

REQUEST FOR PROPOSAL – SCOPE OF WORK

TASK ONE: Assessment of and Recommendations for On-Street Inventory

1. **Site Visit** to determine blocks for installation of new meters and new metered spaces
2. Determine number of meters and costs:
 - a. multi-space and/or single meters plus installation
 - b. hours of operation and enforcement costs
3. Estimate revenue:
 - a. revenue from meters
 - b. citation issuance and calculated revenue
4. Analyze PARC's current meter operations costs, including contracted operations, and extend those costs to the expanded on-street inventory;
5. Determine net revenue of new meters
6. Determine total estimated net revenue from total on-street program

TASK TWO: Examine Municipal Examples of On-Street Privatization and compare to Louisville's unique character, geographic & economic conditions

1. Examine the existing data on municipalities that have privatized parking meters and enforcement
2. Prepare a table of pros and cons based upon municipal and university experience
3. Compare municipal examples to Louisville's unique character, geographic & economic conditions

TASK THREE: Assessment of Privatization

1. Estimate the costs to privatize the meter program, based upon costs incurred by other cities dealing with privatization;
2. Estimate the changes that would be made to the meter program and enforcement program (based on other privatization experiences);
3. Estimate a range of valuation potentials under different scenarios, including but not limited to: complete privatization of current and expanded on street parking meters, privatization, public operation & public-private partnership of proposed expanded on street parking meters, if the City were to privatize on-street operations for meters and enforcement
4. Examine whether any public/private operation would be feasible;

TASK FOUR: Prepare Final Report and Present to Council

1. Prepare the written report
2. **Site Visit** to Louisville to present report and discuss with Council and PARC