

LAND DESIGN & DEVELOPMENT, INC.
ENGINEERING • SURVEYING • LANDSCAPE ARCHITECTURE
503 Washburn Avenue, Suite 101
Louisville, Kentucky 40222
(502) 426-9374 FAX (502)426-9375

**Conditional Use Permit
Letter of Explanation
7304 Dixie Hwy**

The applicant, Ohio Valley Educational Cooperative (OVEC), is submitting a Conditional Use Permit Pre-Application for a Community Service Facility located at 7304 Dixie Hwy. The property is zone M-2 and located in a Suburban Marketplace Corridor Form District. The subject site currently contains a 3,578 sf building and 30 parking spaces. The existing building will be expanded by 1,700 sf for a total building area of 5,278 sf.

The applicant is proposing a "Head Start" program to serve as the Community Service Facility. The Head Start program is administered by the Administration for Children and Families (ACF), an operating division (OPDIV) of the U.S. Department of Health and Human Services (HHS). The Head Start and Early Head Start programs provide grants to public and private non-profit and for-profit agencies to provide comprehensive child development services to predominately economically disadvantaged children and families. Head Start's primary purpose is to prepare children to be ready for school. The Head Start Program Performance Standards are the foundation on which programs design and deliver comprehensive, high-quality individualized services to support the school readiness of children from low-income families. The program performance standards set forth the requirements local grantees must meet to support the cognitive, social, emotional, and healthy development of children from birth to age 5. They encompass requirements to provide education, health, mental health, nutrition, and family and community engagement services, as well as rules for local program governance and aspects of federal administration of the program.

OVEC proposes to open a Head Start program at 7304 Dixie Highway, Louisville, KY 40258, and advertise the program as "Pleasure Ridge Park Head Start/Early Head Start." The program will serve 66 children, ages six weeks to four years old, and their families.

Services at this location will include:

- Full-day (9.5 hours), full-year (240 days) education for children
- Free daily breakfast, lunch, and afternoon snacks for all children
- Case management services to ensure every child has health, dental, mental health, and nutrition services
- Twice-per-year on-site dental cleanings and exams
- Case management services with parents/guardians to set personal and family goals (e.g., continuing education, workforce re-entry, parenting skills) and find resources for achieving goals
- Monthly family night programs that educate parents, guardians, and children on topics such as financial stability, nutrition, and parent-and-child interactions.

RECEIVED

AUG 03 2020

PLANNING & DESIGN
SERVICES