



**Office of Management and Budget  
Division of Purchasing  
Non-Competitive Contract Request Form**



Department	Public Health and Wellness	Department Contact	Briana Lyddane
Contact Email	Briana.lyddane@louisvilleky.gov	Contact Phone	502-773-1938

Contract Type: check one	<b>New</b>	<b>Amendment</b>		
		Additional Funds	Time Extension	Scope
Professional Service	✓			
Sole Source (goods/services)				
	<b>Start</b>	<b>End</b>		
Requested Contract Dates (MM/DD/YYYY)	08/01/2022	07/31/2023		

**VENDOR INFORMATION**

Vendor Legal Name	University of Louisville on behalf of its School of Public Health and Information Sciences				
DBA					
Point of Contact	Tina Hembree	Email	tina.hembree@louisville.edu		
Street	323 E Chestnut Street				
Suite/Floor/Apt	208	Phone	502-852-7881		
City	Louisville	State	KY	Zip Code	40202
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
<a href="#">Human Relations Commission Certified Vendors</a>	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

**FINANCIAL INFORMATION**

Not to Exceed Contract Amount	<b>\$75,020</b>	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	<input type="text" value="1101"/>	<input type="text" value="605"/>	<input type="text" value="4126"/>	<input type="text" value="411590"/>	<input type="text" value="521301"/>
Payment Rate		per hour		per day	per service
	\$6,251.67	per month		Other	
Payment Frequency	✓	Monthly		Upon Completion / Delivery	
		Quarterly		Other	



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**CONTRACT SCOPE and PURPOSE** (Attach additional documentation if necessary)

**Amendments:** Describe the circumstances under which a time extension or scope change is needed.

**New:** Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Louisville Metro Government (LMG) desires to employ Dr. Seyed Karimi as the health economist for the Louisville Metro Department of Public Health and Wellness (LMPHW) in partnership with the University of Louisville School of Public Health and Information Sciences.

The health economist's responsibilities include: Evaluate economic impact of current policies and proposed policy implementation on the public health system and economy; Communicate economic assessment results to appropriate internal and external audiences; Perform economic analysis and model plans for public health programs; Contribute to LMPHW root cause team activities, skillset lab activities, health impact assessment projects, budget analysis, health equity report development, and provide economic framing to other public health community plans.

**JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE** (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

UofL is the sole source provider for the LMPHW health economist. The health economist also serves as a faculty member of UofL. Because of the many years of partnership with LMPHW and because of the joint working arrangement for services of the health economist, UofL is uniquely qualified to provide a health economist to LMG.

The total compensation paid by UofL shall be \$124,000 for salary with \$26,040 for fringe. LMPHW will pay 50% of both salary (\$62,000) and fringe (\$13,020) for a total contract amount of \$75,020. UofL will invoice monthly for \$6,251.66 for 11 months and \$6,251.74 for 1 month.

**AUTHORIZATIONS:** Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director: Jeffrey Howard

Date: August 11, 2022

Jeffrey Howard  
DocuSigned by:

Procurement Director: Joel Neave

Date: 8/18/2022

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