



Landmarks Certificate of Appropriateness & Overlay District Permit

Louisville Metro Planning & Design Services

Case No.: 19-COA-0087 Intake Staff: LC

Date: 9-20-19 Fee: No Fee

Instructions:

For detailed definitions of *Certificate of Appropriateness* and *Overlay District Permit*, please see page 4 of this application.

Project Information:

Certificate of Appropriateness: ☐ Butchertown ☐ Clifton ☐ Cherokee Triangle ☐ Individual Landmark
☐ Limerick ☒ Old Louisville ☐ Parkland Business ☐ West Main Street

Overlay Permit: ☐ Bardstown/Baxter Ave Overlay (BRO) ☐ Downtown Development Review Overlay (DDRO)
☐ Nulu Review Overlay District (NROD)

Project Name: Window replacement and trim cladding

Project Address / Parcel ID: 1151 S 2nd St, Louisville KY

Total Acres: .1366

Project Cost (exterior only): \$24,000 PVA Assessed Value: 249880

Existing Sq Ft: 3118 New Construction Sq Ft: NA Height (Ft): Stories: 2.5

Project Description (use additional sheets if needed):

There are four large arched windows (street facing) that have been replaced once previously with all wooden windows (less than 6 years ago). The outside trim and windows are now leaking and rotted. Because of the height of the house and location, it impossible to find reputable business to repair/maintain exposed wooden trim. I have received three quotes and because of cost concerns due to the windows being so large, arched and custom, I am proposing to replace the two third floor windows (one large and one smaller arched, no changes to profile) with Renewal By Anderson (see attached product specs). I am proposing the exterior trim to be aluminum clad to match existing trim color. There are no significant architectural details that would be obscured. Their quote also includes two bathroom windows that are already aluminum clad and facing the alley of the property.

Lastly, because Renewal by Anderson could not fabricate arched windows that open (providing egress to my bedroom), I am proposing to use Pella Architect Reserve Monumental product (see attached), also aluminum clad for the 2nd floor bedroom. Again, there are no significant architectural details that would be obscured. Cladding will be the color of existing trim and interior of the product is wood.

RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

Contact Information:

Owner: ☒ *Check if primary contact*

Applicant: ☐ *Check if primary contact*

Name: Holly Jetter (nee Liter)

Name: _____

Company: _____

Company: _____

Address: 1151 S 2nd St

Address: _____

City: Louisville State: KY Zip: 4020

City: _____ State: _____ Zip: _____

Primary Phone: 502-544-3775

Primary Phone: _____

Alternate Phone: 502-753-3181

Alternate Phone: _____

Email: _____

Email: _____

Owner Signature (required): Holly Jetter

Attorney: ☐ *Check if primary contact*

Plan prepared by: ☐ *Check if primary contact*

Name: _____

Name: _____

Company: _____

Company: _____

Address: _____

Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Primary Phone: _____

Alternate Phone: _____

Alternate Phone: _____

Email: _____

Email: _____

RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

Certification Statement: A certification statement **must be submitted** with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, _____, in my capacity as _____, hereby
representative/authorized agent/other

certify that _____ is (are) the owner(s) of the property which
name of LLC / corporation / partnership / association / etc.

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: _____ Date: _____

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq. knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

Please submit the completed application along with the following items:

Required for every application:

- ☐ Land Development Report¹
- ☒ Current photographs showing building front, specific project area, and surrounding buildings
- ☒ Elevations, pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement

Site and Project plan: *(required for building additions, new structures and fencing)*

- ☐ Site plan *drawn to scale* with dimensions, as applies to the project, indicating property lines, structures, landscaping, fencing, and parking
- ☐ Floor plans *drawn to scale* with dimensions and each room labeled
- ☐ Elevation drawings (a drawing showing exterior walls) *drawn to scale* with dimensions.
For fencing, only photos/drawings of the proposed fence are required.

Committee Review Only

Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include construction of new buildings, demolition, and projects that vary widely from design guidelines.

- ☐ Two sets of 11"x17" format site plans drawn to scale with dimensions
- ☐ Two sets of 11"x17" elevation drawings to scale with dimensions
- ☐ Two sets of 11"x17" landscaping drawings to scale with dimensions
- ☐ One set of mailing label sheets for: 1st tier Adjoining Property Owners (APOs)³, owners, applicants, contacts, and Case Manager. Applicant is responsible for mailing.
- ☐ One copy of the mailing label sheets

Resources:

1. For a Land Development Report, go to the following website and enter address in the search bar. After the map zooms to the location, click on the icon that looks like the letter "d" in a green circle. Print report.
<https://www.lojic.org/lojic-online>
2. Deeds and plats can be found at the Jefferson County Clerk's Office (527 West Jefferson Street , 2nd fl, 502-574-6220. Many deeds, plats and other records are available online at:
<https://search.jeffersondeeds.com/>
3. Adjoining property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504 or via their website: <https://jeffersonpva.ky.gov/property-search/>

RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

19-COA-0087

Submittal Instructions:

Applications are due on Fridays at 5:00 p.m. Once complete, please bring the application and supporting documentation to: Planning and Design Services, located at 444 South 5th Street, Suite 300. For more information, call (502) 574-6230 or visit <https://louisvilleky.gov/government/planning-design/>

Definitions:

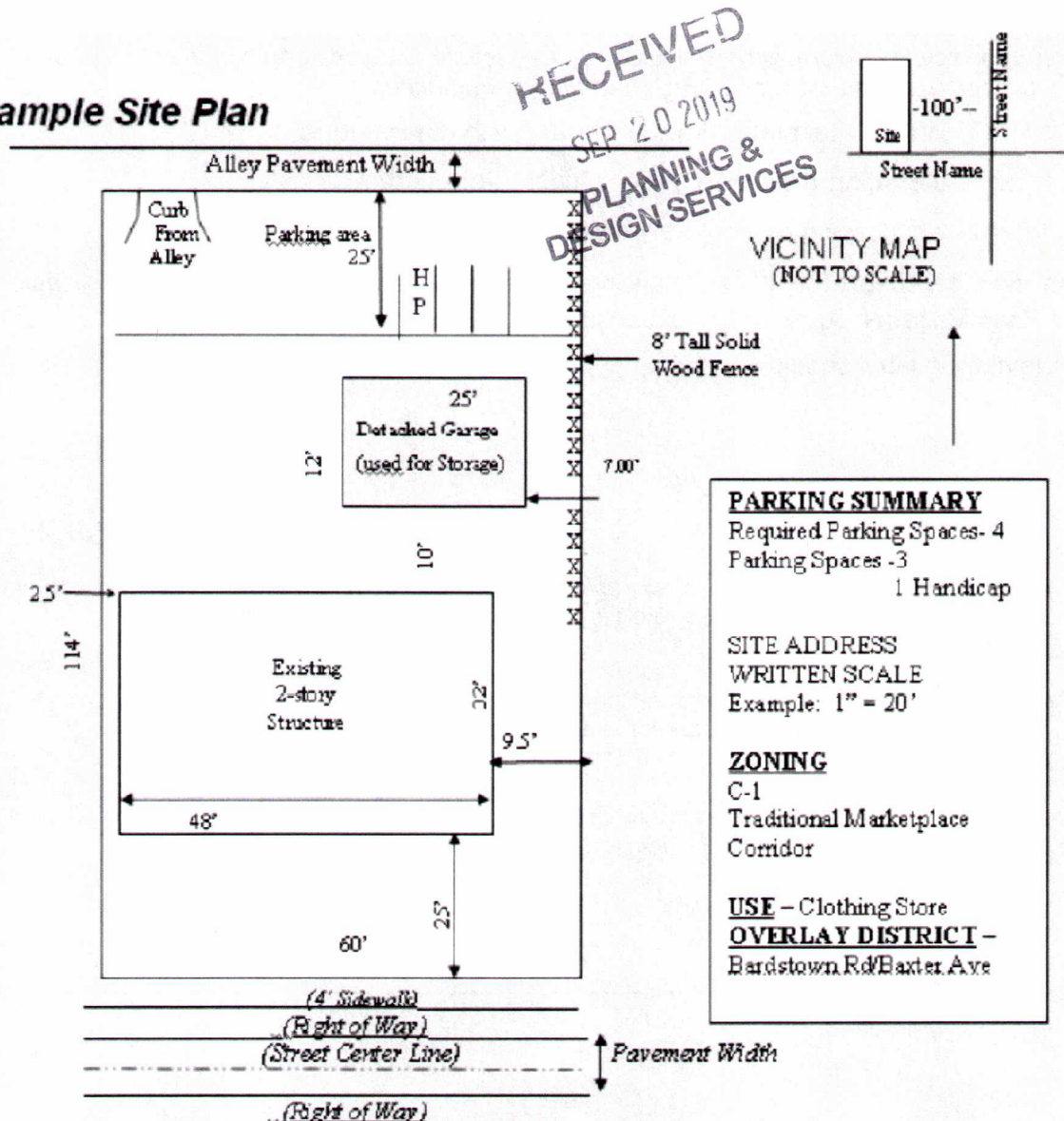
Certificate of Appropriateness: A project involving physical changes to the exterior of a building, structure, or property designated as a local landmark or located within a local preservation district shall require prior approval in the form of a Certificate of Appropriateness. An approval requires substantial conformance to design guidelines established for each landmark and district. The design guidelines, along with other information regarding local preservation districts, may be found at the website of the Landmarks and Preservation Districts Commission:

<https://louisvilleky.gov/government/planning-design/historic-preservation-landmarks-and-overlay-districts>

Overlay District Permit: A project involving physical changes to the exterior of a building, structure, or property within an overlay district shall require prior approval in the form of an Overlay Permit. An approval requires substantial conformance to design guidelines established for each overlay district. The design guidelines, along with other information regarding overlay districts, may be found at the following website:

<https://louisvilleky.gov/government/planning-design/historic-preservation-landmarks-and-overlay-districts>

Sample Site Plan



2nd floor exterior rot



RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

19-COA-0087



RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

2nd floor interior leakage

19-C04-0087

2nd Floor

RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

19-CA-0087

2nd floor rot



RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

19-COA-0087

2nd floor



19-COA-0087

19-00A-0087



RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES

2nd floor



2nd floor

19-COA-0087

RENEWAL BY ANDERSEN® SALES AGREEMENT

Louisville, KY • Lexington, KY • Evansville/Owensboro
502) 265-4744 (859) 447-9015 (270) 228-0202

3rd floor
windows

Name Holly Jetter Home Phone 502-344-3775 Work/Cell Phone Email hollyliter@bellsouth.net
Address 1151 S. 2nd Street City Old Louisville State KY ZIP 40203 Job #

Room	Quantity	Product Type	Install Method	Exterior Color	Interior Color	Exterior Trim	Glazing	Grille Type	Grille Pattern	Hardware	Screens	Painting / Staining	Comments
M. Bath A	1	Double Hung (DG) 1:1	Insert	Canvas	Pine	Wrap	HP4	-	-	White	TruScene	Custom Finished Interior	
M. Bath B	1	Double Hung (DG) 1:1	Insert	Canvas	Pine	Wrap	HP4	-	-	White	TruScene	Custom Finished Interior	
Emily Front	2	Half Springline	IFTO	Canvas	Pine	L-Trim	HP4	-	-	-	-	Custom Finished Interior	
Emily Bath	2	Quarter Circle	IFTO	Canvas	Pine	L-Trim	HPT	-	-	-	-	Custom Finished Interior	*Tempered Glass for building code (bath tub)
													*Turnkey installation
													*Removal of all rotten wood window/Keep interior trim intact
													*COA required before window order is placed
													*This is the least expensive option of the two options, other being E-Series that I will send soon
Special Order Notes:		ALL INSTALLATION TO BE COMPLETED BY RENEWAL BY ANDERSEN MASTER-CERTIFIED EMPLOYEES -- NO SUBCONTRACTORS -- 2 YEAR LABOR WARRANTY + ANDERSEN NON-PRORATED FULLY TRANSFERABLE WARRANTY -- LEAD TIME IS APPROX 10-11 WEEKS FOR A ONE DAY INSTALL -- PRICE BELOW INCLUDES ALL LABOR, BUIDLING MATERIALS & DISPOSAL OF ROTTEN WINDOWS											

This Renewal by Andersen Proposal represents the total body of work to be performed under this agreement. Only the windows, doors, and other materials and services specifically listed will be provided. Please review the proposal carefully to be sure there is nothing else that should be included. The proposal will remain valid for 30 days and is subject to acceptance by both customer and a Renewal by Andersen Managing Partner.

Acceptance

9/6/2019
Date

Todd N. Burks

Renewal by Andersen Sales Representative

Customer Acceptance: You are hereby authorized to furnish windows, doors, and other materials and services specifically described on this agreement for which the undersigned agrees to pay the amount mentioned in this agreement and according to the terms hereof. (See the reverse side for terms and conditions of sale) I also understand the following:

- Any painting, staining, or wallpapering which may be needed is not included in this agreement, unless specifically noted above.
- Renewal by Andersen does not guarantee the fit of the original window coverings after new units are installed, unless specifically noted above.
- Please note that we are unable to bid on repairing any concealed damage. However, if any concealed damage is discovered during installation we will complete and charge you for the repairs upon your approval.

Acceptance

Date

Customer Approval Signature

Balance is due upon the substantial completion of product installation. Service issues will be covered by the Renewal by Andersen® Warranty.

Renewal by Andersen® will perform lead-safe practices on pre-1978 homes / buildings containing lead paint, as required by the EPA Toxic Substance Control Act.

☒ Lead Paint Present ☐ Lead Paint Free

Payment Option:

- ☒ Check # _____
☒ Credit Card - MC, VS, AE ☐ GS ZIL 24mo
☐ 24 mo SAC ☐ GS RIL 60mo 2.99%APR

Regular	\$14,489
Discount	-\$4,546
Total	\$9,943
Deposit	\$3,443
Balance	\$6,500

(See Back for Terms and Conditions)

19-COA-0087

3rd floor

RECEIVED

SEP 20 2019

PLANNING &
DESIGN SERVICES



19-COA-0087

3rd floor

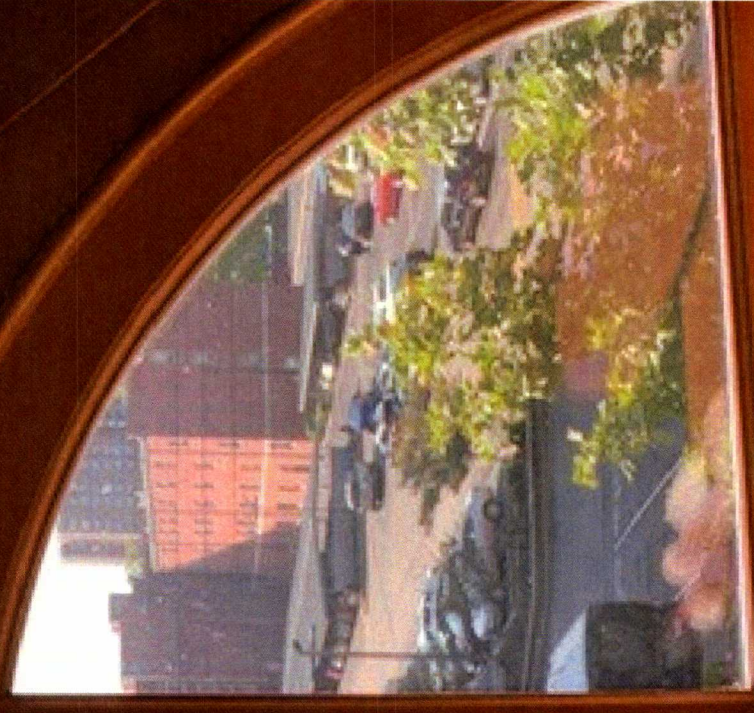
RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES



19-00A-0087

3rd floor bath - Sill is black w/rot

RECEIVED
SEP 20 2019
PLANNING &
DESIGN SERVICES



19-CoA-0087

19-C04-0087



3rd floor bedroom - leaked
not