Re: Conditional Use Permit Request – South Louisville Professional Housing Meeting Minutes

Property Address: 4519 S 6th St, Louisville, KY 40214

Meeting location: 601 W Woodlawn Ave, Louisville, KY 40215

Meeting attendance: See Attached.

Start time June 22nd, 2026 at 6:30pm

End time: June 22nd, 2026 at 8pm

1. Call to Order / Introduction
    a. The neighborhood meeting for the proposed Conditional Use Permit request for 4519 S. 6th Street, Louisville, Kentucky, was called to order at 6:30 PM on June 22, 2026. The purpose of the meeting was to present the proposed use of the property and provide nearby residents and interested parties and asking questions and share comments regarding their stay
2. Project Overview
    a. Attendees expressed interest in the proposed project and requested additional information regarding the intended use of the property. The applicant explained that the property will be renovated and updated with newer materials while preserving the existing character and charm of the home. The applicant stated that the intent is to operate the property as professional housing for traveling professionals, including healthcare workers.
3. Guest Screening and Occupancy Procedures
    a. Attendees asked about the process for screening individuals who would stay at the property. In response, the applicant stated that the property is intended to accommodate traveling professionals and not local guests. The applicant explained that prospective guests will be screened prior to booking through questionnaires regarding the purpose of their stay, length of occupancy, and limit of maximum allowed number of guests. In addition, screening and verification tools available through booking platforms such as Airbnb, Furnished Finder, and Zillow will be utilized as part of the reservation review process. The applicant aims to preserve the local community for traveling professionals and offering the same level of hospitality away from home.
4. Property Management and Oversight
    a. Attendees inquired about the number of properties currently managed by the applicant. The applicant explained that the subject property is a privately owned home and that there is a long-term goal of future owner occupancy. The applicant further stated that they do not manage a large portfolio of properties and intend to remain personally involved in oversight of the property. A local property

management company may also be engaged, as needed, to assist with marketing and day-to-day management.

5. Safety and Security Measures
    a. Questions were raised regarding neighborhood safety and how activity at the property would be monitored. The applicant stated that exterior security measures are planned, including the installation of exterior cameras, CCTV, Ring doorbells, and noise monitoring devices. These measures are intended to monitor activity at the property, discourage unauthorized gatherings, and support the safety and quiet enjoyment of neighboring properties.
6. Noise, Quiet Hours, and Gatherings
    a. Attendees expressed concerns regarding noise, quiet hours, and the potential for parties or large gatherings. The applicant stated that parties and similar events will not be permitted at the property. The applicant further stated that quiet hours will be enforced from 10:00 PM to 7:00 AM to minimize disruption to the surrounding neighborhood
7. Closing
    a. The applicant thanked attendees for their questions and feedback. The applicant provided their personal number to reach out to in case of additional questions and concerns after the fact. No further comments were offered, and the meeting was adjourned at 8:00 PM.

Start: 22Jun2026 6:00PM End: 22Jun2026 8:00PM

Name	Street Address	Zip	Phone	Email
Megan Cahill	4517 S 6th ST	40214	502-296-1592	Cahill136@gmail.com
Alan Zhang	4515 S 6th St	40214	678-770-0543	fenzhang09@gmail

NOTICE OF DEVELOPMENT APPLICATION FILED WITH OFFICE OF PLANNING

NEIGHBORHOOD MEETING NOTIFICATION

Today's Date: May 30th, 2026

To the Adjoining Property Owners, Neighborhood Group Representatives expressing interest in this area and Metro Councilperson for the 21st District

A Conditional Use Permit application to provide a non- owner-occupied short term rental at the address below was filed with the department of Louisville Metro Office of Planning on 5/22/26

ADDRESS: 4519 S 6th St
CASE NO: 26-CUPPA-0085
CASE MANAGER: Tyler Pobiedzinski
CASE MANAGER EMAIL: tyler.pobiedzinski@louisvilleky.gov
COUNCIL DISTRICT: 21
APPLICANT: Melanie Tang

In accordance with the procedures of Louisville Metro Office of Planning, we have been directed to invite you to discuss this proposal before a formal application can be filed. This will be an informal meeting to give you the opportunity to review the proposed plan and discuss the proposal with the applicant or its representative. We encourage you to attend this meeting and to share your thoughts. This meeting will be held in addition to the established public meeting procedures of the Planning Commission and/or the Board of Zoning Adjustment.

The meeting to discuss this application will be held on:
DATE: Monday @ June 22th, 2026 @ 6:30pm _____
LOCATION: 601 W Woodlawn Ave Louisville, KY 40215

Melanie Tang is the primary point of contact for any questions or comments. Any questions or comments received will be incorporated into the meeting record. The contact information is below:

Name: Melanie Tang
Email: Tangmelanie35@gmail.com

If you have questions about this application, or would like to view the case file, please visit http://louisvilleky.gov/government/planning-design or contact Louisville Metro Office of Planning at:

Metro Development Center
444 S 5th St, 3rd Floor
Louisville, KY 40202
(502) 574-6230

Subject Site: