



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	Public Health and Wellness	Department Contact	Briana Lyddane
Contact Email	briana.lyddane@louisvilleky.gov	Contact Phone	502-574-6690

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service	✓			
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	01/02/2023	12/31/2023		

VENDOR INFORMATION

Vendor Legal Name	Norton Healthcare, Inc.				
DBA	Norton Healthcare				
Point of Contact	Steven T. Hester, MD	Email	steven.hester@nortonhealthcare.org		
Street	4965 US Highway 42				
Suite/Floor/Apt	Suite 2000	Phone	502-420-2218		
City	Louisville	State	KY	Zip Code	40222
Federal Tax ID#		SSN# (If sole proprietor)	N/A		
Louisville Revenue Commission Account #					
<u>Human Relations Commission Certified Vendors</u>	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$60,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund					
Federal Grant	✓	Federal Granting Agency	ARP Funds		
Other		Describe:			
Account Code String #	2210	605	2301	489308	521301
Payment Rate		per hour		per day	per service
	\$4,304.00	per month		Other	
Payment Frequency	✓	Monthly		Upon Completion / Delivery	
		Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

The Louisville Metro Department of Public Health and Wellness (LMPHW) operates a variety of clinical services requiring oversight and direction by a duly qualified and licensed medical practitioner, Norton Healthcare through its Division of Pediatric Infectious Diseases will supply LMPHW with a qualified physician to support three key objectives: 1) serve as a medical advisor for specified divisions in LMPHW that require physician direction, including but not limited to reviewing standing orders, policies and protocols, participating in the treatment of patients, and consulting with staff to ensure accurate diagnosis and treatment has been prescribed; 2) serve as a medical advisor assisting LMPHW's senior leadership team with the strategic planning and development of clinical activities, special projects, and external partnerships with the medical community; and 3) serve as a medical expert participating in LMPHW's responses to the media and other related public education activities. The total compensation package for the healthcare provider is \$269,000.00, paid by Norton Healthcare. Louisville Metro Government through LMPHW, will contribute up to \$60,000 to Norton for 15% of the provider's time - \$40,350.00 for salary, \$11,298.00, fringe and \$8,352.00 for additional expenses related to the work (i.e. continuing education, indirect).

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

LMPHW's Associate Medical Director role has been vacant for 8 months. Even with promotion of the position with community partners, we have had 0 applicants in this time. Given the inability to hire directly for the role, and the immediate need for the services, LMPHW needs to develop a contract with a local physician's group who can provide a physician to fill these services.

Norton Healthcare's medical practitioners possess the requisite experience and qualifications to provide the unique nature of the services desired by LMPHW. Norton Healthcare is the only organization with the flexible staff capacity and interest in engaging in this public-private partnership.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director Connie Mendel Date December 14, 2022
Signature Connie Mendel

Purchasing Director Joel Neaveill Date 2/15/2023
Signature B4B46603FB3A42D...
Joel Neaveill

DS TN