

LAND DESIGN & DEVELOPMENT, INC.
ENGINEERING • SURVEYING • LANDSCAPE ARCHITECTURE
503 Washburn Avenue, Suite 101
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(502) 426-9374 FAX (502)426-9375

**Conditional Use Permit Application
Letter of Explanation
1000 E Burnett Ave.**

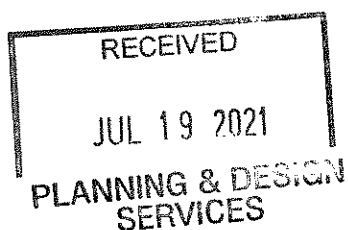
The applicant, Ohio Valley Educational Cooperative (OVEC), is submitting a Conditional Use Permit Pre-Application for a Community Service Facility located at 1000 E Burnett Ave. The property is zone R-5 and located in a Traditional Neighborhood Form District. The subject site is owned by the Roman Catholic Bishop of Louisville.

The applicant is proposing a "Head Start" program to serve as the Community Service Facility. The Head Start program is administered by the Administration for Children and Families (ACF), an operating division (OPDIV) of the U.S. Department of Health and Human Services (HHS). The Head Start and Early Head Start programs provide grants to public and private non-profit and for-profit agencies to provide comprehensive child development services to predominately economically disadvantaged children and families. Head Start's primary purpose is to prepare children to be ready for school. The Head Start Program Performance Standards are the foundation on which programs design and deliver comprehensive, high-quality individualized services to support the school readiness of children from low-income families. The program performance standards set forth the requirements local grantees must meet to support the cognitive, social, emotional, and healthy development of children from birth to age 5. They encompass requirements to provide education, health, mental health, nutrition, and family and community engagement services, as well as rules for local program governance and aspects of federal administration of the program.

OVEC proposes to open a Head Start program at 1000 E Burnett Ave, Louisville, KY 40217, and advertise the program as "St Ignatius Head Start/Early Head Start."

Services at this location will include:

- Full-day (9.5 hours), full-year (240 days) education for children
- Free daily breakfast, lunch, and afternoon snacks for all children
- Case management services to ensure every child has health, dental, mental health, and nutrition services
- Twice-per-year on-site dental cleanings and exams
- Case management services with parents/guardians to set personal and family goals (e.g., continuing education, workforce re-entry, parenting skills) and find resources for achieving goals
- Monthly family night programs that educate parents, guardians, and children on topics such as financial stability, nutrition, and parent-and-child interactions.



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**OVEC- St Elizabeth
1000 E Burnett Ave
Neighborhood Meeting Summary
July 1st 2021**

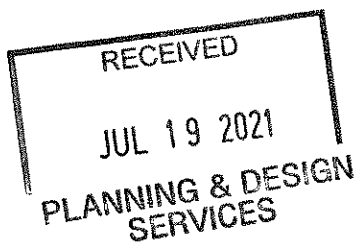
The neighborhood meeting presentation was given by Derek Triplett of Land Design & Development. The presentation included a summary of the planning process that this proposal would be subject to and an explanation of the proposed Ohio Value Educational Cooperative Head Start Program that qualifies as a Community Service Facility program Conditional Use Permit.

Kim Fithian of OVEC (Ohio Valley Education Cooperative) was present and available for questions.

Lisa Wilner was the only interested party that attended the meeting and had any questions. She was very supportive of the program and proposal. The only question she had pertained to traffic that may be generated by the proposed program. She asked if school buses would be used to bring children to the building.

Derek Triplett provided the answer that the proposed use would generate less traffic than the St Elizabeth school did while at its highest capacity.

Kim Fithian added that school buses will not be utilized to bring children to the property.



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