts Center's vision is to connect and unite the community through arts entertainment that engages empathy, joy and sparks conversations about our social changes during this time.

**Highview Arts Center**  
7406 Fegenbush Lane, Louisville KY 40228  
[www.highviewartscenter.com](http://www.highviewartscenter.com)  
[hello@highviewartscenter.com](mailto:hello@highviewartscenter.com)

EIN: 87-2002355

## **CORE VALUES**

Our commitment to these four principles is at the heart of everything we do:

- **Authentic Artistic Expression**
- **Community**
- **Equity, Diversity and Inclusion**
- **Fiscal Responsibility**

## **History**

Our history is now. As we move through these rapidly changing times it is necessary to create and form new avenues for authentic artistic expression from people of all backgrounds. We all have stories to tell and Highview Arts Center is the platform of which to tell your story. It is important to reach far beyond Highview and the surrounding areas to bring an enriching learning experience for current and future audiences.

## **Land Acknowledgement**

Highview Arts Center is in the unceded land of many Indigenous communities including the Shawnee, Cherokee, Chickasaw and Osage people. Indigenous peoples have always lived on the land that is now called Kentucky and continue to live here today.

### **Highview Arts Center**

7406 Fegenbush Lane, Louisville KY 40228

[www.highviewartscenter.com](http://www.highviewartscenter.com)

[hello@highviewartscenter.com](mailto:hello@highviewartscenter.com)

EIN: 87-2002355