

A motivated and optimistic educational professional who is a team player with a commitment to student growth and academic excellence. Demonstrated expertise in the following areas:

- Curriculum Design & Development
- Interactive & Multimedia Instruction
- Research Analysis & Presentation
- Team Building
- Diagnostic Evaluation
- Instructional Materials

Proficient computer skills in the following: Word, PowerPoint, Excel, Publisher, and Infinite Campus

Certification/Education

Certification as a Teacher of Learning and Behavior Disorders in Kentucky B.A. English, Eastern Kentucky University, Richmond, KY M.A.T. in Learning and Behavior Disorders, Spalding University, Louisville, KY Principal Certification, Educational Leadership, Indiana University Southeast Director of Exceptional Needs License, Indiana University Ed.D. in Educational Leadership, Spalding University

Professional Affiliations/Memberships/Community Involvement

- Association for Supervision and Curriculum Development
- Council for Exceptional Children
- Kentucky Association of Elementary School Principals
- Kentucky Association of School Administrators
- National Association of Black School Educators
- National Association of Elementary School Principals
- National Education Association

Professional Experience Spalding University Part-time Faculty (2011-Present)

• Courses taught: Methods and Strategies for Teaching the Academic Curriculum, Introduction to Special Education

Jefferson County Public Schools

Smyrna Elementary School - Interim Principal, Principal (October 2011 - Present)

- Lead grade level teams with designing a Comprehensive School Improvement Plan (CSIP) and preparing for the Curriculum Audit
- Analyze student data to help increase student achievement
- Support teachers with behavioral concerns of students
- Serve as a liaison with students, parents, and community groups to help promote a positive culture
- Provide leadership to SBDM committee
- Collaborate with district Facilities department and plant operator on the school renovation
 project
- Meet with district personnel to create a school website
- Responsible for the observation and coaching of teachers

Jefferson County Public Schools

Chenoweth Elementary, Auburndale Elementary - Principal Intern (March 2011-October 2011)

- Served as an instructional leader who evaluates student data to increase student performance
- Planned and provided professional development to school staff
- Provided leadership on Comprehensive School Improvement Committee, Budget Committee, RTI Committee, and School Scheduling Committee
- Collaborated with S.A.M. to resolve student and community issues
- Assisted mentor principal and school counselor with building assessment

Auburndale Elementary, Instructional Coach/Resource Teacher (2010-2011)

- School lead for Response to Intervention; Coordinated professional develop for staff
- Reviewed student data to determine next steps for instruction
- Member of leadership team; Member of Comprehensive School Improvement Committee
- Interacted with students that are experiencing difficulty and help students plan for and monitor academic success; work with students, parents, and community leaders to foster a nurturing school environment

Oldham County Board of Education

South Oldham Middle School, Student Services Specialist (2008 – 2010)

- Assisted in developing a school philosophy of guidance
- Organized individual counseling and group guidance services
- Consulted with parents on school related concerns (attendance, behavior, grades, etc.)
- Assisted in student scheduling
- Served as liaison between administration and teams through team meetings
- Updated the maintenance of records in Infinite Campus
- Served as Head ARC Chair
- Liaison for transition of students from elementary to middle and middle to high
- Served as community mental health liaison for Impact
- Attended extra-curricular activities as scheduled by principal
- Participated in the planning, organization, and implementation of school's education improvement plan
- Member of Middle School Intervention Team (Response to Intervention)

Midway College

Adjunct Instructor, August 2007 – August 2008

Courses taught: The Exceptional Child and Legal Aspects of Special Education and Introduction to Elementary Education

Greater Clark County Schools

Jeffersonville High School, Collaborative/Resource Teacher (2006 – 2008)

- Planned curriculum with general education teacher
- Developed and implemented Individualized Education Programs
- Served as crisis intervener when needed
- Created schedules to serve student needs
- Identified behaviors for functional behavior assessments and behavior intervention plan review
- Served as Public Agency Representative for IEP meetings
- Collaborated with school counselors to discuss graduation requirements for students

Greater Clark County Schools continued Jeffersonville High School, Collaborative/Resource Teacher (2006 – 2008)

- Attended National Council of Teachers of Mathematics conference
- Attended Larry Bell seminar on differentiating instruction
- Served on Graduate Qualifying Exam Committee
- Junior Class Sponsor
- Senior Class Sponsor
- Curriculum and Instruction Team Manager
- Participated in committee to address the dress code in Greater Clark

Jefferson County Public Schools (2002-2006) Collaborative/Resource Teacher, Instructor III

- Planned, organized, and delivered the program of instruction based on approved curriculum to reflect current research and best practice
- Monitored, evaluated, and communicated student progress
- Used effective instructional strategies to accommodate student learning styles, promote higherorder thinking skills, and actively involved students in the learning process
- Encouraged students to take responsibility for learning
- Completed 164 hours of professional development credit
- Selected as special education teacher to participate in the General Electric math initiative grant with JCPS
- Completed Introduction to School Leadership Program
- Served as Metro United Way Committee chairperson for school
- Participated in comprehensive school improvement committees

Awards and Recognitions

- Secured a grant with the Oldham County Health Department for a school wellness initiative
- Secured a grant for the 2011-2012 Fresh Fruit and Vegetable Program
- Completed National Incident Management System (NIMS) and Incident Command Structure (ICS) training through a Readiness and Emergency Management in Schools (REMS) grant.
- Leadership Institute for School Principals The Center for Creative Leadership
- Completed the National Institute for School Leadership program
- Kentucky Colonel