

Louisville Metro Council City Agency Request

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

Primary Sponsor: Marianne Butler

Amount: \$322.74 **Date:** June 13, 2017

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
Funding used for a Port-a-Let for citizens visiting Waterson Lake Park. This allows for one cleaning and is for a time period of 6 months.

City Agency: Metro Parks and Recreation
Contact Person: Erika Nelson
Agency Phone: 502-574-6356

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

15 _____ \$322.74 _____ 6-13-17 _____
District # Council Member Signature Amount Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____
Reference #: _____ To OMB: _____
Budget Revision #: _____
Account #: _____
To Project Manager: _____ Completion Date: _____
Actual Cost: _____ Funds Returned: _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks and Recreation

Program/Project Name: Waterson Lake Park Port a Let

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	NA

Submitted by: _____ shughes

Date: Jun 13, 2017

Hughes, Susan

From: Butler, Marianne
Sent: Tuesday, June 13, 2017 2:21 PM
To: Nelson, Erika L
Cc: Luckett, Daniel R; Hughes, Susan
Subject: RE: Request for quote

HI -- please go ahead and get one at this time. If Parks will accept the money -- we will transfer for 6 months to see how it works -- that is \$322.74. We can review after a few weeks to see if we need another.

Thanks for your help! Marianne

From: Nelson, Erika L
Sent: Tuesday, June 13, 2017 1:43 PM
To: Butler, Marianne
Cc: Luckett, Daniel R
Subject: FW: Request for quote

Hello CW Butler --

I apologize for the delay regarding your request for information about Port-a-Lets for Waterson Lake Park. We have been quoted \$53.79 per month for one unit. This will allow for one cleaning per week. Parks staff will not maintenance or clean the stall. I'm not clear on how much use it will see, so I can't speak to how many you need or how many times they need to be cleaned. However, this is a good starting point.

Please let me know how you would like to proceed.

Best,

Erika Nelson

Community Relations Administrator | Louisville Metro Parks & Recreation
Office: 502-574-6356
Cell: 502-445-3024
Erika.nelson@louisvilleky.gov



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AND RECREATION**
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From: Carol Kennedy [<mailto:Carol.Kennedy@rumpke.com>]
Sent: Tuesday, June 13, 2017 12:07 PM
To: Parker, Kenneth R; Dumas, Tangela
Cc: Nelson, Erika L
Subject: Re: Request for quote

Our rate is \$53.79 per month for a regular unit. This is with or without a weekly cleaning.