



514 W. Liberty Street  
Louisville, KY 40202

# Louisville Metro Government

## Minutes - Final

### VAPStat Joint Meeting

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Monday, December 12, 2016

Old Jail Auditorium

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The annual joint meeting of the Urban Renewal and Community Development Agency of Louisville was held in the Auditorium, of the Old Jail Building, on 514 West Liberty Street, 3:09 p.m., on the above date. The agenda and agenda items were electronically provided to the Commissioners prior to the meeting.

#### COMMISSIONERS PRESENT:

Urban Renewal and Community Development Agency of Louisville (hereinafter referred to as “**URC**”)

James Robert Frazier, Chairman  
Lisa Ogburn, Vice Chairman  
R. Ray Schindler  
Michael Hicks

#### LOUISVILLE METRO GOVERNMENT STAFF PRESENT:

Develop Louisville and Vacant & Public Property Administration (hereinafter referred to as “**VPPA**”)

Laura Grabowski, VPPA Director  
Christopher FitzGerald, VPPA Administrative Coordinator  
Carrie Fry, VPPA Administrative Coordinator  
Sally Jessel, VPPA Administrative Coordinator  
Linette Huelsman, VPPA Real Estate Coordinator  
Joshua Watkins, VPPA Real Estate Coordinator  
Latondra Yates, VPPA Property & Leasing Supervisor

#### Jefferson County Attorney’s Office

Edward S. Carle, Counsel, Urban Renewal and Community Development Agency of Louisville

#### GUESTS:

Te’Andra Houston  
Cindy Calvelo  
John Eberman

#### [Welcome, Introductions, and Announcements:](#)

Mrs. Yates welcomed all of the Commissioners and guests, and announced that this meeting is the annual meeting of the URC. She also announced that the 2017 Joint Meeting Calendar has been provided to each member present. She asked that these dates be noted in each member’s calendar so that the respective quorums will be present for these upcoming meetings.

#### Vacant and Abandoned Property Statistics:

Using a PowerPoint presentation, Mrs. Yates provided and explained the LouieStat KPI Report.

### **THE URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY OF LOUISVILLE**

#### Call to Order:

The meeting was called to order at approximately 3:34 p.m. by Chairman Frazier.

#### Establish Quorum:

Roll call was taken and three (3) Board members were present establishing a quorum necessary to conduct business: Chairman Frazier, Vice Chairperson Ogburn, and Commissioner Michael Hicks. Commissioner Schindler was in attendance after roll call was taken.

#### Acknowledgement of Outgoing Members:

Chairman Frazier expressed the Commission's deepest appreciation for the services provided by the outgoing members, Philip J. Levy and Catherine Green, who were not in attendance. Their expertise was very valuable to the URC.

#### Swearing in of New Members:

Chairman Frazier advised that, in order to have a quorum to conduct this meeting, Michael Hicks was sworn in by Mr. Carle before the meeting as the newest member of the URC's Board of Commissioners.

#### Election of Officers:

Chairman Frazier passed the control of the meeting to Mr. Carle to conduct the election of officers. Mr. Carle stated that, pursuant to its By-Laws, URC is required at this annual meeting to elect officers to serve a one (1) year term for the office of Chairman and Vice Chairman.

Mr. Carle then opened the floor for nominations as to Chairperson. Ms. Ogburn nominated James Robert Frazier for Chairman. Being no other nominations, Mr. Carle closed the floor for nominations.

**Motion:** On motion of Ms. Ogburn, seconded by Commissioner Hicks, James Robert Frazier was elected Chairman of the Board of Commissioners.

Mr. Carle then opened the floor for nominations as to Vice Chairperson of the Board of Commissioners. Chairman Frazier nominated Lisa Ogburn for Vice Chairperson. Being no other nominations, Mr. Carle closed the floor for nominations.

**Motion:** On motion of Chairman Frazier, seconded by Commissioner Hicks, Lisa Ogburn was elected Vice Chairperson of the Board of Commissioners.

Mr. Carle then returned control of the meeting to Chairman Frazier.

#### Approval of Minutes:

On motion of Vice Chairperson Ogburn, seconded by Commissioner Hicks, the minutes of the November 14, 2016 meeting were unanimously approved.

New Business:

i. Annual Report

Using a PowerPoint presentation, Mrs. Yates provided an overview of the year in review as it relates to URC's accomplishments. Those highlights included its current inventory resulting from this year's reconciliation project, a two (2) year comparison of its acquisitions and dispositions, the top three (3) Metro Council Districts where its parcels reside, "before" and "after" images of the Cedar Street Development Project, and what actions VPPA will be taking next year which may involve a decision to be made by the Board.

Old Business:

There is no old business to come before this board.

Adjourn:

As there were no more items of business to discuss, on a motion by Commissioner Hicks, seconded by Vice Chairperson Ogburn, and unanimously passed, the meeting of the Urban Renewal and Community Development Agency of Louisville was adjourned at 3:47 p.m.

Closing Remarks:

Ms. Yates expressed her appreciation to everyone for their attendance and participation, and added that the next VAPStat Joint Meeting is scheduled for 3:00 p.m., on January 9, 2017, at the Old Jail Building Auditorium. Mrs. Yates again welcomed and congratulated Commissioner Hicks and wished everyone happy holidays.

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CHAIRPERSON  
URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY OF LOUISVILLE

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STAFF

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DATE