

**RESOLUTION NO. \_\_\_\_\_, SERIES 2022**

**A RESOLUTION AMENDING RULES 10.08 AND 10.09 OF THE LEGISLATIVE COUNCIL OF THE LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT RELATING TO VACANCIES ON METRO COUNCIL.**

**SPONSORED BY: COUNCIL PRESIDENT JAMES**

**WHEREAS**, KRS 67C.103(6) sets forth the qualifications for serving on Metro Council; and

**WHEREAS**, under KRS 67C.103(12) and Council Rule 10.10, Metro Council shall fill the vacancy within thirty (30) calendar days of the vacancy;

**WHEREAS**, Metro Council Rule 10.08 authorizes persons interested in filling a vacant seat on the Council to apply to do so through the submission of a resume to the Metro Council Clerk; and

**WHEREAS**, an applicant's resume may not always provide sufficient information to determine if the applicant is qualified to serve on Metro Council, necessitating requests for additional information from the applicant; and

**WHEREAS**, to facilitate expeditious review of candidates for a vacancy and to minimize the need for supplemental information requests, Council adopts the attached application form to be submitted along with a resume for anyone wishing to be considered for a Metro Council vacancy; and.

**WHEREAS**, under Council Rule 1.14, the Council shall determine its own rules, and under Council Rule 1.01(d.) may amend its Rules by a resolution adopted by a majority vote of the entire Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE LEGISLATIVE COUNCIL OF THE LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT ("COUNCIL") AS FOLLOWS:**

**SECTION I:** Council Rule 10.08 is hereby is amended as follows:

**10.08 Applicants to Fill Vacancy**

Within seven (7) business days after a vacancy shall have occurred on the Council, qualified persons interested in being appointed to the vacant seat pursuant to Kentucky Revised Statutes shall submit both (1) a resume and (2) a completed application form to the Clerk of the Council. The application form shall be available on the website of the Clerk of the Council. The date and time submitted will be determined by the date and time on the email, the date and time the person enters the Clerk's office, or the date on the postmark via United States Postal Service. All submissions by mail shall be sent by registered or certified mail, and must be received in the Clerk's office within four (4) business days after mailing.

**SECTION II:** Council Rule 10.09 is hereby is amended as follows:

**10.09 Applicant Review Process**

The Members of the Council shall review any resumes and application forms so submitted and shall indicate in writing to the Clerk the name of any qualified applicant who that Member wishes to be personally interviewed at a special meeting of the Council or Committee of the Whole, which shall be duly called pursuant to these Rules and held not less than seven (7) business days nor more than thirty (30) calendar days after the occurrence of the vacancy.

**SECTION III:** Council hereby adopts the Vacancy Application Form attached hereto as Exhibit A. The Vacancy Application Form shall be attached to the Metro Council Policies and Procedures Manual as Attachment J.

**SECTION IV:** This Resolution shall take effect upon its passage.

\_\_\_\_\_  
Sonya Harward  
Metro Council Clerk

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David James  
President of the Metro Council

\_\_\_\_\_  
Approval Date

**APPROVED AS TO FORM AND LEGALITY:**

Michael J. O'Connell  
Jefferson County Attorney

By: \_\_\_\_\_

R-020-22 Res. Amending Council Rule 10 – HH 1-31-22