

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)

Primary Sponsor: Councilwoman Cindi Fowler

Amount: \$2981.25

Date: Sep 30, 2016

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Neighborhood Development Funds will be directed to Metro Parks for costs associated with the Parks Rental fees for the Southwest Community Festival held on Saturday, October 8th. The event is free and open to the public.

City Agency: Metro Parks

Contact Person: Regina Tate

Agency Phone: (502) 363-5591

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

14

District #

Cindi Fowler (RB)
Council Member Signature

\$2981.25

Amount

Sep 30, 2016

Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project:

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

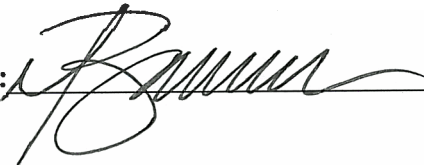
Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks	
Program/Project Name: Southwest Festival Parks Fees	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: _____



Date: Sep 30, 2016



METRO Parks

Facility Rental Agreement

Contract #: 28584
Date: 20-Sep-16

User: rltate
Status: Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Southwest Festival Committee (hereinafter called the "Licensee") represented by Sandy Gentry, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

- i) Purpose of Use: Special Event
Southwest Festival 2016
- ii) Conditions of Use: Load in on 10/7/16. Event on 10/8/16 from 9AM to 5 PM. Load out 10 PM on 10/8/16. Using Sun Valley Park Field for parking (entrance located on Lower River Road). Deliver 20 picnic tables and 20 trash cans. Please leave plenty of trash can liners as well. Inflatable company is Fun Masters. Also needs 11 patch boxes.
- iii) Date(s) and Time(s) of Use: # of Bookings: 3 Starting: Sat 08 Oct 16 09:00 AM Ending: Sat 08 Oct 16 10:00 PM Expected: 5,000

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Sun Valley Park - Inflatable	Sat	08-Oct-16	09:00 AM	08-Oct-16	10:00 PM	\$21.25	\$856.25	\$0.00	\$877.50
Sun Valley Park - Sun Valley Park - Special Event	Sat	08-Oct-16	09:00 AM	08-Oct-16	10:00 PM	\$212.50	1,891.25	\$0.00	\$2,103.75
Sun Valley Park - Sun Valley Park Picnic Shelter	Sat	08-Oct-16	09:00 AM	08-Oct-16	10:00 PM	\$0.00	\$0.00	\$0.00	\$0.00

iv) Additional Fees / DELIVERABLE ITEMS

	Quantity	Hours	Charge	Tax	Total
Extra Fee - Bookings					
Master Vending Permit 1 Day	1	13:00	\$212.50	\$0.00	\$212.50
Patch Box	12	26:00	\$1,275.00	\$0.00	\$1,275.00
Patch Box - Each Additional Patch Box	10	13:00	\$750.00	\$0.00	\$750.00
Picnic Tables-(Set of 10-Delivered)	2	13:00	\$255.00	\$0.00	\$255.00
Trash Cans- 10	2	13:00	\$255.00	\$0.00	\$255.00
	27	78:00	\$2,747.50	\$0.00	\$2,747.50

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$233.75	\$2,747.50	\$0.00	\$2,981.25	\$0.00	\$0.00	\$2,981.25	\$2,981.25

There is a \$50 fee for all returned checks

User: rltate

Contract #: 28584
Date: 20-Sep-16

User: rltate
Status: Firm

vi) Other Information

CONDITIONS OF USE OF THE AREA:

- (1) Alcoholic Beverages are **PROHIBITED**.
- (2) Holder of the PERMIT shall not allow any illegal activity on the premises during the use of the area.
- (3) Violation of Conditions (1) and (2) above shall be cause of immediate revocation of the PERMIT, without refund for unused time
- (4) The holder of the permit must have PERMIT in his/her possession at all times during the use of the premises or the premises will be available to the public on a first-come, first-serve basis.
- (5) The PERMIT is issued to the above stated named Organization / Individual only and is non-transferable without prior permission of the Department.
- (6) The PERMIT is valid only during the hours and on the day and date set forth above.
- (7) A copy of drivers license of State ID is required.
- (8) **VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.**
- (9) Signage must be free standing and removed after event. No taping or stapling to Metro Parks signage or on Metro Parks shelters.
- (10) Customer is responsible for clean up of and around facility used before exiting premises.
- (11) No Refunds or Cancellations within 2 weeks of rental. For cancellations within this period, a credit will be issued for later use. A \$25 Administration Fee will be charged for rental cancellations.

Load & Unload Permitted in Non Paved Areas. _____

Approved for Tent Usage _____

Barrell Staked

Staked Only

Inflatables/Jumpers/Slides _____

Permit holders must rent inflatables from vendors that carry insurance listing Louisville Metro Government as additional insured.

Insurance Requirements _____

ADDITIONAL PERMITS ARE NEEDED FOR TENTS AND /OR INFLATABLES.

HOLD HARMLESS AND INDEMNIFICATION CLAUSE: The Consultant shall indemnify, hold harmless, and defend the Louisville/Jefferson County Metro Government, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Consultant's (or Consultant's, Subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission of the Louisville/ Jefferson County Metro Government or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Contract.

Regional Manager / Metro Parks: _____

WE HOPE YOUR EVENT IS A SAFE AND SUCCESSFUL ONE AND WE ASK THAT YOU MAKE A REASONABLE EFFORT TO PICK UP AND DEPOSIT TRASH IN THE CONTAINERS PROVIDED FOR THE ACTIVITY.

Licensee Initials: _____

User: rltate

Contract #: 28584
Date: 20-Sep-16

User: rltate
Status: Firm

The undersigned holder of this permit hereby releases Louisville / Jefferson County Metro Government by and through its Metro Parks Department from any and all obligations, claims, or responsibilities arising from the use by the holder of this permit of the premises and activity covered by said permit, and further indemnifies and binds itself to hold the Louisville / Jefferson County Metro Government by and through its Metro Parks Department harmless from any obligation, claim or cause of action which might arise, be made, or brought against Louisville / Jefferson County Metro Government by and through its Metro Parks Department by any party arising from the use by the holder of this permit of the premises and activity covered by said permit.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION / INDIVIDUAL TO WHOM THE PERMIT IS ISSUED WILL BE BILLED FOR ALL SUCH DAMAGE.

Licensee Signature: _____

Metro Parks Representative: _____

Sandy Gentry

Southwest Festival Committee
6505 Bethany Ln
Louisville KY 40216
USA
Home: ()
Fax: (502)

Business: (502)935-8918

Please Return to:
Metro Parks
1080 Amphitheater Road
Louisville, KY 40214
Phone (502) 368-5865
Fax (502) 368-5955

**For immediate assistance outside of regular
business hours, please call (502) 574-3506**

Licensee Initials: _____

Bowman, Michael

From: Fowler, Cindi
Sent: Friday, September 30, 2016 1:32 PM
To: Bowman, Michael
Subject: SW Festival NDF

Michael,
Please sign for the Southwest Festival Parks Fees to Parks NDF on my behalf.
Thanks!
Cindi

Thank you,
Councilwoman Cindi Fowler
Louisville Metro Council | District 14
p:(502) 574-1114
e: cindi.fowler@louisvilleky.gov