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Office of Management and Budget
Division of Purchasing

Non-Competitive Contract Request Form

DS TN

Department	PARC	Department Contact	Kieu My Le
Contact Email	KieuMy.Le@louisvilleky.gov	Contact Phone	(502) 574-1689

Contract Type: check one	New	Amendment		
[redacted]	[redacted]	Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (goods/services)	✓			[redacted]
	Start	**End**		
Requested Contract Dates (MM/DD/YYYY)	07/01/2022	06/30/2023		

VENDOR INFORMATION

Vendor Legal Name	HUB PARKING TECHNOLOGY USA, INC.				
DBA					
Point of Contact	MARIA DUDLEY	Email	Maria.Dudley@hubparking.com		
Street	761 COMMONWEALTH DRIVE				
Suite/Floor/Apt	SUITE 204	Phone	(800) 468-2794 EXT 1083		
City	WARRENDALE	State	PA	Zip Code	15086

Federal Tax ID#	[redacted]	SSN# (If sole proprietor)	
Louisville Revenue Commission Account #	[redacted]		

Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business
Select if applicable			

FINANCIAL INFORMATION

Not to Exceed Contract Amount	**$220,755**	(including reimbursement expenses, if applicable)					
Fund Source: General Fund							
Federal Grant		Federal Granting Agency					
Other	✓	Describe:	PARC FUNDS				
Account Code String #	9502	954	9054	954000	562001		

Payment Rate		per hour		per day		per service	
	$18,396.[redacted]	per month		Other	AS NEEDED PER CONTRACT		

Payment Frequency	✓	Monthly	✓	Upon Completion / Delivery	
		Quarterly		Other	

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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

MAINTENANCE RENEWAL CONTRACT FOR PARKING CONTROL EQUIPMENT AND CAPITAL ADDITIONS FOR FY23

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

This vendor provides a specialized product and service which is limited in availability since it is the only licensed and authorized provider and servicer of the Parking Authority facilities' revenue equipment in the Eastern United States. Thus, the vendor is the only supplier within the geographic area which can meet the needs of the Parking Authority.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director DocuSigned by: Tiffany Peebles 16CC49181860409... Date 5/20/2022

Signature Tiffany Peebles

Printed Name

Purchasing Director DocuSigned by: Joel Neaveill B4B46603FB3A42D... Date 5/31/2022

Signature

Joel Neaveill