



OFFICE OF PLANNING

LOUISVILLE, KENTUCKY

CRAIG GREENBERG  
MAYOR

YU "EMILY" LIU, FAICP  
DIRECTOR

October 20, 2023

WOODLAND HILLS LLC  
PO BOX 436104  
LOUISVILLE, KY 40253-6104

Re: Conditional Use Permit – Case #19-CUP-0133  
502 Marengo Drive, Louisville KY

WOODLAND HILLS LLC,

You are listed as the property owner of 502 Marengo Drive, which is subject to an approved Conditional Use Permit (CUP) for a short term rental.

Please be advised a hearing has been scheduled on **October 30, 2023** for the Board of Zoning Adjustment to consider the revocation of the this Conditional Use Permit. This hearing will take place during the Board's public meeting, held in the Old Jail Auditorium located at 514 West Liberty Street, Louisville KY 40202. The meeting starts at 1:00 PM and items are called in order based on their place on the agenda.

The hearing is being initiated pursuant to Kentucky Revised Statutes Section 100.237 and Louisville Metro Land Development Code Section 11.5A.6. The Board retains the power to revoke Conditional Use Permits for noncompliance with listed requirements or attached conditions.

The subject Conditional Use Permit was approved on November 18, 2019 with the following listed requirement, as provided for in the minutes of the meeting documenting the approval:

An active registration for the short term rental, as required by the Louisville Metro Code of Ordinances, shall be maintained. No short term rentals may take place unless the registration is active and in the name of the current host and property owner. If the registration is not renewed and lapses for six months, or in the event of a change of ownership and/or host, a new registration is not issued within six months from the date of the change, the conditional use permit shall become null and void. In order to recommence short term rentals, a new conditional use permit must be granted if required by [the] Land Development Code.

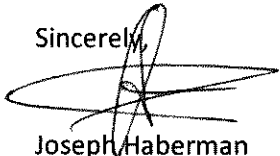
At this hearing, the Conditional Use Permit may be revoked if the Board finds that there was a failure in meeting any listed requirement or condition of approval. According to the Office of Planning's records, the last and only

record of the required annual registration being filed was on December 24, 2019 (File # LIC-STL-20-00020). As such, the registration was not renewed in a timely manner and has lapsed for over six months.

While your attendance is encouraged, it is not required by the Kentucky Revised Statutes or the Louisville Metro Land Development Code for the Board to act. If you attend, you will be afforded the opportunity to address the Board and contest any findings or testimony. All testimony provided to the Board will be under oath.

Staff may consider an alternative hearing date if requested. Please contact us as soon as possible if you are interested in a new date.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph Haberman', written over a horizontal line.

Joseph Haberman  
Office of Planning  
444 South Fifth Street, Suite 300  
Louisville, KY 40202  
(502)574-6230