



# Landmarks Certificate of Appropriateness & Overlay District Permit

Louisville Metro Planning & Design Services

Case No.: 16COA1142

Intake Staff: lg

Date: 8/1/16

Fee: \_\_\_\_\_

## Instructions:

For detailed definitions of *Certificate of Appropriateness* and *Overlay District Permit*, please see page 4 of this application. Applications for *Signage* are no longer submitted to Planning & Design Services. Applications for Signage are to be made directly to the Construction Review Division.

## Project Information:

Certificate of Appropriateness: ☐ Butchertown ☐ Clifton ☒ Cherokee Triangle ☐ Individual Landmark  
☐ Limerick ☐ Old Louisville ☐ Parkland Business ☐ West Main Street

Overlay Permit: ☐ Bardstown/Baxter Ave Overlay (BRO) ☐ Downtown Development Review Overlay (DDRO)

Project Name: Lynch garage/office

Project Address / Parcel ID: 1274 Willow Ave 075G00610000

Deed Book(s) / Page Numbers<sup>2</sup>: 5891/562-564

Total Acres: 0.12

Project Cost: \$35,000

PVA Assessed Value: \$472,040

Existing Square Feet: 2398 New Construction Square Feet: 297 Height (ft.): 21' Stories: 1.5

Project Description (*use additional sheets if needed*):

Demolish existing non-contributing two car block garage. Construct new two story frame garage/office with gable roof and shed dormer second floor on east side. Exterior walls to be 4" exposure, smooth Hardi-siding with corner bds, 1 over 1 double hung windows, carriage style garage doors at alley. All windows and doors to have 3 1/2" casing w/ 5 1/2" lintels. Windows to be wood or metal clad. Shingles to be weathered wood composition shingles w/ half round gutters and round downspouts. Concrete drive and apron to be historic mix concrete. Variance may be required from BOZA for side setbacks.

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**Contact Information:**

**Owner:** ☐ Check if primary contact

**Applicant:** ☒ Check if primary contact

Name: Lynch, Philip J & Susan H

Name: Charles J Williams

Company: \_\_\_\_\_

Company: Charlie Williams Design, Inc

Address: 1274 Willow Ave

Address: 1626 Windsor Place

City: Louisville State: KY Zip: 40204

City: Louisville State: KY Zip: 40204

Primary Phone: 502-639-0909

Primary Phone: 502-459-1810

Alternate Phone: 502-836-5347

Alternate Phone: 502-459-2428

Email: Phil\_lynch@b-f.com

Email: charliewilliamsdesign@gmail.com

**Owner Signature (required):**

Philip J. Lynch Susan H. Lynch

**Attorney:** ☐ Check if primary contact

**Plan prepared by:** ☐ Check if primary contact

Name: \_\_\_\_\_

Name: Charles J Williams

Company: \_\_\_\_\_

Company: Charlie Williams Design, Inc

Address: \_\_\_\_\_

Address: 1626 Windsor Place

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Primary Phone: \_\_\_\_\_

Primary Phone: 502-459-1810

Alternate Phone: \_\_\_\_\_

Alternate Phone: 502-459-2428

Email: \_\_\_\_\_

Email: charliewilliamsdesign@gmail.com

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**Certification Statement:** A certification statement **must be submitted** with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, \_\_\_\_\_, in my capacity as \_\_\_\_\_, hereby  
representative/authorized agent/other

certify that \_\_\_\_\_ is (are) the owner(s) of the property which  
name of LLC / corporation / partnership / association / etc.

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq. knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.



**Please submit the completed application along with the following items:**

**Project information**

- ☐ Land Development Report<sup>1</sup>
- ☐ Current photographs showing building front, specific project area, and surrounding buildings
- ☐ Pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement
- ☐ One map of the project area and surrounding properties (may be obtained from <http://www.lojic.org/> using the *LOJIC Online Map*)

**Site plan** (see *site plan example on next page*)

- ☐ Two sets of site plans *drawn to scale* with dimensions, as applies to the project, indicating property lines, structures, landscaping, fencing, and parking
- ☐ Two copies of floor plans *drawn to scale* with dimensions and each room labeled
- ☐ Two copies of elevation drawings (a drawing showing exterior walls) *drawn to scale* with dimensions. For fencing, only photos/drawings of the proposed fence are required.

**Committee Review Only**

*Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include construction of new buildings, demolition, and projects that vary widely from design guidelines.*

- ☐ Two sets of 11"x17" format site plans drawn to scale with dimensions
- ☐ Two sets of 11"x17" elevation drawings to scale with dimensions
- ☐ Two sets of 11"x17" landscaping drawings to scale with dimensions
- ☐ One set of mailing label sheets for: 1<sup>st</sup> tier Adjoining Property Owners (APOs)<sup>3</sup>, owners, applicants, contacts, and Case Manager. Applicant is responsible for mailing.
- ☐ One copy of the mailing label sheets

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**Resources:**

1. Detailed instructions to obtain a Land Development Report are available online at: <http://www.louisvilleky.gov/PlanningDesign/IWantTo/Find+a+Zoning+District.htm>
2. Deeds and plats can be found at the Jefferson County Clerk's Office, located at the 2<sup>nd</sup> floor of Metro Hall (527 West Jefferson Street, telephone: 502-574-6220). Many deeds, plats and other records are available online at: <http://www.landrecords.jcc.ky.gov/records/S0Search.html>
3. Property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504. Instructions to obtain APO information: <http://www.louisvilleky.gov/PlanningDesign/APO>

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## Submittal Instructions:

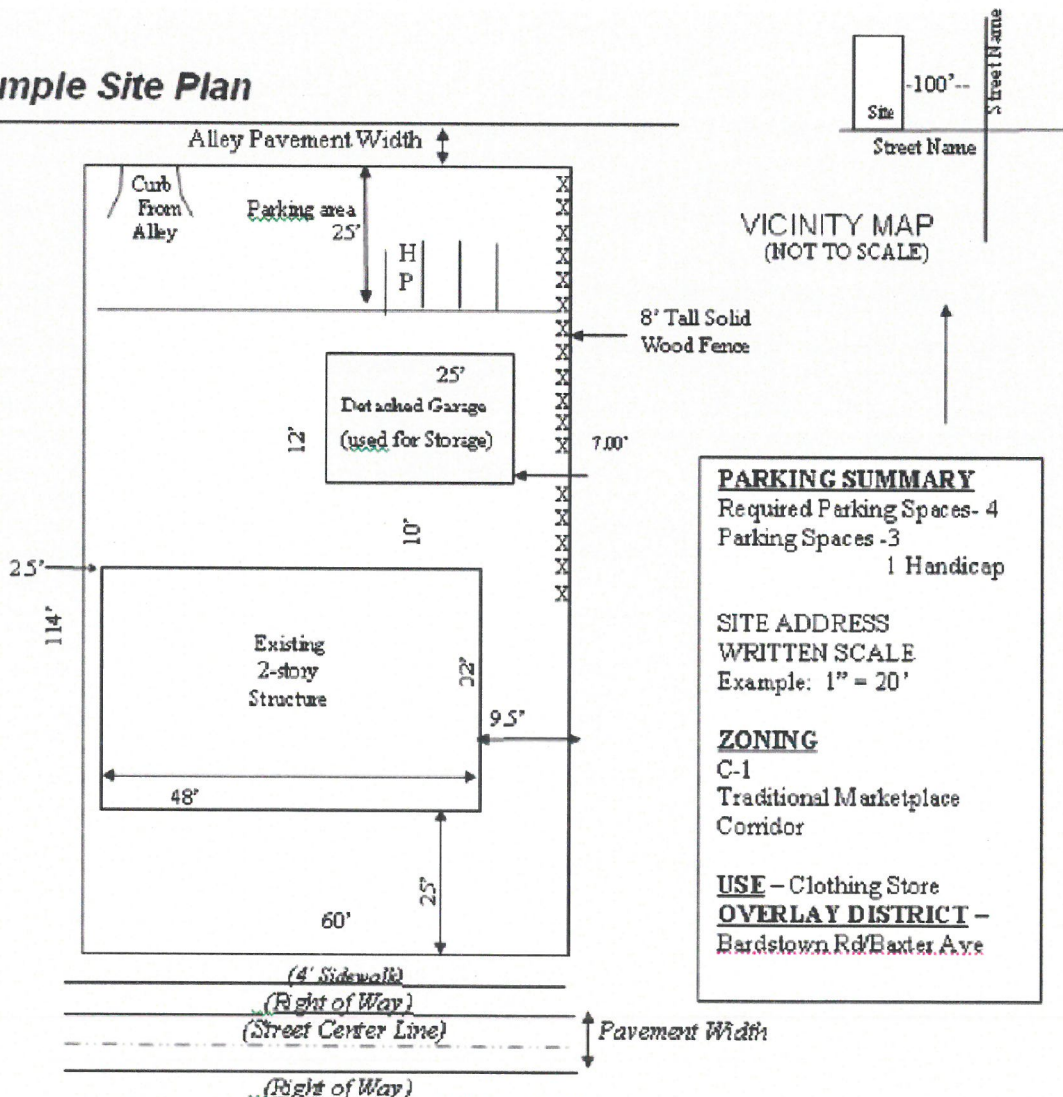
Applications are due on Fridays at 5:00 p.m. Once complete, please bring the application and supporting documentation to: Planning and Design Services, located at 444 South 5<sup>th</sup> Street, Suite 300. For more information, call (502) 574-6230 or visit <http://www.louisvilleky.gov/PlanningDesign>.

## Definitions:

**Certificate of Appropriateness:** A project involving physical changes to the exterior of a building, structure, or property designated as a local landmark or located within a local preservation district shall require prior approval in the form of a Certificate of Appropriateness. An approval requires substantial conformance to design guidelines established for each landmark and district. The design guidelines, along with other information regarding local preservation districts, may be found at the website of the Landmarks and Preservation Districts Commission: <http://www.louisvilleky.gov/PlanningDesign/Historic+Landmarks+and+Preservation+Districts+Commission.htm>

**Overlay District Permit:** A project involving physical changes to the exterior of a building, structure, or property within an overlay district shall require prior approval in the form of an Overlay Permit. An approval requires substantial conformance to design guidelines established for each overlay district. The design guidelines, along with other information regarding overlay districts, may be found at the following website: <http://www.louisvilleky.gov/PlanningDesign/Overlay+Districts.htm>

## Sample Site Plan



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1274 WILLOW AVE  
LOUISVILLE, KY 40204-2119  
30 X 180 SWS WILLOW

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## TAXING DISTRICT INFORMATION

Jurisdiction Name	Jefferson County
Area	001
Corporation	10
District	100023
Routing Number	0

LYNCH PHILIP J & SUSAN M  
1274 WILLOW AVE  
LOUISVILLE, KY 40204-2119  
30 X 180 SWS WILLOW

Neighborhood Number  
207105

Neighborhood Name  
EASTERN PARKLAND

## TAXING DISTRICT INFORMATION

Jurisdiction Name	Jefferson County
Area	001
Corporation	10
District	100023
Routing Number	0

### Transfer of Ownership

Owner

OWNER UNKNOWN

Consideration	Transfer	Date	Deed	Book/Page	Deed	Type

OWNER UNKNOWN	0	08/24/1989	5891	0562	Fu
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Assessment Year		Valuation Record							
		1997	1999	2003	2007	2012	2015	2016	
Reason for Change		A	RC	RC	RC	NC	RC	9E	
0	Appraised Value								
	L	25460	45000	45000	45000	45000	90000	90000	
	I	101850	160500	191360	210500	210500	382040	360990	
	T	127310	205500	236360	255500	255500	472040	450990	
0	L	25460	45000	0	0	0	0	0	
	I	101850	160500	191360	210500	210500	382040	360990	
	T	127310	205500	191360	210500	210500	382040	360990	

Land Size				
Land Type	Rating, Soil ID - or - Actual Frontage	Acreage - or - Effective Frontage	Square Feet - or - Effective Depth	Influence Factor
<div style="text-align: center;"> <p><b>RECEIVED</b></p> <p>AUG 01 2016</p> <p>PLANNING &amp; DESIGN SERVICES</p> </div>			16	COA 1142