

## NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Transmittal and Approval Form

**Applicant/Program:** GRCPNA/Annual Neighborhood Events

**Applicant Requested Amount:** \$2,660

**Appropriation Request Amount:** ~~\$1,350~~ \$1,850 - PM.

### Executive Summary of Request

Funding requested for the following events:

Movie Night in the park 8-9-2019, Mulberry Hill Fall Festival 10-13-2019

Is this program/project a fundraiser?

☐ Yes ☒ No

Is this applicant a faith based organization?

☐ Yes ☒ No

Does this application include funding for sub-grantee(s)?

☐ Yes ☒ No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

<u>10</u> District #	 Councilman Pat Mulvihill Primary Sponsor Signature	<del>\$1,350</del> Amount	<del>\$1,850 - PM.</del> Date
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### Primary Sponsor Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

### Approved by:

\_\_\_\_\_  
Appropriations Committee Chairman

\_\_\_\_\_  
Date

Final Appropriations Amount: \_\_\_\_\_

# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Legal Name of Applicant Organization** GRCPNA

**Program Name and Request Amount** Annual Neighborhood Events

*181850 - GWP PM*

Yes/No/NA

Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	<input checked="" type="checkbox"/> Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	<input checked="" type="checkbox"/> Yes
Is the proposed public purpose of the program viable and well-documented?	<input checked="" type="checkbox"/> Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	<input checked="" type="checkbox"/> Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	<input checked="" type="checkbox"/> Yes
Has prior Metro Funds committed/granted been disclosed?	<input checked="" type="checkbox"/> Yes
Is the application properly signed and dated by authorized signatory?	<input checked="" type="checkbox"/> Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	<input checked="" type="checkbox"/> Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	<input type="checkbox"/> No
Is the entity in good standing with: <ul style="list-style-type: none"> <li>▶ Kentucky Secretary of State?</li> <li>▶ Louisville Metro Revenue Commission?</li> <li>▶ Louisville Metro Government?</li> <li>▶ Internal Revenue Service?</li> <li>▶ Louisville Metro Human Relations Commission?</li> </ul>	<input checked="" type="checkbox"/> Yes
Is the current Fiscal Year Budget included?	<input checked="" type="checkbox"/> Yes
Is the entity's board member list (with term length/term limits) included?	<input checked="" type="checkbox"/> Yes
Is recommended funding less than 33% of total agency operating budget?	<input checked="" type="checkbox"/> Yes
Does the application budget reflect only the revenue and expenses of the project/program?	<input checked="" type="checkbox"/> Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	<input type="checkbox"/> N/A
Is the most recent annual audit (if required by organization) included?	<input type="checkbox"/> No
Is a copy of Signed Lease (if rent costs are requested) included?	<input type="checkbox"/> N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	<input type="checkbox"/> N/A
Are the Articles of Incorporation of the Agency included?	<input checked="" type="checkbox"/> Yes
Is the IRS Form W-9 included?	<input checked="" type="checkbox"/> Yes
Is the IRS Form 990 included?	<input checked="" type="checkbox"/> Yes
Are the evaluation forms (if program participants are given evaluation forms) included?	<input type="checkbox"/> No
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	<input type="checkbox"/> No
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	<input type="checkbox"/> No

Prepared by: Geoff Wohl D-10 LA

Date: 8/5/2019

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION			
Legal Name of Applicant Organization: George Rogers Clark Park Neighborhood Association Inc. (as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a> )			
Main Office Street & Mailing Address: P.O. Box 17085 Louisville, Ky. 40217			
Website: <a href="http://www.neighborhoodlink.com/George_Rogers_Clark_Park">http://www.neighborhoodlink.com/George_Rogers_Clark_Park</a>			
Applicant Contact:	Robin Brown	Title:	President
Phone:	502-297-1136	Email:	rockinrobin2164@yahoo.com
Financial Contact:	Ron Weckman	Title:	Treasurer
Phone:	502-636-2998	Email:	ronweckman@hotmail.com
Organization's Representative who attended NDF Training: Peggy Klein			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	George Rogers Clark Park Lodge, Zion Church		
Council District(s):	10	Zip Code(s):	40217
SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: GRCPNA Movie Night in the Park, Mulberry Hill Fall Festival			
Total Request: (\$)	2,660.	Total Metro Award (this program) in previous year: (\$)	4,060.
Purpose of Request (check all that apply):			
<input checked="" type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current year projected budget <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation (current & signed) Cost estimates from proposed vendor if request is for capital expense		Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 Evaluation forms if used in the proposed program Annual audit (if required by organization) Faith Based Organization Certification Form, if applicable	
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	Metro Council (NDF)	Amount: (\$)	4,060.
Source:		Amount: (\$)	
Source:		Amount: (\$)	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

#### **Describe Agency's Vision, Mission and Services:**

The George Rogers Clark Park Neighborhood Association Inc. also known as GRCPNA was formed exclusively for charitable and educational purposes as stated in Section 501 c3 of the Internal revenue Code. GRCPNA is a non-profit organization of resident volunteers formed specifically to enhance the health, safety and welfare of the members of the community. We provide a forum to discuss and resolve neighborhood issues, build a sense of community and encourage volunteer involvement in various programs and events. Our mission is to educate the residents and general public about issues such as: crime, overall health and safety of residents, beautification and safety of neighborhood residents. The association works closely with the 6th Division Police Department along with neighboring associations to keep the residents safe and informed of any issues in our community. We strive to preserve, protect and improve the 40+ acre George Rogers Clark Park, a Louisville Metro public park which lies within our neighborhood boundaries. The GRCPNA is committed to preserving the history of the park along with the rich history of our neighborhood.

Our neighborhood boundaries consist of approximately 1,200 households. Membership is offered as a way to defray some cost and expenses. Membership is open to all businesses and residents within our boundaries. Associate memberships are offered to businesses and individuals outside our boundaries, all are welcome to become members. Also in our efforts to defray some cost and expenses, we hold our Annual Yard Sale in September. This is our 9th year as a Metro Louisville Neighborhood Association. The very first event held as an association, Mulberry Hill Fall Festival, at George Rogers Clark Park remains our main event and coincides with our annual Chili Cook-Off. This event has grown each year with more community involvement, more donations and larger attendance from all ages. We will be having our 2nd annual Movie Night in the Park in August to bring our community together for a fun night get together to enjoy a movie under the stars.

Our neighborhood meetings are welcoming to all. Question and answer time, refreshments and the opportunity to join/renew membership. Meetings are a basic format with a short business meeting usually followed by a key note speaker on a subject of interest. Past speakers have included our District 10 Councilman, Kentucky State representative, Metro Parks and MSD representatives and a local historian among others. Always invited is our 6th District LMPD to report on crime and address resident concerns. Our District 10 Councilman Pat Mulvihill regularly attends our meetings. He offers much insight and will answer resident questions concerning our area. Our annual spring Neighborhood Meeting is held to vote on new board directors and officers as their term expire. Board of Director meetings are held the second Tuesday of each month. Our association welcomes all to attend our meetings and events, for it is with our efforts we wish to grow neighborhood involvement, pride and peacefulness in our community and encourage our residents to share their ideas, time and talents.

"Caring neighbors working together to make a great neighborhood greater"

# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

## SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF

Board Member	Term End Date
Robin Brown, President	3-31-20
Marissa Manford, Vice Prescent	3-31-21
Frances Skees, Secretary	3-31-20
Ron Weckman, Treasurer	3-31-21
Denny Herberger, At-Large	3-31-20
Ann Payne, At-Large	3-31-20
Todd Cambron, At-Large	3-31-20
Ralph Gilpin, At-Large	3-31-20

### Describe the Board term limit policy:

The officers shall serve two year terms and are limited to two consecutive terms.

The At-Large members shall serve one year terms or until their successors shall be elected and can serve an unlimited number of consecutive terms.

Three Highest Paid Staff Names	Annual Salary
NOT APPLICABLE	0
NOT APPLICABLE	0
NOT APPLICABLE	0

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 5 – PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

Date	Event	Location
8-9-19	Movie Night in the Park	George Rogers Clark Park Lodge/Park
10-13-19	Mulberry Hill Fall Festival	George Rogers Clark Park lodge/Park

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

Movie Night in the Park- The movie showing will be appropriate for all ages and will be held at George Rogers Clark Park weather permitting outdoors. Funds to be spent on rental of projector, screen, speakers and movie package. Snacks, drinks, ice and disposable paper products for serving.

Mulberry Hill Fall Festival- This is our largest event of the year which is held at George Rogers Clark Park. Funding to be spent on large tent rental (as the park lodge will not accommodate this event), table rental, disc jockey-MC, children's entertainment, children's activities and decorations. Food, refreshments, ice and disposal paper products for serving. Our annual Chili Cook-Off is held along with the fall festival.

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- ☒ The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:
- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

- ☐ Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):
- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
  - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

All of our events and meetings are held to encourage cooperation and unity within the neighborhood. Our goal is to provide an opportunity for neighbors to gather, encourage a spirit of friendliness by offering a day or evening enjoyable event. We welcome all to attend. Our neighborhood meetings provide a forum wherein neighborhood issues and concerns may be publicly addressed and discussed. We encourage cooperation and unity between property owners, neighborhood businesses, tenants and others. We encourage improvements through public involvements and cooperation with our local government, seek ideas for beautification, preservation, revitalization of residential and public properties and structures. Seek the assistance and cooperate with government agencies and other neighborhood associations to resolve community issues and achieve common neighborhood objectives and goals. We support other charitable, educational and cultural activities which enhance the well being of our community and it's people. To maintain and improve the quality of life for residents of all neighborhoods.

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**



# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

## SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
A: Personnel Costs Including Benefits	0	0	0
B: Rent/Utilities	0	0	0
C: Office Supplies	225.	0	225.
D: Telephone	0	0	0
E: In-town Travel	0	0	0
F: Client Assistance (See Detailed List on Page 8)	0	0	0
G: Professional Service Contracts	0	0	0
H: Program Materials	0	0	0
I: Community Events & Festivals (See Detailed List on Page 8)	2,435.	0	2,435.
J: Machinery & Equipment	0	0	0
K: Capital Project			
L: Other Expenses (See Detailed List on Page 8)	0	0	0
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	2,660.	0	2,660.
% of Program Budget	100 %	0 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	
Fees Collected from Program Participants	
Other (please specify)	
Total Revenue for Columns 2 Expenses **	

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

\*\*Must equal or exceed total in column 2.

# LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1	Column 2	Column (1 + 2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
Movie Night in the Park	540.	0	540.
Mulberry Hill Fall Festival	1,895.	0	1,895.
Advertise/Promotion for Event and Festival	<del>225.</del> <i>0 per RW</i>	0	<del>225.</del> <i>0 per RW</i>
<b>Total</b>	<del>2,660.</del> <i>\$2435 0 per RW</i>	0	<del>2,660.</del> <i>\$2435 0 per RW</i>

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Zion Church Meeting Hall and Gym	2200.	cost
Donations (door prizes)	1000.	cost
Volunteer contribution	75,150.	cost
<i>Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution &amp; Other In Kind)</i>	78,350.	

\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date:

*January 1st* *GW per RW*

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO ☒ YES ☐

*GW per RW.*

If YES, please explain:

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

#### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.

#### Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

### SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	<i>Ron Weckman</i>	Date:	<i>4-5-19</i>
Legal Signatory: (please print):	<i>Ron Weckman</i>	Title:	<i>Treasure</i>
Phone:	<i>502-636-2998</i>	Extension:	
		Email:	<i>ronweckman@hotmail.com</i>

**George Rogers Clark Park Neighborhood Association**  
**Movie Night in the Park and Mulberry Hill Fall Festival**

**Community Event and Festival**

**8/9/19 Movie Night in the Park @ GRCP**

Projector, Screen, Speakers, Movie Package Rental  
Refreshments – Snacks and Drinks  
Disposable Paper Products/Utensils

**Total - \$ 540.**

**10/13/19 Mulberry Hill Fall Festival @ GRCP**

Disc Jockey/MC – 4 hrs.  
Tent(s)/Table Rental  
Children's Entertainment  
Children's Activity Supplies  
Pumpkins  
Candy/Items for Children's Treat Bags  
Food  
Drinks  
Ice  
Disposable Paper Products/Utensils  
Decorations

**Total - \$ 1,895.**

**Advertise/Promotion for Event and Festival**

Yard Signs

Posters

Flyers

**Total -**

**\$ 225.**

**Total Grant Request -**

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**\$2,660.**

# REPUBLIC BANK

It's just easier here.

Republic Bank is an Equal Opportunity Institution

Account:

Statement Date:

03/29/19

Select Section to View

George Rogers Clark Park Neigh Assn  
PO Box 17085  
Louisville KY 40217-0085

## YOUR ACCOUNTS AT A GLANCE

Checking Balance

Your Account Managed By

\$ 2,087.26 POPLAR LEVEL RD BANKING CTR

(502) 636-2661

KENNA GARBROUGH

Sales & Service Manager

## ACCOUNT STATEMENT

OFFER YOUR CUSTOMERS MORE WAYS TO PAY WITH REPUBLIC BANK  
MERCHANT SERVICES. BEST OF ALL, YOU'LL RECEIVE NEXT  
DAY FUNDS AVAILABILITY. FOR MORE INFO CALL 1-866-534-2341.

### MONEYMGR FREE BUSINESS

Account

Top

Beginning Balance on 3/01/19	1,912.28		
+ Deposits and other Credits (5)	686.98		
Interest Paid	0.00	Average Daily Balance	1,798.00
- Checks and other Debits (4)	512.00		
Service Charges	0.00		
Ending Balance on 3/31/19	2,087.26		

### CHECKS & OTHER DEBITS

(\* indicates break in check sequence)

Top

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
376*	3/08	390.98	378*	3/15	48.75			
377*	3/08	60.00	379*	3/15	12.27			

### DEPOSITS & OTHER CREDITS

Top

Date	Description	Amount
3/11	DEPOSIT	145.00
3/13	DEPOSIT	106.00
3/18	DEPOSIT	15.00
3/21	DEPOSIT	30.00
3/25	DEPOSIT	390.98

### DAILY BALANCE SUMMARY

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Date	Balance	Date	Balance	Date	Balance
3/01	1,912.28	3/12	1,606.30	3/23	1,696.28
3/02	1,912.28	3/13	1,712.30	3/24	1,696.28
3/03	1,912.28	3/14	1,712.30	3/25	2,087.26
3/04	1,912.28	3/15	1,651.28	3/26	2,087.26
3/05	1,912.28	3/16	1,651.28	3/27	2,087.26
3/06	1,912.28	3/17	1,651.28	3/28	2,087.26
3/07	1,912.28	3/18	1,666.28	3/29	2,087.26
3/08	1,461.30	3/19	1,666.28	3/30	2,087.26
3/09	1,461.30	3/20	1,666.28	3/31	2,087.26

3/10	1,461.30	3/21	1,696.28
3/11	1,606.30	3/22	1,696.28



# REPUBLIC BANK

It's just easier here.

RepublicBank.com Member FDIC

Account:

Statement Date:

03/29/19

Select Section to View

George Rogers Clark Park Neigh Assn  
Grant Account  
PO Box 17085  
Louisville KY 40217-0085

## YOUR ACCOUNTS AT A GLANCE

Checking Balance

Your Account Managed By

\$ 1,194.58 POPLAR LEVEL RD BANKING CTR

(502) 636-2661

KENNA GARBROUGH

Sales & Service Manager

## ACCOUNT STATEMENT

OFFER YOUR CUSTOMERS MORE WAYS TO PAY WITH REPUBLIC BANK  
MERCHANT SERVICES. BEST OF ALL, YOU'LL RECEIVE NEXT  
DAY FUNDS AVAILABILITY. FOR MORE INFO CALL 1-866-534-2341.

### MONEYMGR FREE BUSINESS

Account

▲ Top

Beginning Balance on 3/01/19	1,206.43		
+ Deposits and other Credits (0)	0.00		
Interest Paid	0.00	Average Daily Balance	1,197.00
- Checks and other Debits (1)	11.85		
Service Charges	0.00		
Ending Balance on 3/31/19	1,194.58		

### CHECKS & OTHER DEBITS

(\* indicates break in check sequence)

▲ Top

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
1068*	3/08	11.85						

### DAILY BALANCE SUMMARY

▲ Top

Date	Balance	Date	Balance	Date	Balance
3/01	1,206.43	3/12	1,194.58	3/23	1,194.58
3/02	1,206.43	3/13	1,194.58	3/24	1,194.58
3/03	1,206.43	3/14	1,194.58	3/25	1,194.58
3/04	1,206.43	3/15	1,194.58	3/26	1,194.58
3/05	1,206.43	3/16	1,194.58	3/27	1,194.58
3/06	1,206.43	3/17	1,194.58	3/28	1,194.58
3/07	1,206.43	3/18	1,194.58	3/29	1,194.58
3/08	1,194.58	3/19	1,194.58	3/30	1,194.58
3/09	1,194.58	3/20	1,194.58	3/31	1,194.58
3/10	1,194.58	3/21	1,194.58		
3/11	1,194.58	3/22	1,194.58		

**Commonwealth of Kentucky**  
**Alison Lundergan Grimes, Secretary of State**

NARP  
0763750  
Alison Lundergan Grimes  
KY Secretary of State  
Received and Filed  
5/1/2018 2:30:02 PM  
Fee receipt: \$15.00

Alison Lundergan Grimes  
Secretary of State  
P. O. Box 1150  
Frankfort, KY 40602-1150  
(502) 564-3490  
<http://www.sos.ky.gov>

**Annual Report  
Online Filing**

**ARP**

<b>Company:</b>	GEORGE ROGERS CLARK PARK NEIGHBORHOOD ASSOCIATION, INC.
<b>Company ID:</b>	0763750
<b>State of origin:</b>	Kentucky
<b>Formation date:</b>	5/25/2010 12:00:00 AM
<b>Date filed:</b>	5/1/2018 2:30:02 PM
<b>Fee:</b>	\$15.00

**Principal Office**

P.O. BOX 17085  
LOUISVILLE, KY 40217

**Registered Agent Name/Address**

RON WECKMAN  
1046 PARKWAY DRIVE  
LOUISVILLE, KY 40217

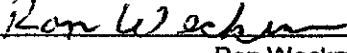
**Current Officers**

President	Robin Brown	2582 Greenup Rd, Louisville KY 40217
Secretary	Francis Skees	2805 Delor Ave, Louisville, KY 40217
Treasurer	Ron Weckman	1046 Parkway Dr, Louisville KY 40217
Vice President	Marissa Manford	2581 E. Burnett Ave, Louisville, KY 40217

**Directors**

Director	Ann Payne	2712 Colin Ave, Louisville, KY 40217
Director	Denny Herberger	2903 Piper Ct., Louisville, KY 40217
Director	Marianna Humphreys	1019 Thruston Dr., Louisville, KY 40217
Director	Ralph Gilpin	2720 Delor Ave, Louisville KY 40217
Director	Todd Cambron	2718 Delor Ave, Louisville KY 40217
Director	Richard HEIL	891 Parkway Dr. Louisville Ky 40217

County:	Jefferson
Business size:	Small

<b>Signatures</b>	
<b>Signature</b>	Ron Weckman
<b>Title</b>	Treasure

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 18 2014

GEORGE ROGERS CLARK PARK  
NEIGHBORHOOD ASSOCIATION INC  
C/O PEGGY KLEIN  
959 MCKINLEY AVE  
LOUISVILLE, KY 40217

Employer Identification Number:

27-2666718

DLN:

17053250324012

Contact Person:

DALE T SCHABER

ID# 31175

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Public Charity Status:

509(a)(2)

Form 990 Required:

Yes

Effective Date of Exemption:

May 25, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947

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> [George Rogers Clark Park Neighborhood Association \(Aka Grcpna\)](#)

[< Back to Search Results](#)

# George Rogers Clark Park Neighborhood Association (Aka Grcpna)

EIN: 27-2666718 | Louisville, KY, United States

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## Form 990-N (e-Postcard) ⓘ

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

### > Tax Year 2017 Form 990-N (e-Postcard)

**Tax Period:**

2017 (06/01/2017 - 05/31/2018)

**EIN:**

27-2666718

**Legal Name (Doing Business as):**

George Rogers Clark Park Neighborhood Association

**Mailing Address:**

P O Box 17085  
Louisville, KY 40217  
United States

**Principal Officer's Name and Address:**

Ron Weckman

1046 Parkway Drive  
Louisville, KY 40217  
United States

**Gross receipts not greater than:**  
\$50,000

**Organization has terminated:**  
No

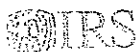
**Website URL:**

- > **Tax Year 2016 Form 990-N (e-Postcard)**
- > **Tax Year 2015 Form 990-N (e-Postcard)**
- > **Tax Year 2014 Form 990-N (e-Postcard)**
- > **Tax Year 2012 Form 990-N (e-Postcard)**
- > **Tax Year 2011 Form 990-N (e-Postcard)**
- > **Tax Year 2010 Form 990-N (e-Postcard)**

*Page Last Reviewed or Updated: 8-Jun-2018*

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 **Print**



**Our Agency**

**Know Your Rights**

**Resolve an Issue**

**Other Languages**

**Related Sites**

**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <u>George Rogers Clark Park Neighborhood Association</u>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. <u>P.O. Box 17085</u>	Requester's name and address (optional)
6 City, state, and ZIP code <u>Louisville, Ky. 40217</u>	
7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
27	2666718

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <u>Ron Weckman</u>	Date ► <u>8.13.19</u>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**GEORGE ROGERS CLARK PARK NEIGHBORHOOD ASSOCIATION, INC.****General Information**

<b>Organization Number</b>	0763750
<b>Name</b>	GEORGE ROGERS CLARK PARK NEIGHBORHOOD ASSOCIATION, INC.
<b>Profit or Non-Profit</b>	N - Non-profit
<b>Company Type</b>	KCO - Kentucky Corporation
<b>Status</b>	A - Active
<b>Standing</b>	G - Good
<b>State</b>	KY
<b>File Date</b>	5/25/2010
<b>Organization Date</b>	5/25/2010
<b>Last Annual Report</b>	5/15/2019
<b>Principal Office</b>	P.O. BOX 17085 LOUISVILLE, KY 40217
<b>Registered Agent</b>	RON WECKMAN 1046 PARKWAY DRVIE LOUISVILLE, KY 40217

**Current Officers**

<b>President</b>	<u>Robin Brown</u>
<b>Vice President</b>	<u>Marissa Manford</u>
<b>Secretary</b>	<u>Francis Skees</u>
<b>Treasurer</b>	<u>Ron Weckman</u>
<b>Director</b>	<u>Ann Payne</u>
<b>Director</b>	<u>Denny Herberger</u>
<b>Director</b>	<u>Ralph Gilpin</u>
<b>Director</b>	<u>Todd Cambron</u>

**Individuals / Entities listed at time of formation**

<b>Director</b>	<u>TRINA MITCHELL</u>
<b>Director</b>	<u>PEGGY KLEIN</u>
<b>Director</b>	<u>CELESTE FAUTZ</u>
<b>Director</b>	<u>BRIAN MAYNARD</u>
<b>Incorporator</b>	<u>TRINA MITCHELL</u>

**Images available online**

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

<u>Annual Report</u>	5/15/2019	1 page	<u>PDF</u>
<u>Annual Report</u>	5/1/2018	1 page	<u>PDF</u>
<u>Principal Office Address Change</u>	5/18/2017 2:13:21 PM	1 page	<u>PDF</u>

AMENDED

GEORGE ROGERS CLARK PARK NEIGHBORHOOD ASSOCIATION, INC.

BYLAWS

Article I - Name

The name of the corporation shall be the George Rogers Clark Park Neighborhood Association, Inc.

Article II - Purposes

George Rogers Clark Park Neighborhood Association, Inc. heretofore referred to as GRCPNA, Inc., is organized and shall be operated exclusively for non-profit charitable and educational purposes as described within Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or under any successor codification of the federal tax laws) (the "Code"). In carrying out its corporate purposes, the corporation shall have all the powers allowed nonprofit corporations by KRS 273.161 et seq., that are not inconsistent with the corporations qualifications under the Code, as a corporation organized and operated exclusively for non-profit purposes; provided, however that this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any power that are not in furtherance of the specific and primary purpose of this corporation. The corporation can make distributions to organizations and individuals for the purpose of engaging in activity falling within the purposes of the corporation and permitted for an organization exempt under said Section 501(c)(3).

In furtherance of the general purposes stated within, the particular purposes of the corporation shall be to promote, foster and carry out programs, projects and activities designed to:

- (1) Enhance the health, safety and welfare of the members of the community;
- (2) Provide a forum wherein neighborhood issues and concerns may be publicly expressed and discussed;
- (3) Improve the economic life of the George Rogers Clark Park area;
- (4) Encourage a spirit of friendliness and cooperation with other groups in the George Rogers Clark Park neighborhood and throughout Louisville/Jefferson County Metro;



- (5) Foster cooperation and unity between property owners, tenants and others;
- (6) Meet the educational and cultural needs of the members of the community;
- (7) Encourage improvement in municipal services through public involvement and cooperation with local government;
- (8) Encourage, plan and coordinate the beautification, preservation, rehabilitation and revitalization of all residential and public properties, structures and the physical environment;
- (9) Seek the assistance and cooperation from governmental agencies and other neighborhood associations to resolve neighborhood problems, achieve neighborhood objectives and goals and to maintain and improve the quality of life for all residents of the neighborhood;
- (10) Support other charitable, educational and cultural activities which advance the general well-being of the community and its people.

### Article III - Neighborhood Boundaries

Preston Highway (excluding Parkway Village on the **West**

Clarks Lane on the **North**

Poplar Level Road on the **East**

Hess Lane on the **South**

### Article IV - Membership

Membership is open to any households, Landlords, residing tenants in the area as provided in Article III that subscribes to the purposes of the GRCPNA, Inc., and have paid dues in good standing as provided in Article V.

Membership is open to businesses that subscribe to the purposes of the GRCPNA, Inc., and have paid dues in good standing as provided in Article V.

Associate Membership is open to anyone who lives outside the area as provided in Article III that subscribes to the purposes of the GRCPNA, Inc. and have paid dues in good standing as provided in Article V.

### Article V - Dues

The board of directors shall set dues from time to time collected annually. Memberships expire on the last day of December. New members who join in the last quarter of the year (Oct., Nov., Dec.) will retain membership through the last day of December in the following year.

## Article VI - Membership Meetings

### Section 1 - Annual Meeting

There shall be an annual meeting of the membership to be held each year during the month of March at a place, date and time as determined by the board of directors. Election of the officers and at-large members shall take place at the annual meeting. The annual meeting is included as one of the association's general meetings, thus the membership may also conduct whatever other business it may deem necessary and proper.

### Section 2 - Regular Meetings

In addition to the annual meeting, the membership shall meet in September at a date, time and place determined by the President or an officer acting for or in the stead of the President.

### Section 3 - Special Meetings

Special meetings of the membership may be called for any purpose by the President; request of two-thirds of the directors or at least ten percent of the general membership in good standing. Notice must be provided to the membership stating specific details regarding the purpose of the meeting as well as the date, time and place for holding said meeting.

The President or Vice President, in absence of the President, shall be responsible for calling the meeting. Business transacted at a special meeting shall be confined to the subject(s) stated in the request to meet and any matters germane thereto.

#### Section 4 - Voting

Only those residing households or residing tenants in good standing thirty days prior to the date of a meeting may vote. For purposes of the annual meeting, those households and property owners in good standing 30 days immediately prior to the meeting shall be entitled to vote at the annual meeting. Each household in good standing shall have one (1) vote. A member in good standing with prior notice of absence from an upcoming meeting may elect to enter his/her household vote by proxy or absentee to the Board of Directors prior to the meeting.

#### Section 5 - Notice

Notice for general meetings shall state the place, date, time and purpose of the meeting and shall be posted on the association's website or by email no less than 14 days prior to the date of the meeting. In the circumstances of a special meeting, members shall be notified no less than seven (7) days by posting on website or email.

#### Section 6 - General Membership Meeting Quorum

A quorum shall consist of ten percent of the members in good standing at the time of the meeting and one officer in attendance.

## Article VII - Board of Directors

### Section 1 - Powers

The Board of Directors shall be empowered to conduct the business and affairs of the **GRCPNA, Inc.**, including but not limited to, the acquisition and disposal of property, the hiring and firing of staff and all other rights provided by statute.

### Section 2 - Membership

The Board of Directors shall consist of no less than five (5) and no more than 10 members, comprising of the four (4) elected officers and a minimum of one (1) and a maximum of six (6) at-large members. Only one member of a household may hold office - spouses may not serve on a concurrent term. However, spouses of At-Large members may from time-to-time share the At-Large position only. Officers may not share positions with family members. The members of the board of directors shall support and subscribe to the purposes of the **GRCPNA, Inc.**

The officers and At-Large members shall at all times be members in good standing of the **GRCPNA, Inc.**

### Section 3 - Term of Office

The officers shall serve two year terms and are limited to two consecutive terms. President and Secretary will be elected on even numbered years. Vice-President and Treasurer elected on odd number years.

The At-Large members shall serve one year terms or until their successors shall be elected and can serve an unlimited number of consecutive terms.

### Section 4 - Voting

Each position of the Board of Directors shall have one vote.

### Section 5 - Meetings

The Board of Directors shall meet monthly or more if determined necessary by the Board.

The date, time and place of each meeting shall be set by the President or Vice-President, acting on behalf of or in the stead of the President.

All meetings shall be open to the public. The directors may, by a simple majority of those directors present and a quorum being present, vote to hold a meeting or portion thereof in executive session.

Notice shall be given in a regular open meeting of the general nature of the business to be discussed in closed session and the reason for the closed session. No final action may be taken at a closed meeting. No matters may be discussed at a closed meeting other than those publicly announced prior to convening the closed meeting.

Notice of all meetings shall be sent to the Board of Directors not less than five (5) days nor more than thirty (30) days prior to the day of the meeting. Notice requirements may be waived by the filing of written statements from all directors that they agree to such a waiver.

#### Section 6 - Compensation

The directors shall serve without compensation.

#### Section 7 - Quorum

A quorum of the board shall consist of two-thirds of the Board of Directors in good standing. However, it shall be required that there is at least one officer present in order to constitute a quorum.

#### Section 8 - Resignation

A director may resign at any time by delivering a written resignation to the President and presented to the Board of Directors. Said resignation shall become effective upon acceptance by the Board of Directors.

#### Section 9 - Removal

Any member of the Board of Directors may be removed from office upon a showing of good cause. Good cause shall include a breach of fiduciary duties to the organization such as care, trust and loyalty; unexcused absences from three consecutive board meetings shall also be included in the definition of good cause. Notice of intent to remove must be sent to the director in question at least 30 days prior to the meeting at which such action is to be taken. Said notice shall give reasons for removal.

A two-thirds vote of the Board of Directors present, or a quorum being present, shall be required to bring the question of removal to the membership. A two-thirds vote of the members-in-good standing, a quorum being present, shall be required for removal. At least two (2) weeks written notice to members that a removal vote shall take place is required.

#### Section 10 - Vacancies

Any vacancies due to resignation, removal, incapacity or death shall be filled until the next regularly scheduled election by a vote of a majority of the board at a duly constituted meeting, a quorum being present. Prior to filling the vacancy, each board member will be provided information on each potential candidate.

#### Section 11 - Conducting Business by Means Other than a Meeting

The Board of Directors may either hold a meeting by telephone or conduct business in the absence of a meeting. In order to conduct business by telephone or in the absence of a meeting, it shall be required that all directors be notified of such intention, in writing, and with the unanimous consent of all members of the Board of Directors in good standing to such a meeting and to any votes being taken.

Such written agreement may occur either before or within fourteen days after such action, and shall be recorded with the minutes of the next meeting of the board. The vote then required to conduct business shall be the same as are required at a duly constituted meeting in which all members in good standing are present.

#### Section 12 - Elections

- A. Election of at-large members shall take place at the annual membership meeting.
- B. In order to qualify as a candidate a person must meet the criteria in Article VII, Section 2.
- C. A list of the candidates shall be provided with the notice of the annual meeting.
- D. Election shall be by a plurality vote with each household in good standing entitled to cast up to as many votes as there are vacancies to be filled with no more than one vote going to any candidate.
- E. Nominations shall be prepared by a nomination committee in advance of the election. Additional candidates may be placed in nomination by any member from the floor at the annual meeting.
- F. Election shall be by secret ballot unless the Board of Directors votes, by a simple majority vote, a quorum being present, to dispense with a secret ballot and vote by other means.
- G. The directors shall take office on the first day of the month following the election.

### Section 13 - Transition

The initial Board of Directors provided for in the Articles of Incorporation shall serve as the Board of Directors until the first annual meeting or until their successors shall have been elected as defined in Article VII, Section 12(b). During their term of office they are empowered to increase their membership to full size by majority vote.

## Article VIII - Officers

### Section 1 - Composition

The GRCPNA, Inc., shall have the following officers: President, Vice President, Secretary and Treasurer.

### Section 2 - President

The President shall:

- A. Preside over all meetings of the Board of Directors and the general membership;
- B. Plan, in consultation with the other officers, the agenda for all board and membership meetings,
- C. Appoint, with the consultation and confirmation of 2/3 of the Board of Directors, the members of all committees except the nominating committee, and the chair persons of all committees;
- D. Carry out all other duties incident to the office of President or prescribed by the Board of Directors;



- E. Represent or appoint a representative as needed to other community organizations.

### Section 3 - Vice President

The Vice President shall:

- A. Assist the President in the carrying out of his or her duties;
- B. Carry on the duties of the President in the President's absence or inability to carry out his or her duties;
- C. Carry out all other duties incident to the office of Vice President or prescribed by the Board of Directors.

### Section 4 - Secretary

The Secretary shall:

- A. Attend all board and membership meetings and act as a clerk of each meeting, record all votes and keep the minutes of all proceedings in a book kept for that purpose.
- B. Be responsible for the sending of notices for all board and membership meetings;
- C. Keep the official records, including all minutes, policy decisions, register of the members, original copies of the articles of incorporation and by-laws, and all amendments thereto, of the corporation;
- D. Carry out all other duties incident to the office of Secretary or prescribed by the Board of Directors.

### Section 5 - Treasurer

The Treasurer shall:

- A. Be responsible for the keeping of all funds and securities and the keeping of full and accurate accounts of all receipts and disbursements in books belonging to the **GRCPNA, Inc.**;
- B. Be responsible for the deposit of all money and other valuable effects in the name and to the credit of the **GRCPNA, Inc.**, in such depositories as may be designated by the Board of Directors;
- C. Be responsible for the disbursement of the funds of the **GRCPNA, Inc.**, as determined by the board, taking proper vouchers for such disbursements;
- D. Must have signatures from two of three officers prior to any disbursements to ensure balance and accountability;

- E. Be responsible for the preparation of financial reports and a yearly budget at each general meeting;
- F. Carry out all other duties incident to the office of Treasurer or prescribed by the Board of Directors.

#### **Section 6 - Term of Office**

The officers shall serve two year terms and are limited to two consecutive terms.

The At-Large members shall serve one year terms or until their successors shall be elected and can serve an unlimited number of consecutive terms.

#### **Section 7 - Elections**

The officers shall be elected by the membership at the annual meeting in March and shall take office on the first day of April following the election.

Elections shall be by a simple majority vote of the members in good standing present, a quorum being present, and by secret ballot.

#### **Section 8 - Resignation**

An officer may resign at any time by delivering a written resignation to the President, or the Secretary in the event of resignation of the President, and presented to the Board of Directors. Said resignation shall become effective upon acceptance by the Board of Directors.

#### **Section 9 - Removal**

An officer may be removed from office upon a showing of good cause. Good cause shall include a breach of fiduciary duties to the organization such as care, trust and loyalty; and unexcused absences from three consecutive board meetings shall also be included in the definition of good cause. Notice of intent to remove must be sent to the officer in question at least thirty days prior to the meeting at which such action is to be taken. Said notice shall give reasons for removal.

A two-thirds vote of the directors present, or a quorum being present, shall be required to forward a removal vote to the membership. A two-thirds vote of the members-in-good-standing, or a quorum being present, shall be required for removal. There should be at least two (2) weeks written notice to members that a removal vote shall take place.

#### Section 10 - Vacancies

Vacancies in any office, due to resignation, removal, incapacity or death, shall be filled for the remainder of the term of office by majority vote of the board at a duly constituted meeting, a quorum being present. Prior to filling the vacancy, each board member will be provided information on each potential candidate.

### ARTICLE IX - COMMITTEES

#### Section 1 - Nominating Committee

There shall be a nominating committee elected by the Board of Directors that consist of no less than three but no more than five members of which no more than two can be directors. Prior to election of the committee, the board shall make known to the membership through GRCPNA, Inc., website that it intends to elect the committee. The committee in preparation for elections of officers and directors shall meet no later than two months prior to the annual meeting.

The committee shall be charged with solicitation of individuals to be candidates for officer and At-Large Board of Director positions. It shall have the responsibility for proposing a list of nominees for all officer and At-Large positions of the Board of Directors and shall prepare the ballots, as well as any additional information of the nominees, to be made available to the members prior to the annual meeting. It shall also be responsible for proposing candidates to fill any vacancies that may occur among the officers and directors and shall act as an elections committee in the event of any dispute about or need for additional rules for the conduct of elections.

#### Section 2 - Special Committees

The Board of Directors may from time to time establish any special committees that it deems necessary and set the term of office and other rules for the operation of said committees.

### Section 3 - Organization

The committee chairperson shall be responsible for presiding over committee meetings, conducting committee business and reporting on committee business, activities, and recommendations to the Board of Directors at each regularly scheduled board meeting following a committee meeting,

Committees shall meet upon the call of the respective chair-people or the President.

## ARTICLE X - FINANCES

### Section 1 - Fiscal Year

The fiscal; year shall begin on January 1<sup>st</sup> and end on December 31<sup>st</sup> of each year.

### Section 2 - Banking

All checks shall require two of three signatures, from the Treasurer, President, Secretary, or Vice President in the President's absence.

### Section 3 - Audits

If the Board of Directors determines it is needed, they shall be empowered to cause an audit of the **GRCPNA, Inc.**, books and financial records, as well as an audit upon the change in the position of Treasurer.

#### Article XI - Nondiscrimination

The members, officers, At-Large members, committee members, employees, and persons served by **GRCPNA, Inc.**, shall be selected entirely on a nondiscriminatory basis with respect to age, disability, ethnicity, familial status, gender, national origin, political affiliations, race, religion, sexual orientation, veteran status and all other categories providing nondiscriminatory treatment by law, statute or ordinance.

#### Article XII - Inspection of Corporate Records

All corporate records shall be open to inspection upon written request at reasonable times. Requests must be in writing and signed. The right to inspect shall include the right to make extracts or photocopies, the cost to be borne by the requester.

A request to inspect shall be delivered to the President, Secretary or other officer or agent designated by the Board of Directors not less than five (5) days before the date specified in the request for the inspection.

#### Article XIII - Parliamentary Authority

"Robert's Rules of Order" shall apply to all situations not covered by the articles of incorporation, by-laws or any special rules adopted by the Board of Directors.

#### Article XIV - Amendments

These by-laws may be amended by the membership upon formal notice given by any member. **(Proposals for amendments shall be made at the monthly membership meeting; discussed and deliberated for in preparation for a formal vote at the next membership meeting.)** Adoption of such an amendment shall be by affirmative vote of at least two-thirds of those members in good standing present and voting, a quorum being present at the time of the vote. Upon adoption, all amendments will become effective immediately.

Proposed amendments will be noted on the general meeting notifications, as provided in Article VI, Section five (5).

Certificate of Service

I, the undersigned do hereby certify that I am the duly elected Secretary of the **George Rogers Clark Park Neighborhood Association, Inc. (GRCPNA, Inc.)**, a Kentucky non-profit corporation, and that the foregoing are the By-laws of said Corporation, as fully amended and adopted in a meeting of the membership held on the 16<sup>th</sup> day of May, 2017.

Ann Masterson-Payne

Ann Payne

Secretary

STATE OF KENTUCKY     )  
                                      ) SS  
COUNTY OF JEFFERSON )

Before me, the undersigned authority, personally appeared and being duly sworn, acknowledged that she is the Secretary of the aforementioned Corporation, and that she signed the aforementioned By-laws as her free act and deed.

Witness my signature and seal of office this 8<sup>th</sup> day of September, 2017  
2017.

Notary Public

My commission expires

04/16/2020