



Yvonne Jones

Experience

Woman Ambassadors Program/Office for Women Apprenticeship Jan 2024 - Present

- Learning how to increase the economic status of women and gender diverse individuals.
- Secure basic needs
- Break down barriers in the workplace.
- Learning how to raise awareness of pay equity, policies that support gender equity.
- Learning how to promote women in a traditionally male-dominated field.
- Learn how to apply for funds in community initiatives that support gender equity, including investments in childcare.
- Learning how to engage in programs, outreach, and advocacy to improve awareness and enhance services for women and gender diverse individuals.
- Learning how to increase protective factors and decrease gender-based violence.
- Learning how to promote workplace campaign on prevention of gender-based violence with a focus on marginalized groups.



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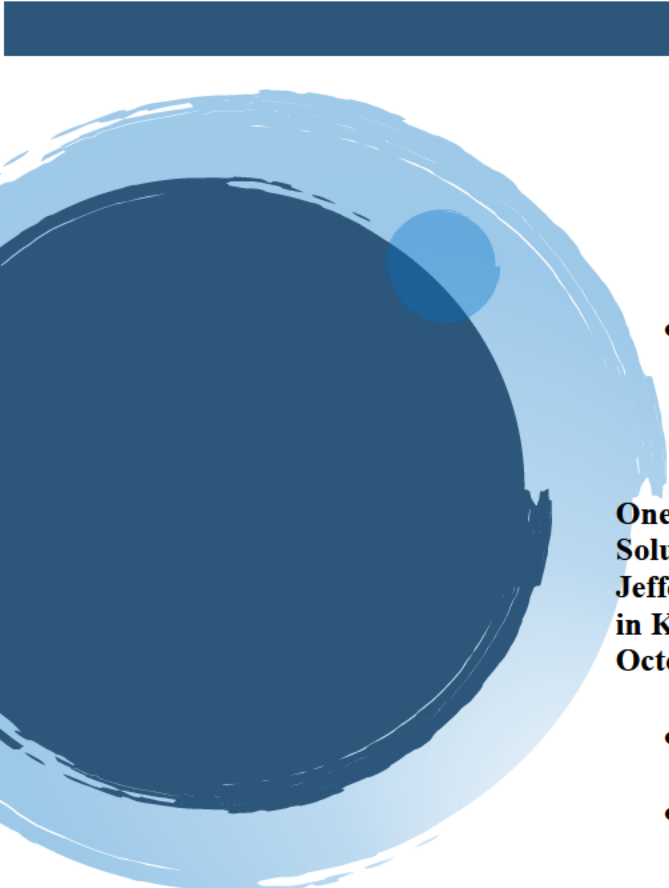
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Design Team/Human-Centered Workforce Services Project July 2023- Present

- Focuses on creating better human experiences in the Workforce Industry.
- Builds resilience and de-risks innovation through continuous iteration and learning.

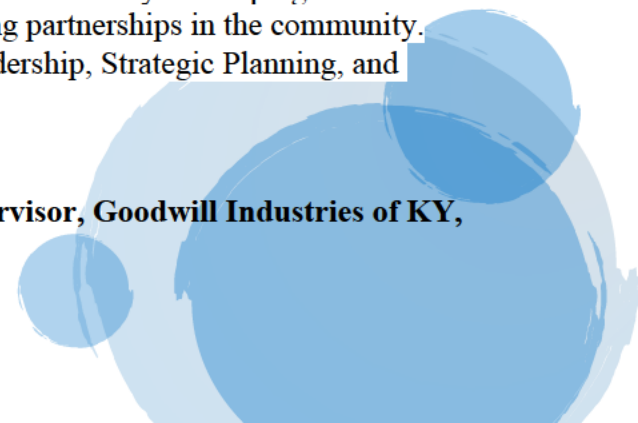
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- Cares as much about the experience of its diverse, empowered teams as it does about its customers.

One Stop Operator/ Kentuckianaworks & Equus Workforce Solutions, oversee Louisville Workforce Region- Bullitt, Jefferson, Henry, Oldham, Spencer, Trimble, Shelby Counties in KY

October 2022 – Present

- Create and maintain an up-to-date list of partners and the agreed upon service offering and referral processes.
- Create and manage an innovative solution to educate partners (and internal staff) on the services as well as the other one-stop partners' organizations.
- Coordinate and schedule MOU quarterly meetings with one-stop partners
- Leverage resources across Louisville Workforce region with partner organizations for the greater good of those serving those with barriers to employment.
- Discuss programmatic and financial issues faced by WIOA partners as well as any misunderstandings/myths that may exist between participating partners (mediation of issues).
- Maintain an effective and successful one-stop system.
- Maintaining/modifying IFA, Memorandum of Understanding that serve the core mission of the one-stop system and partner organizations.
- Understanding RFP process and timelines. Knowledge of budgets and deliverables to ensure that responsibilities to funders are met.
- Knowledge in monitoring Career Centers certification to remain in compliance with Workforce Investment Board and ADA.
- Skills in understanding contracts, financial reporting, collecting data, and professionally developing staff and developing long lasting partnerships in the community.
- Public Speaking, Leadership, Strategic Planning, and Facilitation Training.

Career Coach Leader/Supervisor, Goodwill Industries of KY, Louisville, KY



October 2021 – October 2022

- Coached staff to improve job performance and developed strategic goal plans to assist with meeting the employer's measurable goals.
- Monitored, evaluated, and recorded training activities via UltiPro and Salesforce.
- Documentation Review via Salesforce and hard copy files.
- Supervised 18 staff members to ensure their skills met the professional development requirements to maintain a result driven team. 5+ years of experience with prioritizing and handling multiple assignments at any given time.
- Developed 3 staff members into leadership roles.

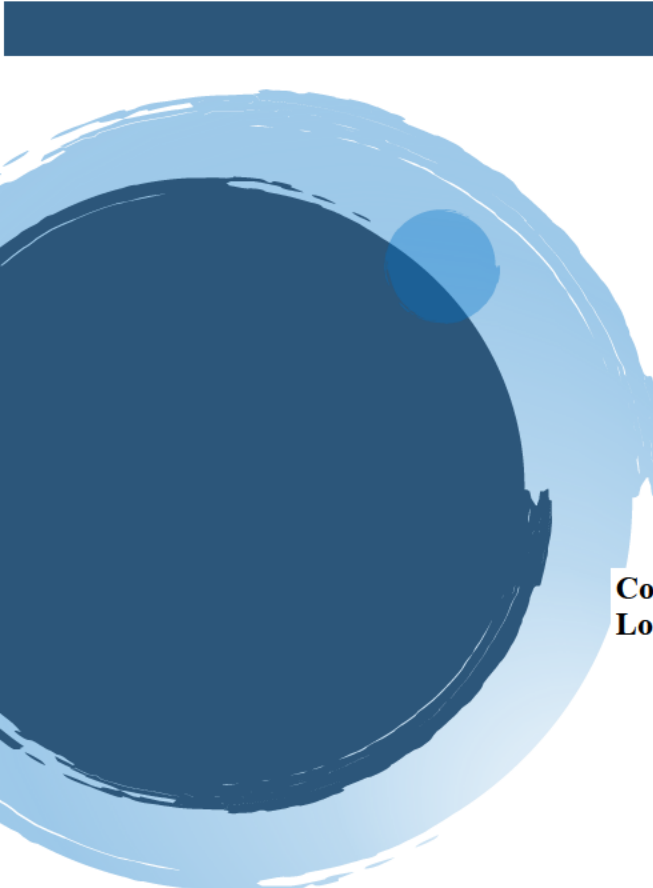
**Career Coach, Goodwill Industries of KY, Louisville, KY
January 2017 – October 2022**

- Navigate career transitions.
- Provide career advice.
- Help job seekers with job interview skills (including practicing mock interviews)
- Examine career assessment results and provide guidance.
- Assist with career planning.
- Help to set career goals and long-term professional goals.

**Nappy Girl Kitchen Recipe Book, Published Author,
Louisville, KY
February 2020 - Current**

- Wrote nonfiction descriptive analyses of recipes.
- Developed factor dialogue to create material.
- Prepared and edited work in appropriate format for publication and sent them to publishers.
- Revised and proofread written material to meet personal standards and to satisfy the needs of clients, and publishers.

**Advisory Board Member, New Profit,
Boston, MA
June 2020 – January 2022**

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- Provided feedback to product samples, and new startup companies.
 - Provided feedback on company's product promotions and view how record services were kept.

**Correction Officer, Louisville Metro Youth Detention Center,
Louisville, KY July 2015 – Dec. 2016**

- Ten or more youth were monitored every fifteen minutes in the housing unit according to established policies, and regulations, in direct collaboration with community and parents.
- Maintained records of youth identification and charges and kept confidential.
- Provided positive reinforcement coaching and briefing each day to improve behaviors and social skills.

**Youth Counselor, USpiritus Group Home,
Louisville, KY January 2014 – July 2015**

- Counseled 14-17 residents each day whose behavior, school progress, mental and physical impairment indicated a need for professional assistance.
- Developed individualized behavior treatment plans for both residents.

Education

Purdue Global University

February 2020

Master of Science in Human Services GPA:3.0/3.0

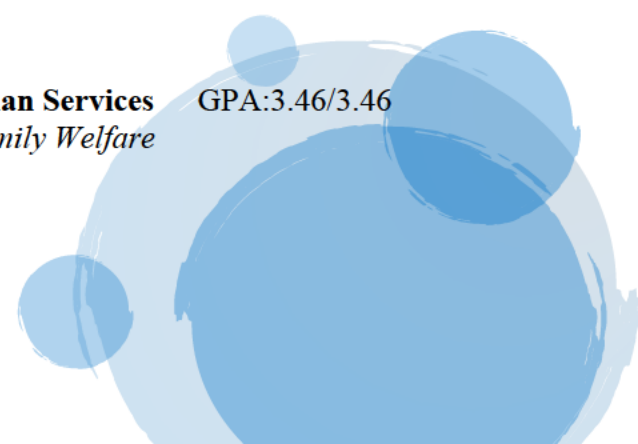
Concentration: *Social Services and Organizations*

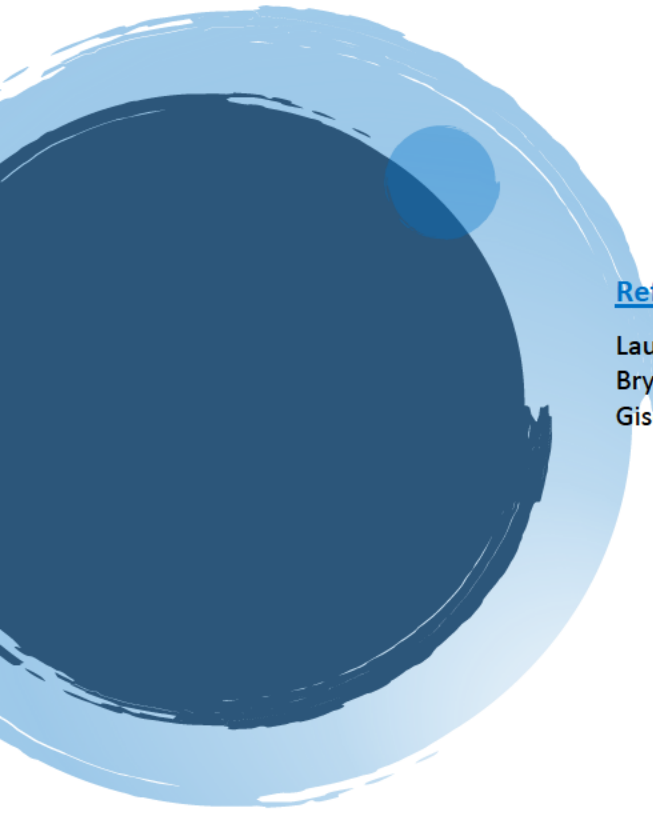
Purdue Global University

February 2018

Bachelor of Science in Human Services GPA:3.46/3.46

Concentration: *Child and Family Welfare*





References:

Laurie Cristian- [REDACTED]
Bryan Griffin- [REDACTED]
Giselle Palomares- [REDACTED]

