

## Meryl L. Thornton



### CURRICULUM VITAE

#### EDUCATION

University of Louisville, Louisville, KY

Master of Arts in English

Area of concentration: Rhetoric and Composition

Successfully completed Graduate Language Exam in French

Post-graduate courses: Teaching Language and Literature; Creative Writing

Kentucky State University, Frankfort, KY

Bachelor of Arts in English; minor in French

#### TEACHING EXPERIENCE

**Simmons College of Kentucky – Adjunct** – General Studies (August 2012 to Date)

*Grammar & Composition I (ENG 101)* – Cross-registered with University of Louisville’s English 101 and 102 courses (2012-Fall 2015)

*Grammar & Composition I & II (ENG 101 & 102)* to date

*Developmental English (Eng 099)* (Fall 2016 & Fall 2018)

*Methods of Research (Eng 302)* (Spring 2016 and Spring and Fall 2017)

*College Reading (ENG 103)* (Spring 2018) and Summer 2020

August 2018 – Co-conducted writing workshop for volunteer tutors at Simmons

ENGLISH 103 (College Reading) - Explore various approaches to reading and understanding the literature of different genres and eras, such as fiction, non-fiction, poetry, drama, folklore and narratives, editorials, and historical documents.

Continue to participate in faculty development workshops and activities.

ENGLISH 302 (Research Methods) - introduced students to the fundamental concept of information literacy and its relevancy to the success of the college experience. Conducted guided research activities that best utilize library collections, services, and various resources.

ENGLISH 101 and 102 (Grammar & Composition) - Guide students in developing and enhancing skills in basic grammar, critical thinking, reading, and composition; teach writing as a process; design curriculum, assignments, and research writing (APA style and MLA style) on various topics: Poverty in America, Social Justice, Community Development, Health and Wellness, Food, Abstracts, and Music. Develop writing assignments and activities related to transitioning from abstract to concrete, moving from

general to specific.

Provided instruction for two-week session (Summer Boot Camp) on reading comprehension and research writing (summer 2013)

Developed writing assignments based on Book-in-Common selection, *The Other Wes Moore*, for University of Louisville cross-registration course (Fall 2012)

**University of Louisville – Adjunct** – Department of Composition (1993 to 2016)

*Introduction to College Writing (Eng 101)* – 22 students maximum

*Intermediate College Writing (Eng 102)* – 26 students maximum

Designed and implemented curriculum focusing on building writing skills in critical analysis, argument, and research (APA and MLA style); implement Student Learning Outcomes as adopted; evaluate student performance; provide academic counseling; maintain student records; utilize Blackboard and other computer assisted programs

Developed curriculum and related assignments for Book-in-Common selection, *The Other Wes Moore* 2012

Professional Development: Faculty Reading Circle: “Creating Self-regulated Learners” (Fall 2015), Part-Time Teacher Institute on Digital Learning (Spring 2015), Putting Together the Student Learning Outcomes (2013), Ali’s Louisville: Building a Compassionate City (2013), Faculty Cohort Group (2012), Rubric Design (2012), Critical Analysis (2011), Celebration of Teaching and Learning (2011), Part-time Teacher Institute (2011), Inclusive Teaching Circle (2011)

**Jefferson Community & Technical College – Adjunct** – Humanities Division /Composition (August 2012 to May 2015)

*Writing I (Eng 101)* – 18-22 students in computer-assisted classroom

*Foundations of College Writing II (ENC 091)* – 12-18 students

Title III Program – Administrative Assistant (1977-1979)

Designed and implemented writing assignments focusing on the topic of Poverty in America, Health Issues, Social Justice, Community Development, and Food; taught library search tools, documentation, and research writing (MLA style); guided students in the writing process through sentence building, paragraph development, and thesis support; reviewed basic grammar skills; evaluated student performance; maintained student records (assignments, grades, and attendance); utilized Blackboard and other computer assisted programs

**Academic Advisor** (Summer 2013)

Assisted with orientation of new students for fall semester; reviewed placement and ACT scores; Assisted students in course selections and schedules

Professional Development: Understanding and Engaging the Under-Resourced College Student (2012-2013), Student Orientation Advising & Registration (SOAR) (2013), General Education Advising (2013)

**Kentucky State University - Adjunct** – Department of Language, Literature, and Philosophy (August 2010 to December 2010)

*Basic Writing I (Eng 089) and Basic Writing II (Eng 099)* – 15 to 20 students

Developed curriculum based on core course objectives: sentence building, paragraph development and coherency, organizational patterns, 5-paragraph essay format, and basic grammar skills; administered and evaluated grammar and composition exit exams; maintained student records

## **OTHER PROFESSIONAL EXPERIENCE**

Skills Enhancement & Employment Center – **TANF Screening/Assessor** – March 2011 to July 2012

Conducted individual assessments of 20 to 27 clients per month, including immigrants from various countries through Kentucky Temporary Assistance Program; administered, scored, and interpreted career inventories and aptitudes using various assessment tools; wrote summary reports based on completed assessments; provided case managers and clients with recommendations and referrals for education and training and other support services

Community Action of Southern Indiana – **Family Services Advocate** – January 2005 to July 2010

Conducted intake and monitored enrollment and attendance of 108 families in Head Start preschool program; referred families for various support services; compiled data and information for monthly and annual reports according to departmental and federal program requirements; conducted monthly parent meetings and coordinated program activities; assisted in preparation and writing of departmental procedures, community resources publications, announcements and correspondence; provided data and other information for requests for proposals and grant narratives

The Center for Women and Families – **Family Advocate** – December 1998 to December 2004

Facilitated individual and group counseling sessions; provided crisis intervention and case management; conducted intake and assessed clients' immediate needs; wrote case summaries and input data for required reports; made referrals for support services

Louisville Urban League – **Computer and Office Skills Instructor** – July 1991 to April 1994

Assisted with design and implementation of workplace literacy curriculum; coordinated learning activities to help low-income adults identify and erase barriers to education and employment; provided written evaluations of participant performance; organized special programs with other instructors to recognize student achievement

## **INTERESTS/ACTIVITIES**

Volunteer usher at Actors Theatre of Louisville, including Humana Festival (2009 to 2020)

Volunteer at Annual Kentucky Women's Book Festival (University of Louisville 2010 to 2020)

Participant in African American Annual Read-in (University of Louisville 2012 to 2019)

Metro Parks & Recreation/KIPDA art classes and Pathways senior enrichment programs

Drawing, painting, writing poetry, working crossword puzzles and word games

