

CITIES Connecting Children to NATURE

CCCN Planning Grant Agreement

The National League of Cities (NLC), through its Institute for Youth, Education and Families, and Children & Nature Network (C&NN) are pleased to provide the City of Louisville with a \$25,000 Cities Connecting Children to Nature Planning Grant for the grant period **January 25, 2016 through August 31, 2016**.

The grant is intended to support your city in conducting a community assessment and developing an implementation plan to increase equitable and abundant connections between children and nature.

Grant funds may be spent on costs identified in your project budget. NLC and C&NN staff will contact you to discuss any necessary adjustments in specific line items of your proposed budget.

In addition to funding, the planning grant includes in-person and remote technical assistance and peer learning opportunities. The planning period requires significant investment from city teams and partners and full participation in CCCN activities. You will interact with CCCN project staff via individual city check-ins, full cohort meetings, and targeted consultations to support your city's community assessment, planning process, and development of an implementation plan by August 2016. Submitting the implementation plan will qualify your city for consideration for one of up to four \$50,000 2016–2017 CCCN Implementation Grants.

By accepting the CCCN Planning Grant, the City of Louisville agrees to:

- Select a team lead that will act as a primary contact with the CCCN staff;
- Keep CCCN project staff apprised of planning progress, including setbacks or unexpected challenges throughout the grant period;
- Ensure that members of the project team and stakeholders participate in regularly scheduled one-on-one project update calls;
- Ensure that at least one member of the project team participates in all monthly group conference calls;
- Host one site visit by CCCN project staff;
- Provide a short progress update at the midpoint of the planning process (**May 2016**);
- Send 3 core team members to the project cross-site meeting in St. Paul (**May 2016**); and
- Submit a final implementation plan, including financial reporting (**August 2016**).

To accept this grant and facilitate the transfer of funds, please complete and return this CCCN Planning Grant Agreement and attached Grant Disbursement Form via email to Priya Cook at cook@nlc.org by **Wednesday, February 10, 2016**.

By signing this document, I acknowledge that I have read and agree to the grant provisions set forth in this letter for the National League of Cities' *Cities Expanding Health Access for Children and Families* initiative.

Signature

Date

Name (print)

City