



Louisville Metro Government

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Title: AN ORDINANCE CREATING A NEW CHAPTER 165 OF THE LOUISVILLE METRO CODE OF ORDINANCES TO ESTABLISH AN ENERGY PROJECT ASSESSMENT DISTRICT PROGRAM PURSUANT TO KRS 65.205 - 65.209.

Sponsors: Bill Hollander (D-9), Rick Blackwell (D-12), Cindi Fowler (D-14), Vicki Aubrey Welch (D-13), David Tandy (D-4), Dan Johnson (D-21), Angela Leet (R-7)

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Date	Ver.	Action By	Action	Result
4/28/2016	1	Metro Council	passed	Pass
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4/14/2016	1	Metro Council	assigned	

ORDINANCE NO. ____, SERIES 2016
AN ORDINANCE CREATING A NEW CHAPTER 165 OF THE LOUISVILLE METRO CODE OF ORDINANCES TO ESTABLISH AN ENERGY PROJECT ASSESSMENT DISTRICT PROGRAM PURSUANT TO KRS 65.205 - 65.209.

SPONSORED BY: Councilmembers Bill Hollander, Rick Blackwell, Cindi Fowler, Vicki Aubrey Welch, David Tandy, Dan Johnson, Angela Leet

WHEREAS, KRS Sections 65.205 - 65.209 (the “EPAD Act”) authorizes local governments in Kentucky to establish a program to advance the conservation and efficient use of energy and water resources by allowing for energy projects to be financed by assessments imposed upon the real property being improved through the energy project;

WHEREAS, to establish an Energy Project Assessment District (“EPAD”) program, an ordinance or resolution shall be adopted providing the terms and conditions of the program, including the designation of the EPAD, a description of the EPAD boundaries, and the procedure for the property owners located in the EPAD area to petition Louisville Metro Government for participation in

the program; and

WHEREAS, the Council determines it to be in the best interest of the citizens of Louisville Metro to establish an EPAD pursuant to the EPAD Act to enable certain property owners to finance energy saving improvements to their properties in Louisville Metro;

BE IT ORDAINED BY THE LEGISLATIVE COUNCIL OF THE LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT (THE COUNCIL) AS FOLLOWS:

SECTION I: A new chapter 165 of the Louisville Metro Code of Ordinances is hereby enacted as follows:

§ 165.01 Program Established.

There is hereby established an energy project assessment district (“EPAD”) program pursuant to KRS 65.205 to 65.209 to advance the conservation and efficient use of energy and water resources within Louisville Metro by allowing for energy projects to be financed through assessments imposed upon the real property being improved through the energy project. Louisville/Jefferson County Metro Government (“Louisville Metro Government”) intends to use said assessments to support private sector energy projects.

§ 165. 02 Definitions.

For this ordinance, the following terms shall apply. All other terms used in this chapter shall have the same meaning as given to those terms set forth in KRS Section 65.205.

“*Eligible Property Owner*” shall mean the owner of real property that excludes residential property consisting of fewer than five (5) units;

“*Office of Sustainability*” shall mean the Louisville Metro Office of Sustainability or such other successor agency;

“*Office of Management and Budget*” shall mean the Louisville Metro Office of Management and

Budget or such other successor agency.

§ 165.03 Designation of EPAD Program Area.

The entirety of Louisville Metro is hereby designated as an EPAD.

§ 165.04 Administration of EPAD Program.

(A) The Office of Sustainability shall coordinate and administer the EPAD program. In its role as administrator, the Office of Sustainability shall:

- (1) Develop and publish policies and procedures for promoting and implementing the EPAD program.
- (2) Develop and publish an application and fee based on the actual cost of reviewing the application, including the costs of any third party administrator that aids in administering the program, which fee shall not exceed one percent (1%) of total amount of the project. The application fee shall be due at the time the application is submitted and is non-refundable.
- (3) Develop an annual reporting format for the oversight and monitoring of the effectiveness of the EPAD program in meeting energy efficiency goals and financial requirements. The reporting requirements shall be included in the contracts for the Eligible Property Owners.
- (4) Provide a list of program participants and annual assessment payment amounts to the Jefferson County Sheriff's Office (the "Sheriff") annually no later than January 31 of each year. The Sheriff may require additional information as is necessary for billing and collecting the EPAD assessment.
- (5) Once an application is approved, record written notice of the assessment in the real property records of the Jefferson County Clerk's Office, which includes the

amount of the assessment; the legal description of the real property; the name of each owner of record of the real property; and a reference to the statutory assessment lien provided by KRS 65.205 - 65.209 and this Chapter.

(B) The Office of Sustainability may hire program staff, or contract with a third-party entity to administer or aid in administering the EPAD program.

§ 165.05 Administration Fees and Sheriff Commission

In addition to the non-refundable application fee, an annual administration fee not to exceed one percent (1%) of the total amount of the annual assessment shall be paid to Louisville Metro Government and an annual commission not to exceed one percent (1%) of the total amount of the annual assessment shall be paid to the Sheriff for his billing and collection duties. These annual fees and commission shall be collected concurrently with the annual property assessment and paid to the Sheriff. Upon receipt of the assessment, administrative fee, and commission amounts, the Sheriff shall remit funds less the Sheriff's commission amount to the Office of Management and Budget.

§ 165.06 Eligible Improvement Projects.

To qualify for the EPAD program, an Energy Project shall meet the following requirements:

- (A) The property on which the Energy Project is constructed or installed shall be located in Louisville Metro, but shall not include residential property consisting of fewer than five (5) units.
- (B) The Energy Project shall have a minimum cost of \$20,000.
- (C) The Energy Project shall have a useful life of at least five years, and the financing terms shall not exceed the expected useful life of the proposed improvement. For projects that include multiple improvements, the average weighted useful life shall be used as the

measurement.

(D) The Energy Project shall be permanently affixed to the real property or building and shall be transferred with the real property upon transfer of title.

(E) The Energy Project shall reduce energy or water usage or generate renewable power for the property.

§ 165.07 EPAD Application Process.

(A) The application shall include a legal description of the real property being improved, including a deed book and page number, the parcel ID number, and the names and addresses of all owners of record.

(B) The application submittal shall also include the following:

(1) A general description of the proposed Energy Project, including the property's baseline energy and water usage conditions and the energy and water savings projected to be achieved as a result of the energy project, expected life of the improvement(s), and a proposed time schedule for undertaking and completing the project;

(2) A signed bid for the project from the licensed, qualified contractor who will construct and install the improvements;

(3) Written consent of the holder of each existing mortgage lien on the property stating that the lien holder does not object to the imposition of the statutory EPAD assessment lien; and

(4) The payment terms of the program financing agreement, including the total amount financed and annual assessment payment.

(5) The application shall include a certification by the property owner(s), and its

members, affiliates, shareholders, and/or all other related persons or entities as the Office of Sustainability deems appropriate, of the following:

- a. That they are solvent and that no proceedings are pending or threatened in which the property owner (or such other person or entity) may be adjudicated as bankrupt, becoming the debtor in a bankruptcy proceeding, be discharged from all of the property owner's debt's or obligations, be granted an extension of time to pay the property owner's debts or be subjected to a reorganization or readjustment of the property owner's debts;
- b. That they have not filed for or been subject to bankruptcy protection in the past three years;
- c. That they are current in the payment of all obligations secured by the secured property, including property taxes, assessments, and tax liens and have had no delinquencies within the past three years or since acquiring title to the subject property if it has been less than three years;
- d. That they have no involuntary liens, defaults, or judgments applicable to the subject property; and
- e. That they are not party to any litigation related to the property for which application is being made.

(C) Louisville Metro Government may require the applicant to submit a current title examination, opinion letter, or other documentation to verify compliance with the requirements set out in § 165.07(C)(5).

(D) The property owner shall agree to participate in annual surveys and EPAD program evaluations as requested by the Office of Sustainability.

- (E) The property owner shall be in compliance with any and all other applicable state and local orders, requirements, laws and regulations.
- (F) In addition to the above application requirements, the Office of Sustainability may require additional information to certify that the applicant qualifies for the EPAD program in accordance with the EPAD Act.
- (G) The Director of the Office of Sustainability may waive any of the requirements of this Section that the Director determines to be appropriate in his or her sole discretion.

§ 165.08 Procedures for Approved Projects.

- (A) The Office of Sustainability and the Office of Management and Budget shall review the applications to determine whether or not the applicant qualifies for the EPAD program. If both the Office of Sustainability and the Office of Management and Budget approve the application, the Office of Sustainability will enter into a contract with the property owner accepting the Energy Project pursuant to terms and conditions as established by Louisville Metro Government, which may include a surety bond or other guarantee if deemed appropriate by Louisville Metro Government. The written contract shall set forth the total amount of the assessment, the term of the assessment, the interest rate established for the assessment, and the annual amount of the assessment. The contract may also designate the qualified contractor that will construct and install the Energy Project.
- (B) Once the application is approved and a contract is executed, the Office of Sustainability shall impose an assessment upon the property and file a written notice of the assessment in the real property records of the Jefferson County Clerk's Office indicating the amount of the assessment, the legal description of the real property, the name of each owner of

record of the real property, and a reference to the statutory assessment lien provided by KRS 65.205 - 65.209.

(C) Upon recording of the written notice of the assessment, the Sheriff shall collect the assessments annually, including any applicable administration fee and commission amount and is authorized to prepare and issue a bill for the annual assessment payment amount for the relevant property. Any unpaid assessment shall bear interest at the rate of one percent (1%) per month on the total amount due. The annual assessment payment amount will be due within sixty (60) days of the billing date. A five per cent (5%) penalty will be added to the total amount due after the sixty (60) day period. The penalty will increase to ten percent (10%) of the total amount due the following month if not paid. If unpaid after four months from the billing date the unpaid bills will be transferred from the Sheriff to the Jefferson County Attorney's Office for collection. The Jefferson County Attorney's Office shall receive a fee of twenty (20%) of the unpaid annual assessment amount for their collection duties.

(D) The assessment, including administration fees, commission amounts and collection fees, together with any interest and penalties, shall constitute a first and prior lien against the real property on which the assessment is imposed from the date on which the notice of assessment is recorded pursuant to this section until paid. This lien shall have the same priority status as a lien for any other state or local ad valorem tax upon the property. The Jefferson County Attorney's Office is authorized to pursue collection actions for unpaid assessments in the same manner as unpaid property taxes.

(E) Neither Louisville Metro Government, the Sheriff or the Jefferson County Attorney's Office nor their officers, officials or officers shall have any liability to any persons or entities for uncollected EPAD assessments and unpaid EPAD debt.

§ 165.09 Amendments to EPAD Program.

Louisville Metro Government may, from time to time, amend or change the terms and conditions of the EPAD program. However, any amendment or change in the terms or conditions shall not retroactively affect the terms and conditions of an existing EPAD program participant, unless such participant consents in writing to the new terms and conditions.

§ 165.10 Severability.

If any provision of this Chapter as now or later amended or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision or application.

Section II: This Ordinance shall take effect upon passage and approval.

Stephen Ott Metro Council Clerk

H. _____
Yates President of the Council

David

Fischer Mayor

Greg _____
Approval Date

APPROVED AS TO FORM AND LEGALITY:

Michael J. O'Connell
Jefferson County Attorney

BY: _____

EPAD Establishment Ordinance ROC nl db 04062016 O-95-16
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