



514 W. Liberty Street
Louisville, KY 40202

Louisville Metro Government

Minutes - Final

VAPStat Joint Meeting

Monday, December 10, 2018

3:00 p.m.

Old Jail Auditorium

The agenda and agenda items for this special meeting of the **Urban Renewal and Community Development Agency of Louisville** (hereinafter referred to as “**URC**”) were electronically provided to the Commissioners prior to the meeting.

COMMISSIONERS PRESENT:

Bob Frazier, Chairman
Lisa Ogburn, Vice Chairman
Paul Mastrolia
R. Ray Schindler

LOUISVILLE METRO GOVERNMENT STAFF PRESENT:

Office of Redevelopment and Vacant & Public Property Administration (hereinafter referred to as “**RVPPA**”)

Laura Grabowski, Director
Linette Huelsman, Real Estate Coordinator
Kevin Manring, Real Estate Coordinator
Connie Sutton, Administrative Coordinator
Latondra Yates, Property & Leasing Supervisor

Jefferson County Attorney’s Office

Stephanie Malone, Assistant Jefferson County Attorney (Substituting for Ed Carle)

[Welcome, Introductions, and Announcements:](#)

Ms. Grabowski welcomed all the Commissioners and announced that the RVPPA has filled the open Real Estate Coordinator position with the hiring of Kevin Manring, a former building inspector with the Department of Codes and Regulations. Ms. Grabowski also informed the Commission that effective today VPPA and Develop Louisville’s Office of Redevelopment Strategies has merged to form the Office of Redevelopment and Vacant & Public Property Administration (“**RVPPA**”). The merger also led Robin Hawkins, a Project Manager with the former Office of Redevelopment Strategies, to join the RVPPA staff.

[Vacant and Abandoned Property Statistics:](#)

Using a PowerPoint presentation, Ms. Grabowski presented the LouieStat KPI Report for December 10, 2018.

[Call to Order:](#)

The meeting was called to order at approximately 4:06 p.m. by Chairman Frazier.

Establish Quorum:

Roll call was taken and four (4) Commissioners were present establishing a quorum necessary to conduct business: Ms. Ogburn, Mr. Mastrolia, Mr. Schindler, and Mr. Frazier.

Annual Election of Officers:

Chairman Frazier passed the control of the meeting to Ms. Malone to conduct the election of officers. Ms. Malone stated that, pursuant to its By-Laws, URC is required at this annual meeting to elect officers to serve a one (1) year term for the office of Chairman and Vice Chairman.

Ms. Malone then opened the floor for nominations as to Chairperson. Mr. Mastrolia nominated James Robert Frazier for Chairman. Being no other nominations, Ms. Malone closed the floor for nominations.

Motion: On motion of Mr. Mastrolia, seconded by Ms. Ogburn, James Robert Frazier was elected Chairman of the Board of Commissioners.

Ms. Malone then opened the floor for nominations as to Vice Chairperson of the Board of Commissioners. Mr. Schindler nominated Lisa Ogburn for Vice Chairperson. Being no other nominations, Ms. Malone closed the floor for nominations.

Motion: On motion of Mr. Schindler, seconded by Chairman Frazier, Lisa Ogburn was elected Vice Chairperson of the Board of Commissioners.

Initially, Mr. Mastrolia nominated Mr. Schindler for Vice Chairperson, but he declined the nomination.

Ms. Malone then returned control of the meeting to Chairman Frazier.

Approval of Minutes:

On motion by Mr. Mastrolia, seconded by Ms. Ogburn, the minutes of the October 15, 2018 special meeting were unanimously approved.

Annual Report Presentation:

Using a PowerPoint presentation, Ms. Grabowski, along with Mrs. Yates, provided an overview of the year in review as it relates to URC's accomplishments. Those highlights included its current inventory of twenty-seven (27) lots, status of the approved dispositions, a progress report on Cedar Street Development, and what actions RVPPA will be taking on next year.

New Business:

There was no new business to come before this Commission.

Old Business:

- i. Resolution 12, Series 2018, Proposed Transfer of 447 and 449 South 20th Street to HFH

Chairman Frazier advised the Commission that Resolution 12, Series 2018 is being tabled as RVPPA is awaiting final approval of the design plans for the two (2) houses proposed to be constructed by Habitat for Humanity of Metro Louisville, Inc.'s ("HFH") at 447 and 449 South 20th Street.

Staff then informed the Commission that HFH has submitted new design plans similar to the French Plan Alteration that the Commission approved at its July 9, 2018 meeting (Resolution 4, 2018). Mrs. Yates also added that HFH's designs have been passed onto Gretchen Milliken, of the Department of Advanced Planning, to confirm compliance with the existing Cedar Street Development designs as was

done previously when the alteration to the French Plan Design was approved. The Resolution is being tabled to allow Ms. Milliken enough time to fully review HFH's designs for compliance. Mrs. Yates also stated that these steps are being taken due to the concerns the Commission expressed during the Resolution's first reading at its October 15, 2018 meeting. In addition, Staff wants to give the Commissioners ample opportunity to hear HFH's proposed construction design plans and express any of further concerns at its next reading.

Adjourn:

As there were no more items of business to discuss, on a motion by Ms. Ogburn, seconded by Mr. Mastrolia, and unanimously passed, this meeting of the URC was adjourned at 4:26 p.m.

Closing Remarks:

Ms. Grabowski expressed her appreciation to everyone for their attendance and participation. She also informed of the next VAPStat Joint Meeting, scheduled for 3:00 p.m., on January 14, 2019, at the Old Jail Building Auditorium. Chairman Frazier also wished everyone a happy holiday.

CHAIRPERSON
URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY OF LOUISVILLE

STAFF

DATE