

September 28, 2020

Louisville Metro Planning and Design Services
Conditional Use Permit Pre- Application Letter

To whom it may concern,

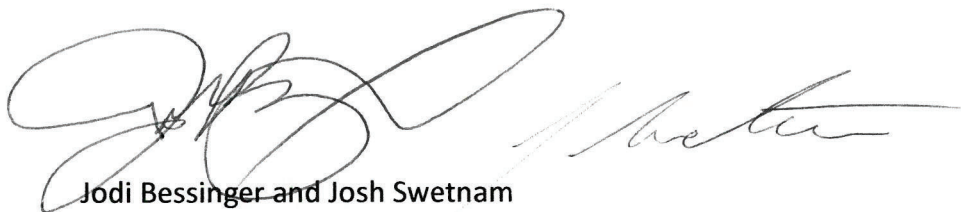
My husband and I are writing this letter as part of the Pre-Application Requirement to apply for a Conditional Use Permit for the single home property located at: 166 William Street, Louisville, KY 40206.

Our intention with this CUP Application is to rent out this property for the use of AirBNB customers to stay in while they are visiting our great city of Louisville, Kentucky. We will also market to the traveling nurses & specialist program. As healthcare professionals, we are very aware of the need for this service.

My husband and I currently live in Louisville, Kentucky where we are raising our children. We also own a small healthcare business and are very invested in the maintaining a quality property and stay for our customers. We have been long-time residents of the Crescent Hill community for over the past 10 years until recently moving to the Highland Community where our children attend school.

Our intention is to maintain the property and do what we can to continue to increase the presence of a safe and stable community of the 166 William Street property and surrounding Clifton Area.

Respectfully Submitted,



Jodi Bessinger and Josh Swetnam

RECEIVED
JAN 03 2021
PLANNING & DESIGN
SERVICES

23-CUP-0002

Pollock, Heather

From: Josh Swetnam <joshswetnam@bellsouth.net>
Sent: Sunday, April 2, 2023 10:57 AM
To: Dever, Kaitlin H.; Pollock, Heather
Cc: Jodi Bessinger; jbessinger@renewcounselingservices.org; Josh Swetnam
Subject: RE: Conditional Use Application (23-CUP-0002)
Attachments: E-mail to Heather Pollock 12-5-22.pdf

CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

Good morning,

I am writing to request information regarding our Conditional Use Permit application (23-CUP-0002). A timeline of our application process is provided below:

- A pre-application was submitted on 9/29/22 and accepted on 10/3/22.
- We received an e-mail from Heather Pollock on 11/29/22 outlining the process for holding a community meeting and notifying neighbors of that meeting.
- On 12/5/22, Jodi Bessinger and I met with Heather Pollock. Ms. Pollock reviewed the CUP process, and we confirmed dates for our community meeting and mailing notices of that meeting.
- Notification letters were mailed on 12/5/22 to "first tier" and "second tier" neighbors. The mailing list and a copy of the letter were sent to Ms. Pollock by e-mail on 12/5/22.
- We held our community meeting on 12/20/22. It was attended by four neighbors.
- On 1/3/22, I e-mailed a compressed folder to Ms. Pollock that contained our application, sign-in sheet, notes from our community meeting, and other required materials.
- On 1/3/23, Jodi Bessinger also dropped off a packet at the Office of Planning and Design Services. The packet contained all application documents and a check for \$560.
- On 1/6/23, Kaitlyn Dever notified me that payment had not been received. I informed Ms. Dever that a check was included in the application packet. Ms. Dever stated that she could not locate it.
- On 1/9/23, I submitted a \$560 payment online. Ms. Dever informed me that the payment was received. She also stated that our application had been accepted and that our CUP application would move forward.
- On or about 2/9/22, I spoke with Ms. Pollock. She stated that she did not receive a list of residents who were invited to our community meeting. This list was sent to Ms. Pollock via e-mail on 12/5/22 (a copy of that e-mail is attached). During the conversation, Ms. Pollock theorized that the e-mail was automatically directed to a junk mail folder. She reported that she would check with her supervisor and let us know if another community meeting would be necessary.
- On 2/24/23, I e-mailed Ms. Pollock and Ms. Dever requesting an update and providing documentation of steps taken to apply for a CUP.
- I received a response from Ms. Dever on 2/24/23 indicating that we would be required to hold a 2nd community meeting.
- On 3/1/23, I e-mailed Ms. Pollock and Ms. Dever to inform them of the date for our 2nd community meeting. I attached a copy of the revised letter and mailing list.
- Letters notifying neighbors of the 2nd community meeting were mailed on 3/1/23.
- Our 2nd community meeting was held on 3/21/23. One neighbor attended the meeting.
- On 3/22/23, I e-mailed the sign-in sheet and notes from the community meeting to Ms. Pollock.
- Ms. Pollock e-mailed us on 3/27/23 stating that she had received documentation of our 2nd community meeting. She shared that a hearing had been set for 6/5/23.

A hearing has been scheduled for another CUP application on William Street (23—CUP-0005). This short-term rental would be within 600 feet of our property. Our application was accepted before 23-CUP-0005; however, their hearing was scheduled nearly two months before ours (4/10/23 vs. 6/5/23).

Ms. Pollock did not receive the mailing list in December because of an IT issue that originated with Metro Louisville. We completed all required tasks in a timely manner and want to ensure that our project will not be negatively impacted by another CUP application.

If you would like to discuss this further, please contact us using the information listed below. We are happy to meet in person or virtually. We also plan to attend the hearing on 4/10/23.

Thank you,

Josh Swetnam
502-494-1669
joshswetnam@bellsouth.net

Jodi Bessinger
502-554-2439
jodibessinger@bellsouth.net