



# Louisville Metro Government

## Legislation Details (With Text)

**File #:** R-056-22      **Version:** 1      **Name:**

**Type:** Resolution      **Status:** Passed

**File created:** 3/14/2022      **In control:** Metro Council

**On agenda:** 4/14/2022      **Final action:** 4/14/2022

**Title:** A RESOLUTION OF THE LOUISVILLE METRO COUNCIL AMENDING THE METRO COUNCIL EMPLOYEE HANDBOOK.

**Sponsors:** David James (D-6)

**Indexes:**

**Code sections:**

**Attachments:** 1. R-056-22 V.1 031722 Amend MC Personnel Handbook RE Parental Leave.pdf, 2. Metro Council Personnel Handbook revised.3.14.22.pdf, 3. RES 049 2022.pdf

Date	Ver.	Action By	Action	Result
4/14/2022	1	Metro Council	adopted	
4/12/2022	1	Committee on Committees	recommended for approval	
3/17/2022	1	Metro Council	assigned	

**RESOLUTION NO. \_\_\_\_\_, SERIES 2022**  
**A RESOLUTION OF THE LOUISVILLE METRO COUNCIL AMENDING THE METRO COUNCIL EMPLOYEE HANDBOOK.**  
**SPONSORED BY: PRESIDENT JAMES**

**WHEREAS**, Metro Council is committed to providing a safe work environment for its employees and members;

**WHEREAS**, the Metro Council seeks to constantly improve and update benefits for employees of Metro Council in order to recruit talented people who are successful in their fields to join the Metro Council and to encourage existing employees to continue working for the city;

**WHEREAS**, Metro Council’s employee policies currently include a paid parental leave policy for employees of Metro Council;

**WHEREAS**, Metro Council wishes to amend its current paid parental leave policy to adopt the same benefits authorized for Metro Government employees in accordance with Ordinance No. 044, Series 2021;

**WHEREAS**, paid parental leave attracts young professionals;

**WHEREAS**, paid parental leave improves workplace morale and increases productivity;

**WHEREAS**, paid maternal leave can increase female labor force participation by making it easier for women to stay in the workforce after giving birth, contributing to economic growth; paid maternal leave also increases employee retention, saving employers significant costs associated with replacing employees;

**WHEREAS**, parents supported by work benefits, such as paid parental leave, are less likely to rely on public assistance benefits;

**WHEREAS**, in twenty-first century America, many private and public companies and institutions allow their employees to take significant time off when they have children; many of these companies and institutions offer the same amount of time off for both male and female employees in recognition of the shared duties of parenting a newborn or newly adopted child;

**WHEREAS**, family leave also has significant benefits for the health of individual family members and for the well-being of the family overall;

**WHEREAS**, paid maternity leave positively affects breastfeeding rates, infant mortality, vaccination rates, maternal health, and paternal caregiving;

**WHEREAS**, paid paternal leave results in increased father-infant bonding, more equitable division of household labor, increased child-engagement and improved health and development outcomes for children;

**WHEREAS**, according to the Organization for Economic Cooperation and Development, of 41 countries examined, only the United States does not mandate paid leave for new parents;

**WHEREAS**, an increasing number of U.S. states and cities are implementing their own paid parental leave policies;

**WHEREAS**, Metro Council has a compelling and important interest in providing paid parental

leave due to the overwhelming economic and health benefits it provides to the city and its citizens;

**WHEREAS**, Metro Council recognizes that the goal of foster care is to temporarily care for a child, keep them safe, and meet their ongoing needs until it is safe to reunify them with their birth parents or other family members; and

**WHEREAS**, Metro Council recognizes that employees providing temporary care face certain obstacles during that time that can be alleviated by providing paid leave.

**NOW, THEREFORE, BE IT ORDAINED BY THE LEGISLATIVE COUNCIL OF THE LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT AS FOLLOWS:**

**SECTION I:** The Louisville Metro Council Personnel Handbook's Parental Leave provision, as contained in the Louisville Metro Council Policies and Procedures, is hereby repealed and replaced with the following:

(A) *Paid Parental Leave*. All regular and appointed Metro Council employees shall be granted paid parental leave due to the birth of the employee's child or the placement within the employee's home of an adopted child in accordance with the following provisions:

(1) To be eligible for parental leave, employees must be full-time or part-time employees who have been employed for at least twelve (12) months by the date the leave is to commence and have worked at least 1,250 hours during the twelve (12) month period immediately preceding the beginning of the leave.

(2) Employees must be the biological parent of a newly born child, fostering a child while pending adoption or the legal guardian/adoptive parent of an adopted child and reside in the same household as the adopted child.

(3) An eligible employee will receive up to twelve (12) weeks of pay at 100% of the employee's base pay per birth or adoption event.

(4) Multiple births or adoptions do not increase the length of leave granted for the birth or adoption event.

(5) Leave will be based on the employee's certified normal rate of pay, not including premiums or overtime.

(6) If both parents work for Metro, both parents are eligible for parental leave, and such leave may be taken either concurrently or consecutively.

(7) Parental leave under the policy must be utilized within six (6) months following the birth or adoption of a child. If the leave is not used by the employee before the end of the six (6) month period, it shall not accumulate for any subsequent use. Paid parental leave will not reduce eligibility for other types of paid and unpaid leaves such as sick leave, vacation, personal leave, holiday and short-term disability. An employee may be eligible for this benefit no more than one time in a twelve (12) month period.

(8) An eligible employee must contact the Metro Council Business Office requesting Paid Parental Leave at least thirty (30) days prior to the anticipated date of the leave. To the extent the thirty (30) day notice is not possible, the employee must contact the Metro Council Business Office as soon as possible.

(9) An eligible employee may be required to furnish appropriate medical documentation for the birth of a child. If applicable, the medical certification requirements for FML leave will govern. The medical documentation must be completed and signed by the individual's health care provider.

(10) An eligible employee may be required to furnish appropriate adoption documentation, such as a letter from an adoption agency, or from the attorney in cases of private adoptions.

(11) An eligible employee may not take leave under this paragraph unless the employee agrees before the commencement of such leave, to work for the applicable employing agency for not less than a period of 12 week beginning on the date such leave concludes.

a. The Metro Council Business Office may waive this requirement in any instance where the employee is unable to return to work because of the continuation, recurrence, or onset of a

serious health condition (including mental health), related to the applicable birth or placement of a child, of the employee or the child.

b. The Metro Council Business Office may require that an employee who claims to be unable to return to work because of a health condition provide certification supporting such claim by the health care provider of the employee or the child. The employee shall provide such certification to the Metro Council Business Office in a timely manner.

(12) Sperm donors are excluded from coverage under this policy. Surrogate mothers and biological parents who elect to place their newborn child/children for adoption are covered under this policy for as long as the newly born child resides in their household. Stepparent adoptions are excluded from coverage under this policy.

(13) A fraudulent request for paid parental leave shall be grounds for serious disciplinary action, up to and including termination of employment.

(14) During any leave taken under this policy, the employer shall maintain any health care benefits the covered individual had prior to taking such leave for the duration of the leave as if the covered individual had continued in employment continuously from the date they commenced the leave until the date the leave benefits terminate; provided, however, that the covered individual shall continue to pay the covered individual's share of the cost of health benefits as required prior to the commencement of the leave.

**(B) Paid Leave for Families of Circumstance**

(1) *Definitions.* For purposes of this section, the following definitions shall apply:

**FOSTER CARE.** Foster Care means a new, temporary living arrangement in the employee's home for a minor child provided through a state-certified Foster Care program. Placement in the employee's home is made by or with the agreement of the State and involves a minor child who is in the legal or physical custody and care of the State. Although Foster Care may be with relatives of the

child, State action is involved in the removal of the child from parental custody.

**KINSHIP PLACEMENT.** Kinship placement means the temporary placement of a minor with a relative or fictive kin by a court order.

(2) Upon placement of a child in foster care or kinship placement, an employee is entitled to two weeks paid leave to provide the necessary support. An employee is only entitled to this type of leave once per employment cycle regardless of the number of placements within the employee's home during that cycle.

(3) An eligible employee may be required to furnish appropriate foster care or kinship placement documentation, such as a court order or a letter from a state-certified Foster Care Program.

(4) All other provisions of this Section apply.

(5) The policy described herein shall apply retroactively to April 13, 2021

**SECTION II:** Upon passage and approval, this Resolution shall apply retroactively to April 13, 2021.

\_\_\_\_\_  
Sonya Harward  
Metro Council Clerk

\_\_\_\_\_  
David James  
President of the Council

\_\_\_\_\_  
Approval Date

**APPROVED AS TO FORM AND LEGALITY:**

Michael J. O'Connell  
Jefferson County Attorney

BY: \_\_\_\_\_

R-056-22 Paid Parental Leave Employee Handbook Resolution DB 3.14.22