

0-111-20

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Councilman Mark Fox

**Amount:** \$13,500 **Date:** 2/16/2020

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 NDF in the amount of \$13,500 To Metro Parks/Jefferson Memorial Forest to help cover operating costs associated with the 2020 Annual Forest Fest Bluegrass Music Festival on May 16, 2020. The NDF funding will go toward offsetting costs associated with the production, talent, stage and sound to continue providing this event as free to the public

**City Agency:** Metro Parks/Jefferson Memorail Forest  
**Contact Person:** Bennett Knox and Jessica Kane  
**Agency Phone:** 502-366-0912 and 502-368-6856

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

13		\$5000	2/16/2020
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

MAR 2 2020 AM 11:56

Department/Project: Metro Parks / Jefferson Memorial Forest  
Forest Fee

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

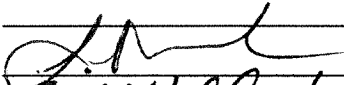
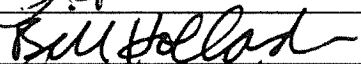


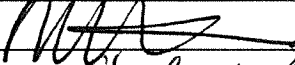
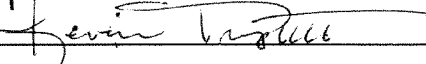
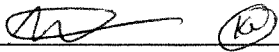
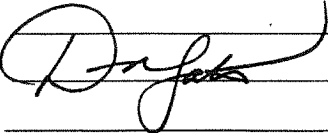
District 1		\$
District 2		\$
District 3		\$
District 4		\$
District 5		\$
District 6		\$
District 7		\$
District 8		\$ 250
District 9		\$ 250
District 10		\$ 500
District 11		\$
District 12		\$ 1000
District 13		\$ 5000
District 14	per email	\$ 2250
District 15		\$ 1000
District 16		\$
District 17		\$ 250
District 18		\$
District 19		\$
District 20		\$
District 21	per email	\$ 500
District 22	per email / Julie K. Foyl, JMT	\$ 500
District 23	per email / Jan Per II	\$ 1000
District 24		\$
District 25		\$ 1000
District 26		\$

Department/Project: Metro Parks / Jefferson Memorial Forest  
Forest Fest

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**


District 1		\$	
District 2		\$	
District 3		\$	
District 4		\$	
District 5		\$	
District 6		\$	
District 7		\$	
District 8		\$	280
District 9		\$	250
District 10		\$	500
District 11		\$	
District 12		\$	1000
District 13		\$	5000
District 14	per email - Lendi Fowler @	\$	2280
District 15		\$	1000
District 16		\$	
District 17	 @	\$	250
District 18		\$	
District 19		\$	
District 20		\$	
District 21	per email Paul Seay	\$	500
District 22	per email	\$	500
District 23	per email	\$	1000
District 24		\$	
District 25		\$	1000
District 26		\$	

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Metro Parks/Jefferson Memorial Forest

**Program/Project Name:** 16th Annual Forest Fest

	Yes/No/NA	
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA	<input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA	<input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes	<input type="checkbox"/>

**Submitted by:**  \_\_\_\_\_

**Date:** 2/16/2020

**Dearing, Connie M.**

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**From:** First, Genevieve  
**Sent:** Monday, March 2, 2020 1:07 PM  
**To:** Alexander, Elizabeth; Harward, Sonya; James, David A  
**Cc:** Fox, Mark H.; Nichols, Barbara J; MetroCouncilClerk  
**Subject:** RE: NDF request

Per President James, approved.



*Ginny First*  
*Executive Assistant to President David James*  
*Louisville Metro Council*  
*502/574-1192*

**From:** Alexander, Elizabeth  
**Sent:** Monday, March 2, 2020 12:28 PM  
**To:** Harward, Sonya <Sonya.Harward@louisvilleky.gov>; James, David A <David.James@louisvilleky.gov>  
**Cc:** First, Genevieve <Genevieve.First@louisvilleky.gov>; Fox, Mark H. <Mark.Fox@louisvilleky.gov>; Nichols, Barbara J <Barbara.Nichols@louisvilleky.gov>; MetroCouncilClerk <MetroCouncilClerk@louisvilleky.gov>  
**Subject:** RE: NDF request

O-111-20

**From:** Harward, Sonya <Sonya.Harward@louisvilleky.gov>  
**Sent:** Monday, March 2, 2020 12:27 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>; James, David A <David.James@louisvilleky.gov>  
**Cc:** First, Genevieve <Genevieve.First@louisvilleky.gov>; Fox, Mark H. <Mark.Fox@louisvilleky.gov>; Nichols, Barbara J <Barbara.Nichols@louisvilleky.gov>; MetroCouncilClerk <MetroCouncilClerk@louisvilleky.gov>  
**Subject:** RE: NDF request

Elizabeth,  
I do not see this in Granicus? What is the file ID for this item?



*Sonya Harward*  
Louisville Metro Council Clerk  
601 W. Jefferson Street, Ste. 103

Hi Elizabeth –

Your NDF just came through in my Granicus cue. Natalie Johnson in our office is handling appropriations, and I have delegated it to her. As we just received this, we may not make the noon deadline. Do you want to hold this until next time? Would you prefer to get President James' approval to file past noon? Please let us know.

Thank you -

<image001.gif>

M. Holliday (Hollie) Hopkins  
Assistant Jefferson County Attorney  
531 Court Place, Suite 900  
Louisville, KY 40202  
Direct line: (502) 574-2215

***Private and Confidential  
Attorney Client Privilege***

**Alexander, Elizabeth**

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**From:** Kane, Jessica S  
**Sent:** Thursday, January 30, 2020 4:25 PM  
**To:** Fox, Mark H.; Alexander, Elizabeth  
**Cc:** Knox, Bennett  
**Subject:** Forest Fest 2020

Good afternoon Councilman Fox-

Thank you again for your support of Forest Fest in 2019. We feel it was one of the most successful years yet and we could not have asked for better weather or attendance. We are very excited for Forest Fest 2020 and all of the positive improvements that are happening in Fairdale. The 16<sup>th</sup> annual Forest Fest is scheduled for May 16, 2020. Attendance at Jefferson Memorial Forest events has grown steadily in number and diversity over the past few years, and we anticipate this year's Forest Fest to be no different. We are hoping to top last year!

Each year, we bring award-winning bluegrass and Americana acts to Jefferson Memorial Forest. 2019 brought bands such as Michael Cleveland, Becky Buller, Amythyst Kiah, and Grizzly Goat to name a few. We are already working with some great bands to get on their calendar for this year's festival. This is such a community event with activities all day for families, food trucks, and craft vendors. It has become a local favorite and is one of the few Bluegrass Festivals in Kentucky!

As you can see from the table below, we anticipate total expenses to carry out this free-to-the public festival of just at \$30,300. To cover expenses we are requesting \$20,000 from Metro Council. Event revenues (e.g., from parking/vendors/booths as well as sponsorships) will make up the difference.

<b>Costs 2020</b>	<b>Estimate Price</b>
Bands/hospitality total	\$20,000
Media Events	\$3,000
Security	\$1,000
Marketing - Louisville Public Media	\$1,900
Marketing--Pickin Post, Facebook, etc.	\$450
incidentals	\$150
Port o' Lets	\$700
Hay Bales	\$600
Climbing Wall	\$1000
Shirts	\$1,500
<b>TOTAL</b>	<b>\$30,300</b>

Thank you so much for your support. Please let me know if there is any more information you need from me regarding this request. We look forward to working with you on another successful Forest Fest!

Sincerely,  
Jessica

*Jessica Kane*

Program Manager  
Natural Areas Division/Jefferson Memorial Forest  
Louisville Metro Parks & Recreation

## Alexander, Elizabeth

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**From:** Townes, Jared M. on behalf of Engel, Robin  
**Sent:** Wednesday, February 26, 2020 1:29 PM  
**To:** Alexander, Elizabeth  
**Subject:** RE: 16th Annual Forest Fest

Elizabeth,

Councilman Engel is interested in contributing \$500 to this year's forest fest.

Best Regards,



### Jared M. Townes

Legislative Assistant to  
Councilman Robin Engel  
District 22  
Louisville Metro Council  
City Hall – 2<sup>nd</sup> Floor  
601 W. Jefferson St.  
Louisville, KY 40202  
Phone: (502) 574-3467  
Email: [jared.townes@louisvilleky.gov](mailto:jared.townes@louisvilleky.gov)

**From:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Sent:** Monday, February 17, 2020 11:36 AM  
**To:** Metro Council Members and LAs <[MCMandLAs@louisvilleky.gov](mailto:MCMandLAs@louisvilleky.gov)>  
**Cc:** Fox, Mark H. <[Mark.Fox@louisvilleky.gov](mailto:Mark.Fox@louisvilleky.gov)>; Nichols, Barbara J <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** 16th Annual Forest Fest

Good morning,

Councilman Fox will be sponsoring the NDF for the 16<sup>th</sup> Annual Forest Fest again this year and would appreciate your support of one of the largest Bluegrass Festivals in the region. Specifics are contained below from Parks.

Please help us keep this event free to the public. Thanks, Elizabeth

Greetings CM Fox,

Thank you again for your support of Forest Fest in 2019. We feel it was one of the most successful years yet and we could not have asked for better weather or attendance. We are very excited for Forest Fest 2020 and all the positive improvements that are happening in Fairdale. The 16<sup>th</sup> annual Forest Fest is scheduled for May 16, 2020. Attendance at Jefferson Memorial Forest events has grown steadily in number and diversity over the past few years, and we anticipate this year's Forest Fest to be no different. We are hoping to top last year!



## Alexander, Elizabeth

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**From:** Torsky, John N  
**Sent:** Monday, February 24, 2020 4:35 PM  
**To:** Alexander, Elizabeth  
**Subject:** RE: 2020 Forest Fest

Peden thinks he signed the document if not yes we will do \$1000 again.

Thank you,  
John

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, February 20, 2020 2:30 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Cc:** Nichols, Barbara J <Barbara.Nichols@louisvilleky.gov>  
**Subject:** 2020 Forest Fest  
**Importance:** High

Good afternoon,  
Many members have asked what they had given toward the NDF for Forest Fest last year and 2018. Please see below with the specifics.

We will have the NDF at Caucus and Council today. We would greatly appreciate your support, thanks in advance. Elizabeth

### **Ask was \$20,000**

#### **Forest Fest 2018**

13 \$5000  
14 \$3000  
25 \$3000  
12 \$1000  
15 "  
23 "  
24 "  
1 \$500  
2 "  
9 "  
10 "  
17 "  
21 "  
22 "

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### **Ask was \$20,000**

#### **Forest Fest 2019**

13 \$5000  
14 \$1750  
25 \$500  
12 \$1000  
15 "  
23 "  
2 \$250  
8 "  
17 "  
21 \$500

## Alexander, Elizabeth

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**From:** George, Nicole A.  
**Sent:** Monday, February 17, 2020 1:25 PM  
**To:** Alexander, Elizabeth  
**Cc:** Roarx, Rachel G.  
**Subject:** RE: 16th Annual Forest Fest

We'll commit to \$500.

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Monday, February 17, 2020 11:36 AM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Cc:** Fox, Mark H. <Mark.Fox@louisvilleky.gov>; Nichols, Barbara J <Barbara.Nichols@louisvilleky.gov>  
**Subject:** 16th Annual Forest Fest

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<b>Costs 2020</b>	<b>Estimate Price</b>
Bands/hospitality total	\$20,000
Media Events	\$3,000
Security	\$1,000
Marketing - Louisville Public Media	\$1,900
Marketing--Pickin Post, Facebook, etc.	\$450
incidentals	\$150
Port o' Lets	\$700
Hay Bales	\$600

## Alexander, Elizabeth

---

**From:** Fowler, Cindi  
**Sent:** Tuesday, February 25, 2020 3:37 PM  
**To:** Alexander, Elizabeth  
**Cc:** Metro Council Members and LAs; Nichols, Barbara J  
**Subject:** Re: 2020 Forest Fest

D14 is in for \$2250 this year. Thanks

Sent from my iPad  
Cindi Fowler  
D14 Councilwoman

On Feb 20, 2020, at 2:30 PM, Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov> wrote:

Good afternoon,  
Many members have asked what they had given toward the NDF for Forest Fest last year and 2018. Please see below with the specifics.

We will have the NDF at Caucus and Council today. We would greatly appreciate your support, thanks in advance. Elizabeth

### **Ask was \$20,000**

#### **Forest Fest 2018**

13 \$5000  
14 \$3000  
25 \$3000  
12 \$1000  
15 “

23 “

24 “

1 \$500

2 “

9 “

10 “

17 “

21 “

22 “

### **Ask was \$20,000**

#### **Forest Fest 2019**

13 \$5000  
14 \$1750  
25 \$500  
12 \$1000  
15 “

23 “

2 \$250

8 “

17 “

21 \$500

**Dearing, Connie M.**

---

**From:** Engel, Robin  
**Sent:** Friday, March 6, 2020 2:35 PM  
**To:** Dearing, Connie M.  
**Subject:** RE: O-111-20 - Annual Forest Fest Bluegrass Music Festival

Connie,

I wanted to reach out and give permission to my Legislative Assistant Jared Townes to sign on my behalf for O-111-20.

Regards,

Robin J. Engel  
District 22 Councilman  
Louisville Metro Council  
City Hall – 2<sup>nd</sup> Fl.  
601 W. Jefferson Street  
Louisville, KY 40202  
Phone: (502) 574-1122  
Email: robin.engel@louisvilleky.gov

**From:** Dearing, Connie M. <Connie.Dearing@louisvilleky.gov>  
**Sent:** Friday, March 6, 2020 11:13 AM  
**To:** Fowler, Cindi <Cindi.Fowler@louisvilleky.gov>; George, Nicole A. <Nicole.George@louisvilleky.gov>; Engel, Robin <Robin.Engel@louisvilleky.gov>; Peden, James <James.Peden@louisvilleky.gov>  
**Cc:** Thieneman, Cindy L <Cindy.Thieneman@louisvilleky.gov>; Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>; Townes, Jared M. <Jared.Townes@louisvilleky.gov>; Torsky, John N <John.Torsky@louisvilleky.gov>  
**Subject:** O-111-20 - Annual Forest Fest Bluegrass Music Festival

Hello Council Members!

Signatures are necessary for O-111-20 for expenditures regarding the Annual Forest Fest Bluegrass Music Festival. You can stop by my office to do so or I can bring the signature sheet to your office when you are in.

Regards,

*Connie M. Dearing*

*Louisville Metro Council | Assistant Clerk  
City Hall | 601 West Jefferson Street | Suite 103  
Louisville, KY 40202 | 502-574-3085*

