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Office of Management and Budget
Division of Purchasing

Non-Competitive Contract Request Form

DS TN

Department	PARC	Department Contact	Kieu My Le
Contact Email	KieuMy.Le@louisvilleky.gov	Contact Phone	(502) 574-1689

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (goods/services)	✓			
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2022	06/30/2023		

VENDOR INFORMATION

Vendor Legal Name	POM INCORPORATED				
DBA					
Point of Contact	TERRY HENDERSON	Email	TERRY@POM.COM		
Street	200 SOUTH ELMIRA AVE				
Suite/Floor/Apt		Phone			
City	RUSSELLVILLE	State	AR	Zip Code	72802

Federal Tax ID#	[redacted]	SSN# (If sole proprietor)	
Louisville Revenue Commission Account #			

Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business
Select if applicable			

FINANCIAL INFORMATION

Not to Exceed Contract Amount	**$75,000**	(including reimbursement expenses, if applicable)					
Fund Source: General Fund							
Federal Grant		Federal Granting Agency					
Other	✓	Describe:	PARC FUNDS				
Account Code String #	9502	954	9054	954000	562001		

Payment Rate		per hour		per day		per service	
		per month		Other	PURSUANT TO CONTRACT		

Payment Frequency		Monthly	✓	Upon Completion / Delivery	
		Quarterly		Other	

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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.
New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

CONTRACT RENEWAL FOR SUPPLIER OF PARKING METER EQUIPMENT AND PARTS

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

This vendor provides a specialized product and service which is limited in availability since it utilizes proprietary technology. Additionally, the vendor is the only supplier within the geographic area which can meet the needs of the Parking Authority.

AUTHORIZATIONS:

Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director — DocuSigned by: Tiffany Peebles — Date 5/20/2022
Signature: Tiffany Peebles
Printed Name

OMB Director — DocuSigned by: Monica L. Harmon — Date 6/30/2022
Signature
Monica Harmon, CFO

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POM Incorporated

NCPA Cooperative Pricing as of July 16, 2019

	A	B	D	E	F	G	H	I	J	K
1	Specification Ref.	Description	1-10 LIST	11-25 7% disc	26-100 10% disc	101-500 15% disc	501-1000 20% disc	1000-5000 25% disc	COMMENTS	Photos
2	1.1	Zinc meter housing only, no dome, no mechanism; PN CFG-EMETER/ZTPHOUS-DOME	$ 311.79	$ 289.97	$ 280.61	$ 265.02	$ 249.43	$ 233.84	Add a mechanism and dome to make a complete meter. Base model, has open-top inner coin box and standard locks; black or gray powder paint finish.	
3	1.1.a	Zinc smart meter dome; PN 500-011	$ 83.81	$ 79.62	$ 75.43	$ 71.23	$ 67.04	$ 62.85		
4	1.1.a.1	Zinc conventional meter dome; PN CFG-DOMETP	$ 49.60	$ 47.12	$ 44.64	$ 42.16	$ 39.68	$ 37.20		
5	2.1-2.11	Solar Smart Mechanism; PN 500-016	$ 871.81	$ 828.22	$ 784.63	$ 741.04	$ 697.45	$ 653.86	Accepts all major credit and debit cards, as well as prepaid smart cards, tokens, US coins, pay-by-cell at no additional charge. Meter one or two (left-right) spaces AT THE SAME PRICE.	
6	**2.12**	**Complete solar smart meter (housing, mechanism, and dome); PN CFG-EMETER/PARKTEL**	$ 1,267.41	$ 1,204.04	$ 1,140.67	$ 1,077.30	$ 1,013.93	$ 950.56		
7	3	MeterManager.Net Cloud Management Software; PN 301-001	$ 1,200.00	$ 1,200.00	$ 1,200.00	$ 1,020.00	$ 1,200.00	$ 1,200.00	Annual fee, for conventional coin meters; this fee is covered for the smart meters in the monthly wireless plan/backoffice hosting fee.	
8	4.1	Conventional APM E coin mechanism; PN CFG-APME	$ 233.13	$ 221.48	$ 209.82	$ 198.16	$ 186.51	$ 174.85	Model APM-E single-space, base model	
9	4.1+1.1+1.1.a.1	**Complete conventional APM-E coin meter (housing, mechanism, and dome); PN CFG-EMETER/APME**	$ 594.53	$ 564.80	$ 535.08	$ 505.35	$ 475.62	$ 445.90	Base model housing and mechanism	
10	4.1.a	Add-on for conventional coin mechanism to meter 2 left-right spaces; PN-CFG-APME/2X	$ 225.00	$ 209.25	$ 202.50	$ 191.25	$ 180.00	$ 168.75	Becomes Model APM-2X two-space mechanism	

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11	4.1.b	Rotary high visibility display option for conventional coin mechanism, in lieu of base model LCD display; PN CFG EMETER/WHEELOPT	$ 35.43	$ 32.95	$ 31.89	$ 30.12	$ 28.34	$ 26.57		
12	4.1.c	Add on for prepaid smart card reader, for conventional coin mechanism; PN 301 002	$ 27.73	$ 25.79	$ 24.96	$ 23.57	$ 22.18	$ 20.80	involves adding card slot, inner card reader, and firmware to handle card acceptance and refunding	
13	4.2	SmartLock add on to housing, any housing version; PN 103 502	$ 22.46	$ 20.89	$ 20.22	$ 19.09	$ 17.97	$ 16.85	Includes solenoid, all cable, and modification to the vault door	
14	4.2.a	SmartLock add on to conventional coin mechanism, PN 300 806. Audit with Item 7 handheld pda; add item 4.1.c smart card reader if auditing with a smart card.	$ 5.91	$ 5.49	$ 5.31	$ 5.02	$ 4.72	$ 4.43	cable coming from the mechanism, and firmware code to handle the SmartLock function	
15	4.3.a	Add on for iron vault, rectangular door style, $65 coin capacity; PN CFG VAULTTP/IRON	$ 85.03	$ 79.08	$ 76.53	$ 72.28	$ 68.03	$ 63.78	Iron Tamperproof vault	
16	4.3.a.1	Add on for iron vault, rectangular door style, $118 coin capacity; PN CFG VAULTTP/MAGNUM	$ 170.07	$ 158.16	$ 153.06	$ 144.56	$ 136.05	$ 127.55	Magnum vault	
17	4.3.b	Add on for iron vault, round door style, $65 coin capacity; PN CFG VAULT95	$ 44.88	$ 41.74	$ 40.39	$ 38.15	$ 35.90	$ 33.66	Iron 95 vault	
18	4.4	Add on for security inner coin box in lieu of open top cup, $65 coin capacity (vaults 1.1, 4.3.a, or 4.3.b); PN 108 006	$ 42.52	$ 39.54	$ 38.27	$ 36.14	$ 34.01	$ 31.89	Specify lock code if matching an existing collection system	
19	4.4	Add on for security inner coin box in lieu of open top cup, $118 coin capacity (vault 4.3.a.1); PN 108 914	$ 37.79	$ 35.15	$ 34.01	$ 32.12	$ 30.23	$ 28.34	Magnum size, specify lock code if matching an existing collection system	
20	4.5	Add on for iron upper housing in lieu of zinc.	$ 40.00	$ 37.20	$ 36.00	$ 34.00	$ 32.00	$ 30.00	Does not accommodate solar smart mechanism.	

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21	4.6	Add-on for free time button added to APM-E Mechanism	$ 47.06	$ 43.77	$ 42.35	$ 40.00	$ 37.65	$ 35.30	This add-on is not required for 2-space (APM-2X) nor for solar smart mechanism because those meters already have a button that can be programmed to give free time when selecting left or right parking space.	
22	5	**ACCESSORIES**								
23	5.1	Coin collection cart, price includes 5.1.a canister with security collection head; PN CFG COLLECTCART	$ 1,884.92	$ 1,752.98	$ 1,696.43	$ 1,602.18	$ 1,507.94	$ 1,413.69	Specify key code if matching existing system; base model: solid rubber cart wheels & solid stop front; options: swivel caster on front (add $50 all qtys), pneumatic tires (add $100 all qtys). Although a volume purchase of carts is unlikely, volume discounts may apply when buying cart(s) with a volume of meters.	
24	5.1.a	Spare coin canister with security collection head; PN CFG COLLECTBOX	$ 850.34	$ 790.82	$ 765.31	$ 722.79	$ 680.27	$ 637.76	Specify key code if matching an existing collection system. Although a volume purchase of spare canisters is unlikely, volume discounts may apply when buying spare canisters with a volume of meters.	
25	5.2, 5.2.a	Smart Cards, minimum order 1,000; preprinted full color 1 side/1 color reverse, loaded with customer specified value, with serial numbers, shrink wrapped in packages of 100); PN 301 022	$ 4.85	see note	see note	see note	see note	see note	Prepaid Atmel Cryptomemory chip cards; price shown is 1,000 card min order and includes full color custom artwork one side, one color reverse, sequential inventory control numbers, preloaded with specified value or set to $0 so that city may load them as they are sold. Volume discounts: 2K 5%, 3K 10%, 5K 15%, and 10k 20%	
26	5.3	Vintage post sleeve and base set; PN 103 542 POW/103 543 POW	$ 77.95	$ 72.49	$ 70.15	$ 66.26	$ 62.36	$ 58.46	Specify paint color gray or black when ordering; any other color, add $5 and provide Pantone or PMS color number.	
27	5.4	Aluminum twin mounting adapter; PN 100 556	$ 61.41	$ 57.11	$ 55.27	$ 52.20	$ 49.13	$ 46.06	Raw finish; if painted, add $5 and specify gray or black powder paint. Any other color, add an additional $1 and provide PMS or Pantone color number.	
28	5.4.a	Iron twin mounting adapter; PN 108 326	$ 103.93	$ 96.66	$ 93.54	$ 88.34	$ 83.14	$ 77.95	Powder painted gray or black. Any other color, add $6 and provide PMS or Pantone color number.	
29	6	Meter post, specify length; PN 100 534	$ 59.05	$ 54.92	$ 53.15	$ 50.19	$ 47.24	$ 44.29	With weephole. See specs for recommended length.	
30	7	Handheld PDA kit; PN 301 250/301 267	$ 2,770.00	$ 2,576.10	$ 2,493.00	$ 2,354.50	$ 2,216.00	$ 2,077.50	Archer 2 field PC with POMComm application and proprietary IRED interface for communications with APM E or APM 2X convention coin meters. High volume purchase is not likely for these, but they may be discounted further when purchased with high volume of meters. Although a volume purchase of handheld kits is unlikely, volume discounts may apply when buying handheld kits with a volume of meters.	

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31		**RECURRING FEES: (all billed direct from POM outside the national contract and may change with time based on volume and mutual negotiations).**								
32		**Monthly, per-smart meter fee for wireless plan/backoffice hosting**	$5.00 per meter per month						**Provider: Kore Telematics**	
33		**Monthly, per credit card transaction fee, for PCI secure gateway services**	$0.10 per settled credit card transaction						**Provider: CreditCall (an NMI company)**	
34		**Annual fee for cloud backoffice (when meters are not smart wireless meters, but rather conventional coin meters)**	$1,200 per year						**MeterManager.Net**	