CONTRACT DATA SHEET

PSC Type (chec	k one): X	New	Addendum	Sole Source:	Yes	_No	
Contractor Information							
1. Legal Name o	f Contractor:	World Trade	Center				
2. Address: 444	S. 5th Street	Suite 300					
3. City, State, &							
4. Contractor Co	ntact Person:	Edwin Web	b				
5. Phone: 502.5	74.5053	· · · · · · · · · · · · · · · · · · ·	Email: edwin.\	webb@louisvilleky.gov	O, WTC	KY.079	
6. Revenue Com	mission Taxpa	ayer ID#:	<u> 5ne</u>	erry. Mulkir	15 @ Wi	CK4, or	
7. Federal Tax II) # (SSN if sol	e proprietor):				· · · ·	
	Ec		Department Inform				
8. Requesting Department: Economic Development - Louisville Forward 9. Contact Person Name & Telephone: Jeanine Duncliffe							
9. Contact Perso	n Name & Tel	ephone: uec	inne Durchie				
			Contract Informa	tion .			
10. Not to exceed	amount \$72	,000					
11. Are expenses reimbursed? Yes							
12. If yes list allowable expenses and maximum amount reimbursable: out of pocket expenses and subcontractors							
13. Beginning and ending date of the contract: 7/1/15 - 6/30/16							
14. Funding Source 1101-505-3324-333000-521344 Federal Funds yes no							
15. Scope & Purpose of the contract:							
Provide services related to international business and trade services, including research							
and trade coun	seling sen	/ices.					
	VI.	0	Authorizations	3			
Department Directo	. NWK	ical	touch	Date:	812-15		
	. 1	()	0		<u> </u>		
Purchasing Director	:	geia	Sulm	Date:	8 12-15 Violis		
		11	1/10				
County Attorney:	- Pa	10.	2/21	Date:	9-25-1	5	
	The Count Contract a	y Attomey ha nd has appro	as written the áttache Sved that document a	d Professional Service C s to the legality of the ins	ontract or Sc trument itsel	le Source f only and	
	as to its for	m.				,	
		Fo	or Purchasing Use	Only			
Contractor is registe	Contractor is registered and in good standing with the Revenue Commission						
Human Relations Commission requirements have been met Insurance requirements have been satisfied							
If federally funded, Federal Debarment standing has been verified							

Attach all justification documentation to this form, along with signed Written Findings Form.

WRITTEN FINDINGS

EXPLAINING NECESSITY FOR USING NONCOMPETITIVE NEGOTIATION FOR PSC

This document constitutes written request and findings, as required by KRS 45A.380 stating the need to purchase through noncompetitive negotiation. By the signatures listed below, the Requesting Department has determined, and the Chief Financial Officer concurs, that competition is not feasible because:
A. An emergency exists which will cause public harm as a result of the delay in competitive procedures. ** Mayors Approval required for emergency purchases exceeding \$10,000.
B. There is a single source within a reasonable geographic area of the supply or service to be procured or leased (attach sole source determination from the Purchasing Department).
C. The contract is for the services typically provided by a licensed professional, such as an attorney, architect, engineer, physician, certified public accountant, registered nurse, or educational specialist; a technician such as a plumber, electrician, carpenter, or mechanic; an artist such as a sculptor, aesthetic painter, or musician; or a non-licensed professional such as a consultant, public relations consultant, advertising consultant, developer, employment department, construction manager, investment advisor, or marketing expert and the like.
D. The contract is for the purchase of perishable items purchased on a weekly basis, such as fresh fruits, vegetables, fish, or meat.
E. The contract is for replacement parts where the need cannot reasonably be anticipated and stockpilling is not feasible.
F. The contract is for proprietary items for resale.
G. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the city.
H. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids.
I. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment liability insurance.
J. The contract is for a sale of supplies at reduced prices that will afford a purchase at savings to the Metro Government.
K. The contract was solicited by competitive sealed bidding and no bids were received from a responsive and responsible bidder.
L. Where, after competitive sealed bidding, it is determined in writing that there is only one (1) responsive and responsible bidder.
Milnera & Couch 8-12-15
Requesting Department Director Date **Mayor Date **Signature is required only for Written Finding A
OM8/Purchasing Approval Date