

# Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Marianne Butler

**Amount:** \$ 295.00 **Date:** July 10, 2016

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Funding used for picnic tables and trash receptacles for block party in District 15,  
*As well as the permit fee.*

**City Agency:** LMPD  
**Contact Person:** Officer Lamont Washington  
**Agency Phone:** 502-574-7010

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

15      *Marianne Butler*      295.00      7/8/16  
 District #      Council Member Signature      Amount      Date

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Appropriations Committee Chairman

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** LMPD

**Program/Project Name:** Block Party District 15

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	NA

**Prepared by:**

*Susan Hughes*

**Date:** July 10, 2016

## Hughes, Susan

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**From:** Dumas, Tangela  
**Sent:** Wednesday, July 06, 2016 1:51 PM  
**To:** Hughes, Susan  
**Cc:** Tate, Regina L  
**Subject:** RE: Cost for Block Party/Cliff Ave

The total for the picnic tables and trash cans is \$255.00 after the non-profit discount. Your order has been firmed. Please confirm:  
Friday July 22<sup>nd</sup> at 9am, 5 picnic tables and 5 trash cans will be delivered to 900 Denmark St. at the Grace United Church.

Thanks,  
Tangie

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**From:** Hughes, Susan  
**Sent:** Wednesday, July 06, 2016 10:23 AM  
**To:** Dumas, Tangela  
**Cc:** Washington, Lamont  
**Subject:** Cost for Block Party/Cliff Ave

Hi Tangela. I am preparing the appropriation for the tables/cans for the block party on Cliff Ave. Could you send me the exact amount. Thanks, Susan

## Hughes, Susan

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**From:** Knigge, Audrey  
**Sent:** Friday, July 08, 2016 11:24 AM  
**To:** Hughes, Susan  
**Cc:** Lockett, Daniel R  
**Subject:** RE: Cliff Ave  
**Attachments:** SKMBT\_C45416070812190.pdf; SPECIAL EVENTS PAYMENT FORM.docx

**Importance:** High

Hello Susan!

The block party is \$40.00 and I believe Diane has sent over an application for you, just in case I have attached this to the email for your records. you can pay me by either check, or credit card. I have attached the payment form to the email as well. If you would like to stop by and pay me cash you are welcomed to do that as well. Please let me know if you have any questions.

Thank you,

Audrey

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**From:** Hughes, Susan  
**Sent:** Friday, July 08, 2016 10:43 AM  
**To:** Knigge, Audrey  
**Cc:** Lockett, Daniel R  
**Subject:** Cliff Ave

Audrey, how much is the permit fee for a block party? We will appropriate the fee for the application on Cliff Ave. I need to process the paperwork for that today.

Thanks so much for your help.

Susan