



Landmarks Certificate of Appropriateness & Overlay District Permit

Louisville Metro Planning & Design Services

Case No.: _____ Intake Staff: _____

Date: 8/8/16 Fee: _____

Instructions:

For detailed definitions of *Certificate of Appropriateness* and *Overlay District Permit*, please see page 4 of this application. Applications for Signage are no longer submitted to Planning & Design Services. Applications for Signage are to be made directly to the Construction Review Division.

Project Information:

Certificate of Appropriateness: ☐ Butchertown ☐ Clifton ☐ Cherokee Triangle ☐ Individual Landmark

☐ Limerick ☐ Old Louisville ☐ Parkland Business ☐ West Main Street

Overlay Permit: ☐ Bardstown/Baxter Ave Overlay (BRO) ☒ Downtown Development Review Overlay (DDRO)

☐ Nulu Review Overlay District (NROD)

Project Name: 501 S. 4th St.

Project Address / Parcel ID: 501 S. 4th St. Louisville, Ky 40202

Deed Book(s) / Page Numbers: _____

Total Acres: _____

Project Cost: _____ PVA Assessed Value: _____

Existing Square Feet: _____ New Construction Square Feet: _____ Height (ft.): _____ Stories: _____

Project Description (use additional sheets if needed):

File for an amendment to 16DDRO1005 to modify to use the existing structure for installation of LED message unit. The Kentucky Historical Society would not allow the sign to be attached to the building or they would lose their tax credits. Due to this we are asking for an amendment so we can reuse the existing poles. We will build an aluminum pole skirt to cover the existing round poles and paint the pole skirts the same color as the building so they will just blend in with the building structure. We will also remove the existing lights & platform on the existing billboard.

Contact Information:

X Owner: ☐ Check if primary contact

Name: Bachelor Third St. LLC By
Company: Eric Bachelor, manager
Address: 501 S. fourth St.
City: Louisville State: Ky Zip: 40202
Primary Phone: 502-909-3323
Alternate Phone: 954-662-7000
Email: ERIC.Bachelor@MAC.COM

X Owner Signature (required): Bachelor Third St LLC By Eric Bachelor

Attorney:

☐ Check if primary contact

Name: _____
Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Primary Phone: _____
Alternate Phone: _____
Email: _____

Certification Statement: A certification statement must be submitted with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, Eric Bachelor, in my capacity as MANAGER, hereby
representative/authorized agent/other

certify that Bachelor Third St LLC is (are) the owner(s) of the property which
name of LLC / corporation / partnership / association / etc.

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: Eric Bachelor Date: 8.3-16

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq, knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

Applicant: ☒ Check if primary contact

Name: Clara Bowman
Company: Commonwealth Sign Co.
Address: 1824 Berry Blvd.
City: Louisville State: Ky Zip: 40215
Primary Phone: 502-368-7554
Alternate Phone: 502-595-7725
Email: cbowman@commonwealthsign.com

Plan prepared by: ☒ Check if primary contact

Name: Clara Bowman
Company: Commonwealth Sign Co.
Address: 1824 Berry Blvd
City: Lou State: Ky Zip: 40215
Primary Phone: 502-368-7554
Alternate Phone: 502-595-7725
Email: _____

Please submit the completed application along with the following items:

Project information

- ☐ Land Development Report¹
- ☐ Current photographs showing building front, specific project area, and surrounding buildings
- ☐ Pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement
- ☐ One map of the project area and surrounding properties (may be obtained from <http://www.lojic.org/> using the *LOJIC Online Map*)

Site plan (see site plan example on next page)

- ☐ Two sets of site plans *drawn to scale* with dimensions, as applies to the project, indicating property lines, structures, landscaping, fencing, and parking
- ☐ Two copies of floor plans *drawn to scale* with dimensions and each room labeled
- ☐ Two copies of elevation drawings (a drawing showing exterior walls) *drawn to scale* with dimensions. For fencing, only photos/drawings of the proposed fence are required.

Committee Review Only

Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include construction of new buildings, demolition, and projects that vary widely from design guidelines.

- ☐ Two sets of 11"x17" format site plans drawn to scale with dimensions
- ☐ Two sets of 11"x17" elevation drawings to scale with dimensions
- ☐ Two sets of 11"x17" landscaping drawings to scale with dimensions
- ☐ One set of mailing label sheets for: 1st tier Adjoining Property Owners (APOs)³, owners, applicants, contacts, and Case Manager. Applicant is responsible for mailing.
- ☐ One copy of the mailing label sheets

Resources:

1. Detailed instructions to obtain a Land Development Report are available online at: <http://ags2.lojic.org/lojiconline/>
2. Deeds and plats can be found at the Jefferson County Clerk's Office, located at the 2nd floor of Metro Hall (527 West Jefferson Street, telephone: 502-574-6220). Many deeds, plats and other records are available online at: <http://www.landrecords.lcc.ky.gov/records/S0Search.html>
3. Adjoining property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504 or via their website: <https://jeffersonpva.ky.gov/>
4. View agency comments at: <http://portal.louisvilleky.gov/codesandregs/mainsearch>. Enter your case number in the 'Permit/Case/Docket Number' search bar and then select your case under the 'Application Number' tab.