

0-153-26

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)

Primary Sponsor: Councilwoman Crystal Bast

Amount: \$6,160 **Date:** 05/18/2026

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
A total of \$6,160.00 will be allocated in the following manner;
District 14's Neighborhood Development Fund \$2,860
District 12's Neighborhood Development Fund \$2,200
District 25's Neighborhood Development Fund \$1100
to Louisville Metro Parks to support a total of 10 movie nights in the Southend.
Sun Valley Park, RiverView Park And Nick Rodman Park are Metro-owned and the events are free and open to the public. Cost includes movie licencing rights and ammenities. An additional \$360 is added to D-14 for port-a-pots for SouthWest Music Series

City Agency: Louisville Parks And Recreation
Contact Person: Regina Tate
Agency Phone: 502-574-7275

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

14  \$2,860 5/20/26
District # Council Member Signature Amount Date

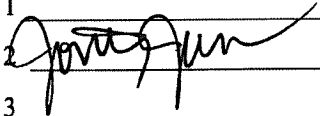

Approved by: _____
Appropriations Committee Chairman Date
Clerk's Office & OMB Use Only:
Request Amount: _____ Amended Amount: _____
Reference #: 0-153-26 To OMB: _____
Budget Revision #: _____
Account #: _____
To Project Manager: _____ Completion Date: _____
Actual Cost: _____ Funds Returned: _____

Department/Project: Metro Parks / Southend
Southend Movie Nights

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

| | | |
|-------------|---|----------|
| District 1 | _____ | \$ _____ |
| District 2 | _____ | \$ _____ |
| District 3 | _____ | \$ _____ |
| District 4 | _____ | \$ _____ |
| District 5 | _____ | \$ _____ |
| District 6 | _____ | \$ _____ |
| District 7 | _____ | \$ _____ |
| District 8 | _____ | \$ _____ |
| District 9 | _____ | \$ _____ |
| District 10 | _____ | \$ _____ |
| District 11 | _____ | \$ _____ |
| District 12 |  | \$ 2,200 |
| District 13 | _____ | \$ _____ |
| District 14 | _____ | \$ _____ |
| District 15 | _____ | \$ _____ |
| District 16 | _____ | \$ _____ |
| District 17 | _____ | \$ _____ |
| District 18 | _____ | \$ _____ |
| District 19 | _____ | \$ _____ |
| District 20 | _____ | \$ _____ |
| District 21 | _____ | \$ _____ |
| District 22 | _____ | \$ _____ |
| District 23 | _____ | \$ _____ |
| District 24 | _____ | \$ _____ |
| District 25 |  | \$ 1,100 |
| District 26 | _____ | \$ _____ |

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Louisville Parks And Recreation

Program/Project Name: Southend Movie Nights

Yes/No/NA

Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?

yes

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?

na

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?

na

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

na

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

na

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

na

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

yes

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

na/NO

Supporting Documentation: Does the attachment include a valid estimate and description of cost?

yes

Submitted by: Boudley J. Borden

Date: 5/21/26



DEPARTMENT OF LOUISVILLE PARKS AND RECREATION
LOUISVILLE, KENTUCKY

CRAIG GREENBERG
MAYOR

MICHELLE KING
EXECUTIVE DIRECTOR

Dear Event Organizer,

Attached you will find a Special Event Application along with information regarding the insurance requirements for Special Events within Louisville Parks and Recreation. Please complete the application with as much detail as possible, including a map layout of your event and any advertising used for the promotion of the event. Park maps can be downloaded online at www.bestparksever.com to assist you in giving a layout of your event. Missing application information may cause delays in the approval process.

Application is due a minimum of 30 days prior to your event but the sooner the better.

You will receive an event permit for review and signature once the Louisville Metro Police Department's Special Events Team reviews your application and approves. In addition to the signed permit, we will also require proof of \$1 million in General Liability Insurance with Louisville Metro as additionally insured. Insurance requirements can be forwarded to your insurance provider for coverage. Payment, and any other applicable items, are due 30 days prior to the event in order to firm up in our system.

Base price for a Special Event is \$250 and other fees may apply. Once we have reviewed your completed application, we can give you a more accurate quote.

If more information is needed or you have any additional questions or concerns, please feel free to call or e-mail the Special Events Team.

Regards,

Special Events Team
Louisville Parks and Recreation
Parks@louisvilleky.gov
(502) 574-7275



LOUISVILLE PARKS AND RECREATION

Louisville Parks and Recreation Event Application

CONTACT INFORMATION

Primary Contact: Crystal Bast
(Person to be contacted regarding this application, the event, or in case of an emergency)

Contact Address: 601 W Jefferson St City: Louisville State: KY Zip Code: 40202

Primary Phone Number: 502-574-1114 Work Cell Home

Email Address: bradley.bearden@louisvilleky.gov Website: _____

EVENT DESCRIPTION

Event Name: Southend Movies Under The Stars
(Official name used to advertise the event)

Event Sponsor: Distrit 14 Councilwoman Bast
(Name of individual, group, or organization organizing the event)

Event Producer: _____
(Responsible individual, group, or organization producing the event, or agency with whom event is contracting)

Describe the Event:

4 free movie nights open to the public

Additional Event Description Attached

Park Location for Event: Sun Valley Park Amphitheater 6/26, 7/17, 8/7, 9/11 2026

Date(s) and Time(s) for Event: Load-In Date: _____ / _____ / _____ Time: 8 AM PM

Event Start Date: _____ / _____ / _____ Time: _____ AM PM

Event End Date: _____ / _____ / _____ Time: _____ AM PM

Load-Out/Clean-Up Date: _____ / _____ / _____ Time: 11 AM PM

ATTENDANCE

Total attendance expected: 50 Peak attendance expected at any one time: 50

SITE MAP REQUIREMENT

Regardless of your event's location, a site map must be submitted to Louisville Parks and Recreation with this application showing the location of the event. All streets, alleys and rights of way affected by the event must be included, detailing specific event features and equipment. You may download park maps at bestparksever.com

VENDORS :

Are you having vendors? Yes No If yes, how many? _____ Selling food or products? Yes No
Information or community booth? Yes No

- An event that will have food or merchandise vendors must apply for a **Master Vendor Permit**. A map of the location of all vendors must be attached.
- Event Master Vendor Permit holder is responsible for: adhering to all local vending ordinances, ensuring compliance of all vendors with the Health Department, Revenue Commission, and the Kentucky State Department of Revenue, and having an Internal Revenue Service tax ID number.
- If any food, merchandise or service is sold the individual or organization responsible for organizing the event must submit a completed Event Coordinator Self Reporting Form to the Kentucky Department of Revenue.

PLEASE INDICATE WHICH OF THE FOLLOWING ITEMS WHICH APPLY TO YOUR EVENT

STREET CLOSINGS Yes No

- Event producers must notify affected businesses and residents of street closures.
- Event producers must provide and/or pay for barricades for street closings. Placement must be approved by police.
- If a State road will be closed, apply for a Street Closing Permit from the Kentucky Transportation Cabinet.

List streets to be closed for this event: _____

Closing: _____ / _____ / _____ Time: _____ AM PM
Reopening: _____ / _____ / _____ Time: _____ AM PM

TRAFFIC Yes No • Describe or attach traffic plan: _____

Traffic Plan Attached

Attach map of the event area showing street closing and event features.

PARKING Yes No • Describe or attach parking plan: _____

Parking Plan Attached

ADDITIONAL REQUESTS FROM LOUISVILLE PARKS AND RECREATION: Yes No

Leave Restrooms open at Sun Valley Park

ALCOHOLIC BEVERAGES Yes No

If you are serving or selling alcoholic beverages at your event you must obtain the following:

- Permission letter from Louisville Parks and Recreation
- City of Louisville alcoholic beverage license (temporary or caterer's)
- Kentucky State alcoholic beverage license (temporary or caterer's)
- Proof of liquor liability insurance

Alcoholic beverage concessionaire or caterer: _____

Insurance company: _____ Office Phone: _____

EMERGENCY MEDICAL SERVICES Yes No • Describe or attach Emergency Medical Services plan:

INFLATABLES/CARNIVAL RIDE VENDOR Yes No (Vendor must be a Parks approved vendor)

Company name: _____

Main Contact Name: _____ Cell Phone: _____

CLEAN-UP PLAN AND PROCEEDURES Yes No

Event Producers holding an event on city of Louisville properties, facilities, streets or right-of-ways are responsible for clean-up and removal of debris from the area and all adjacent property affected, including sidewalks, steps, yards and alcoves.

Describe or attach clean-up plan:

D-14 office and volunteers will clean up event space.

Clean-up Plan Attached

ELECTRICAL SERVICES Yes No (Louisville Parks & Recreation does not supply generators, etc.)

Electrical permit(s) may be required for temporary electrical service. For generators, contact the fire district where event will be held.

RESTROOM FACILITIES Yes No (Event organizer is responsible for the cost and ordering of portable units)

Number of permanent facilities at event location: 1

Number of portable facilities: 1 ADA for each event

Name of supplying company: _____ Office Phone: _____

Emergency contact: _____ Cell Phone: _____

SECURITY/TRAFFIC CONTROL Yes No

Event producers must provide adequate security for event management, crowd control and traffic control.

Total number of security personnel or off-duty law enforcement on site: _____

Organization providing security: _____

Contact Name: _____ Phone: _____

Describe or attach security plan:

Security Plan Attached

TENT(S) Yes No (Louisville Parks & Recreation does not supply tents for events)

Number of tents: _____ Tent Size(s): _____

ALL tents over 400 square feet require a permit. Contact Louisville Inspections, Permits and Licenses, 444 South Fifth Street, Ste. 101, Louisville KY 40202, (502) 574-3321.

ADVERTISING Yes No

Describe or attach your events marketing plan and include copies of any print advertisements:

Social Media flyer and Newsletter announcements coming soon

Website: www.facebook.com/CouncilwomanCrystalBast

Advertising Plan Attached

OTHER Yes No

Describe or attach a description of any further special features of your event, including special requests or other relevant information Louisville Parks and Recreation should be made aware of:

Special Features Attached

LOUISVILLE PARKS AND RECREATION SPECIAL EVENT INSURANCE REQUIREMENTS

Proof of insurance is required from an event producer and event subcontractors, at least 30 days prior to an event.

General Liability Insurance

Event producer must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum limit of liability of \$1,000,000 per occurrence and with a \$2,000,000 aggregate.

The event producer must list Louisville Government as additional insured and as certificate holder on all commercial general liability policies.

Liquor Legal Liability Insurance

Minimum coverage of Liability Limit is \$1,000,000 for any one Occurrence. This coverage is required from the person or company engaged in selling and/or dispensing alcoholic beverages. This coverage may be written as an endorsement on the above mentioned Commercial General Liability Policy or as a separate policy. If the event producer subcontracts this service to a vendor, only the vendor shall be required to purchase this coverage.

The event producer and alcohol server must list Louisville Government as additional insured and as certificate holder on all commercial general liability and liquor liability policies.

Workers Compensation Insurance (if applicable)

Insuring the employers' obligations under Kentucky Revised Statutes Chapter 342 at Statutory Limits, and Employers' Liability - \$100,000 Each Accident/\$500,000 Disease - Policy Limit/\$100,000 Disease - Each Employee. The Insurance Requirements should be reviewed immediately with your insurance agent in order to comply.

HOLD HARMLESS AND INDEMNIFICATION CLAUSE

The Applicant/Event Producer shall indemnify, hold harmless and defend Louisville Government, and any other city-owned venues hosting an event, their elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Applicant/Event Producer's (or Applicant/Event Producer's subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom,

or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of Louisville Government their elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Special Event Permit Application.

Only applicants in good standing with the city of Louisville will be considered for approval. Any misrepresentation in this application or deviation from the final approved specifications and activities described herein or failure to abide by all Federal, State and Louisville laws, ordinances, policies, and procedures may result in the immediate revocation of the approved permit and/or refusal to issue a permit in the future.

By signing this application, I understand that no permit will be issues unless all proof of insurance is provided.

Sign: Crystal Bast

Signature of the agent on duty authorized by the Special Event Permit application to bind it.

Name (print): Crystal Bast

Phone: 502-574-1114

Date: 5/18/26 / ____ / ____

RETURN APPLICATION (application must be received no later than 30 days prior to event):

Louisville Parks and Recreation Reservations Office

P.O. Box 37280, Louisville, KY 40233

Parks@louisvilleky.gov

Phone: 502/574-7275



DEPARTMENT OF LOUISVILLE PARKS AND RECREATION
LOUISVILLE, KENTUCKY

CRAIG GREENBERG
MAYOR

MICHELLE KING
EXECUTIVE DIRECTOR

Dear Event Organizer,

Attached you will find a Special Event Application along with information regarding the insurance requirements for Special Events within Louisville Parks and Recreation. Please complete the application with as much detail as possible, including a map layout of your event and any advertising used for the promotion of the event. Park maps can be downloaded online at www.bestparksever.com to assist you in giving a layout of your event. Missing application information may cause delays in the approval process.

Application is due a minimum of 30 days prior to your event but the sooner the better.

You will receive an event permit for review and signature once the Louisville Metro Police Department's Special Events Team reviews your application and approves. In addition to the signed permit, we will also require proof of \$1 million in General Liability Insurance with Louisville Metro as additionally insured. Insurance requirements can be forwarded to your insurance provider for coverage. Payment, and any other applicable items, are due 30 days prior to the event in order to firm up in our system.

Base price for a Special Event is \$250 and other fees may apply. Once we have reviewed your completed application, we can give you a more accurate quote.

If more information is needed or you have any additional questions or concerns, please feel free to call or e-mail the Special Events Team.

Regards,

Special Events Team
Louisville Parks and Recreation
Parks@louisvilleky.gov
(502) 574-7275



**LOUISVILLE
PARKS
AND RECREATION**

Louisville Parks and Recreation Event Application

CONTACT INFORMATION

Primary Contact: Bryson Sebastian
(Person to be contacted regarding this application, the event, or in case of an emergency)
Contact Address: 601 W Jefferson St City: Louisville State: KY Zip Code: 40202
Primary Phone Number: 502 574 1112 Work Cell Home
Email Address: bryson.sebastian@louisvilleky.gov Website: _____

EVENT DESCRIPTION

Event Name: District 12 Movie Night
(Official name used to advertise the event)
Event Sponsor: District 12
(Name of individual, group, or organization organizing the event)
Event Producer: District 12
(Responsible individual, group, or organization producing the event, or agency with whom event is contracting)

Describe the Event:

Appropriately rated movies will be shown at the park with free attendance.

Additional Event Description Attached

Park Location for Event: Riverview Park 7/10, 9/18, 10/2

Date(s) and Time(s) for Event: Load-In Date: _____ / _____ / _____ Time: _____ AM PM
Event Start Date: _____ / _____ / _____ Time: _____ AM PM
Event End Date: _____ / _____ / _____ Time: _____ AM PM
Load-Out/Clean-Up Date: _____ / _____ / _____ Time: _____ AM PM

ATTENDANCE

Total attendance expected: 75 Peak attendance expected at any one time: 75

SITE MAP REQUIREMENT

Regardless of your event's location, a site map must be submitted to Louisville Parks and Recreation with this application showing the location of the event. All streets, alleys and rights of way affected by the event must be included, detailing specific event features and equipment. You may download park maps at bestparksever.com

VENDORS :

Are you having vendors? Yes No If yes, how many? _____ Selling food or products? Yes No
Information or community booth? Yes No

- An event that will have food or merchandise vendors must apply for a **Master Vendor Permit**. A map of the location of all vendors must be attached.
- Event Master Vendor Permit holder is responsible for: adhering to all local vending ordinances, ensuring compliance of all vendors with the Health Department, Revenue Commission, and the Kentucky State Department of Revenue, and having an Internal Revenue Service tax ID number.
- If any food, merchandise or service is sold the individual or organization responsible for organizing the event must submit a completed Event Coordinator Self Reporting Form to the Kentucky Department of Revenue.

PLEASE INDICATE WHICH OF THE FOLLOWING ITEMS WHICH APPLY TO YOUR EVENT

STREET CLOSINGS Yes No

- Event producers must notify affected businesses and residents of street closures.
- Event producers must provide and/or pay for barricades for street closings. Placement must be approved by police.
- If a State road will be closed, apply for a Street Closing Permit from the Kentucky Transportation Cabinet.

List streets to be closed for this event: _____

Closing: _____ / _____ / _____ Time: _____ AM PM

Reopening: _____ / _____ / _____ Time: _____ AM PM

TRAFFIC Yes No • Describe or attach traffic plan: _____

Traffic Plan Attached

Attach map of the event area showing street closing and event features.

PARKING Yes No • Describe or attach parking plan: _____

Parking Plan Attached

ADDITIONAL REQUESTS FROM LOUISVILLE PARKS AND RECREATION: Yes No

Please have bathroom facilities unlocked.

ALCOHOLIC BEVERAGES Yes No

If you are serving or selling alcoholic beverages at your event you must obtain the following:

- Permission letter from Louisville Parks and Recreation
- City of Louisville alcoholic beverage license (temporary or caterer's)
- Kentucky State alcoholic beverage license (temporary or caterer's)
- Proof of liquor liability insurance

Alcoholic beverage concessionaire or caterer: _____

Insurance company: _____ Office Phone: _____

EMERGENCY MEDICAL SERVICES Yes No • Describe or attach Emergency Medical Services plan:

INFLATABLES/CARNIVAL RIDE VENDOR Yes No (Vendor must be a Parks approved vendor)

Company name: _____

Main Contact Name: _____ Cell Phone: _____

CLEAN-UP PLAN AND PROCEEDURES Yes No

Event Producers holding an event on city of Louisville properties, facilities, streets or right-of-ways are responsible for clean-up and removal of debris from the area and all adjacent property affected, including sidewalks, steps, yards and alcoves.

Describe or attach clean-up plan:

District 12 will handle all clean up responsibilities.

Clean-up Plan Attached

ELECTRICAL SERVICES Yes No (Louisville Parks & Recreation does not supply generators, etc.)

Electrical permit(s) may be required for temporary electrical service. For generators, contact the fire district where event will be held.

RESTROOM FACILITIES Yes No (Event organizer is responsible for the cost and ordering of portable units)

Number of permanent facilities at event location: ¹ _____

Number of portable facilities: ⁰ _____

Name of supplying company: _____ Office Phone: _____

Emergency contact: _____ Cell Phone: _____

SECURITY/TRAFFIC CONTROL Yes No

Event producers must provide adequate security for event management, crowd control and traffic control.

Total number of security personnel or off-duty law enforcement on site: _____

Organization providing security: _____

Contact Name: _____ Phone: _____

Describe or attach security plan:

Security Plan Attached

TENT(S) Yes No (Louisville Parks & Recreation does not supply tents for events)

Number of tents: _____ Tent Size(s): _____

ALL tents over 400 square feet require a permit. Contact Louisville Inspections, Permits and Licenses, 444 South Fifth Street, Ste. 101, Louisville KY 40202, (502) 574-3321.

ADVERTISING Yes No

Describe or attach your events marketing plan and include copies of any print advertisements:

We will make facebook posts and advertise in District 12 newsletter.

Website: _____

Advertising Plan Attached

OTHER Yes No

Describe or attach a description of any further special features of your event, including special requests or other relevant information Louisville Parks and Recreation should be made aware of:

Special Features Attached

LOUISVILLE PARKS AND RECREATION SPECIAL EVENT INSURANCE REQUIREMENTS

Proof of insurance is required from an event producer and event subcontractors, at least 30 days prior to an event.

General Liability Insurance

Event producer must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum limit of liability of \$1,000,000 per occurrence and with a \$2,000,000 aggregate.

The event producer must list Louisville Government as additional insured and as certificate holder on all commercial general liability policies.

Liquor Legal Liability Insurance

Minimum coverage of Liability Limit is \$1,000,000 for any one Occurrence. This coverage is required from the person or company engaged in selling and/or dispensing alcoholic beverages. This coverage may be written as an endorsement on the above mentioned Commercial General Liability Policy or as a separate policy. If the event producer subcontracts this service to a vendor, only the vendor shall be required to purchase this coverage.

The event producer and alcohol server must list Louisville Government as additional insured and as certificate holder on all commercial general liability and liquor liability policies.

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Insuring the employers' obligations under Kentucky Revised Statutes Chapter 342 at Statutory Limits, and Employers' Liability - \$100,000 Each Accident/\$500,000 Disease - Policy Limit/\$100,000 Disease - Each Employee. The Insurance Requirements should be reviewed immediately with your insurance agent in order to comply.


HOLD HARMLESS AND INDEMNIFICATION CLAUSE

The Applicant/Event Producer shall indemnify, hold harmless and defend Louisville Government, and any other city-owned venues hosting an event, their elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Applicant/Event Producer's (or Applicant/Event Producer's subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting there-from,

or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of Louisville Government their elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Special Event Permit Application.

Only applicants in good standing with the city of Louisville will be considered for approval. Any misrepresentation in this application or deviation from the final approved specifications and activities described herein or failure to abide by all Federal, State and Louisville laws, ordinances, policies, and procedures may result in the immediate revocation of the approved permit and/or refusal to issue a permit in the future.

By signing this application, I understand that no permit will be issues unless all proof of insurance is provided.

Sign:  _____
Signature of the agent on duty authorized by the Special Event Permit application to bind it.

Name (print): Bryson Sebastian Phone: 502 574 3457

Date: 5/18/26 / ____ / ____

RETURN APPLICATION (application must be received no later than 30 days prior to event):

Louisville Parks and Recreation Reservations Office

P.O. Box 37280, Louisville, KY 40233

Parks@louisvilleky.gov

Phone: 502/574-7275



DEPARTMENT OF LOUISVILLE PARKS AND RECREATION
LOUISVILLE, KENTUCKY

CRAIG GREENBERG
MAYOR

MICHELLE KING
EXECUTIVE DIRECTOR

Dear Event Organizer,

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Base price for a Special Event is \$250 and other fees may apply. Once we have reviewed your completed application, we can give you a more accurate quote.

If more information is needed or you have any additional questions or concerns, please feel free to call or e-mail the Special Events Team.

Regards,

Special Events Team
Louisville Parks and Recreation
Parks@louisvilleky.gov
(502) 574-7275



**LOUISVILLE
PARKS
AND RECREATION**

Louisville Parks and Recreation Event Application

CONTACT INFORMATION

Primary Contact: Steven Goodman
(Person to be contacted regarding this application, the event, or in case of an emergency)
Contact Address: 601 W Jefferson City: Louisville State: KY Zip Code: 40202
Primary Phone Number: 502 574 1125 Work Cell Home
Email Address: steven.goodman@louisvilleky.gov Website: louisvilleky.gov/government/meetings

EVENT DESCRIPTION

Event Name: Movie Night at Nick Rodman Legacy Park
(Official name used to advertise the event)
Event Sponsor: District 25
(Name of individual, group, or organization organizing the event)
Event Producer: District 25
(Responsible individual, group, or organization producing the event, or agency with whom event is contracting)

Describe the Event:

Appropriately rated movies shown at Park

Additional Event Description Attached

Park Location for Event: Nick Rodman Park 7/24 & 9/4

Date(s) and Time(s) for Event: Load-In Date: _____ / _____ / _____ Time: _____ AM PM
Event Start Date: _____ / _____ / _____ Time: _____ AM PM
Event End Date: _____ / _____ / _____ Time: _____ AM PM
Load-Out/Clean-Up Date: _____ / _____ / _____ Time: _____ AM PM

ATTENDANCE

Total attendance expected: 50 Peak attendance expected at any one time: 50

SITE MAP REQUIREMENT

Regardless of your event's location, a site map must be submitted to Louisville Parks and Recreation with this application showing the location of the event. All streets, alleys and rights of way affected by the event must be included, detailing specific event features and equipment. You may download park maps at bestparksever.com

VENDORS :

Are you having vendors? Yes No If yes, how many? _____ Selling food or products? Yes No
Information or community booth? Yes No

- An event that will have food or merchandise vendors must apply for a **Master Vendor Permit**. A map of the location of all vendors must be attached.
- Event Master Vendor Permit holder is responsible for: adhering to all local vending ordinances, ensuring compliance of all vendors with the Health Department, Revenue Commission, and the Kentucky State Department of Revenue, and having an Internal Revenue Service tax ID number.
- If any food, merchandise or service is sold the individual or organization responsible for organizing the event must submit a completed Event Coordinator Self Reporting Form to the Kentucky Department of Revenue.

PLEASE INDICATE WHICH OF THE FOLLOWING ITEMS WHICH APPLY TO YOUR EVENT

STREET CLOSINGS Yes No

- Event producers must notify affected businesses and residents of street closures.
- Event producers must provide and/or pay for barricades for street closings. Placement must be approved by police.
- If a State road will be closed, apply for a Street Closing Permit from the Kentucky Transportation Cabinet.

List streets to be closed for this event: _____

Closing: _____ / _____ / _____ Time: _____ AM PM

Reopening: _____ / _____ / _____ Time: _____ AM PM

TRAFFIC Yes No • Describe or attach traffic plan: _____

Traffic Plan Attached

Attach map of the event area showing street closing and event features.

PARKING Yes No • Describe or attach parking plan: _____

Parking Plan Attached

ADDITIONAL REQUESTS FROM LOUISVILLE PARKS AND RECREATION: Yes No

Bathrooms open

ALCOHOLIC BEVERAGES Yes No

If you are serving or selling alcoholic beverages at your event you must obtain the following:

- Permission letter from Louisville Parks and Recreation
- City of Louisville alcoholic beverage license (temporary or caterer's)
- Kentucky State alcoholic beverage license (temporary or caterer's)
- Proof of liquor liability insurance

Alcoholic beverage concessionaire or caterer: _____

Insurance company: _____ Office Phone: _____

EMERGENCY MEDICAL SERVICES Yes No • Describe or attach Emergency Medical Services plan:

INFLATABLES/CARNIVAL RIDE VENDOR Yes No (Vendor must be a Parks approved vendor)

Company name: _____

Main Contact Name: _____ Cell Phone: _____

CLEAN-UP PLAN AND PROCEEDURES Yes No

Event Producers holding an event on city of Louisville properties, facilities, streets or right-of-ways are responsible for clean-up and removal of debris from the area and all adjacent property affected, including sidewalks, steps, yards and alcoves.

Describe or attach clean-up plan:

District 25 will clean up

Clean-up Plan Attached

ELECTRICAL SERVICES Yes No (Louisville Parks & Recreation does not supply generators, etc.)

Electrical permit(s) may be required for temporary electrical service. For generators, contact the fire district where event will be held.

RESTROOM FACILITIES Yes No (Event organizer is responsible for the cost and ordering of portable units)

Number of permanent facilities at event location: _____

Number of portable facilities: _____

Name of supplying company: _____ Office Phone: _____

Emergency contact: _____ Cell Phone: _____

SECURITY/TRAFFIC CONTROL Yes No

Event producers must provide adequate security for event management, crowd control and traffic control.

Total number of security personnel or off-duty law enforcement on site: _____

Organization providing security: _____

Contact Name: _____ Phone: _____

Describe or attach security plan:

Security Plan Attached

TENT(S) Yes No (Louisville Parks & Recreation does not supply tents for events)

Number of tents: _____ Tent Size(s): _____

ALL tents over 400 square feet require a permit. Contact Louisville Inspections, Permits and Licenses, 444 South Fifth Street, Ste. 101, Louisville KY 40202, (502) 574-3321.

ADVERTISING Yes No

Describe or attach your events marketing plan and include copies of any print advertisements:

Website: _____ Advertising Plan Attached

OTHER Yes No

Describe or attach a description of any further special features of your event, including special requests or other relevant information Louisville Parks and Recreation should be made aware of:

Special Features Attached

LOUISVILLE PARKS AND RECREATION SPECIAL EVENT INSURANCE REQUIREMENTS

Proof of insurance is required from an event producer and event subcontractors, at least 30 days prior to an event.

General Liability Insurance

Event producer must submit a Certificate of Insurance providing proof of a commercial general liability insurance policy, written on an occurrence basis for bodily injury, personal injury, property damage and product liability, with a minimum limit of liability of \$1,000,000 per occurrence and with a \$2,000,000 aggregate.

The event producer must list Louisville Government as additional insured and as certificate holder on all commercial general liability policies.

Liquor Legal Liability Insurance

Minimum coverage of Liability Limit is \$1,000,000 for any one Occurrence. This coverage is required from the person or company engaged in selling and/or dispensing alcoholic beverages. This coverage may be written as an endorsement on the above mentioned Commercial General Liability Policy or as a separate policy. If the event producer subcontracts this service to a vendor, only the vendor shall be required to purchase this coverage.

The event producer and alcohol server must list Louisville Government as additional insured and as certificate holder on all commercial general liability and liquor liability policies.

Workers Compensation Insurance (if applicable)

Insuring the employers' obligations under Kentucky Revised Statutes Chapter 342 at Statutory Limits, and Employers' Liability - \$100,000 Each Accident/\$500,000 Disease - Policy Limit/\$100,000 Disease - Each Employee. The Insurance Requirements should be reviewed immediately with your insurance agent in order to comply.


HOLD HARMLESS AND INDEMNIFICATION CLAUSE

The Applicant/Event Producer shall indemnify, hold harmless and defend Louisville Government, and any other city-owned venues hosting an event, their elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Applicant/Event Producer's (or Applicant/Event Producer's subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom,

or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of Louisville Government their elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Special Event Permit Application.

Only applicants in good standing with the city of Louisville will be considered for approval. Any misrepresentation in this application or deviation from the final approved specifications and activities described herein or failure to abide by all Federal, State and Louisville laws, ordinances, policies, and procedures may result in the immediate revocation of the approved permit and/or refusal to issue a permit in the future.

By signing this application, I understand that no permit will be issues unless all proof of insurance is provided.

Sign: 
Signature of the agent on duty authorized by the Special Event Permit application to bind it.

Name (print): Steven Goodman Phone: 5025741125

Date: 5/18/26 / ____ / ____

RETURN APPLICATION (application must be received no later than 30 days prior to event):
Louisville Parks and Recreation Reservations Office
P.O. Box 37280, Louisville, KY 40233
Parks@louisvilleky.gov
Phone: 502/574-7275

Golden, Amy

From: Bearden, Bradley
Sent: Thursday, June 4, 2026 5:28 PM
To: Golden, Amy
Subject: Fw: District 14

It took me a minute to find Jason Email. It is broken up in the email. I've asked Jason for another solo email confirmation with me showing price and his confirmation. If you need that. Please let me know.

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114

From: Sebastian, Bryson <Bryson.Sebastian@louisvilleky.gov>
Sent: Wednesday, May 27, 2026 3:35:06 PM
To: Bast, Crystal <Crystal.Bast@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>; Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>; Goodman, Steven <Steven.Goodman@louisvilleky.gov>; Joseph, Jonathan <Jonathan.Joseph@louisvilleky.gov>; Batshon, Khalil <Khalil.Batshon@louisvilleky.gov>
Subject: RE: District 14

Good afternoon,

Can we look in to Happy Gilmore?

We are looking at moving Grease up to July 10, and doing a showing of Happy Gilmore at Bobby Nichols Golf Course on September 18th instead of Riverview Park.

Best,



Bryson Sebastian
Legislative Assistant - District 12
(502) 574-3457 | bryson.sebastian@louisvilleky.gov
Louisville-Jefferson County Metro Government

From: Bast, Crystal <Crystal.Bast@louisvilleky.gov>
Sent: Wednesday, May 27, 2026 10:05 AM
To: Smith, Brian E <brian.smith@louisvilleky.gov>; Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>; Goodman, Steven <Steven.Goodman@louisvilleky.gov>; Joseph, Jonathan <Jonathan.Joseph@louisvilleky.gov>; Sebastian, Bryson <Bryson.Sebastian@louisvilleky.gov>; Batshon, Khalil <Khalil.Batshon@louisvilleky.gov>
Subject: Re: District 14

Thank you, Jonathan will get us another movie today and we will let you know the name. Thank you for all your help making this work!

Councilwoman Crystal Bast

Metro Council District 14

601 W. Jefferson St

Louisville, KY 40202

Office: (502) 574-1114

From: Smith, Brian E <brian.smith@louisvilleky.gov>

Sent: Wednesday, May 27, 2026 9:28:02 AM

To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>

Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: RE: District 14

Good Day Everyone,

Here is the response I received from SWANK. I am still waiting to hear from Criterion/ANUVU about The Sandlot but I foresee no problems.

Unfortunately HAMILTON is unavailable because the Broadway show is in town and there are restrictions stating that it cannot play simultaneously/within a 2 week window. They suggest National Treasure but I will investigate any other movie of your choosing.

See below.

Yours,
Brian E. Smith

Hi Brian,

Thank you for your email & your patience while I caught up on my inbox from being out of the office last week. I have all of the availability + details below. Congratulations to all of your graduates!! I was out last week for my own younger sister's graduation...tis the season 😊

For setting these up – I can absolutely do them separately. Just let me know when you/they are ready!

(for Jonathon Joseph)

July 10th Hamilton (Broadway Show) – not available for this date range

cannot be booked 2 weeks before or after scheduled tour dates...in town 6/30/26-7/12/26

****suggestion: National Treasure for same show date

August 14th Lion King - \$495

Sept 11th Grease - \$515

October 2nd Halloweentown - \$515

(for Khali Batshon)

July 24th ~~————~~ The Sandlot (CRITERION)

Sept 4th The Little Rascals (movie) / Zootopia – \$495 / \$545

(for Crystal Bast)

June 26th Goonies - \$515

July 17th Hoppers - \$525

August 7th The Notebook - \$495

Spet 11th Hocus Pocus - \$545



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>

Sent: Thursday, May 21, 2026 3:54 PM

To: Canuel, Jason <Jason.Canuel@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>

Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: Re: District 14

Councilwoman Crystal Bast district 14 (\$2,860)

- Includes: 4 movie nights Licensing \$2200

June 26th- Goonies

July 17th- Hopper

Aug 7th- The Notebook

Sep11th- Hocus Pocus

- 1 ADA porta pot each event- \$90x4= \$360
- 2 standard and 2 ADA porta pot for Southwest Concert Series on June 13th \$90x2 + \$60x2 = \$300

Councilman Jonathon Joseph District 12 (\$2,200)

- Includes: 4 movie nights Licensing \$2200

July 10th - Hamilton

August 14th- Lion King

Sept 11th - Grease or Happy Gilmore

October 2nd - Halloween Town or Happy Gilmore

Councilman Khalil Batshon District 25 (\$1,100)

- Includes 2 movie nights licensing \$1100

July 24th- Sandlot

Sept 4th Little Rascals or Zootopia

Total Amount \$6,160.

Jason- Will Parks and Recreation accept the funds in the amount of \$6,160 for 10 movie nights in district 12,14 & 25? These Events will be free and open to the public.

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114



From: Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Sent: Thursday, May 21, 2026 1:50 PM

To: Smith, Brian E <brian.smith@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>; Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>

Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: Re: District 14

Yes, Parks and Recreation will accept the funding for the movie nights.

Jason T. Canuel
Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233
502/574.6086 (office)
502/439.7694 (cell)
jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



From: Smith, Brian E <brian.smith@louisvilleky.gov>

Sent: Thursday, May 21, 2026 1:39 PM

To: Tate, Regina <Regina.Tate@louisvilleky.gov>; Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>

Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Subject: RE: District 14

Brad,

I sent a follow up to SWANK this morning; as they are on California time I hope to hear something from them soon.

Yours,

Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Tate, Regina <Regina.Tate@louisvilleky.gov>

Sent: Thursday, May 21, 2026 1:38 PM

To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>

Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Subject: Re: District 14

Bradley,

I'm copying Director Jason Canuel, who can approve the acceptance of funds.

Thanks!

Regina Tate, CPRP
Special Events Manager
Louisville Parks and Recreation
P.O. Box 37280
Louisville, KY 40233
502-574-7275

From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Thursday, May 21, 2026 1:20 PM
To: Smith, Brian E <brian.smith@louisvilleky.gov>
Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>
Subject: Re: District 14

Regina, do you think it would be okay for us to move forward with the ndf for the parks and recreation portion? The movie licensing is round \$500. That would be \$5000 total for 10 movies. Plus, I have a \$500 buffer and the cost for the Port apots at Sun Valley included into the NDF.

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114

From: Smith, Brian E <brian.smith@louisvilleky.gov>
Sent: Thursday, May 21, 2026 11:44:05 AM
To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>
Subject: RE: District 14

Brad,

I have not gotten word back from "Hollywood", I will poke them again today.

Yours,
Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Wednesday, May 20, 2026 5:36 PM
To: Smith, Brian E <brian.smith@louisvilleky.gov>
Cc: Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: Re: District 14
Importance: High

Did we have an invoice for the movies? Needing to get this turned into clerk's office today.

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14

601 W. Jefferson St

Louisville, KY 40202

Office (502) 574-1114



From: Smith, Brian E <brian.smith@louisvilleky.gov>
Sent: Friday, May 15, 2026 10:35 AM
To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>
Subject: RE: District 14

I may have neglected to mention that in addition to the licensing fee you will need to provide a copy of the movie. The Distributors can send a copy that needs to be returned for \$60 usually; it's much cheaper to just purchase a copy from Amazon on Blu Ray. Usually movies sell for \$6-\$15 which is a substantial savings.

Yours,
Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Tuesday, May 12, 2026 7:11 PM
To: Tate, Regina <Regina.Tate@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>
Subject: Re: District 14

Regina- I was told there may be a possibility to have porta-potties dropped off for the event, and that it might be provided at no cost. I wanted to check with you to see if that's accurate and whether it's something we can arrange. The event location is further away from the community center, which will be closed, and on the opposite side of the park, so having restrooms on-site would be very helpful. We will also need 4 during the music series.

Brian-Can we get a movie quote for each of these. We would project around 40-50 per viewing.

Jonathon Joseph:

July 10th - Hamilton

August 14th- Lion King

Sept 11th - Grease

October 2nd - Halloween Town

Khalil Batshon:

July 24th- Sandlot

Sept 4th Little Rascals (Can we also get a quote for Zootopia 2)

Crystal Bast:

June 26th- Goonies

July 17th- Hopper

Aug 7th- The Notebook

Sep11th- Hocus Pocus

Brad Bearden

Legislative Assistant

Councilwoman Crystal Bast

District 14

601 W. Jefferson St

Louisville, KY 40202

Office (502) 574-1114



From: Tate, Regina <Regina.Tate@louisvilleky.gov>

Sent: Monday, May 11, 2026 4:31 PM

To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>; Sebastian, Bryson <Bryson.Sebastian@louisvilleky.gov>

Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>; Maiwald, Nathan <Nathan.Maiwald@louisvilleky.gov>; Jeff Downey <jeffdowney2007@yahoo.com>; Joseph, Jonathan <Jonathan.Joseph@louisvilleky.gov>; Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: Re: District 14

Thanks!

Regina Tate, CPRP

Special Events Manager

Louisville Parks and Recreation

P.O. Box 37280

Louisville, KY 40233

502-574-7275

From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>

Sent: Monday, May 11, 2026 2:55 PM

To: Smith, Brian E <brian.smith@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>; Sebastian, Bryson <Bryson.Sebastian@louisvilleky.gov>

Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>; Maiwald, Nathan <Nathan.Maiwald@louisvilleky.gov>; Jeff Downey <jeffdowney2007@yahoo.com>; Joseph, Jonathan <Jonathan.Joseph@louisvilleky.gov>; Bast, Crystal <Crystal.Bast@louisvilleky.gov>

Subject: Re: District 14

Hello,

I'm looping in district 12 Jonathon Joseph and his Legislative assistant Bryson. They would like to have 4 movie nights as well at Riverview Park. They will be gathering some dates and movie interest to send soon.

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114



From: Smith, Brian E <brian.smith@louisvilleky.gov>

Sent: Thursday, May 7, 2026 12:27 PM

To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>

Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>; Maiwald, Nathan <Nathan.Maiwald@louisvilleky.gov>; Jeff Downey <jeffdowney2007@yahoo.com>

Subject: RE: District 14

Good Day Brad,

Almost every movie on your list is available from **SWANK**, the #1 licensing rights holder in the country. The others are available from **Criterion/ANUVU**. The Adams Family is not available because the rights are currently tied up with **NETFLIX** and the **WEDNESDAY** series they are producing:

| | |
|-------------------------------|-----------------|
| Goonies | SWANK |
| The Sandlot | Criterion/ANUVU |
| The Lion King | SWANK |
| Toy Story 1 | SWANK |
| SING | SWANK |
| COCO | SWANK |
| The Notebook | SWANK |
| The Princess Bride | Criterion/ANUVU |
| 50 First Dates | SWANK |
| Hocus Pocus | SWANK |
| Casper | SWANK |
| Nightmare Before Christmas | SWANK |
| Adams Family | Unavailable |

The rates at which movies are licensed varies as to the type and size of the venue, expected attendance, time of year and so on but can be ballparked at about \$500-\$550 each for a one-time showing. Those are the rates we pay here at the Amphitheater; depending on "things" your rate may be a little less. You can also either pay all at once or as-you-go with these distributors. **Note** that once a movie has been reserved there is only a limited time whereby you can cancel the reservation fee-free, and if the movie is postponed due to rain or other Act of God there are likewise no refunds, but they will give you a credit for a future showing. Usually, you have one month from date of screening to cancel no-hassle. I have great contacts with both companies and would either be glad to facilitate this licensing for you (provided you take care of the billing/payment) or pass you off to them and you can take it from there. I am happy to assist, just let me know how.

As a personal aside, *should you be interested*, I have a fantastic contact with **JANUS** films that allows me to screen the 1950's-1970's Godzilla franchise for a \$200 fee and then \$100 for any additional films in that series (a \$300 double feature). The later period films are available from **SWANK** for their regular rates, and the two latest Japanese releases (SHIN Godzilla, Godzilla Minus One) are currently unavailable from my contact at **TOHO Studios** proper as a new TOHO Godzilla release, **Godzilla Minus Zero**, is due in theaters November 6th. **JANUS** also has a nice catalog of other titles. We have always had a high-end turnout for all the Godzilla nights thus far, usually around 225 people every year. Louisville has a passionate Godzilla community and I have been fortunate to have been allowed to end each season with a Godzilla Double Feature, this year on September 5th with Godzilla (1954 Japanese b&w subtitled) and Godzilla vs Destoroyah (1999 Tohoscope Japanese subtitled). Links below will take you to each companies' homepage. If prompted, enter/select "**Parks & Recreation**" for your market. You might be amazed at what's out there, if you have some time I recommend you look just for your own edification:

<https://www.swank.com/>

<https://www.criterionpicusa.com/>

<https://www.janusfilms.com/>

Please let me know how you would like to proceed, movies are one of my favorite things to be able to share with the community. It's a chance to get people off their couches and outside and in a situation where they can meet and interact with their neighbors that they may not have otherwise met. I like that idea very much, too.

Yours,
Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Monday, May 4, 2026 4:16 PM
To: Smith, Brian E <brian.smith@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>
Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>
Subject: Re: District 14

Here is the list.

June 26th- Goonies, Sandlot
July 17th- Lion King, Toy Story 1, Sing, Coco
Aug 7th- The Notebook, Princess Bride, 50 First Dates
Sep 11th- Hocus Pocus, Casper, Nightmare Before Christmas, Adams Family 1

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114



From: Smith, Brian E <brian.smith@louisvilleky.gov>
Sent: Monday, May 4, 2026 2:53 PM
To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>
Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>
Subject: RE: District 14

Bradley,

Yes, any public performances must be licensed, which is easy enough to do and I am happy to assist in any way possible. If you can send me a list of movies you are interested in I can find out who has the rights to them and either make arrangements for you myself (I need to know who to send the bill to pretty much) or I can make introductions.

Glad to help,
Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville. KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Thursday, April 30, 2026 1:00 PM
To: Smith, Brian E <brian.smith@louisvilleky.gov>; Tate, Regina <Regina.Tate@louisvilleky.gov>
Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>
Subject: Re: District 14

Hello Brian,

Thank you for this information; it's very helpful.

For clarification, are we required to obtain the movie licensing specifically through one of the distributors you mentioned (SWANK, Criterion/ANUVU, Janus, etc.)? We plan to use a portion of Council Originated NDF funds to pay a licensed vendor who will be providing the full setup and services, including the screen, projector, and audio equipment.

Any guidance on the appropriate next steps would be greatly appreciated, as we are hoping to submit the NDF request before the next business deadline.

Kindly,

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114



From: Smith, Brian E <brian.smith@louisvilleky.gov>
Sent: Wednesday, April 29, 2026 4:50 PM
To: Tate, Regina <Regina.Tate@louisvilleky.gov>; Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>
Subject: RE: District 14

Bradley,

We primarily get our movie licensing from SWANK, although there are certain features that must come from Criterion/ANUVU, Janus and other distributors. SWANK has about 75% of movies covered. If you need assistance I am happy to help out.

Yours,
Brian E. Smith



Brian E. Smith
Venue Manager
Iroquois Amphitheater
1080 Amphitheater Rd., Louisville, KY 40214

Office: 502-381-7491
Email: Brian.Smith@louisvilleky.gov



From: Tate, Regina <Regina.Tate@louisvilleky.gov>
Sent: Wednesday, April 29, 2026 4:30 PM
To: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Cc: Bolton, Randell <Randell.Bolton@louisvilleky.gov>; Smith, Brian E <brian.smith@louisvilleky.gov>
Subject: Re: District 14

Bradley,

All the dates are available, and I have a tentative hold in the system for you. It has been a while since I worked at the Iroquois Amphitheater but am copying Brian and Randell from the Amph., so they can confirm who our current supplier for movies is and any other details you will need. My suggestion would be to go with nothing above a PG.

The Special Event Application can be found at bestparksever.com and clicking on the Rentals and Permits button.

Please let me know if you have any additional questions or if I can be of further assistance.

Regina Tate, CPRP
Special Events Manager
Louisville Parks and Recreation
P.O. Box 37280
Louisville, KY 40233
502-574-7275

From: Bearden, Bradley <Bradley.Bearden@louisvilleky.gov>
Sent: Tuesday, April 28, 2026 1:55 PM
To: Tate, Regina <Regina.Tate@louisvilleky.gov>
Subject: District 14

Hello Regina,

Councilwoman Bast is wanting to host 4 movie nights at Sun Valley Park where the amphitheater is. These will be Council Originated NDF. I was informed by Jason that you would be the contact to making sure these dates are available. Along with the video list of what's allowed to be shown.

06/26/26 7pm-930pm
07/17/26 7pm-930pm
08/07/26 7pm-930pm
09/11/26 7pm-930pm

Brad Bearden
Legislative Assistant
Councilwoman Crystal Bast
District 14
601 W. Jefferson St
Louisville, KY 40202
Office (502) 574-1114





Think Before You Print