



# Landmarks Certificate of Appropriateness & Overlay District Permit

Louisville Metro Planning & Design Services

Case No.: 16COA1183 Intake Staff: A

Date: 8/16/16 Fee: N/A

## Instructions:

For detailed definitions of *Certificate of Appropriateness* and *Overlay District Permit*, please see page 4 of this application. Applications for *Signage* are no longer submitted to Planning & Design Services. Applications for Signage are to be made directly to the Construction Review Division.

## Project Information:

Certificate of Appropriateness: ☒ Butchertown ☐ Clifton ☐ Cherokee Triangle ☐ Individual Landmark  
☐ Limerick ☐ Old Louisville ☐ Parkland Business ☐ West Main Street

Overlay Permit: ☐ Bardstown/Baxter Ave Overlay (BRO) ☐ Downtown Development Review Overlay (DDRO)  
☐ Nulu Review Overlay District (NROD)

Project Name: Swope Design Group

Project Address / Parcel ID: 813 East Main Street 019F00270000

Deed Book(s) / Page Numbers<sup>2</sup>: 9721 / 0153

Total Acres: 0.2611

Project Cost: \$250,000 PVA Assessed Value: \$385,110

Existing Square Feet: 898 New Construction Square Feet: 2136 Height (ft.): 20' Stories: 2

## Project Description (use additional sheets if needed):

The proposed project is the construction of a new office building. The vehicular entry point on the site will remain in the same location, but the existing gate will be removed and two parking spaces will be added to the west of the building, screened from the street by a landscape hedge. The entry points include an aluminum storefront system on the west façade and full-light aluminum doors on the south façade. The building will be clad in corrugated metal to match the color of the existing accessory structure on the site.

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**Contact Information:**

**Owner:** ☐ Check if primary contact

**Applicant:** ☐ Check if primary contact

Name: Ann Swope

Name: \_\_\_\_\_

Company: 813 Properties Group LLC

Company: \_\_\_\_\_

Address: 813 East Main Street

Address: \_\_\_\_\_

City: Louisville State: KY Zip: 40206

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: 502-515-1500

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email: ann@swopedesigngroup.com

Email: \_\_\_\_\_

**Owner Signature (required):** \_\_\_\_\_

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**Attorney:** ☐ Check if primary contact

**Plan prepared by:** ☒ Check if primary contact

Name: \_\_\_\_\_

Name: Jeff Rawlins

Company: \_\_\_\_\_

Company: Architectural Artisans

Address: \_\_\_\_\_

Address: 748 East Market Street

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: Louisville State: KY Zip: 40202

Primary Phone: \_\_\_\_\_

Primary Phone: 502-582-3907

Alternate Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: jr@architecturalartisans.net

**Certification Statement:** A certification statement **must be submitted** with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, Jeffrey M Rawlins, in my capacity as architect, hereby  
*representative/authorized agent/other*

certify that 813 Properties Group LLC is (are) the owner(s) of the property which  
*name of LLC / corporation / partnership / association / etc.*

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: \_\_\_\_\_ Date: 12 Aug 2016

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq. knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

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**Please submit the completed application along with the following items:**

**Project information**

- ☐ Land Development Report<sup>1</sup>
- ☐ Current photographs showing building front, specific project area, and surrounding buildings
- ☐ Pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement
- ☐ One map of the project area and surrounding properties (may be obtained from <http://www.lojic.org/> using the *LOJIC Online Map*)

**Site plan (see site plan example on next page)**

- ☐ Two sets of site plans *drawn to scale* with dimensions, as applies to the project, indicating property lines, structures, landscaping, fencing, and parking
- ☐ Two copies of floor plans *drawn to scale* with dimensions and each room labeled
- ☐ Two copies of elevation drawings (a drawing showing exterior walls) *drawn to scale* with dimensions. For fencing, only photos/drawings of the proposed fence are required.

**Committee Review Only**

*Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include construction of new buildings, demolition, and projects that vary widely from design guidelines.*

- ☐ Two sets of 11"x17" format site plans drawn to scale with dimensions
- ☐ Two sets of 11"x17" elevation drawings to scale with dimensions
- ☐ Two sets of 11"x17" landscaping drawings to scale with dimensions
- ☐ One set of mailing label sheets for: 1<sup>st</sup> tier Adjoining Property Owners (APOs)<sup>3</sup>, owners, applicants, contacts, and Case Manager. Applicant is responsible for mailing.
- ☐ One copy of the mailing label sheets

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**Resources:**

1. Detailed instructions to obtain a Land Development Report are available online at: <http://ags2.lojic.org/lojiconline/>
2. Deeds and plats can be found at the Jefferson County Clerk's Office, located at the 2<sup>nd</sup> floor of Metro Hall (527 West Jefferson Street, telephone: 502-574-6220). Many deeds, plats and other records are available online at: <http://www.landrecords.jcc.ky.gov/records/S0Search.html>
3. Adjoining property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504 or via their website: <https://jeffersonpva.ky.gov/>
4. View agency comments at: <http://portal.louisvilleky.gov/codesandregs/mainsearch>. Enter your case number in the 'Permit/Case/Docket Number' search bar and then select your case under the 'Application Number' tab.

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## Submittal Instructions:

Applications are due on Fridays at 5:00 p.m. Once complete, please bring the application and supporting documentation to: Planning and Design Services, located at 444 South 5<sup>th</sup> Street, Suite 300. For more information, call (502) 574-6230 or visit <http://www.louisvilleky.gov/PlanningDesign>.

## Definitions:

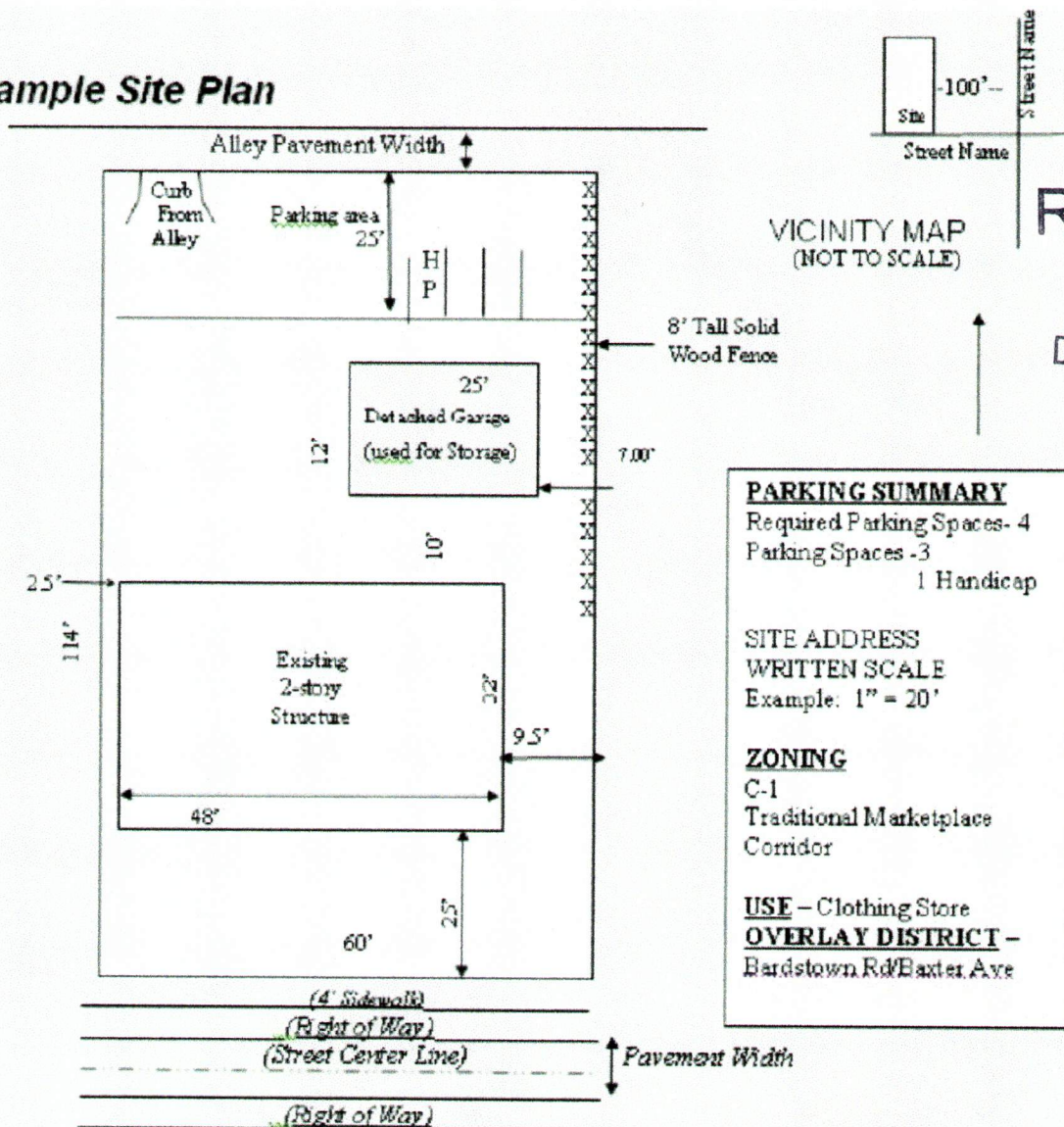
**Certificate of Appropriateness:** A project involving physical changes to the exterior of a building, structure, or property designated as a local landmark or located within a local preservation district shall require prior approval in the form of a Certificate of Appropriateness. An approval requires substantial conformance to design guidelines established for each landmark and district. The design guidelines, along with other information regarding local preservation districts, may be found at the website of the Landmarks and Preservation Districts Commission:

<http://www.louisvilleky.gov/PlanningDesign/Historic+Landmarks+and+Preservation+Districts+Commission.htm>

**Overlay District Permit:** A project involving physical changes to the exterior of a building, structure, or property within an overlay district shall require prior approval in the form of an Overlay Permit. An approval requires substantial conformance to design guidelines established for each overlay district. The design guidelines, along with other information regarding overlay districts, may be found at the following website:

<http://www.louisvilleky.gov/PlanningDesign/Overlay+Districts.htm>

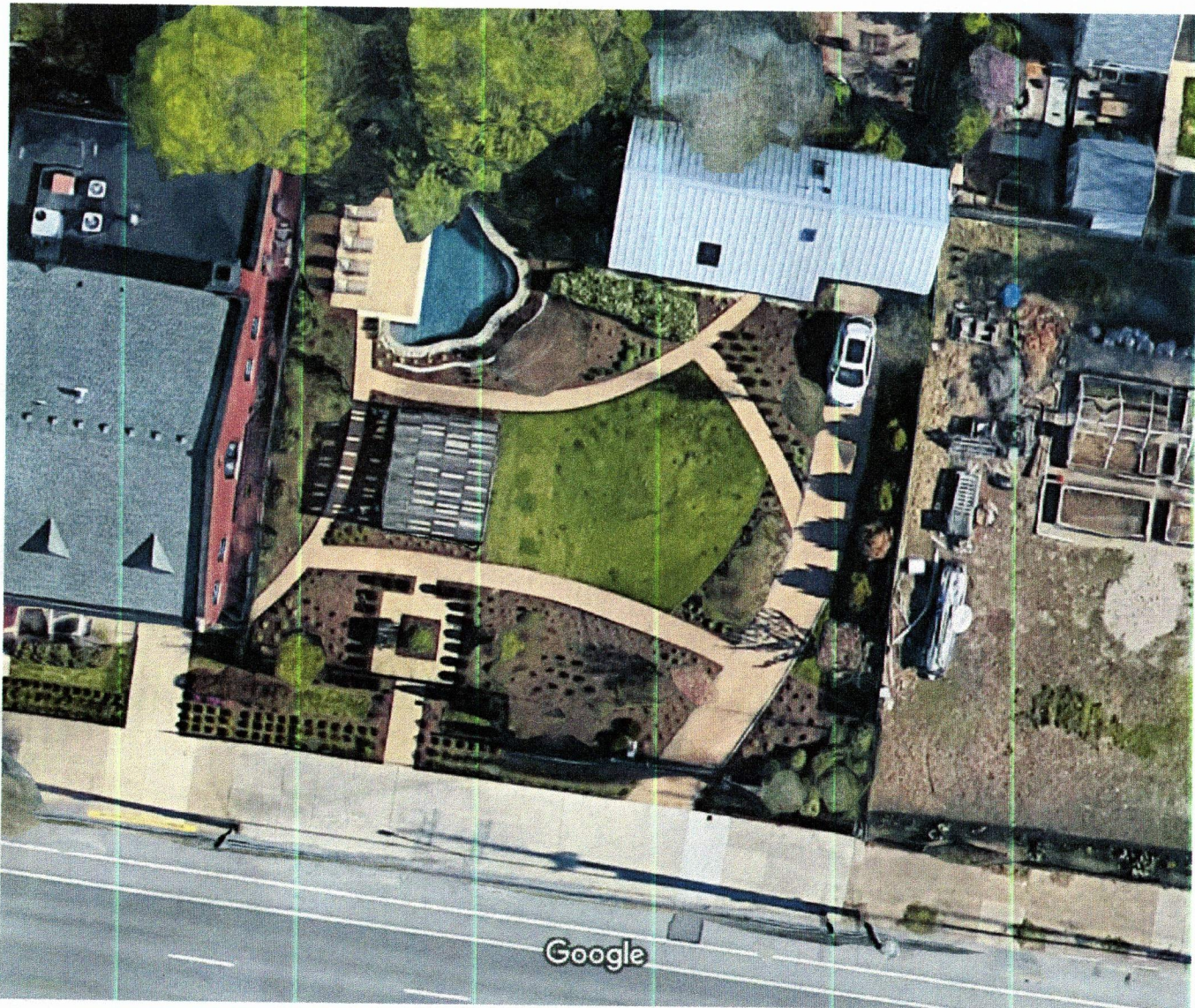
## Sample Site Plan



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AERIAL VIEW





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STREET VIEW

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EXISTING BUILDINGS

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SITE VIEWS

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SITE VIEWS

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Jane E Davis  
810 E Washington Street  
Louisville, Kentucky 40206

Brouke McCrary  
1524 Sunset Drive  
New Albany, Indiana 47150

Sherry Ross  
814 E Washington Street  
Louisville Kentucky 40206

Adam Pike  
818 E Washington Street  
Louisville, Kentucky 40206

EBLP LLC  
5511 Apache Road  
Louisville, Kentucky 40207

Charles F Hughes  
309 Castlevue Drive  
Louisville, Kentucky 40207

Zax Properties LLC  
3527 Winterberry Circle  
Louisville, Kentucky 40207

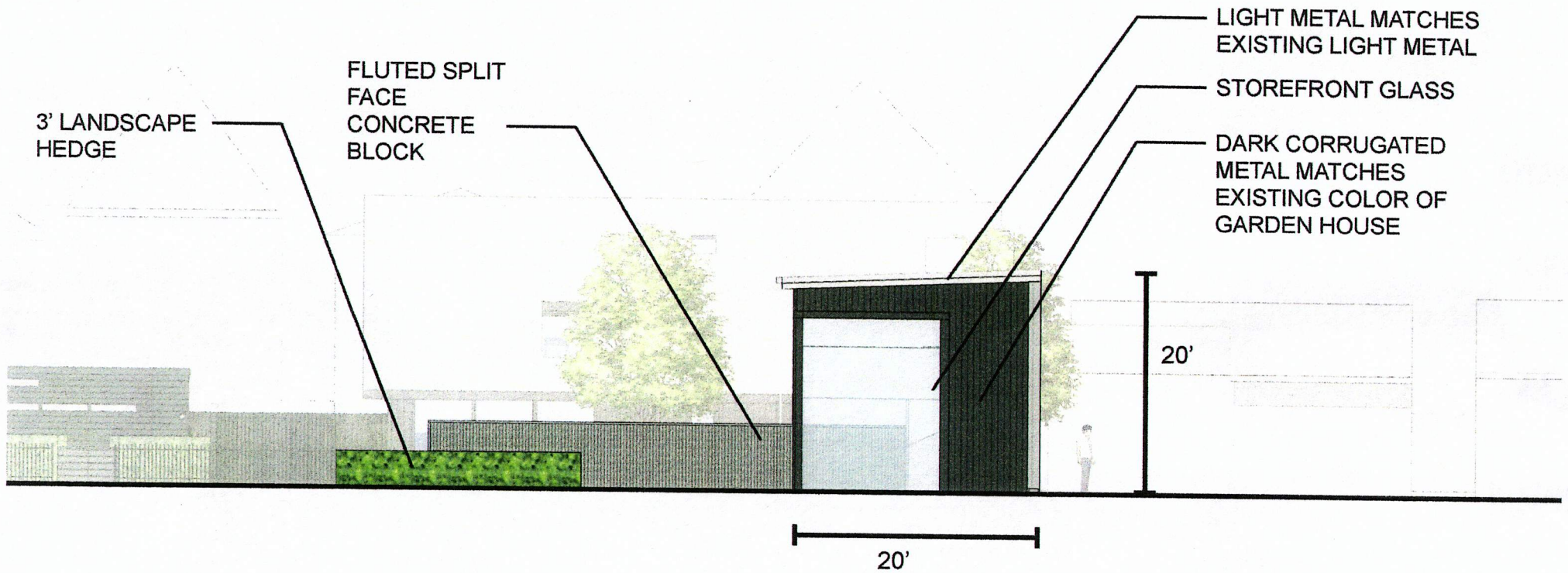
Anglo American Development LLC  
1200 Beargrass Parkway  
Louisville, Kentucky 40031

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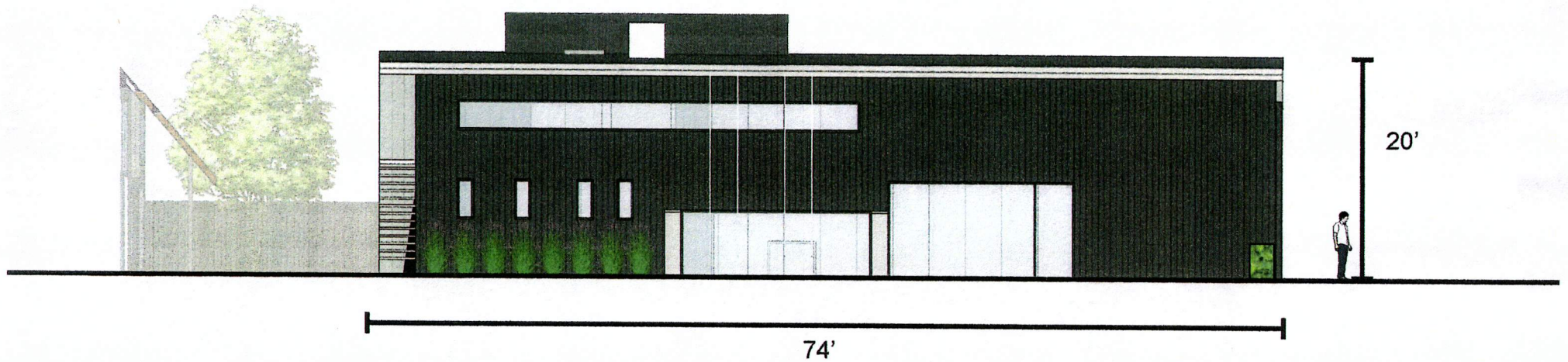


NORTH ELEVATION

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WEST ELEVATION

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20'



74'

EAST ELEVATION

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20'

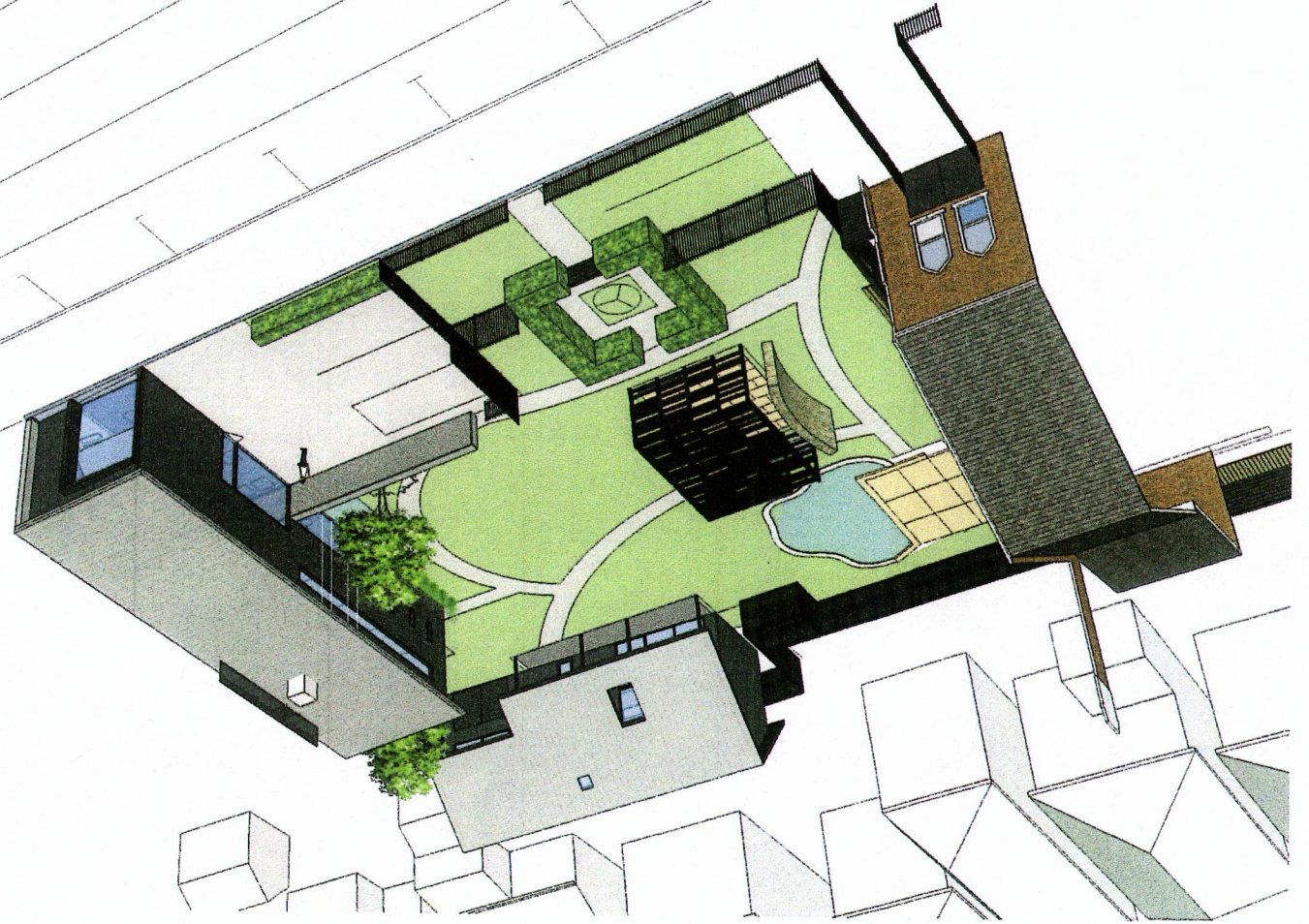
20'

SOUTH ELEVATION

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NORTHWEST VIEW



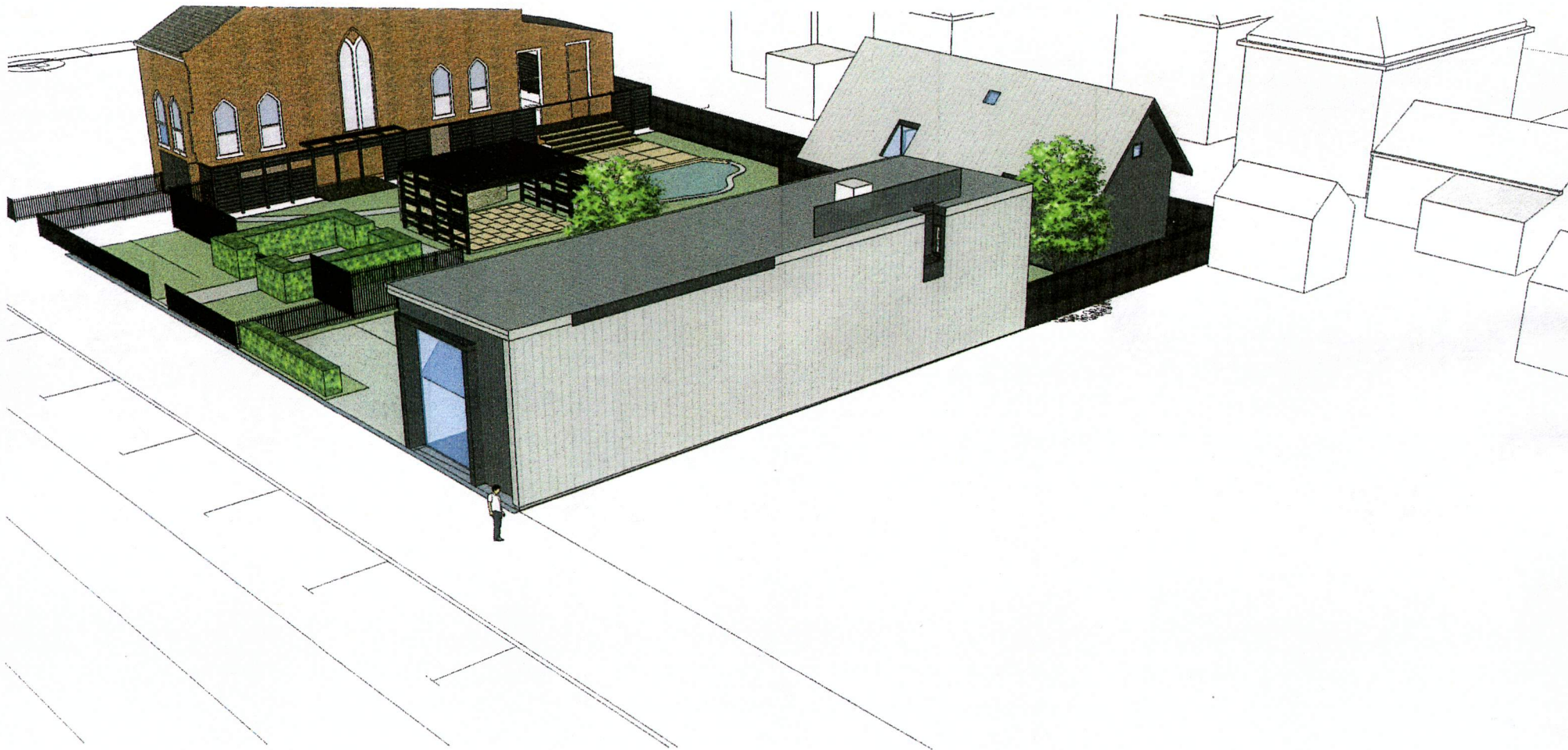
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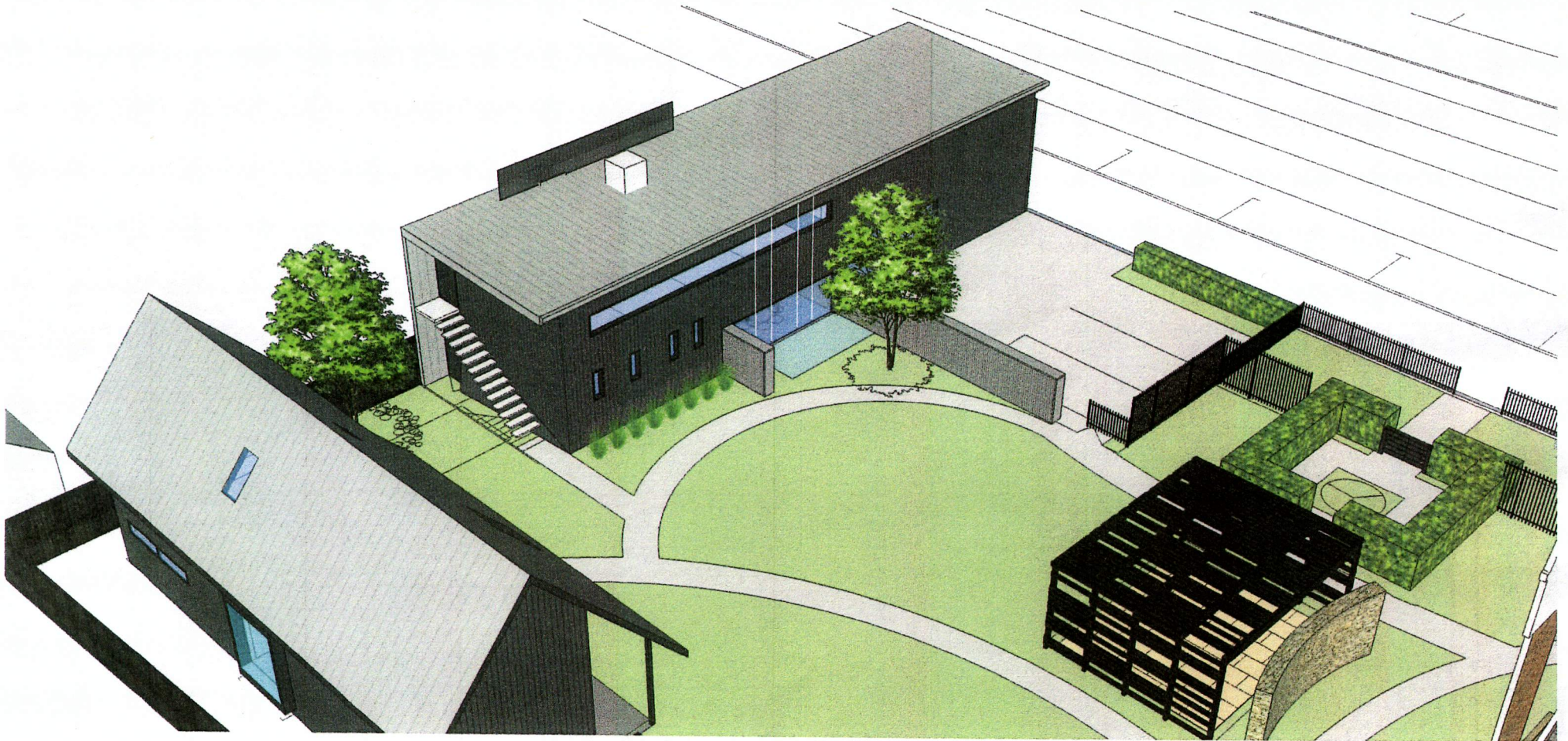
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NORTHEAST VIEW



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SOUTHWEST VIEW

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