NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form

Applicant/Program: Louisville Design Center, INC DBA Center for Neighborhoods, Neighborhood Summit
Applicant Requested Amount: $1,000
Appropriation Request Amount: ~~$500~~ $950

Executive Summary of Request

Funding for the 2020 Neighborhood Summit will provide scholarships to area residents, thus bringing greater access to civic education, networking across in within neighborhoods, and overall community engagement with neighborhood improvement concepts. The funding will go directly to sponsor scholarships for attendees, a 100% scholarship to cover the $10 per person admission ticket and no cost to the resident.

Is this program/project a fundraiser?	☐ Yes	■ No
Is this applicant a faith based organization?	☐ Yes	■ No
Does this application include funding for sub-grantee(s)?	☐ Yes	■ No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

District #	Primary Sponsor Signature	Amount	Date
21	[signature]	$250	10-30-2020

Primary Sponsor Disclosure
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Approved by:

Appropriations Committee Chairman   Date

Final Appropriations Amount: _______

Department/Project: Louisville Design Center-Center for Neighborhoods-2020 Neighborhood Summit

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1		$
District 2		$
District 3		$
District 4		$
District 5		$
District 6		$
District 7		$
District [redacted]9	Bill Hollander	$ $250.00
District [redacted]8	S. Brandon Coan	$ $250.00
District 10	[illegible]	$ $100.00
District 11		$
District 12		$
District 13		$
District 14		$
District 15	Kevin Triplett	$ $100.00
District 16		$
District 17		$
District 18		$
District 19		$
District 20		$
District 21		$
District 22		$
District 23		$
District 24		$
District 25		$
District 26		$

[redacted]

[redacted]

LOUISVILLE METRO COUNCIL
NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Legal Name of Applicant Organization Louisville Design Center Inc DBA Center for Neighborhoods

Program Name and Request Amount Neighborhood Summit. $1,000.

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	Yes
Is the proposed public purpose of the program viable and well-documented?	Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	N/A
Has prior Metro Funds committed/granted been disclosed?	N/A
Is the application properly signed and dated by authorized signatory?	Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	N/A
Is the entity in good standing with: ▸ Kentucky Secretary of State? ▸ Louisville Metro Revenue Commission? ▸ Louisville Metro Government? ▸ Internal Revenue Service? ▸ Louisville Metro Human Relations Commission?	Yes
Is the current Fiscal Year Budget included?	Yes
Is the entity's board member list (with term length/term limits) included?	Yes
Is recommended funding less than 33% of total agency operating budget?	Yes
Does the application budget reflect only the revenue and expenses of the project/program?	Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	N/A
Is the most recent annual audit (if required by organization) included?	Yes
Is a copy of Signed Lease (if rent costs are requested) included?	N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A
Are the Articles of Incorporation of the Agency included?	Yes
Is the IRS Form W-9 included?	Yes
Is the IRS Form 990 included?	Yes
Are the evaluation forms (if program participants are given evaluation forms) included?	Yes
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	N/A
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	YES [redacted]

Prepared by: Rachel Roarx, District 21 Legislative Aide Date: 10-30-2020

Roarx, Rachel G.

From:	George, Nicole A.
Sent:	Wednesday, October 28, 2020 7:23 AM
To:	Coan, Brandon
Cc:	Roarx, Rachel G.
Subject:	Re: 2020 Neighborhood Summit

I was willing to personally contribute $100. If we're doing an NDF with guaranteed scholarships than D21 will contribute $250 too.

I'll prioritize today by speaking with Rachel to initiate, ask Barbara, and connecting with Mellone on logistics.

From: Coan, Brandon <Brandon.Coan@louisvilleky.gov>
Sent: Tuesday, October 27, 2020 11:31 AM
To: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: Re: 2020 Neighborhood Summit

I think it's worth it. D8 is good for $250; did you say D21 is good for $100? Want to ask BSS and see who else can get us to $1000? The Neighborhood Summit is Nov. 14 so we need to tie up loose ends soon to start promoting/recruiting the 100 scholarships.

Brandon Coan

Metro Council District 8
(502) 574-1108

601 W. Jefferson Street
Louisville, KY 40202

Please sign-up to receive important notifications regarding District 8! Our goal is to increase from zero to 8,000 engaged subscribers by 2019.

From: George, Nicole A. <Nicole.George@louisvilleky.gov>
Sent: Monday, October 26, 2020 4:10 PM
To: Coan, Brandon <Brandon.Coan@louisvilleky.gov>
Subject: RE: 2020 Neighborhood Summit

So do we ask them to do an NDF? If so, D21 can initiate the sponsor.

From: Mellone Long <mellonel@centerforneighborhoods.org>
Sent: Monday, October 26, 2020 3:21 PM
To: Coan, Brandon <Brandon.Coan@louisvilleky.gov>
Cc: George, Nicole A. <Nicole.George@louisvilleky.gov>; Sexton-Smith, Barbara <Barbara.SextonSmith@louisvilleky.gov>; Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>; Mikal Forbush <mikalf@centerforneighborhoods.org>; Noelle <admin@centerforneighborhoods.org>
Subject: Re: 2020 Neighborhood Summit

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

---

Yes!

On Mon, Oct 26, 2020, 1:47 PM Coan, Brandon <Brandon.Coan@louisvilleky.gov> wrote:

Does that mean for $1,000 we can have 100 ($10) scholarships?

Brandon Coan

Metro Council District 8
(502) 574-1108

601 W. Jefferson Street
Louisville, KY 40202

Please sign-up to receive important notifications regarding District 8! Our goal is to increase from zero to 8,000 engaged subscribers by 2019.

From: Mellone Long <mellonel@centerforneighborhoods.org>
Sent: Monday, October 26, 2020 12:21 PM
To: George, Nicole A. <Nicole.George@louisvilleky.gov>
Cc: Coan, Brandon <Brandon.Coan@louisvilleky.gov>; Sexton-Smith, Barbara <Barbara.SextonSmith@louisvilleky.gov>; Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>; Mikal Forbush <mikalf@centerforneighborhoods.org>; Noelle <admin@centerforneighborhoods.org>
Subject: Re: 2020 Neighborhood Summit

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

---

Good Afternoon Councilwoman George,
We are looking forward to your attendance.
That is a great idea to get more residents trained. Yes, we do have some scholarships available. Tickets are $10 and the schedule for discounts is:
Sponsors (100% discount): 2020Sponsors
Awardees (100% discount): 2020Awardees
Neighborhood Organizations ($3 off): 2020Members
Scholarships (100% discount): 2020Scholarship
Please contact me directly to get people signed up and their discounts.
Link to get tickets

On Mon, Oct 26, 2020 at 11:59 AM George, Nicole A. <Nicole.George@louisvilleky.gov> wrote:

Dr. Long,

I'm looking forward to this year's Neighborhood Summit. Did you see CM's Coan and Sexton Smith's Give Every Day Initiative? Item 78 establishes a goal of training 100 people in neighborhood leadership.

What is CFN currently doing in the way of scholarships and how can we help boost that amount?

From: Mellone Long <mellonel@centerforneighborhoods.org>
Sent: Monday, October 12, 2020 2:05 PM
To: George, Nicole A. <Nicole.George@louisvilleky.gov>
Subject: 2020 Neighborhood Summit

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

---

Dear Councilwoman George,

We cordially invite you to become a proud sponsor of the 2020 Neighborhood Summit. Center for Neighborhoods will host the 2020 Neighborhood Summit on Saturday, November 14. The Summit is an annual, one-day education and networking conference that brings together neighborhood leaders and engaged residents alongside local government, community stakeholders, and private sector partners to inspire community building and neighborhood-level transformation. The Summit provides neighborhood leaders and residents with knowledge and access to resources to support resident-organized initiatives. This year the Summit is virtual, but will still accomplish its goals.

The 2020 Summit will include a national keynote speaker, interactive workshops, and networking opportunities for over 275 attendees. A midday awards ceremony will recognize some of the critical individuals and organizations working for the benefit of neighborhoods.

The Neighborhood Summit is a great opportunity for you to support local neighborhoods. Attached please find details of the sponsorship opportunities for the 2020 Neighborhood Summit. Your involvement will make this year's Summit a great success.

Our mission is engaging neighbors to build great neighborhoods. We believe that building resident-level capacity can positively shape neighborhood development, spur investment and increase social interaction in neighborhoods. By sponsoring the 2020 Neighborhood Summit, you will help bring our mission to life and inspire neighborhood investment and transformation across Louisville.

We appreciate your consideration and look forward to hearing from you soon. Please respond by Friday, October 23, to ensure your name and logo are included in our event communications. Should you have any questions, please contact me at (502) 589-0343 or mellonel@centerforneghborhoods.org.

Sincerely,
Mellone F. Long, Ph.D., AICP
Executive Director

Center For Neighborhoods

--

Mellone F. Long, Ph.D., AICP
Executive Director
Center for Neighborhoods
"Engaging Neighbors to Build Great Neighborhoods"
| 1126 Berry Blvd. Ste 300 | Louisville, KY 40215
(o) 502.589.0343 | (c) 502.830.6714
See our new map of the month: https://arcg.is/0uK4iu

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION			
Legal Name of Applicant Organization: *(as listed on: http://www.sos.ky.gov/business/records*	Louisville Design Center, INC DBA Center for Neighborhoods		
Main Office Street & Mailing Address:	1126 Berry Blvd, Suite 300, Louisville, Ky 40215		
Website:	www.centerforneighborhoods.org		
Applicant Contact:	Mellone Long	**Title:**	Director
Phone:	(502) 589-0343	**Email:**	mellonel@centerforneighborhoods.org
Financial Contact:	Mellone Long	**Title:**	
Phone:		**Email:**	
Organization's Representative who attended NDF Training:	Mikal Forbush		
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	Online via Zoom, open to all districts		
Council District(s):	21	**Zip Code(s):**	40215

SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME:	Neighborhood Summit		
Total Request: ($)	$ 1,000.00	**Total Metro Award (this program) in previous year: ($)**	$ 0.00

Purpose of Request (check all that apply):

- ☐ Operating Funds (generally cannot exceed 33% of agency's total operating budget)
- ☑ Programming/services/events for direct benefit to community or qualified individuals
- ☐ Capital Project of the organization (equipment, furnishing, building, etc)

The Following are Required Attachments:

- ☑ IRS Exempt Status Determination Letter
- ☑ Current year projected budget
- ☑ Current financial statement
- ☑ Most recent IRS Form 990 or 1120-H
- ☑ Articles of Incorporation (current & signed)
- ☐ Cost estimates from proposed vendor if request is for capital expense
- ☐ Signed lease if rent costs are being requested
- ☑ IRS Form W9
- ☑ Evaluation forms if used in the proposed program
- ☑ Annual audit (if required by organization)
- ☐ Faith Based Organization Certification Form, if applicable

For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

Source:	Lou Metro Council Budget	Amount: ($)	$ 50,000.00
Source:	External Agency Fund	Amount: ($)	$ 7,200.00
Source:		Amount: ($)	

Has the applicant contacted the BBB Charity Review for participation? ☐ Yes ☑ No

Has the applicant met the BBB Charity Review Standards? ☑ Yes ☐ No

Applicant's Initials ML

SECTION 3 – AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

For more than 40 years the Center For Neighborhoods has cultivated grassroots leadership, provided leadership education, partnered with neighborhoods in community planning efforts, facilitated civic dialogue among stakeholders and actively participated in neighborhood-based development & improvement projects.

Center For Neighborhoods is an independent, 501c3 organization dedicated to partnering with neighborhood residents to create change in their communities.

We prioritize partnership with residents of West and South Louisville who live in neighborhoods that have experienced long-term disinvestment to strengthen social cohesion and shared visioning that enables residents to participate in, implement and/or lead neighborhood projects, investments, and inclusive transformation. We also provide data, knowledge, and technical guidance to enhance resident participation, leadership and decision-making.

Our Vision: We envision a Louisville community of great neighborhoods led by engaged neighbors who are creating unique places that provide a high quality of life and equitable access to opportunity for all.

Our Mission: Engaging with neighbors to build great neighborhoods.

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF

Board Member	Term End Date
Tim Holz	06/30/2022
Kent Weyland	06/30/2021
BJ Adkins	06/30/2023
Jecorey Arthur	06/30/2023
Roberto Bajandas	06/30/2021
Ralph Fitzpatrick	06/30/2021
Melissa Mershon	06/30/2022
Nancy Hancock	06/30/2022
Kimberly Kauffield	06/30/2023
Mitchell Kersting	06/30/2023
Doris Sims	06/30/2022
Eboni Neal Cochran	06/30/2023
Stephen Perkins	06/30/2023
Renita Rosa	06/30/2023
Tina Walters	06/30/2023

Describe the Board term limit policy:

Each member of the Board of Directors shall serve for a term of three years, or until such director dies, resigns, or is removed from the Board by a vote of the Board of Directors.

Three Highest Paid Staff Names	Annual Salary
Dr. Mellone F. Long, PhD, AICP	$87,500
Jessica Brown	$54,622
Mikal Forbush	$53,587

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

Neighborhood Summit – Since launching this annual conference in 2016, the Neighborhood Summit has grown into a highlight event for community leaders and partners that provides practical, technical and inspirational know-how. The Neighborhood Summit is a one-day conference that showcases community building success stories and celebrates neighborhood development across the Louisville community. Through interactive workshops and an engaging keynote speaker, Neighborhood Summit attendees will learn about community achievements, make valuable connections, and come away inspired.

This year's Summit will take place virtually on November 14th beginning at 9am until 1pm. The Summit is open to the entire community and brings together residents from all over Louisville and the surrounding area to learn and connect on issues related to healthy neighborhoods and civic participation.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

This funding for the Neighborhood Summit will provide scholarships to area residents, thus bringing greater access to civic education, networking across in within neighborhoods, and overall community engagement with neighborhood improvement concepts. The funding will go directly to sponsor scholarships for attendees, a 100% scholarship to cover the $10/per person admission ticket and no cost to the resident.

Applicant's Initials ML

C: If this request is a fundraiser, please detail how the proceeds will be spent:
N/A

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

☑ The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

☐ Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:
1. Networking: Bridging neighborhoods across Metro Louisville, providing connection between community members (neighborhood leaders, local government officials and non-profit partners) where they can learn together, learn from each other, and build new relationships to work together. 2. Expert Keynotes: Provide opporutnity to learn from local and national experts on important and ground breaking efforts in community building. 3. Awards: A community celebration of the great work neighborhood leaders, volunteers, public servant, and other great work occurring in Louisville neighborhoods, acknowledging and encouraging ongoing support of these efforts and inspiring others. We beleive that residents benefit from these three core areas to learn, connect, and be inspired. The Neighborhood summit is the only event that annually brings together hundreds of people across the Metro under a common goal of neighborhood improvement and volunteerism. Our evaluation consists of a survey and qualitative evaluation of the general experience of the summit, as well as an evaluation offerred for each workshop session. These are used to inform the following year's topics and logistics. Measurable outcomes from 2019 Summit: - 200 attendees served - 6 awardees - average of 3.5 on scale of 4 for "usefullness of information" recieved during learning sessions
F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically. Most learning sessions (keynote and 7 of 9 workshops) are done in partnership with partner organizations. Together, we work with these other organizations for months ahead of the summit to devleop a unique curriculum that highlights important information, creates learning objectives, and provides action steps for residents. The collaboration of this process is critical and facilitates cross-sector connection and new opportunities for dialogue across our community about relevant topics.

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1 Proposed Metro Funds	Column 2 Non-Metro Funds	Column (1+2)=3 Total Funds
A: Personnel Costs Including Benefits	$ 500.00	$ 20,000.00	$ 20,500.00
B: Rent/Utilities		$ 1,536.00	$ 1,536.00
C: Office Supplies		$ 1,000.00	$ 1,000.00
D: Telephone		$ 161.00	$ 161.00
E: In-town Travel		$ 150.00	$ 150.00
F: Client Assistance (See Detailed List on Page 8)		$ 0.00	$ 0.00
G: Professional Service Contracts		$ 5,000.00	$ 5,000.00
H: Program Materials	$ 500.00	$ 500.00	$ 1,000.00
I: Community Events & Festivals (See Detailed List on Page 8)		$ 0.00	$ 0.00
J: Machinery & Equipment		$ 500.00	$ 500.00
K: Capital Project		$ 0.00	$ 0.00
L: Other Expenses (See Detailed List on Page 8)		$ 500.00	$ 500.00
****TOTAL PROGRAM/PROJECT FUNDS***	$ 1,000.00	$ 29,347.00	$ 30,347.00
% of Program Budget	3.30%	96.70%	**100%**

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	$ 2,200.00
United Way	$ 0.00
Private Contributions (do not include individual donor names)	$ 10,000.00
Fees Collected from Program Participants	$ 3,000.00
Other (please specify) Net Assets	$ 14,147.00
Total Revenue for Columns 2 Expenses **	$ 29,347.00

**Total of Column 1 MUST match "Total Request on Page 1, Section 2"*

***Must equal or exceed total in column 2.*

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1 Proposed Metro Funds	Column 2 Non-Metro Funds	Column (1 + 2)=3 Total Funds
Adverstising/Marketing Expenses		$ 500.00	$ 500.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
			$ 0.00
Total	$ 0.00	$ 500.00	$ 500.00

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Volunteers - workshop support	$ 2,700.00	$27.00/hr, 5 volunteers at 2 hours each
Total Value of In-Kind (***to match Program Budget Line Item.*** Volunteer Contribution &Other In Kind)	$ 2,700.00	

*** DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

Agency Fiscal Year Start Date: 10/29/2020

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? **NO** ☑ **YES** ☐

If YES, please explain:

Applicant's Initials ML

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	Mellone F. Long			**Date:**	10/30/2020
Legal Signatory: (please print):	Mellone F. Long			**Title:**	Executive Director
Phone:	(502) 589-0343	**Extension:**		**Email:**	mellonel@centerforneighborhoods.org

Applicant's Initials ML

THE LOUISVILLE COMMUNITY DESIGN CENTER, INC.

General Information

Organization Number	0032078
Name	THE LOUISVILLE COMMUNITY DESIGN CENTER, INC.
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	11/10/1972
Organization Date	11/10/1972
Last Annual Report	6/24/2020
Principal Office	1126 BERRY BLVD SUITE 300 LOUISVILLE, KY 40215
Registered Agent	MELLONE F. LONG 1126 BERRY BLVD SUITE 300 LOUISVILLE, KY 40215

Current Officers

President	Tim Holz
Secretary	Kent Weyland
Treasurer	Kent Weyland
Director	Melissa Mershon
Director	Betty Adkins
Director	Stephen Perkins
Director	Doris Sims
Director	Eboni Cochran
Director	Jennifer Chappell
Director	Nancy Hancock
Director	Ralph Fitzpatrick
Director	Renita Rosa
Director	Tina Walters

Individuals / Entities listed at time of formation

Director	TOM SMITH
Director	RALPH KURTZ
Director	JOHN SHULHAFER
Incorporator	TOM SMITH
Incorporator	RALPH KURTZ
Incorporator	JOHN SHULHAFER

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

Registered Agent name/address change	6/24/2020 5:27:56 PM	1 page	PDF
Principal Office Address Change	6/24/2020 5:20:08 PM	1 page	PDF

Annual Report	6/24/2020	1 page	PDF	
Registered Agent name/address change	6/25/2019 10:40:49 AM	1 page	PDF	
Annual Report	6/25/2019	1 page	PDF	
Annual Report	6/21/2018	1 page	PDF	
Annual Report	7/1/2017	1 page	PDF	
Amended Assumed Name	9/16/2016	1 page	tiff	PDF
Annual Report	7/1/2016	1 page	PDF	
Registered Agent name/address change	6/30/2016 1:38:27 PM	1 page	PDF	
Principal Office Address Change	6/30/2016 1:34:14 PM	1 page	PDF	
Annual Report	6/16/2015	1 page	PDF	
Name Renewal	5/11/2015 12:25:17 PM	1 page	PDF	
Principal Office Address Change	5/11/2015 12:15:40 PM	1 page	PDF	
Registered Agent name/address change	5/11/2015 12:11:07 PM	1 page	PDF	
Renewal of Assumed Name Return	3/3/2015	2 pages	tiff	PDF
Annual Report	6/30/2014	1 page	PDF	
Registered Agent name/address change	6/28/2013 4:01:28 PM	1 page	PDF	
Annual Report	6/28/2013	1 page	PDF	
Amendment	12/6/2012	3 pages	tiff	PDF
Annual Report	6/30/2012	1 page	PDF	
Annual Report	6/2/2011	1 page	tiff	PDF
Annual Report Amendment	6/28/2010	1 page	tiff	PDF
Annual Report	6/16/2010	1 page	tiff	PDF
Name Renewal	6/11/2010	1 page	tiff	PDF
Annual Report	4/17/2009	1 page	PDF	
Annual Report	2/29/2008	1 page	tiff	PDF
Annual Report	3/21/2007	1 page	tiff	PDF
Statement of Change	6/13/2006	1 page	tiff	PDF
Annual Report	5/17/2006	1 page	tiff	PDF
Certificate of Assumed Name	8/9/2005	1 page	tiff	PDF
Annual Report	2/14/2005	1 page	PDF	
Annual Report	4/15/2003	1 page	tiff	PDF
Annual Report	5/2/2002	1 page	tiff	PDF
Annual Report	8/10/2000	2 pages	tiff	PDF
Annual Report	8/4/1999	4 pages	tiff	PDF
Annual Report	8/26/1998	2 pages	tiff	PDF
Annual Report	7/1/1997	1 page	tiff	PDF
Annual Report	7/1/1996	3 pages	tiff	PDF
Annual Report	7/1/1995	2 pages	tiff	PDF
Statement of Change	9/1/1994	1 page	tiff	PDF
Annual Report	7/1/1994	2 pages	tiff	PDF
Annual Report	7/1/1993	1 page	tiff	PDF
Annual Report	3/18/1992	1 page	tiff	PDF
Annual Report	7/1/1991	2 pages	tiff	PDF
Annual Report	7/1/1990	2 pages	tiff	PDF
Annual Report	7/1/1989	5 pages	tiff	PDF
Annual Report	7/1/1988	1 page	tiff	PDF
Amendment	7/15/1987	7 pages	tiff	PDF

Assumed Names

CENTER FOR NEIGHBORHOODS	Inactive

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	6/24/2020 5:34:53 PM	6/24/2020 5:34:53 PM	
Registered agent address change	6/24/2020 5:27:56 PM	6/24/2020 5:27:56 PM	
Principal office change	6/24/2020 5:20:08 PM	6/24/2020 5:20:08 PM	
Annual report	6/25/2019 11:04:40 AM	6/25/2019 11:04:40 AM	
Registered agent address change	6/25/2019 10:40:49 AM	6/25/2019 10:40:49 AM	
Annual report	6/21/2018 3:57:12 PM	6/21/2018 3:57:12 PM	
Annual report	7/1/2017 3:17:30 PM	7/1/2017 3:17:30 PM	
Annual report	7/1/2016 12:15:18 PM	7/1/2016 12:15:18 PM	
Registered agent address change	6/30/2016 1:38:27 PM	6/30/2016 1:38:27 PM	
Principal office change	6/30/2016 1:34:14 PM	6/30/2016 1:34:14 PM	
Annual report	6/16/2015 2:09:40 PM	6/16/2015 2:09:40 PM	
Principal office change	5/11/2015 12:15:40 PM	5/11/2015 12:15:40 PM	
Registered agent address change	5/11/2015 12:11:07 PM	5/11/2015 12:11:07 PM	
Annual report	6/30/2014 11:25:09 AM	6/30/2014 11:25:09 AM	
Annual report	6/28/2013 4:11:21 PM	6/28/2013 4:11:21 PM	
Registered agent address change	6/28/2013 4:01:28 PM	6/28/2013 4:01:28 PM	
Amendment - Amended and restated articles / CLP	12/6/2012 2:15:21 PM	12/6/2012	
Annual report	6/30/2012 10:51:30 AM	6/30/2012 10:51:30 AM	
Annual report	6/2/2011 2:47:29 PM	6/2/2011	
Amendment to annual report	6/28/2010 2:25:54 PM	6/28/2010	
Annual report	6/16/2010 1:30:26 PM	6/16/2010	
Annual report	4/17/2009 12:08:17 PM	4/17/2009 12:08:17 PM	
Annual report	2/29/2008 10:01:49 AM	2/29/2008	

Annual report	3/21/2007 9:32:25 AM	3/21/2007	
Registered agent address change	6/13/2006 8:58:09 AM	6/13/2006	
Annual report	5/17/2006 1:50:57 PM	5/17/2006	
Added assumed name	8/9/2005 10:16:21 AM	8/9/2005	CENTER FOR NEIGHBORHOODS
Annual report	2/14/2005	2/14/2005	
Annual report	6/29/2001	6/29/2001	
Amendment - Miscellaneous amendments	7/15/1987	7/15/1987	
Amendment - Miscellaneous amendments	10/9/1974	10/9/1974	

Microfilmed Images

Microfilm images are not available online. They can be ordered by faxing a Request For Corporate Documents to the Corporate Records Branch at 502-564-5687.

Annual Report	5/14/2004	1 page
Annual Report	4/15/2003	1 page
Annual Report	5/2/2002	1 page
Annual Report	10/31/2001	1 page
Annual Report	8/10/2000	2 pages
Annual Report	8/4/1999	4 pages
Annual Report	8/26/1998	2 pages
Annual Report	7/1/1997	1 page
Annual Report	7/1/1996	3 pages
Annual Report	7/1/1995	2 pages
Statement of Change	9/1/1994	1 page
Annual Report	7/1/1994	2 pages
Annual Report	7/1/1993	1 page
Annual Report	3/18/1992	1 page
Annual Report	7/1/1991	2 pages
Annual Report	7/1/1990	2 pages
Annual Report	7/1/1989	5 pages
Annual Report	7/1/1988	1 page
Amendment	7/15/1987	7 pages
Statement of Change	11/2/1982	2 pages
Amendment	10/9/1974	3 pages
Annual Report	5/22/1973	8 pages
Articles of Incorporation	11/10/1972	5 pages

Form **W-9** (Rev. October 2018) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Louisville Community Design Center, Inc.

2 Business name/disregarded entity name, if different from above
Center For Neighborhoods

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶ 501(c)3 non-profit organization

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO Box 211086

Requester's name and address (optional)

6 City, state, and ZIP code
Louisville, KY 40221-1086

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

or

Employer identification number
61 - 0889003

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 7/29/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

IRS Department of the Treasury
Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248188044
Sep. 17, 2019 LTR 4168C 0
61-0889003 000000 00
00010406
BODC: TE

LOUISVILLE COMMUNITY DESIGN CENTER
INC
507 S 3RD ST
LOUISVILLE KY 40202

021468

Employer ID number: 61-0889003
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Sep. 06, 2019, about your tax-exempt status.

We issued you a determination letter in July 1975, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

0248188044
Sep. 17, 2019 LTR 4168C 0
61-0889003 000000 00
00010407

LOUISVILLE COMMUNITY DESIGN CENTER
INC
507 S 3RD ST
LOUISVILLE KY 40202

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Kim A. Billups, Operations Manager
Accounts Management Operations 1

CENTER FOR NEIGHBORHOODS

DRAFT FY21 Budget (July 1, 2020 - June 30, 2021)

	FY21 REVENUE	FY21 Budget
4010	Donations	$57,500
4020	Corporate Contributions (Sponsorships)	$25,000
4100	Donated Goods & Services (In Kind)	$13,500
4200	Private Grants	$371,107
4500	Government Grants	$82,200
5040	Contracts / Fees	$47,663
5100	Fundraising (& Program) Sales	$12,280
5300	Interest Income	$500
5490	Misc Revenue	$760
5800	Special Events	$10,000
	TOTAL REVENUE	**$620,509**

	FY21 EXPENSES - PERSONNEL	FY21 Budget
7200	Staff Salaries, Benefits & Taxes	$469,947
7500	Personnel - Contract Services	$19,310
8670	Payroll Processing Fees	$3,000
	Personnel Total	**$492,257**

	FY21 EXPENSES - NON-PERSONNEL	FY21 Budget
8110	Materials / Supplies	$75,927
8120	Donated Materials / Supplies	$13,500
8130	Phone & Telecommunications	$2,475
8140	Postage & Shipping	$1,150
8170	Printing & Copying	$6,000
8180	Technology Expenses	$4,135
8190	Contract Services - Program	$6,000
8590	Other Expenses- MicroGrants to NI Alumni	$2,500
8210	Rent & Parking	$16,818
8310	Travel (in town)	$2,218
8310	Travel (out of town)	$1,107
8540	Staff Training & Development	$5,537
8530	Membership Dues - Org	$1,540
8570	Advertising Expenses (Marketing)	$1,200
7520	Contract - Audit/990	$7,500
8520	Insurance	$2,300
8660	Bank & Merchant Fees	$700
	Non-Personnel Total	**$150,607**
	TOTAL EXPENSES	**$642,864**
	NET SURPLUS / DEFICIT	-$22,355

Center For Neighborhoods

FY21 REVENUE GOALS

	Revenue	FY17 Actual Closing	FY18 Actual Closing	FY19 Actual Closing	*FY20 BUDGET*	FY2 YEAR END PROJECTION	FY21 BUDGET	NOTES
4010	Donations (see subcategories below)	$31,316	$32,043	$43,133	*$70,000*	$41,125	$57,500	See Donations breakdown below
4020	Sponsorships	$12,390	$23,350	$27,750	*$70,000*	$21,620	$25,000	$15k 2020 Virtual Summit; $10k 2020 / 2021 Better Block
4100	Donated Goods & Services		$15,134	$16,074	*$16,750*	$105	$13,500	
4200	Private Grants	$18,266	$256,275	$455,960	*$500,000*	$457,284	$371,107	See Grants breakdown below
4500	Government Grants	$219,999	$228,235	$182,750	*$64,400*	$64,400	$82,200	$50k Lou Forward; $7,200 FY20 EAF Better Block carry over; $5k FY21 NDF BB anticipated; $20k NEA/Our Town grant
5040	Contract Revenue	$49,834	$51,458	$16,680	*$25,000*	$3,000	$47,663	$10k Community Engagement (Smoketown); $15k Lou Metro Parkland; $10,165 River Fields final Payment; $10k new contracts TBD (Facilitation / Planning / Mapping); $2,500 HPI (CDC Mapping)
5100	Fundraising (Program) Sales	$114	$4,126	$4,855	*$8,000*	$2,717	$12,280	$3,250 Summit tickets & CE registrations; $2,500 Better Block merch sales; $1,000 PAINT online workshop; $4k APA CE (non-Summit) classes; $1k mapping fee for service
4061	Fiscal Sponsor Fees			$1,013	*$650*	$26		administration fee for revenues received
5490	Interest Income	$3	$74	$542	*$500*	$633	$500	money market account interest
5490	Misc Income		$513	$348		$1,060	$760	credit card cash rewards
5800	Special Events			$0	*$5,000*	$0	$10,000	Two $5,000 fundraising events tbd - must NET $10k total
	TOTAL	**$331,922**	**$611,208**	**$749,105**	***760,300***	**591,970**	**620,509**	

4010	Donations	*61,500*	57,500	NOTES
4010 - 01	FY21 Board Giving Campaign	*12,500*	7,500	Average Gift required $417
4010 -02	2020 Give For Good Campaign	*7,500*	10,000	Online Day of Giving, Thurs September 17th
4010 - 03	2020/21 Year-End (Winter) Campaign	*5,000*	5,000	Year-End online and mail Appeal Nov 20 - Dec 31
4010 - 04	2021 Membership Campaign	*3,500*	1,000	Focus on Neighborhood Organization members
4010 - 04	Recurring Giving		2,000	Focus on monthly sustainers
4010 - 05	2020 Spring Giving Campaign	*30,000*	22,000	Breakfast/Event and Spring Giving appeal
4010 - 06	Challenge Gift		10,000	possible Spring Challenge Match
4010 - 08	Misc / Giving	*3,000*		

4200 ≥ Grants - Secured/Pending	489,700	465,335	371,107	NOTES
James Graham Brown Fdn			175,000	Yr 3Grant, secured
Owsley Brown II Family Fdn			75,000	Year 3 commitment, secured
Fund For the Arts			11,240	Imagine Parkland stage, secured
Fund For the Arts			522	Imagine Southside celebration, secured
AARP			19,345	AARP (materials, pending)
New Grants to be secured			90,000	**NOTES**
Community Engagement			15,000	One Louisville Covid Response Fund
Neighborhood Institute			20,000	Lift A Life Fdn pending
CDC Network			20,000	Gheens Fdn
Better Block			15,000	AARP ($10k staff time pending); First Financial Foundation
PAINT			0	
Quality of Life Planning			10,000	Humana Foundation,
Mapping			10,000	

FY21 CFN
Staff Time Allocations
by Department & Program

	Community Engagement	Neighborhood Institute	Neighborhood Summit	ABCD & Other Trainings	Community Development (CDC)	Better Block / Design Assist.	PAINT	(Quality of Life) Planning	NeighborMap	Administration	Development	TIME TOTAL
	1011	**2021**	**2023**	**2025**	**2024**	**3031**	**3032**	**3033**	**3034**	**4041**	**5051**	
Executive Director (1.0 FTE)		5.0%	10.0%	5.0%	15.0%			15.0%		25.0%	25.0%	100%
Ed & Engagement Director (1.0 FTE)	15.0%	20.0%	15.0%	10.0%	5.0%	5.0%		20.0%		10.0%		100%
Neighborhood Liaisons (3.0 FTE)	100.0%	40%	20%			80%	50%	10%				300%
Planning Director (1.0 FTE)		2.5%	2.5%		20.0%	25.0%	5.0%	30.0%	5.0%	10.0%		100%
~~Planning & Program Assoc. (1.0 FTE)~~												0%
GIS / Data Analyst (0.5 FTE)					2.5%			17.5%	30.0%			50%
Finance & Dev Director (1.0 FTE)										25.0%	75.0%	100%
~~CDC Intern (.25 FTE)~~												*0%*
Total FTEs	1.15	0.675	0.48	0.15	0.43	1.10	0.55	0.925	0.350	0.70	1.00	7.50

FY21 Center For Neighborhoods Program Budget Narrative

The Planning & Program Associate position will not be rehired until further notice and has been removed from this budget. A 0.25 FTE Intern for the CDC Network was planned, but has been removed due to budget constraints. Removal of these positions represent a reduction in personnel expenses of $51,695.

The following four expenses are allocated to programs based on the program's proportion of total staff time (of the total 7.5 FTE):

- ***Rent***: Total, Annual rent of $16,818 based on new lease at 1126 Berry Blvd, Suite 3
- ***Phone & Internet***: $2,475 - Spectrum, includes Internet 100Mbps and 2 phone lines
- ***Staff Training & Development***: Total $5,537 originally set as 1.25% of aggregate gross salaries of 8.75 FTE positions before reduction in positions; new average budget per 1.0 FTE is $738
- **Out of Town Travel**: $1,107 - Intended to support Staff Training & Development, total originally set as 0.25% of aggregate gross salaries; new average budget =per 1.0 FTE is $148 [There are also flight vouchers paid for in FY2020 for flights canceled due to Covid-19]

Revised June 16, 2020

1011 - Community Engagement

Allocation of 1.15 FTE from the Community Engagement team to provide public outreach, technical assistance and membership benefits implementation that is not directly tied to another CFN program. This primarily focuses on providing support to the development and strengthening of neighborhood-level organizations and neighborhood-driven projects. Priority attention is given to neighborhoods of West and South Louisville that have experienced historical disinvestment.

Staff Allocation: 1.15 FTE [15% of Education & Engagement Director; 1.0 FTE of 3.0 FTE Neighborhood Liaisons]

Direct Program Budget: $64,758

Budgeted Program Revenues: $64,748

- **Private Grants:** $44,651 [$15k New Grants TBD; $29,688 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $10,060 allocation of Louisville Forward grant (personnel, rent, phone)
- **Contracts / Fees:** $10,000 [anticipated $10K Smoketown Lou Metro contract (Fall 2020); also possible CFL Wheelhouse CE; possible Lou Metro CE training]

1011 - Community Engagement

	EXPENSES	FY21 Budget	NOTES
7000	Personnel Expenses	$55,169	15% EED; 33.3% (1.0 of 3.0 FTE) NLs; 10% PPA
7540	Personnel Contract Expenses	$3,900	$75/ weekly eblast
8110	Program Supplies-program	$200	
8110	Program Supplies - food/catering	$200	
8310	Travel (in town)	$418	Avg 60 miles/ month
8540	Staff Training & Development	$848	15.33% of total (1.15 FTE of 7.5 FTE)
8310	Travel (out of town)	$170	15.33% of total (1.15 FTE of 7.5 FTE)
8210	Rent & Parking	$2,575	15.33% of total (1.15 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$379	15.33% of total (1.15 FTE of 7.5 FTE)
8180	Technology Fees	$900	mail chimp $75/mo;
	Direct Program Total	**$64,758**	

Overhead / Cost of Shared Administration: $10,862 (11.77%)

2021 – Neighborhood Institute

This includes a *virtual* 2020 Fall Neighborhood Institute and an *in-person* 2021 Spring Neighborhood Institute. Each Neighborhood Institute includes a 12-week series of sessions. Food costs are included only for the in-person Institute.

Staff Allocation: 0.625 FTE [5% of Executive Director; 20% of Education & Engagement Director; 0.4 FTE of 3.0 FTE Neighborhood Liaisons; 2.5% of Planning Director]

Direct Program Budget: $48,473

Budgeted Program Revenues: $48,431

- **Private Grants:** $41,068 [$20k new grants TBD, $21,031 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $7,400 allocation of Louisville Forward grant (personnel, rent, phone)

Contingency: If a $20,000 Lift A Life Foundation grant is not awarded, by July 15, 2020, the Fall 2020 Institute will be canceled. A total of **$4,750** in expenses will be cut, as follows: Contract Services – Personnel, $3,150; Program Supplies, $250; Travel, $100; microgrants, $1,250.

	2021 - Neighborhood Institute		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel Expenses	$37,541	5% ED; 20% EED; 40% (0.4 of 3.0 FTE) NLs; 2.5% PD
7500	Contract Services – Personnel	3,150	Logistical Coord support: 3hrs/wk @ $35/hr for 15 weeks * 2x year
8110	Program Supplies-program	500	No alumni event
8110	Program Supplies - food/catering	2,250	Spring 2021 class only
8310	Travel (in town)	$200	
8540	Staff Training & Development	$498	9.00% (0.625 FTE of 7.5 FTE)
8310	Travel (out of town)	$100	9.00% (0.625 FTE of 7.5 FTE)
8590	Micro Grants to NI Alumni	$2,500	
8210	Rent & Parking	$1,512	9.00% (0.625 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$222	9.00% (0.625 FTE of 7.5 FTE)
	Direct Program Total	**$48,473**	

Overhead / Cost of Shared Administration: $8,131 (8.81%)

2023 - Neighborhood Summit

The 2020 Neighborhood Summit will be a completely **virtual event** held Saturday, November 14, 2020. The Summit will include a keynote speaker, 12 workshops offered over 2 sessions, and community awards. One workshop will be eligible for APA continuing education credit. One workshop will be eligible for AIA continuing education credit; Target is 200 tickets sold. Additional charge for CE credits.

Staff Allocation: 0.48 FTE [10% of Executive Director; 15% of Education & Engagement Director; 0.2 FTE of 3.0 FTE Neighborhood Liaisons; 2.5% of Planning Director]

Direct Program Budget: $40,734

Budgeted Program Revenues: $41,167

- **Sponsorships:** $15,000 sponsorships ($3,500 PNC pending, $11,500 new sponsors TBD)
- **Donated Goods & Services:** $3,500
- **Private Grants:** $14,900 allocation of JGBF & OBIIFF grant funds
- **Government Grants:** $4,517 allocation of Louisville Forward grant (personnel, rent, phone)
- **Fundraising & Program Sales:** $3,250 ticket sales

2023 - Neighborhood Summit

	EXPENSES	FY21 Budget	NOTES
7000	Personnel	$30,276	10% ED; 15% EED; 20% (.2 FTE of 3.0 FTE) NLs; 2.5% PD
8190	Contract Services - Program	$ 3,000	Contractors associated with making it happen, and happen virtually
8110	Program Supplies-program	$ 750	Awards
8120	Donated materials / supplies	$3,500	p
8570	Advertising Expenses	$1,200	Radio, Facebook, other
8310	Travel (in town)	$100	
8540	Staff Training & Development	$354	6.40% (0.48 FTE of 7.5 FTE)
8310	Travel (out of town)	$71	6.40% (0.48 FTE of 7.5 FTE)
8210	Rent & Parking	$1,075	6.40% (0.48 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$158	6.40% (0.48 FTE of 7.5 FTE)
8660	Bank and Merchant Fees	$250	Ticket processing fees
	Direct Program Total	**$40,734**	

Overhead / Cost of Shared Administration: $7,084 (7.72%)

2025 – Asset-Based Community Development (ABCD) & Education Other

This is time spent providing education and training that is not specific to the Neighborhood Institute or Neighborhood Summit, and includes graduate seminars, workshops and other trainings on Asset-Based Community Development and other relevant topics.

Staff Allocation: 0.15 FTE [5% of Executive Director; 10% of Education & Engagement Director]

Direct Program Budget: $12,710

Budgeted Program Revenues: $11,974

- **Private Grants:** $11,646 allocation of JGBF & OBIIFF grant funds
- **Government Grants:** $328 allocation of Louisville Forward grant (rent, phone)

	2025 - ABCD & Ed Other		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$11,342	5% ED; 10% EED
8110	Program Supplies-program	$500	
8110	Program Supplies - food/catering	$250	
8310	Travel (in town)	$100	
8540	Staff Training & Development	$111	2.0 % (0.15 FTE of 7.5 FTE)
8310	Travel (out of town)	$22	2.0 % (0.15 FTE of 7.5 FTE)
8210	Rent & Parking	$336	2.0 % (0.15 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$49	2.0 % (0.15 FTE of 7.5 FTE)
	Direct Program Total	**$12,710**	

Overhead / Cost of Shared Administration: $1,080 (2.31%)

3031 - Better Block

This includes continuation of Better Block activities in the Parkland neighborhood and on Woodlawn Ave, as well as efforts for smaller, pop up style tactical urbanism in 2021. Expenses support: staff, advisory committee expenses; build out expenses, and celebrations.

Staff Allocation: 1.10 FTE [5% of Education & Engagement Director; 0.8 FTE of 3.0 FTE Neighborhood Liaisons; 25% of Planning Director]

Direct Program Budget: $131,817

Budgeted Program Revenues: $131,617

- **Sponsorships:** $10,000 New Sponsors TBD
- **Donated Goods & Services:** $10,000
- **Private Grants:** $74,398 [$15k grant to find TBD (possible $10k AARP staff time); $19,345 anticipated AARP (build materials); $15k OBIIFF BB 2020 restricted; $11,240 Imagine Parkland Stage; $13,813 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $19,600 [$7,400 allocation of Louisville Forward grant (personnel, rent, phone); $7,200 EAF grant holdover from FY20; $5k anticipated NDF]
- **Contracts / Fees:** $15,000 anticipated Lou Metro Parkland contract funds for build
- **Fundraising & Program Sales:** $2,500 merchandise sales

Contingency: If AARP grant is not received, $19,345 in program material expenses will be cut. If contract funds are not received from Lou Metro for Parkland, $15,000 in program materials will be cut.

	3031 - Better Block		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$55,781	5% EED; 80% (0.8 FTE of 3.0 FTE) NLs; 25% PD
8110	Program Supplies-program	$60,585	$15,000 per Better Block (2020 and 2021)+ Parkland Stage (11,240) + AARP (19345)
8110	Program Supplies - food/catering	$1,000	
8120	Donated materials / supplies	$10,000	
8310	Travel (in town)	$450	
8540	Staff Training & Development	$811	14.67% (1.1 FTE of 7.5 FTE)
8310	Travel (out of town)	$162	14.67% (1.1 FTE of 7.5 FTE)
8210	Rent & Parking	$2,465	14.67% (1.1 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$363	14.67% (1.1 FTE of 7.5 FTE)
8520	Insurance	$200	Storage unit insurance
	Direct Program Total	**$31,617**	

Overhead / Cost of Shared Administration: $22,962 (25.02%)

3032 – PAINT

This year's PAINT program will be a continuation (year 2) of implementing the Our Town grant and project in collaboration with Louisville Metro, Fund For The Arts, TARC, and Louisville Public Media. Our role includes managing the selection implementation process of two neighborhood-based permanent art installations adjacent to heavily used TARC stops. We will also coordinate a total of six monthly activations of these sites between April and September of 2020. Artist commissions will be funded directly via FFTA, and therefore our program budget is lighter than recent years. The PAINT program will also design and conduct an online educational workshop to teach the PAINT process.

Staff Allocation: 0.55 FTE [0.5 FTE of 3.0 FTE Neighborhood Liaisons; 5% of Planning Director]

Direct Program Budget: $28,735

Budgeted Program Revenues: $28,233

- **Private Grants:** $5,526 [$5k New Grants TBD; $522 holdover from Imagine Grant; $5,411 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $21,707 [$1,707 allocation of Louisville Forward grant (rent, phone); $20,000 NEA Our Town grant holdover]
- **Fundraising & Program Sales:** $1,000 ticket sales for online workshop of PAINT process, offered nationally

	3032 - PAINT		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$26,064	5% PD; 50% (0.5 FTE of 3.0 FTE) NLs
8110	Program Supplies - food/catering	$522	Southside Celebration - Imagine Grant Expenses
8310	Travel (in town)	$250	
8540	Staff Training & Development	$405	7.33% (0.55 FTE of 7.5 FTE)
8310	Travel (out of town)	$81	7.33% (0.55 FTE of 7.5 FTE)
8210	Rent & Parking	$1,231	7.33% (0.55 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$181	7.33% (0.55 FTE of 7.5 FTE)
	Direct Program Total	**$28,735**	

Overhead / Cost of Shared Administration: $5,811 (6.33%)

3033 - [Quality of Life] Planning

This program will work toward our inaugural Quality of Life planning process with a grouping of adjacent West Louisville neighborhoods while maintaining our recently expanded Community Engagement work with an emphasis on West Louisville. By December 2020, we intend to secure agreement from neighborhoods to participate in Quality of Life Planning, and to conduct QLP for one neighborhood annually. This will include conducting pre-planning engagement and Neighborhood Assessment Projects (NAPs). This program also includes planning-related contract services. APA continuing education credits will be offered to generate program revenue.

Staff Allocation: 0.925 FTE [15% of Executive Director; 20% of Education & Engagement Director; 0.1 FTE of 3.0 FTE Neighborhood Liaisons; 30% of Planning Director; 0.175 FTE of 0.5 FTE GIS / Data Analyst]

Direct Program Budget: $69,703

Budgeted Program Revenues: $69,702

- **Private Grants:** $35,480 [$10k New Grants TBD; $25,480 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $10,060 allocation of Louisville Forward grant (personnel, rent, phone)
- **Contracts / Fees:** $20,163 [$10,000 New Contracts TBD; $10,163 River Fields James Taylor 4th/Final Payment; (Note: Maple Street Proposal award anticipated $16,500 (max $100k) in FY22, not reflected in this budget)
- **Fundraising & Program Sales:** $4,000 registration for APA Continuing Education classes (Mellone will instruct 6 classes)

	3033 - [Quality of Life] Planning		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$65,008	15% ED; 20% EED; 10% (0.1 FTE of 3.0 FTE) NLs; 30% PD; 35% (0.175 FTE of 0.5 FTE) GIS
8110	Program Supplies-program	$250	
8310	Travel (in town)	$250	
8540	Staff Training & Development	$682	12.33% (0.925 FTE of 7.5 FTE)
8310	Travel (out of town)	$136	12.33% (0.925 FTE of 7.5 FTE)
8210	Rent & Parking	$2,071	12.33% (0.925 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$305	12.33% (0.925 FTE of 7.5 FTE)
8530	Dues & Subscriptions	$ 1,000	
	Direct Program Total	**$69,703**	

Overhead / Cost of Shared Administration: $11,683 (12.66%)

3034 – Mapping Services

We maintain NeighborMap and the Neighborhood Data & Mapping Resource Center to provide an interactive, online experience for residents and neighborhoods in Louisville to engage with neighborhood-based data to inform neighborhood-level planning. This includes regular our online maps, and general mapping services and technical assistance.

Staff Allocation: 0.35 FTE [5% of Planning Director; 0.3 FTE of 0.5 FTE GIS / Data Analyst]

Direct Program Budget: $28,868

Budgeted Program Revenues: $28,313

- **Private Grants:** $19,734 [$10k New Grants TBD; $13,853 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $3,460 allocation of Louisville Forward grant (personnel, rent, phone)
- **Fundraising & Program Sales:** $1,000 Small map fee for service jobs, map print fees

	3034 - Mapping Services		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$26,261	5% PD; 60% (0.3 FTE of 0.5 FTE) GIS
8110-01	Program Supplies-program	600	plotter printer paper & ink
8540	Staff Training & Development	$258	4.66% (0.35 FTE of 7.5 FTE)
8310	Travel (out of town)	$52	4.66% (0.35 FTE of 7.5 FTE)
8210	Rent & Parking	783	4.66% (0.35 FTE of 7.5 FTE)
8130	Phone & Telecommunications	115	4.66% (0.35 FTE of 7.5 FTE)
8180	Technology Expense	$ 800	ESRI-ARC GIS $800 = 2 Arc/GIS desktop licenses, 5 ArcGIS Online Creator licenses, 2 Community Analyst online web app
	Direct Program Total	**$ 28,868**	

Overhead / Cost of Shared Administration: $4,839 (5.24%)

2024 – CDC Network

The CDC Network facilitates collaboration, knowledge and information sharing, logistical support and project/campaign support neighborhood-based CDCs and similar entities engaged in the protection, guardianship and expansion of neighborhood-based economic and social assets, including but not limited to commercial and retail development, community land use and activation, affordable housing, and social cohesion. The program will provide a network meeting at least every other month, develop an online presence (map, webpage and social media accounts) that highlights the opportunities and vision of CDCs, and generate a weekly communication for the CDC Network for information sharing.

Staff Allocation: 0.68 FTE [15% of Executive Director; 5% of Education & Engagement Director; 20% of Planning Director; 0.025 FTE of 0.5 FTE GIS / Data Analyst]

Direct Program Budget: $42,799

Overhead / Cost of Shared Administration: $5,926 (6.42%)

Budgeted Program Revenues: $35,357

- **Private Grants:** $29,527 [$20k New Grants TBD; $10,925 allocation of JGBF & OBIIFF grant funds]
- **Government Grants:** $1,426 allocation of Louisville Forward grant (rent, phone)
- **Contracts / Fees:** $2,500 HPI funds pending to build web map

	2024 – CDC Network		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$33,022	15% ED; 5% EED; 20% PD; 5% (0.025 FTE of 0.5 FTE) GIS
8110-01	Program Supplies-program	$350	
8110-03	Program Supplies - food/catering	$250	
8310	Travel (in town)	$150	
8530	Membership Dues - Org	$100	NACEDA
8540	Staff Training & Development	$317	5.73% (0.43 FTE of 7.5 FTE)
8310	Travel (out of town)	$63	5.73% (0.43 FTE of 7.5 FTE)
8210	Rent & Parking	$963	5.73% (0.43 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$142	5.73% (0.43 FTE of 7.5 FTE)
	Direct Program Total	**$35,357**	

4041 – Administration

This includes: internal printing and copying; insurance; bookkeeping and audit; computer support; some software subscriptions; etc. Staff time includes organizational and financial management. These indirect costs are allocated across programs at the proportions noted under each program as Overhead / Cost of Shared Administration.

Staff Allocation: 0.7 FTE [25% of Executive Director; 10% of Education & Engagement Director; 10% of Planning Director; 25% of Finance & Development Director]

Total Administration Budget: $92,284
Budgeted Program Revenues: $46,777

- **Private Grants:** $45,235 allocation of JGBF & OBIIFF grant funds
- **Government Grants:** $1,542 allocation of Louisville Forward grant (rent, phone)

4041 - Administration

	EXPENSES	FY21 Budget	NOTES
7000	Personnel	$54,502	25% ED; 10% EED; 10% PD; 25% FDD
8001	Payroll Processing Fees	$3,000	
7540	Personnel Contract Expenses	$12,260	Bookkeeping 14hrs/mo; Admin (Salesforce accountability & board records) 4hrs/mo; IT $500
7520	Professional Fees	$7,500	Audit
8110	Program Supplies - office	$1,250	1000 office supplies, 250 tech/video streaming supplies
8110	Program Supplies - food/catering	$470	4 quarterly staff appreciations @ $10/employee; $10/month for flower power
8310	Travel (in town)	$150	
8170	Printing & Copying	$5,000	
8140	Postage & Shipping	$400	$250 postage; $150 annual PO box fee
8540	Staff Training & Development	$516	8% (0.7 FTE of 8.75 FTE)
8310	Travel (out of town)	$103	8% (0.7 FTE of 8.75 FTE)
8210	Rent & Parking	$1,567	8% (0.7 FTE of 8.75 FTE)
8130	Phone & Telecommunications	$231	8% (0.7 FTE of 8.75 FTE)
8180	Technology Fees	$ 2,435	Adobe Creative Cloud $840 (2 licenses); Survey Monkey $385; Wix $220; Zoom 250; Norton Security $88; ADT security $480 ($40/mo); CJ 110; Business First $60
8530	Dues & Subscriptions	$400	KNPN, CNPE,
8660	Bank and Merchant Fees	$200	
8520	Insurance	$2,300	Business Owners Policy $600; D&O Policy $1050; Workers Comp $650
	Total Administration Total	**$92,284**	

Revised June 16, 2020

5051 - Development

This includes: five fundraising campaigns (FY21 Board Giving; 2020 Give For Good; Year-End Giving; 2021 Membership; and 2021 Spring Giving (& Spring Gathering) event; cultivation and stewardship of major donors, grant makers, corporate sponsors; Grants (Applications, Awards, and Reporting); Special event(s) (build 2 special events); and Marketing & Communications.

Staff Allocation: 1.0 FTE [25% of Executive Director; 75% of Finance & Development Director]

Direct Program Budget: $85,673

Budgeted Program Revenues: $46,362

- **Private Grants:** $44,262 allocation of JGBF & OBIIFF grant funds
- **Government Grants:** $2,100 allocation of Louisville Forward grant (rent, phone)

	5051 - Development		
	EXPENSES	**FY21 Budget**	**NOTES**
7000	Personnel	$74,981	25% ED; 70% FDD
8190	Program Contract Services	$3,000	
8110	Program Supplies-program	$1,000	
8110	Program Supplies - food/catering	$5,000	2021 Spring Gathering Breakfast
8310	Travel (in town)	$150	
8170	Printing & Copying	$1,000	
8140	Postage & Shipping	$750	
8540	Staff Training & Development	$737	13.33% (1.0 FTE of 7.5 FTE)
8310	Travel (out of town)	$147	13.33% (1.0 FTE of 7.5 FTE)
8210	Rent & Parking	$2,239	13.33% (1.0 FTE of 7.5 FTE)
8130	Phone & Telecommunications	$330	13.33% (1.0 FTE of 7.5 FTE)
8660	Bank and Merchant Fees	$250	Online Giving / processing fees
8530	Dues & Subscriptions	$40	40 FREML
	Direct Program Total	**$89,625**	

Overhead / Cost of Shared Administration: $15,022 (16.28%)

LOUISVILLE COMMUNITY DESIGN CENTER
Balance Sheet
As of September 30, 2020

	Sep 30, 2020	
ASSETS		
Current Assets		
Checking/Savings		
1000 · Cash in Bank		
1010 · Savings Account	148,115.65	
1020 · PNC Checking	10,076.83	
Total 1000 · Cash in Bank	158,192.48	
Total Checking/Savings	158,192.48	
Other Current Assets		
Grants Receivable	60,000.00	Louisville Metro FY21 grant $50K/FFTA Our Town 1st invoice $10K
1210 · Promises to Give	109,680.00	AARP $31K, Owsley Brown final $75K, Board Dues
1230 · Prepaid Expenses	3,879.20	Rent Deposit & Oct, airfare credit
Total Other Current Assets	173,559.20	
Total Current Assets	331,751.68	
Fixed Assets		
1500 · Equipment		
1510 · Computers	4,409.96	
1512 · Accumulated Depreciation	-3,098.00	
1500 · Equipment - Other	5,449.32	
Total 1500 · Equipment	6,761.28	
Total Fixed Assets	6,761.28	
TOTAL ASSETS	338,512.96	
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	1,632.50	Contractor payments, Cleaning
Total Accounts Payable	1,632.50	
Total Credit Cards	2,252.17	
Other Current Liabilities		
2110 · Accrued Payroll Expense		
2110-2 · Vacation	8,400.00	Adjusted to Q1 Balance
Total 2110 · Accrued Payroll Expense	8,400.00	
2400 · Loan Payable - SBA PPP	71,900.00	Oct 8 - Updated guidance for Loans under $50K; Holding pattern awaiting addional guidance from SBA and banks
2500 · Fiscal Sponsorships		
2514 · Fiscal Sponsorship Deposits		
2514-9 · Orchards of Beechmont	229.60	Last Fiscal Sponsorship
Total 2514 · Fiscal Sponsorship Deposits	229.60	
Total 2500 · Fiscal Sponsorships	229.60	
Total Other Current Liabilities	80,529.60	
Total Current Liabilities	84,414.27	
Total Liabilities	84,414.27	
Equity		
3500 · Net Assets w Donor Restrictions		
3501 · Metro Partnership Agreement	25,657.10	
3502 · EAF	5,118.01	
3507 · Imagine 2020	521.70	
3508 · Imagine Parkland	11,240.01	
3509 · FY20 J Graham Brown Foundation	158,112.04	Beginning to use in Sept 2020
3515 · AARP	29,345.00	
3516 · FFTA (Our Town)	-1,700.00	
3517 · Lift a Life Foundation	8,646.07	Restricted for Neigyhborhood Institute
Total 3500 · Net Assets w Donor Restrictions	236,939.93	
3900 · Net Assets w/o Donor Restrictio	1,944.39	
Net Income	15,214.37	
Total Equity	254,098.69	
TOTAL LIABILITIES & EQUITY	338,512.96	

AMENDED AND RESTATED ARTICLES OF INCORPORATION OF THE LOUISVILLE COMMUNITY DESIGN CENTER, INC.

The following Amended and Restated Articles of Incorporation of the Louisville Community Design Center, Inc. (the "Corporation") are filed pursuant to KRS 273.273.

ARTICLE I

The Corporation's name is **THE LOUISVILLE COMMUNITY DESIGN CENTER, INC.**

ARTICLE II

The Corporation is organized to perform any and all other lawful acts which any other non-profit organization can perform.

ARTICLE III

The Corporation is organized exclusively for charitable purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or a corresponding provision of any future United States Internal Revenue law). No part of the Corporation's net earnings shall inure to the benefit of a member or director. The balance, if any, of any money received by the Corporation from its operations, after the payment in full of all the Corporation's debts and obligations, of whatsoever kind and nature, shall be used and distributed exclusively for charitable, scientific, and education, or such other purposes that are consistent with the above corporate purposes.

ARTICLE IV

The Corporation shall have no capital stock and no members.

ARTICLE V

The Corporation's term shall be perpetual.

ARTICLE VII

The Corporation's affairs and business shall be conducted by a Board of Directors, the number of which shall be established from time to time as provided in the Bylaws of the Corporation, one of whom shall be elected Chairman of the Board.

ARTICLE VIII

The Corporation may incur an unlimited amount of liabilities or indebtedness.

ARTICLE IX

The address of the Corporation's principal office is:

610 So. Fourth St.
Louisville, Kentucky 40202

ARTICLE X

The name and address of the Corporation's registered agent is:

John I. Trawick
610 So. Fourth St.
Louisville, Kentucky 40202

ARTICLE XI

The Corporation's Bylaws may be adopted or amended by the Corporation's Board of Directors as set forth in the Bylaws.

ARTICLE XII

The Corporation's Articles of Incorporation may be amended and/or restated by vote of a majority of the members of the Board then in office at a meeting duly called upon notice for the specific purpose of changing the Articles of Incorporation.

ARTICLE XIII

In the event of the Corporation's dissolution, said dissolution shall be performed in accordance with KRS 273.303, as amended. After paying or making provision for the payment of all of the Corporation's liabilities, the net assets, if any, shall be distributed exclusively for charitable, scientific, and educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or a corresponding provision of any future United States Internal Revenue law) that are consistent with the above corporate purposes.

ARTICLE XIV

These Amended and Restated Articles of Incorporation correctly set forth the provisions of the Corporation's Articles of Incorporation as theretofore amended, have been duly adopted as required by law, and supersede and take the place of the Corporation's existing Articles of Incorporation as amended.

ARTICLE V

To the full extent permitted by Kentucky law, the Corporation shall indemnify any person made, or threatened to be made, a party to any proceeding (whether brought by or in the right of the Corporation or otherwise) by reason of the fact that such person is or was a Director or officer of the Corporation against judgments, penalties, fines, settlements and reasonable expenses (including attorneys' fees) actually incurred in connection with such proceeding; and the Board may, at any time, approve indemnification of any other person which the Corporation has the power to indemnify under law.

IN WITNESS WHEREOF, the undersigned subscribes his name as of this 19 day of Nov, 2008.

By: ______________________
________, its Chairman

990163.880163/503411.2

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

A For the 2018 calendar year, or tax year beginning 07/01/18 , and ending 06/30/19

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: Louisville Community Design Center, Inc.

Doing business as: Center for Neighborhoods

Number and street (or P.O. box if mail is not delivered to street address): 507 South Third Street — Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: Louisville KY 40202

D Employer identification number: 61-0889003

E Telephone number: 502-589-0343

G Gross receipts $ 489,792

F Name and address of principal officer:
Gordon Garner
507 S. 3rd Street
Louisville KY 40202

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No
If "No," attach a list. (see instructions)

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: ▶ www.centerforneighborhoods.org

H(c) Group exemption number ▶

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation: 1972 **M** State of legal domicile: KY

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities:
To serve and assist neighborhoods to empower and equip residents to achieve positive change in their community through planning, revitalization and improvement, leadership development and education.

2 Check this box ▶☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	17
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	17
5 Total number of individuals employed in calendar year 2018 (Part V, line 2a)	5	8
6 Total number of volunteers (estimate if necessary)	6	225
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 38	7b	0

	Prior Year	Current Year
Revenue		
8 Contributions and grants (Part VIII, line 1h)	1,139,070	467,715
9 Program service revenue (Part VIII, line 2g)	51,458	21,535
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	74	542
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0
12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,190,602	489,792
Expenses		
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	384,064	434,442
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 32,681		
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	163,881	273,177
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	547,945	707,619
19 Revenue less expenses. Subtract line 18 from line 12	642,657	-217,827

Net Assets or Fund Balances	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	696,761	503,145
21 Total liabilities (Part X, line 26)	38,214	62,425
22 Net assets or fund balances. Subtract line 21 from line 20	658,547	440,720

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date

▶ Gordon Garner — Interim Exec Dir
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Barbara Lasky	Barbara Lasky	10/29/19		P00015280

Firm's name ▶ Baldwin CPAs, PLLC — Firm's EIN ▶ 20-1416603

Firm's address ▶ 943 S 1st Street, Louisville, KY 40203 — Phone no. 502-584-9793

May the IRS discuss this return with the preparer shown above? (see instructions) ☐ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.
DAA

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III .... [X]

1 Briefly describe the organization's mission:

Center for Neighborhoods supports and empowers neighborhoods to create stronger and more vital communities.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? .... [ ] Yes [X] No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? .... [ ] Yes [X] No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 514,354 including grants of$) (Revenue $ 21,535)

See Schedule O

4b (Code:) (Expenses $ including grants of$) (Revenue $)

N/A

4c (Code:) (Expenses $ including grants of$) (Revenue $)

N/A

4d Other program services (Describe in Schedule O.)

(Expenses $ including grants of$) (Revenue $)

4e Total program service expenses ▶ 514,354

Part IV Checklist of Required Schedules

		Line	Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors* (see instructions)?	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9	X	
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I* (see instructions)	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV Checklist of Required Schedules *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of a current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28b		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? **Note.** All Form 990 filers are required to complete Schedule O.	38	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

					Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a	9			
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0			
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?			1c	X	

DAA

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

				Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 8			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b		X
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file* (see instructions)				
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation in Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country: ▶				
	See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?		9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note. See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*		14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year?		15		X
	If "Yes," see instructions and file Form 4720, Schedule N.				
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?		16		X
	If "Yes," complete Form 4720, Schedule O.				

Part VI Governance, Management, and Disclosure *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI ... X

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year ... 1a 17 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.				
b	Enter the number of voting members included in line 1a, above, who are independent ... 1b 17				
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		2		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		3		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		4		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		5		X
6	Did the organization have members or stockholders?		6		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		7a		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		7b		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?		8a	X	
b	Each committee with authority to act on behalf of the governing body?		8b	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses in Schedule O*		9		X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe in Schedule O how this was done*	12c		X
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a	X	
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ KY

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

[ ] Own website [X] Another's website [X] Upon request [ ] Other *(explain in Schedule O)*

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ▶

COMPANY 507 South Third Street

Louisville KY 40202 502-589-0343

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

X Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position: Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) Tim Holz President	1.00 0.00	X		X				0	0	0
(2) Leo Klarer Vice President	1.00 0.00	X		X				0	0	0
(3) Kent Weyland Treasurer/Secretary	1.00 0.00	X		X				0	0	0
(4) Betty Adkins Member	1.00 0.00	X						0	0	0
(5) Roberto Bajandas Member	1.00 0.00	X						0	0	0
(6) Jennifer Chappell Member	1.00 0.00	X						0	0	0
(7) Bruce Duncan Member	1.00 0.00	X						0	0	0
(8) Dr. Ralph Fitzpatrick Member	1.00 0.00	X						0	0	0
(9) Nancy Hancock Member	1.00 0.00	X						0	0	0
(10) Melissa Mershon Member	1.00 0.00	X						0	0	0
(11) Eboni Neal Cochran Member	1.00 0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position: Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
(12) Stephen Perkins Member	1.00 0.00	X						0	0	0
(13) Renita Rosa Member	1.00 0.00	X						0	0	0
(14) Doris Sims Member	1.00 0.00	X						0	0	0
(15) Tina Walters Member	1.00 0.00	X						0	0	0
(16) Donald Keller Board Member	1.00 0.00	X						0	0	0
(17) Michael O'Leary Board Member	1.00 0.00	X						0	0	0
(18) Gordon Garner Interim Exec Dir	40.00 0.00			X				0	0	0

1b	Sub-total ▶			
c	Total from continuation sheets to Part VII, Section A ▶			
d	Total (add lines 1b and 1c) ▶			

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶0

			Yes	No
3	Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e 182,750				
	f All other contributions, gifts, grants, and similar amounts not included above	1f 284,965				
	g Noncash contributions included in lines 1a-1f: $ 16,074					
	h **Total.** Add lines 1a–1f ▶		467,715			
Program Service Revenue		Busn. Code				
	2a Various programs		21,535	21,535		
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g **Total.** Add lines 2a–2f ▶		21,535			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶		542			542
	4 Income from investment of tax-exempt bond proceeds ▶					
	5 Royalties ▶					
		(i) Real / (ii) Personal				
	6a Gross rents					
	b Less: rental exps.					
	c Rental inc. or (loss)					
	d Net rental income or (loss) ▶					
		(i) Securities / (ii) Other				
	7a Gross amount from sales of assets other than inventory					
	b Less: cost or other basis & sales exps.					
	c Gain or (loss)					
	d Net gain or (loss) ▶					
	8a Gross income from fundraising events (not including $ of contributions reported on line 1c). See Part IV, line 18	a				
	b Less: direct expenses	b				
	c Net income or (loss) from fundraising events ▶					
	9a Gross income from gaming activities. See Part IV, line 19	a				
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities ▶					
	10a Gross sales of inventory, less returns and allowances	a				
	b Less: cost of goods sold	b				
	c Net income or (loss) from sales of inventory ▶					
	Miscellaneous Revenue	Busn. Code				
	11a					
	b					
	c					
	d All other revenue					
	e **Total.** Add lines 11a–11d ▶					
	12 **Total revenue.** See instructions. ▶		489,792	21,535	0	542

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	16,335	12,251	3,267	817
7 Other salaries and wages	339,293	254,470	67,859	16,964
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	47,754	35,816	9,551	2,387
10 Payroll taxes	31,060	23,295	6,212	1,553
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	40,199		40,199	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	3,258			3,258
13 Office expenses	89,203	83,057	5,455	691
14 Information technology				
15 Royalties				
16 Occupancy	19,560	14,670	3,912	978
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	14,017	10,513	2,803	701
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	843	632	169	42
23 Insurance	1,097	823	219	55
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Consultant & Contract svs	99,406	74,555	19,881	4,970
b Miscellaneous	4,943	3,784	927	232
c Dues & subscriptions	651	488	130	33
d				
e All other expenses				
25 **Total functional expenses.** Add lines 1 through 24e	707,619	514,354	160,584	32,681
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

			(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest bearing	450,210	1	284,708
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net	210,796	3	147,685
	4	Accounts receivable, net	34,170	4	61,540
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	480
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D — 10a: 27,064			
	b	Less: accumulated depreciation — 10b: 18,332	1,585	10c	8,732
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 34)	696,761	16	503,145
Liabilities	17	Accounts payable and accrued expenses	32,610	17	47,456
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D	5,604	21	14,969
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26	**Total liabilities.** Add lines 17 through 25	38,214	26	62,425
Net Assets or Fund Balances		**Organizations that follow SFAS 117 (ASC 958), check here ▶ X and complete lines 27 through 29, and lines 33 and 34.**			
	27	Unrestricted net assets	77,417	27	122,540
	28	Temporarily restricted net assets	581,130	28	318,180
	29	Permanently restricted net assets		29	
		Organizations that do not follow SFAS 117 (ASC 958), check here ▶ ☐ and complete lines 30 through 34.			
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
	33	Total net assets or fund balances	658,547	33	440,720
	34	Total liabilities and net assets/fund balances	696,761	34	503,145

DAA

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	489,792
2	Total expenses (must equal Part IX, column (A), line 25)	2	707,619
3	Revenue less expenses. Subtract line 2 from line 1	3	-217,827
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	658,547
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	440,720

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?	2a		X
	If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
b	Were the organization's financial statements audited by an independent accountant?	2b	X	
	If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis			
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	2c	X	
	If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.	3b		

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to *www.irs.gov/Form990* for instructions and the latest information.**

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization: Louisville Community Design Center, Inc.

Employer identification number: 61-0889003

Part I **Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 [ ] A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 [ ] A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 [ ] A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 [ ] A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:

5 [ ] An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 [ ] A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 [X] An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 [ ] A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 [ ] An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:

10 [ ] An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 [ ] An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 [ ] An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a [ ] **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b [ ] **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c [ ] **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d [ ] **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e [ ] Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	63,964	122,402	98,553	1,139,070	467,715	1,891,704
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	63,964	122,402	98,553	1,139,070	467,715	1,891,704
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						499,306
6 **Public support.** Subtract line 5 from line 4						1,392,398

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
7 Amounts from line 4	63,964	122,402	98,553	1,139,070	467,715	1,891,704
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources		10	2	74	542	628
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						1,892,332

12 Gross receipts from related activities, etc. (see instructions) | 12 | 72,993

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f)) | 14 | 73.58 %

15 Public support percentage from 2017 Schedule A, Part II, line 14 | 15 | 99.99 %

16a **33 1/3% support test—2018.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ X

b **33 1/3% support test—2017.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

17a **10%-facts-and-circumstances test—2018.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐

b **10%-facts-and-circumstances test—2017.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ ☐

Part III **Support Schedule for Organizations Described in Section 509(a)(2)**
(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f))	15	%
16	Public support percentage from 2017 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2018** (line 10c, column (f), divided by line 13, column (f))	17	%
18	Investment income percentage from **2017** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2018.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

b **33 1/3% support tests—2017.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Line	Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in **Part VI** how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in **Part VI** how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in **Part VI** when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in **Part VI** what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in **Part VI** how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in **Part VI** what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in **Part VI**, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in **Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in **Part VI.***	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in **Part VI.***	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in **Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a		
b	A family member of a person described in (a) above?	11b		
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* ***Part VI.***	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally-Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (**see instructions**).*

a ☐ The organization satisfied the Activities Test. *Complete **line 2** below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete **line 3** below.*

c ☐ The organization supported a governmental entity. *Describe in **Part VI** how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer (a) and (b) below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer (a) and (b) below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (explain in detail in **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations *(continued)*

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2018 from Section C, line 6	
10	Line 8 amount divided by line 9 amount	

	Section E - Distribution Allocations (see instructions)	**(i) Excess Distributions**	**(ii) Underdistributions Pre-2018**	**(iii) Distributable Amount for 2018**
1	Distributable amount for 2018 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2018 (reasonable cause required-explain in **Part VI**). See instructions.			
3	Excess distributions carryover, if any, to 2018			
a	From 2013			
b	From 2014			
c	From 2015			
d	From 2016			
e	From 2017			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2018 distributable amount			
i	Carryover from 2013 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2018 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2018 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in **Part VI**. See instructions.			
6	Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in **Part VI**. See instructions.			
7	**Excess distributions carryover to 2019.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2014			
b	Excess from 2015			
c	Excess from 2016			
d	Excess from 2017			
e	Excess from 2018			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCHEDULE D (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization: Louisville Community Design Center, Inc.

Employer identification number: 61-0889003

Part I — Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II — Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e.g., recreation or education)
☐ Preservation of a historically important land area
☐ Protection of natural habitat
☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ $

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III — Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ $

(ii) Assets included in Form 990, Part X ▶ $

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ $

b Assets included in Form 990, Part X ▶ $

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange programs
e ☐ Other ....

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.
Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☒ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☒ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☒

Part V Endowment Funds.
Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ ..... %
b Permanent endowment ▶ ..... %
c Temporarily restricted endowment ▶ ..... %
The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) unrelated organizations	3a(i)		
(ii) related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		5,937	332	5,605
e Other		21,127	18,000	3,127
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)* ▶				8,732

Part VII Investments—Other Securities.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 12.)* ▶		

Part VIII Investments—Program Related.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 13.)* ▶		

Part IX Other Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)* ▶	

Part X Other Liabilities.
Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)* ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII X

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return. Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	489,792
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	489,792
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total revenue. Add lines **3** and **4c**. *(This must equal Form 990, Part I, line 12.)*			5	489,792

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return. Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	707,619
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	707,619
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total expenses. Add lines **3** and **4c**. *(This must equal Form 990, Part I, line 18.)*			5	707,619

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part IV, Line 2b - Escrow Liability Arrangement Explanation

Fiscal Sponsorship Payable - organization is the fiscal sponsor for several small organizations that provide neighborhood services.

Part X - FIN 48 Footnote

Management has concluded that any tax positions that would not meet the more-likely-than-not criterion of FASB ASC 740-10 would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the operating statement or accrued in the balance sheet.

Part XIII Supplemental Information *(continued)*

SCHEDULE O (Form 990 or 990-EZ)

Department of the Treasury Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2018

Open to Public Inspection

Name of the organization	Employer identification number
Louisville Community Design Center, Inc.	61-0889003

Doing Business As - Additional Names

Center for Neighborhoods

Form 990, Part III, Line 4a - First Accomplishment

Today, CFN works in four key areas including Community Engagement & Technical Assistance; Education & Training; Data, Mapping & Resources; and Neighborhood Planning & Design. We envision a greater Louisville community with caring and empowered people and civic institutions working in partnership with local government to renew and build neighborhoods that are healthy, sustainable, safe and attractive. Center For Neighborhoods is a 501(c)3 nonprofit organization.

Our education and training programs cultivate effective neighborhood leaders citywide. Programs including the Neighborhood Institute, Green Institute, Neighborhood Summit and Community Workshops increase participation in neighborhood life and increase the capabilities of neighborhood-based organizations to carry out neighborhood improvement projects.

Our neighborhood outreach services build relationships with neighborhood associations & stakeholder institutions to provide assistance through public awareness, meeting facilitation, problem-solving and project consultation. Our technical assistance helps neighborhoods enact their strategies and plans for community improvement.

CFN has an extensive background in neighborhood assessment and planning, which includes facilitating broad stakeholder input. Neighborhood Assessments and Walkability Assessments help identify current conditions, Name of the organization: Louisville Community Design

Employer identification number: 61-0889003

future desires & the action steps to get there. Neighborhood Plans allow residents to articulate a clear vision for their neighborhood with defined goals and a work plan.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

The Form 990 is first reviewed by the Executive Director and then the Audit Committee prior to its filing. It is then given to the full board of directors.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

Board reviews

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

They are not made available to the public.

Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)
▶ Attach to your tax return.
▶ Go to www.irs.gov/Form4562 for instructions and the latest information.

OMB No. 1545-0172
2018
Attachment Sequence No. 179

Name(s) shown on return: Louisville Community Design Center, Inc.
Identifying number: 61-0889003

Business or activity to which this form relates: Indirect Depreciation

Part I Election To Expense Certain Property Under Section 179
Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,000,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,500,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6 (a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the **smaller** of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2017 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2019. Add lines 9 and 10, less line 12 ▶	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	843

Part III MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2018	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B—Assets Placed in Service During 2018 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only–see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2018 Tax Year Using the Alternative Depreciation System

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	**Total.** Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	843
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.
DAA

There are no amounts for Page 2

Federal Statements

Cash - EOY

Description	Amount
	$ 284,708
Total	$ 284,708

Grants receivable - EOY

Description	Amount
	$ 147,685
Total	$ 147,685

Accounts receivable - BOY

Description	Amount
	$ 34,170
Total	$ 34,170

Accounts receivable - EOY

Description	Amount
	$ 61,540
Total	$ 61,540

Accounts payable - EOY

Description	Amount
	$ 47,456
Total	$ 47,456

2019 Neighborhood Summit - November 9, 2019
Evaluation Results, Center For Neighborhoods

Keynote	Total Registered	# of responses	Speaker	New information received	Comments
Jason Webb, Grounded Solutions Network	200	75	3.8	3.7	Discussed issues that residents in our community are facing. / Community Land control tools-handouts/links. / A little long but great info. / Wish he would have explained how a CLT was created. / Funding sources / I would like to follow up with him. / What a great presentation! / Well presented with relevant, factual and actionable info. / Really interested in CLT, structuring and sustainability. / Jason was fantastic! Very informative, especially for local gov't entities. / Longer time for Q&A. / Very informative. / Wish I could have learned more about how to bring power back to people from developers and the powers that be. / Residents in charge of development. What a concept!! / Inspiring and shows the work you put in will pay off. / Presentation was very informational and eye-opening.

Breakout Sessions	Total Registered	# of responses	Clarity of information	Usefulness of information	Moderator	Workshop speakers	Comments
(1A) Neighborhood Block DIY	24	11	3.5	3.6	3.8	3.6	Can't wait for links. / No pressure participation. / Great visuals; would be nice to have "How-To" guides or templates for specific DIY urban projects.
(1B) Zoning & Neighborhood Development	40	24	3.3	3.4	3.6	3.5	Very informative. / New info for me. Lots to sort and absorb in one presentation. / Very Valuable / Microphone needed for persons in the audience. Did not hear the questions. Workshop presenter did not repeat the questions. / Good and useful info. / [Presenter] handled the hotseat like a pro. I think the questions came from passionate people...they just need to work on delivery. Thank you for the gracious handling, very professional. / More about my expectations, thought it would be more forward looking and tactical than purely informational. / Not the most informative. / Handled questions very well. Even when audience members were passionate. / Very open, responsive, informative, good ending with tips. / Need more info on Airbnb conditional use permits. More Q&A time.
(1C) Youth Engaging Communities	23	8	3.8	3.4	3.7	3.6	This gave me action plans to further my engagement with youth. / Very informative and engaging. One disappointment-not as much emphasis on working with youth as desired. / Speakers were energetic. / I would have loved to hear more examples of youth led & engaged process. / I wanted to hear specific strategies re: youth. Seemed more like project planning. / Was looking for more concrete ways/ideas to engage youth in neighborhoods.
(1D) Neighborhood-Based CDCs	44	22	3.5	3.2	3.4	3.4	Too heavy with St. Louis presenters. Molo Village example in West Louisville. Very helpful and interesting. / Absolute waste of time. Inactionable and St Louis based. / More from Louisville - heat. / CDC 101 would have been helpful rather than launching into program speeches. Minimal discussion on the how to's. / Only complaint is the breath of this topic was too much. Would have liked more basic building blocks but I do have a little better understanding of CDC's.
(1E) Organizing Across International Communities	17	3	3.3	3.3	3.3	3.7	Open, vulnerable, transparent. / Add an international community networking opportunity. / Maybe just 3 panelists to gain more time for interactive dialogue.
(2A) Community Land Trust	21	15	3.7	3.6	3.8	3.9	My knowledge is low with buying and selling homes and all that goes into it. / Very informative with lots of opportunity for questions. / I'm so inspired and pumped to hear about a progressive and successful initiative that is a collaboration of public and private entities.
(2B) Mapping for Change	16	5	3.6	4	3.8	3.6	Great focus. Nice resources.
(2C) Louisville's Affordable Housing	35	12	3.2	3.2	3.6	3.5	Great discussion with lots of resources. / Interesting conversation. / add rent control to the conversation. / [room temperature] Heat / Community land trust, loved the idea of rental equity like in Cincy. CDC summit, attend planning an zoning meetings and CDC working at community level in Memphis. Good info. / Future was addressed at the very end when it should have been done at the beginning all through. / Wish this panel provided more information on how to provide more affordable housing units in a meaningful local way. Less stats and more direct results. / Excellent dialogue on pertinent issues to affordable housing
(2D) Creating Space for Intergenerational Work	15	5	3.6	3.6	3.8	3.75	Great topic and discussion. / [presenter] was great!
(2E) Moving Your Neighborhood Association Forward	32	16	3.9	3.8	4	3.8	Cherokee Park is very amazing. History was interesting, but not as informative as hoped. Good meeting execution. Provide handouts or links. / Tim was great! / Exceptional examples. / Good and useful info. / A little too much info on how to run meetings but loved hearing from other neighborhoods. / Very good suggestions. / Informative, useful, hands on. / Great!!
(2F) Asset Based Community Development	29	13	3.7	3.7	3.5	3.5	Learned a new term! Neighborhood weaver. / [presenter] was excellent, very clear.

Center For Neighborhoods

VISION. KNOWLEDGE. ACTION.

Louisville Community Design Center, Inc.

DBA Center for Neighborhoods

Independent Auditors' Report and

Financial Statements for the Years Ended

June 30, 2019 and 2018

Contents

baldwin CPAs

www.baldwincpas.com

Independent Auditors' Report

To the Board of Directors
Louisville Community Design Center, Inc.
dba Center for Neighborhoods

We have audited the accompanying financial statements of the Louisville Community Design Center, Inc. dba Center for Neighborhoods, (a not-for-profit organization) which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Louisville Community Design Center, Inc. dba Center for Neighborhoods as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Baldwin CPAs, PLLC

Louisville, Kentucky
September 19, 2019

Louisville Community Design Center, Inc.
DBA Center for Neighborhoods
Statements of Financial Position
As of June 30, 2019 and 2018

Assets	2019	2018
Assets		
Cash	$ 284,708	$ 450,210
Grants receivable	61,540	34,170
Promises to give, net	147,685	210,796
Prepaid expenses	480	-
Furniture & equipment, net	8,732	1,585
Total Assets	$ 503,145	$ 696,761
Liabilities and Net Assets		
Liabilities		
Accounts payable and accrued expenses	$ 47,456	$ 32,610
Fiscal sponsorship payable	14,969	5,604
Total Liabilities	62,425	38,214
Net Assets		
Without donor restrictions	122,540	77,417
With donor restrictions	318,180	581,130
Total Net Assets	440,720	658,547
Total Liabilities and Net Assets	$ 503,145	$ 696,761

The accompanying notes are an integral part of these financial statements.

Louisville Community Design Center, Inc.
DBA Center for Neighborhoods
Statements of Activities
For the Years Ended June 30, 2019 and 2018

	2019			2018		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and Support:						
Contributions and grants	$ 269,358	$ 198,009	$ 467,367	$ 553,303	$ 581,130	$ 1,134,433
Program revenue	21,535	-	21,535	51,458	-	51,458
Miscellaneous income	890	-	890	4,711	-	4,711
	291,783	198,009	489,792	609,472	581,130	1,190,602
Net Assets Released from Restrictions:						
Restrictions satisfied by payments	460,959	(460,959)	-	1,734	(1,734)	-
Total Revenue, Support and Releases	752,742	(262,950)	489,792	611,206	579,396	1,190,602
Expenses:						
Program services	514,354	-	514,354	416,045	-	416,045
Management and general	160,584	-	160,584	109,094	-	109,094
Fund raising	32,681	-	32,681	22,806	-	22,806
Total Expenses	707,619	-	707,619	547,945	-	547,945
Change in Net Assets	45,123	(262,950)	(217,827)	63,261	579,396	642,657
Net Assets at Beginning of Year	77,417	581,130	658,547	14,156	1,734	15,890
Net Assets at End of Year	$ 122,540	$ 318,180	$ 440,720	$ 77,417	$ 581,130	$ 658,547

The accompanying notes are an integral part of these financial statements.

Louisville Community Design Center, Inc.
DBA Center for Neighborhoods
Statements of Functional Expenses
For the Years Ended June 30, 2019 and 2018

	2019				2018			
	Total	Program Services	Management and General	Fund Raising	Total	Program Services	Management and General	Fund Raising
Salaries and wages	$ 355,628	$ 266,721	$ 71,126	$ 17,781	$ 320,404	$ 240,303	$ 64,081	$ 16,020
Employee benefits and payroll taxes	78,814	59,111	15,763	3,940	63,660	47,745	12,732	3,183
Contract services	99,406	74,555	19,881	4,970	29,074	29,074	-	-
Professional fees	40,199	-	40,199	-	17,868	-	17,868	-
Supplies	75,371	72,683	2,688	-	58,985	55,510	2,780	695
Telephone and IT	10,659	7,994	2,132	533	3,608	2,706	722	180
Marketing	3,258	-	-	3,258	-	-	-	-
Postage and printing	3,173	2,380	635	158	381	286	76	19
Occupancy	19,560	14,670	3,912	978	11,772	8,829	2,354	589
Travel, training, and meetings	14,017	10,513	2,803	701	37,757	28,318	7,551	1,888
Dues and subscriptions	651	488	130	33	701	526	140	35
Insurance	1,097	823	219	55	1,716	1,287	343	86
Depreciation	843	632	169	42	284	213	57	14
Bad debt	-	-	-	-	1,000	750	200	50
Miscellaneous	4,943	3,784	927	232	735	498	190	47
Total Expenses	$ 707,619	$ 514,354	$ 160,584	$ 32,681	$ 547,945	$ 416,045	$ 109,094	$ 22,806

The accompanying notes are an integral part of these financial statements.

Louisville Community Design Center, Inc.
DBA Center for Neighborhoods
Statements of Cash Flows
For the Years Ended June 30, 2019 and 2018

	2019	2018
Cash Flows From Operating Activities:		
Change in net assets	$ (217,827)	$ 642,657
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation expense	843	284
Changes in operating assets and liabilities:		
Accounts receivable	(27,370)	(22,761)
Promises to give	63,111	(210,796)
Prepaid expenses	(480)	-
Accounts payable and accrued expenses	14,846	18,337
Fiscal sponsorship payable	9,365	3,139
Net Cash Provided (Used) by Operating Activities	(157,512)	430,860
Cash Flows From Investing Activities:		
Purchase of furniture and equipment	(7,990)	(600)
Net Increase (Decrease) in Cash	(165,502)	430,260
Cash at Beginning of Year	450,210	19,950
Cash at End of Year	$ 284,708	$ 450,210

The accompanying notes are an integral part of these financial statements.

Louisville Community Design Center, Inc.
DBA Center for Neighborhoods
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

Note 1. Summary of Significant Accounting Policies

The Louisville Community Design Center, Inc. dba Center for Neighborhoods (LCDC) is a not-for-profit organization that provides various services to Louisville neighborhoods. These services include, but are not limited to:

Leadership Education & Training

We cultivate and support effective neighborhood associations citywide through leadership education and build learning networks around common concerns and approaches, drawing together resident leaders from diverse neighborhoods, perspectives, and experiences. Our programs aim to teach processes and practices to increase and improve resident participation in neighborhood and civic life, and to increase the capabilities and productivity of neighborhood-based organizations. Programs include Neighborhood Institute, Green Institute, graduate seminars and community workshops.

Neighborhood Outreach & Technical Assistance

We build relationships with neighborhood associations & stakeholder institutions and provide assistance through public awareness, meeting facilitation, problem solving, and project consultation. Our technical assistance encourages neighborhoods to enact their strategies and plans for community improvement. We seek to serve as a catalyst for residents, families, neighborhoods, public institutions and local government coming together in effective collaborations for results that benefit the community.

Neighborhood Planning & Design

LCDC has an extensive background in neighborhood assessment and planning, which includes facilitating broad stakeholder input. Neighborhood Assessments and Walkability Assessments help identify current conditions, future desires and the action steps needed to get there. Neighborhood Plans allow residents to articulate & document a clear vision for their neighborhood with defined goals and a work plan. Other programs include PAINT projects and design assistance.

Neighborhood Resource Center

For more than 40 years, LCDC has worked with neighborhoods and partner organizations to educate & empower residents, identify & provide resources and build a network of neighborhood leaders. As a continuation of that, we are working to build out a physical and online Neighborhood Resource Center to provide access to our mapping services and to provide our member organizations access to the existing and growing knowledge base. We want to empower neighborhood leaders to make well-informed decisions by providing shared knowledge between neighborhoods, providing referrals and compiling comprehensive data and powerful GIS mapping. Engaged residents informed with clear information and visuals reinforce a healthy community and support a higher quality of life in Louisville.

A significant portion of the organization's funding is fees received from Louisville Metro and donations.

Basis of Accounting

The organization prepares its financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Note 1. Summary of Significant Accounting Policies (continued)

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) Accounting Standard Codification (ASC) with regards to financial statements of Not-for-Profit Organizations. Under this guidance, LCDC is required to report information regarding its financial position and activities according to two classes of net assets. A description of the net asset categories follows:

Net assets without donor restrictions: expendable funds that are not subject to donor-imposed stipulations, are designated for specific purposes by the Board of Directors, or invested in land, building and equipment.

Net assets with donor restrictions: stipulated by donors for specific operating purposes or are restricted by time. These include donor restrictions requiring that the corpus to be invested in perpetuity and only the income be made available for operations in accordance with donor restrictions.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Cash

Cash consists of checking accounts.

Accounts Receivable

Accounts receivable consists primarily of receivables for program fees earned by the organization. An allowance for uncollectible has not been recorded because management believes all receivables are fully collectible. It is LCDC's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

Promises to Give

Promises to give are recognized when the donor makes a promise to give to LCDC that is, in substance, unconditional. Promises to give becoming due in the next year are recorded at net realizable value. Promises to give due in subsequent years are reported at the present value of their net realizable value, using risk free interest rates applicable to the years in which the promises are received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

Furniture and Equipment

Furniture and equipment is recorded at cost and depreciated based on the straight-line method over the estimated useful life of the respective assets (5-40 years). The cost of equipment in excess of $1,000 is capitalized.

Note 1. Summary of Significant Accounting Policies (continued)

Fiscal Agent Sponsorships

LCDC is the fiscal agent for several groups. Cash held for these groups is reported as fiscal sponsorship payable. Income and expenses are reported in the statement of activities.

Contributions

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the same period in which the contributions are recognized. All other donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires because the contributed resources are spent in accordance with the donor's instructions or because of passage of time, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restriction. In the absence of donor restrictions to the contrary, restrictions on contributions of property or equipment or on assets restricted to acquiring property or equipment expire when the property or equipment is placed in service.

Expense Allocation

The costs of providing the various programs and supporting activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, costs have been allocated among the program and supporting services benefited. The expenses are allocated on the basis of estimate of time and effort.

Income Tax Status

LCDC is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The organization qualified for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Management has concluded that any tax positions that would not meet the more-likely-than-not criterion of FASB ASC 740-10 would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the operating statement or accrued in the balance sheet.

Reclassification

Certain reclassifications have been made to prior year amounts to conform to the current presentation.

Note 1. Summary of Significant Accounting Policies (continued)

Recently Issued Accounting Standards

For the year ended December 31, 2018, LCDC adopted the Financial Accounting Standards Board's Accounting Standards Update (ASU) No. 2016-14 – *Not-for-profits (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities.* This update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A new disclosure was added to provide clarity about the liquidity and availability of resources for the upcoming fiscal year (see Note 7). The changes required by the update have been applied retrospectively to all periods presented. A key change required by ASU 2016-14 are the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

Note 2. Concentration of Credit Risk

Concentration of Cash – LCDC maintains its cash balances in a high quality financial institution. The balance, at times, may exceed federally insured limits of $250,000 per financial institution. The amounts in excess of federal insurance limits were $34,708 and $215,522 at June 30, 2019 and 2018, respectively.

Concentration of Revenue – LCDC receives a substantial amount of its support from Louisville Metro government. A significant reduction in the level of this support, if it were to occur, may have an effect on LCDC's programs and activities. During the years ended June 30, 2019 and 2018, 19.93% and 37.34% of total revenue and support was derived from Louisville Metro, respectively.

Note 3. Promises to Give

Promises to give consists of the following:

	2019	2018
Programs	$ 152,732	$ 225,000
Receivable in less than one year	$ 77,732	$ 75,000
Receivable in one to five years	75,000	150,000
Total promises to give	152,732	225,000
Less discounts to net present value	5,047	14,204
Net promises to give	$ 147,685	$ 210,796

Promises to give receivable in more than one year are discounted to present value, using an annual rate of 5% over the term of the promises.

Note 4. Furniture and Equipment

Depreciation is provided in amounts sufficient to relate the cost of depreciable assets to operations over the estimated service lives on a straight-line basis. At June 30, the cost and accumulated depreciation of such assets were as follows:

	2019	2018
Furniture and equipment	$ 9,859	$ 19,074
Less accumulated depreciation	(1,127)	(17,489)
Equipment, net	$ 8,732	$ 1,585
Depreciation expense	$ 843	$ 284

Note 5. Net Assets with Donor Restriction

Net assets with donor restriction are available for the following purposes as of June 30:

	2019	2018
Subsequent years' activities	$ 318,180	$ 581,130

Note 6. Lease Commitments

LCDC leases office space under an operating lease expiring June 30, 2020. The future minimum lease payment will be $22,572 in fiscal year 2020.

Lease expense for the year ended June 30, 2019 was $22,572. A portion of the leased space was subleased, to an unaffiliated not-for-profit organization, until 11/30/2018. Sublease income for the years ended June 30, 2019 and 2018 was $4,500 and $10,080, respectively.

Note 7. Liquidity and Availability

The following table reflects LCDC's financial assets as of June 30, 2019, reduced by amounts not available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year.

	2019
Financial Assets	
Cash and cash equivalents	$ 284,708
Accounts receviable	61,540
Promises to give, net	147,685
Financial assets, at year-end	493,933
Less those unavailable for general expenditure within one year	
Promises to give, collectible beyond one year	(69,953)
Finacial assets available to meet cash needs for general expenditures within one year	$ 423,980

In addition to financial assets available to meet general expenditures over the year, LCDC operates with a balanced budget and anticipates covering its general expenditures by collecting sufficient program and other revenues, and by utilizing resources from current and prior years.

Note 8. Recently Issued Accounting Standards Update

Accounting Standards Update 2016-02, Leases

In February 2016, the FASB issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*, requiring all leases to be recognized on the balance sheet as a right-of-use asset and a lease liability, unless the lease is a short term lease (generally a lease with a term of twelve months or less). At the commencement date of the lease, LCDC will recognize: 1) a lease liability for LCDC's obligation to make payments under the lease agreement, measured on a discounted basis; and 2) a right-of-use asset that represents LCDC's right to use, or control the use of, the specified asset for the lease term. Upon adopting the ASU, LCDC will be required to recognize and measure its leases at the beginning of the earliest period presented using a modified retrospective approach. ASU 2016-02 will be effective for LCDC the year ending June 30, 2021 (potentially being deferred until 2021), with early adoption permitted. LCDC is currently evaluating the effect that the new standard will have on its financial statements.

Note 8. Recently Issued Accounting Standards Update (continued)

Accounting Standards Update 2014-09, Revenue from Contracts with Customers

In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The core principle of ASU 2014-09 is to recognize revenues when a customer obtains control of a good or service, in an amount that reflects the consideration to which an entity is expected to be entitled for those goods or services. The standard will replace most existing revenue recognition guidance in GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015, the FASB issued ASU 2015-14, which deferred the effective date of ASU 2014-09 by one year. The updated standard will be effective for the year ending June 30, 2020. LCDC has not yet selected a transition method and is currently evaluating the effect that the new standard will have on its financial statements.

Accounting Standards Update 2018-08, Not-for-Profit Entities

In June 2018, the FASB issued ASU No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, to assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. The ASU will be effective for LCDC for the year ending June 30, 2020. LCDC is currently evaluating the effect that the new standard will have on its financial statements.

Note 9. Subsequent Events

Management has evaluated subsequent events for recognition or disclosure in the financial statements through September 19, 2019, which is the date the financial statements were available to be issued.